

Minutes of Orangeville Police Services Board Regular (Public Session) Meeting

March 19, 2024, 5:00 p.m.

Electronic and In-Person Participation - Orangeville Police Services Board

The Corporation of the Town of Orangeville

87 Broadway

Orangeville, Ontario

Members Present: Chair T. Taylor
Member K. Krakar (through Microsoft Teams)
Vice-Chair I. McSweeney
Member L. Post

Staff Present: Executive Assistant M. Archer
M. Pourmanouchehri, I.T. Project Manager

1. Call to Order

The meeting was called to order at 5:00 p.m.

2. Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters

None.

3. Approval of Agenda

Moved by Member Post

Seconded by Member Krakar

Motion that the Board discuss and approve the Agenda for the March 19, 2024, Orangeville Police Services Board Regular (Public Session) Meeting.

Member Post asked that her claim for special remuneration for attending the Joint Dufferin PSB meeting on March 8, 2024 be added to Agenda Item 8.4.

Vice-Chair McSweeney asked that an update on the March 12/24 Meeting of the Dufferin County Section 10 Boards be added into New Business.

Carried

4. In-Camera Meeting (Board plus invited guests only)

Moved by Vice-Chair McSweeney
Seconded by Member Post

Convene into In-Camera Session.

Motion that at 4:00 p.m. the Board convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act.

Carried

5. Public Session

Moved by Member Post
Seconded by Member Krakar

Convene into Public Session.

Motion that at 5:00 p.m. the Board reconvene into the Public Session of this meeting.

Carried

6. Land Acknowledgment

The Chair acknowledged the treaty lands and territory of the Williams Treaty Nations and the Mississaugas of the Credit First Nation. The Chair also recognized that Dufferin County is the traditional territory of the Wendat and the Haudenosaunee, and is home to many Indigenous people today.

Board review and Discussion:

Chair Taylor advised that the approved Land Acknowledgement is being read at all Advisory, Committee and Board meetings established by the Town

Vice-Chair McSweeney advised that this has been adopted into the Board Process Bylaw.

Moved by Member Post
Seconded by Member Krakar

Motion that the Board receive the above document.

Carried

7. Presentations

Moved by Vice-Chair McSweeney

Seconded by Member Post

Motion that the Board receive the documents and updates from items 7.1 to 7.6.

Carried

7.1 Inspector Di Pasquale - OPP Orangeville 4th Quarter Report

Inspector Di Pasquale provided an overview and highlights of the 4th quarter report covering the time period Oct. 1, 2023 to Dec. 31, 2023. For more details see the 4th quarter report in the agenda package.

7.2 Inspector Di Pasquale - CamSafe Launch

CAM Safe was launched in Dufferin in January 2024. It is a program aimed at creating a database of residential and commercial security cameras within a community that may act as a resource for police when investigating offences/crime.

Inspector Di Pasquale advised that it is a great tool to work collaboratively as a community to solve crimes.

7.3 Inspector Di Pasquale - Settlers Creek Community Association

Inspector Di Pasquale advised that the Settlers Creek Community Association has been provided with a linkage to a neighbouring community who will be able to share best practices with them.

7.4 Inspector Di Pasquale - OPP 2023-2025 Strategic Plan

See attachments: PDF – Business Planning, Word doc. Final Governance, Word Orangeville Input 2023 Dufferin Action Plan, PDF OPP 2023-2025 Strategic Plan.

The OPP 2023-2025 Strategic Plan was published in December 2023.

The Dufferin 2023-2025 Action Plan has not yet been finalized and no updates are available on this document.

7.5 Chair Taylor - Black Cat Next Steps

Chair Taylor advised that it was determined the Black Cat tool could be better utilized if the town could utilize it in areas in response to public traffic concerns.

Town staff will be meeting with OPP members for training on April 4th and 5th.

Implementation is planned for May 1, 2024. The Black cat tool cannot be used in the winter months as the battery is ineffective in the cold temperatures.

7.6 Chair Taylor and Inspector Di Pasquale - Complaints Regarding 4th Street and Broadway

Chair Taylor advised there have been community concerns raised about persons making left turns on 4th street onto Broadway. A traffic sign has been posted advising no left turns Monday to Friday in certain time periods.

Inspector Di Pasquale advised they are monitoring this concern and conducting enforcement in this area.

8. Items for Discussion and Reports

8.1 Orangeville Police Services Board Policies – Vice-Chair McSweeney to lead discussion.

Moved by Member Krakar
Seconded by Member Post

Motion that the Board receive the update on Items 8.1.1 to 8.1.3 and corresponding discussion.

