

Re Business Plan

- a. provide to Town Council, through the office of the Town Clerk:
 - i. notice of any public meetings or other consultation processes regarding the preparation of the Business Plan; and
 - ii. a copy of the Business Plan no later than 30 days following its completion and approval by the Board;
- b. provide a copy of the Business Plan to the public, in either a hard-copy or digital format, no later than 30 days following its release to Town Council;

Re DC's Annual Report

- c. provide the DC's Annual Report to Town Council within 30 days of its receipt/approval by the Board at a duly called meeting; and
- d. make the DC's Annual Report public by posting the Report on the Board's website within 30 days following transmission of the Report by the Board to Town Council.

Re Crime Information

- e. share Crime Information with Town Council, school boards, community organizations and groups, businesses and members of the public by posting the DC's Annual Report on its website and by including periodic Crime Information in its public meetings agenda materials and minutes posted on the Board's website.

8.6. Police Service Skills Development and Learning Plan – ASR s.33 (no Board Policy)

- (a) ASR s.33 requires the OPP to have a Police Service Skills Development and Learning Plan. No Policy is required from the Board, however a copy of this Plan should be provided to the Board by the DC along with the Annual Report.
- (b) The Executive Assistant shall place this Plan on the Board's agenda for review at the first Board meeting of each year.

8.7. DC's Complaints Procedures - ASR s.34 (D3(m))

- (a) As part of this Policy and pursuant to ASR s.34, the DC is required to establish procedures for the investigation of complaints and report annually to the Board as part of the DC's Annual Report under ASR ss.31(b) and pursuant to PSA paragraph 10(9)(f).
- (b) Part II PSA complaints are handled by the Ontario Civilian Police Commission (the "OCPC"). Public and Internal Complaints and Disciplinary Proceedings under Part V of the PSA are handled primarily by the Office of the Independent Police Review Director or "OIPRD" and, on referral, the DC). While the Board can make complaints to the OCPC under Part II, it cannot make complaints to the OIPRD relating to its own police service (PSA ss.58(2)).
- (c) As a section 10 board, the Board is not the main adjudicator of these complaints, although it may become involved in the investigations by the OCPC/OIPRD and may be asked to review a PSA ss.58(1) complaint disposition under PSA ss.61(3) referred to the DC under PSA s.64 if the complainant requests under PSA ss.64(5) that the DC's

decision be referred to the Board. If such referral is made, the Board must deal with it in accordance with the process described in the Policy based on PSA ss.65(6), (7) and (8).

- (d) Under PSA paragraph 10(9)(f) the Board has a responsibility to review the DC's administration of the complaints system under Part V of the PSA and receive regular reports from the DC, or his or her designate, on the DC's administration of this complaints system.
- (e) The DC shall provide the Board from time to time with current and updated copies of complaints administration system and investigation procedures established under Part V of the PSA and ASR s.34.
- (f) The Board shall review the DC's administration of the complaints system under Part V (ss.58(1)) of the PSA and ASR s.34 by examining information brought to its attention, including:
 - (i) regular reports from the DC received under PSA paragraph 10(9)(f); and
 - (ii) information on public complaints included in the DC's annual report prepared pursuant to ASR s.31.
- (g) The Board shall provide feedback to the DC following such review or take such other action within its jurisdiction as it may decide.
- (h) In preparing the Board's meeting agendas the Executive Assistant shall ask the DC if there are any complaints to report or update and shall place any such reports/updates on the Board's in-camera meeting agenda.
- (i) Such periodic reports/updates are in addition to the complaints reporting required to be included in the DC's Annual Report under ASR s.31.

8.8. Policy on Police Services Quality Assurance Process - ASR s.35 (D3(s))

- (a) The Board has adopted this Policy pursuant to ASR s.35 which requires the Board and the DC to implement a quality assurance process relating to the delivery of adequate and effective police services, and compliance with the PSA and its regulations.
- (b) Under the Policy the Board must consult with the DC and proceed as follows in accordance with its objectives, priorities and Board governance documents:
 - (i) adopt, review and amend from time to time as is necessary any policies/protocols required pursuant to the PSA and regulations, and to otherwise take reasonable steps to monitor and comply with such policies/protocols;
 - (ii) receive from the DC at each regularly scheduled Board meeting a status report on the delivery of police services to and for the Town;
 - (iii) on or before March 31st, or at the next Board meeting following March 31st, of each year receive the DC's Annual Report (ASR s.31) on the delivery of police services to and for the Town (see – Policy on Framework for Annual Reporting to the Board by the DC);
 - (iv) on or before March 31st, or at the next meeting following March 31st, of each year complete and remit to the OPP Regional Commander the Board's annual report on the DC's performance (see – Policy on DC Selection and Performance Review);

- (v) receive annually a report from the OPP reconciling and addressing the issue of Forfeited Property and thereafter shall keep the Council of the Town so advised;
- (vi) by its Chair/Vice-Chair, consult and review with the DC in a timely manner on any matters that are required to be addressed between regularly scheduled Board meetings, and thereafter report to Board members;
- (vii) require that each Board member shall attend regularly scheduled meetings of the Board and shall make every effort to attend regularly scheduled joint meetings held with other Dufferin County section 10 police services boards;
- (viii) consult with the DC as is necessary to develop, adopt and implement local policies and initiatives for the delivery of adequate and effective police services applicable to and for the Town;
- (ix) by its Chair/Vice-Chair, attend before Town Council annually, or more often as required, to review policing matters in general, and more specifically with respect to the facilitating improved delivery of police services;
- (x) to conduct/arrange for appropriate Board member training and education in accordance with Board policy and using available Ontario Association of Police Services Boards resources; and
- (xi) take such other action within its authority as the Board considers advisable in the circumstances to ensure compliance with applicable law and the quality of police services delivered to the Town.

- (c) Further to the above, the current quality assurance process, as established and implemented by the DC in consultation with the Board, and as amended from time to time with written notice to the Board is attached to D3(s) via the following hyperlink: **[insert hyperlink]**

8.9. Board General Services Standards Guidelines (D3(t))

- (a) This Policy provides guidelines which, in addition to those set out in the Policy on Board Meetings Service Standards Guidelines (Policy D3(i)), are adopted to ensure the consistent and timely completion of the steps necessary to effect ongoing compliance with the Board's governance obligations under the Memorandum.
- (b) The Board shall review this Policy annually prior to its March meeting.

8.10. Policy on Board Evaluation of the Adequacy and Effectiveness of Police Services - ASR s.37 (D3(u))

- (a) ASR s.37 requires the Board to evaluate the adequacy and effectiveness of the services provided by its police services by comparing those services with the requirements of the ASR and the Policy sets out the following process:
 - (i) receive from the DC at each of the Board's regularly scheduled meetings a status report on the delivery of police services to and for the Town of Orangeville (the "Town") which includes a statement confirming ASR compliance;
 - (ii) on or before March 31st, or at the next Board meeting following March 31st, of each year receive the DC's Annual Report (ASR s.31) on the delivery of police services to and for the Town (see – Policy on Framework for Annual Reporting to the Board by the DC) which includes a statement confirming ASR compliance;
 - (iii) on or before March 31st, or at the next meeting following March 31st, of each year complete and remit to the OPP