Carried

8.1.1 Detachment Commander Selection and Performance Review

Vice-Chair McSweeney advised that Lisa Darling, Executive Director of the OAPSB advised the OAPSB is working on a new template for the performance review and will share it when complete. In the interim the Board will continue to use the template developed in policy D3(l)

8.1.2 Intimate Partner Violence Policy/Gender Based Violence

As result of Council and the Board passing the IPV/GBV resolution the Board has developed policy D3(w) on this important community issue.

8.1.3 Board Final letter on IPV/GBV

To be received the final Board letter sent to all Municipalities and Police Services Boards in January 2024.

8.2 Grant Update – Executive Assistant Archer to provide update on Grants

Vice-Chair McSweeney advised to ensure institutional memory on the grant process a Board Grant Writing policy has been developed.

Moved by Member Krakar

Seconded by Vice-Chair McSweeney

Motion that the Board receive the update and documents from items 8.2.1 to 8.2.4.

Carried

8.2.1 Mobile Crisis Response Team (MCRT) Enhancement Grant First Installment of the above grant has been received for the amount of \$166,280.51

The final installment of \$41,570.13 will be received upon final reporting at the conclusion of the grant March 31, 2024.

Headwaters Healthcare Centre has invoiced the Town of Orangeville for the funds provided from this grant to fund Crisis Nurses on the MCRT Team for the period April 2023 to January 2024.

8.2.2 RIDE Grant

Final report due April 15th. (Final report has been submitted see (Ride Statistical Report 23-24 signed & RIDE 23-24 Invoice for \$12,717.26 was paid).

8.2.3 Community Safety and Policing Grant (CSP) Grant

Local Priorities Funding Stream 2022-25 - \$37,436.03 received 29FEB24 (see email Payment Notification) \$112,308.09 for the next funding year will be received following the completion of the final report in April. Total amount awarded is \$449,232.36 over the 3-year grant term.

8.2.4 Court Security and Prisoner Transportation Grant

The Municipality's allotment for the 2024 calendar year is \$223,630.00 The town received credit for \$55,908.00 in February. (see credit note) The balance will be paid in September 2024.

8.3 Review Post- January 16, 2024, and Pre- March 19th, 2024, Meeting Service Standards (Vice-Chair McSweeney to lead)

Chair Taylor advised the Service Standards were met with 100% compliance

Moved by Member Post

Seconded by Member Krakar

Motion that the Board receive the above attachments and reports.

Carried

8.4 Board Member Claims for Special Remuneration

One claim was added in for Member Post for attending the March 8, Dufferin Joint PSB Meeting. (as outlined below)

Vice-Chair McSweeney advised that all claims are included in the public agenda package so that the Board provides transparency to the public on this matter as well a policy has been implemented to govern the special remuneration claims.

Total Special Remuneration Claims Submitted (\$2281.50)

- December 12, 2023, Zone 5 Meeting. – Ken Krakar (\$100)
- Jan. 22, 2024, Meeting with OPP to review Business Plan and Annual Report Requirement – V.C. Ian McSweeney (\$100)
- Jan. 22, 2024, Meeting with OPP to review Business Plan and Annual Report Requirement – M. Archer (\$100)
- January 23, 2024, Special Meeting reference EA Performance Review – Chair Taylor (\$100)
- January 23, 2024, Special Meeting reference EA Performance Review – V.C. McSweeney (\$100)
- January 23, 2024, Special Meeting reference EA Performance Review – L. Post (\$100)

- January 23, 2024, Special Meeting reference EA Performance Review – K. Krakar (\$100)
- February 9, 2024, Special Meeting reference OPP Detachment Board Feedback - Chair Taylor (\$100)
- February 9, 2024, Special Meeting reference OPP Detachment Board Feedback – V.C. McSweeney (\$100)
- February 9, 2024, Special Meeting reference OPP Detachment Board Feedback – L. Post (\$100)
- February 9, 2024, Special Meeting reference OPP Detachment Board Feedback – K. Krakar (\$100)
- February 9, 2024, Special Meeting reference OPP Detachment Board Feedback – M. Archer (\$100)
- February 14, 2024, Special Meeting to present EA's Performance Review - Chair Taylor (\$100)
- February 14, 2024, Special Meeting to present EA's Performance Review - V.C. McSweeney (\$100)
- February 14, 2024, Special Meeting to present EA's Performance Review – M. Archer (\$100)
- February 20, 2024, Police Services Board Members Community of Practice – Mandatory Training Module Development Meeting – Vice-Chair McSweeney (\$100)
- February 27 and 28, 2024, CSPA Summit — Vice-Chair McSweeney (\$200) and mileage (245 km. x \$0.70 = \$171.50) = \$371.50
- March 8, Dufferin Joint PSB Meeting – K. Krakar (\$100)
- March 8, Dufferin Joint PSB Meeting - L. Post (\$100)
- March 12, Zone 5 OAPSB Meeting – K. Krakar (\$100)
- Timesheet from Executive Assistant Archer - Feb 5, 2024 –for focused work on Website Restructure. (\$210.00)

Moved by Vice-Chair McSweeney
 Seconded by Member Post

Motion that the Board approve the above special remuneration claims/timesheet and direct the Executive Assistant to submit same to the Town for payment.

Carried

8.5 Zone 5 Meeting Mar. 12, 2024 – Board to discuss and receive agenda and Zone 5 Elections

Board Review and Discussion:

Member Krakar attended the meeting and advised that the presentation at the meeting was centred on leadership and the importance of Equality, Diversity and Inclusion (EDI) in the workplace and that the policing profession should be active in this area. Member Krakar asked Inspector Di Pasquale what the OPP does to promote this in their workplace

Inspector Di Pasquale advised that the OPP EDI is reflected in all workplace policies and training at each level.

Member Krakar advised there was an election and the current executive maintained their positions as there were no new nominations.

Chair Taylor asked what the update was on Provincial Appointees and Member Krakar advised that the Government is still working on that process and there are no updates. A number of Boards advised they still have vacancies for provincial appointments.

Moved by Member Post

Seconded by Vice-Chair McSweeney

Motion that the Board receive the above update and documents.

Carried

8.6 Action Register Update

Board Review and Discussion:

Vice-Chair McSweeney advised that as we work through the new CSPA compliant workplan we may find that the Action Register is redundant. This is currently under review.

Moved by Member Post

Seconded by Member Krakar

Motion that the Board receive the attachment and update.

Carried

8.7 Board Governance Framework

Board Review and Discussion:

Phase 2

Review and Discussion

- Vice Chair McSweeney has been working on revising the Governance Framework to reflect the new CSPA and regulations expected to come into force on April 1, 2024 – note the Ontario Regulatory Registry (ORR) website contains the CSPA legislation and all regulations released to date for public information/consultation. This work is underway but awaiting some outstanding regulations

Moved by Member Post

Seconded by Member Krakar

Motion that the Board receive the updates from Vice-Chair McSweeney on Items 8.7.1 to 8.7.9 and approve next steps and endorse Vice-Chair McSweeney presenting to Zone 3 on March 21st as described in Item 8.7.5 and direct a copy of the presentation be included in these minutes.

Carried

8.7.1 PSB Logo Revision for consideration in conjunction with the expected April 2024 CSPA Regulations in force date) – V.C. McSweeney to advise if there is any update.

V.C. McSweeney advised that Kim Daynard of the OPP said they would have an OPP Detachment logo that they can share by the end of the week.

8.7.2 Update on CSPA Mandatory Training Modules.

The CSPA Mandatory Training Modules have not been released yet. It is believed that they will release a truncated version prior to April 1, to allow Boards time to complete them.

Vice-Chair McSweeney advised that the Board should continue in its Board duties and after the training is completed, go back and ratify any actions taken in the interim.

8.7.3 Update on outstanding/unresolved CSPA issues and pending OPP detachment board composition, appointment and funding regulation – Board comments submitted by Feb 13th deadline but regulation not yet released.

V.C. McSweeney advised there are still a number of outstanding issues in relation to the CSPA that require clarification.

8.7.4 Update on Vice-Chair McSweeney's March 18th CSPA compliance presentation to Council.

V.C. McSweeney advised that the presentation to Council last evening, March 18th went very well. Chair Taylor and Member Post advised that it was well received.

V.C. McSweeney invited Councillors to submit any questions they have to the Board.

8.7.5 Update on Vice-Chair McSweeney's March 21st presentation on OPP detachment Board CSPA compliance to Zone 3 meeting.

V.C. McSweeney advised that he was requested to present at the Zone 3 meeting to describe how the Orangeville Board is preparing to be compliant with the new CSPA.

8.7.6 Dufferin Detachment Boards

V.C. McSweeney advised that under the CSPA the Dufferin Detachment Boards have been reduced from 8 to 4 and the Orangeville Detachment Board will have 2 additional Community members. These members will be appointed by Council once the new legislation and pending regulation are in place.

8.7.7 Service Standards Policy and Workplan

V.C. McSweeney advised that he and M. Archer have been working on the Service Standards Policy and corresponding workplan.

8.7.8 Governance Cover Memo

V.C. McSweeney explained that the Governance Cover Memo is an umbrella document that describes the framework/oversight

mandate and all corresponding 20 policies, 2 by-laws, resources, and legislative references. These will be finalized as conditional working drafts prior to April 1st and then approved in final format as described in term 8.7.9 below following consultations to be completed with the Detachment Commander by Chair Taylor and Vice-Chair McSweeney in mid-April as required by CSPA s. 69.

8.7.9 Special Board Meeting March 22, 2024

V.C. McSweeney requested a special meeting of the board this Friday, March 22, to:

- review and approve working drafts of the revised Governance Cover Memo and draft Boards policies and bylaws conditional on the documents being revised to reflect approved Board member input and then returned to the Board prior to April 30, 2024, for final Board approval; and
- confirm that until such final approval such conditional working drafts shall be used by the Board as required to effect compliance with the CSPA and its regulations. .

8.8 False Alarm Reports

Moved by Member Post

Seconded by Member Krakar

Motion that the Board receive the false alarm reports attached.

Carried

8.9 Community Awareness Initiative

The Board discussed the desirability of following up on the Board's initial community awareness outreach to community partners to promote a more proactive, ongoing, and transparent engagement with the Board. Member Post will work with the Town Communications team to determine how to best increase awareness with the public in regard to upcoming Board meetings, how to access Board agendas and how to engage with the Board.

Moved by Vice-Chair McSweeney

Seconded by Member Krakar

Motion that Member Post will reach out to the Town Communications Dept. on how to best engage the public and will provide an update at the next Board meeting. Member Post will also draft a follow-up letter to the Community Partners and present the draft letter at our next Board meeting in May.

Carried

8.10 PSB Website Review – M. Archer to provide update on January 26th, 2024, meeting with Town Communications staff

M. Archer reported the following have been added into the website as requested:

- Community Awareness Initiative
- Community Board Member Vacancies
- Community Safety & Well-Being Plan
- OPP 2023-2025 Strategic Plan

Next steps: Add in governance package once approved.

Moved by Vice-Chair McSweeney

Seconded by Member Post

Motion that the Board receive the update from M. Archer

8.11 OAPSB Membership Renewal for 2024

Moved by Vice-Chair McSweeney

Seconded by Member Post

Motion that the Board receive the renewal document.

8.12 OAPSB Zone 5 Membership Renewal

Moved by Member Post

Seconded by Member Krakar

Motion that the Board receive the renewal document.

Carried

8.13 OAPSB - CSPA Summit – February 27-28, 2024

Vice-Chair McSweeney attended the CSPA Summit. The Summit was very well attended. The focus of the Summit was very Sec. 31 board-centric. The overview provided was at a high level. Ryan Teschner, the Inspector General of Policing presented on the Risk Based Audit Process and the enhanced monitoring framework.

Moved by Member Post
Seconded by Member Krakar

Motion that the Board receive Vice-Chair McSweeney's update.

Carried

9. Report from In-Camera Session

Chair Taylor advised that In-Camera there was discussions on the following matters:

- Strategic Initiatives
- Received an Employee Performance Evaluation
- Report on a citizen interaction
- Report on funding in relation to the Mobile Crisis Response Team Enhancement Grant

10. Adoption of Minutes of Previous Meeting

Moved by Member Post
Seconded by Vice-Chair McSweeney

That the minutes of the January 16, 2024, Regular (Public Session) Meeting are approved:

Carried

10.1 January 16, 2024 - Orangeville Police Services Board Regular (Public Session) Meeting Minutes

11. Correspondence

None

12. Question Period

Community member, Rick Ugolini attended and advised that he has noticed a greater OPP presence in Orangeville over the last several weeks.

He advised that in July 2023 the Black Cat was used on his street, Cedar Drive and in that period, he felt that it didn't provide a good reading of the general traffic concerns in that area and would like to see it implemented in the area again in a non-holiday period.

Mr. Ugolini asked if the electronic speed signs that flash your speed have a positive impact on slowing speeders down. Member Post advised that the devices are used to collect data. The Town has a Traffic Calming Policy which focuses on data driven decisions on traffic calming and working effectively with the OPP

13. New Business

Member Post provided a few highlights from the March 8, Dufferin Joint PSB Meeting

A big part of the meeting was a presentation from the Community Liaison Officers. Member Post would like to invite them to present at a future Board meeting.

The IPV/GBV resolution has been shared with the attending Boards and the member Boards discussed also putting a similar resolution in place.

14. Date of Next Meeting

The next meeting is scheduled for May 21, 2024, at 5:00 p.m.

15. Adjournment

Moved by Member Post

Seconded by Member Krakar

That the meeting be adjourned at 6:20 p.m.

Carried

Todd Taylor
Todd Taylor (May 21, 2024 16:43 EDT)

Todd Taylor, Chair

Mary L Archer

Mary Lou Archer, Executive Assistant

eSCRIBE Minutes

Final Audit Report

2024-05-24

Created:	2024-05-24
By:	Mary L Archer (marcher@orangeville.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8fzrKkqsuJ7rdJ92Jmk58g8CrAGveCml

"eSCRIBE Minutes" History

-  Document created by Mary L Archer (marcher@orangeville.ca)
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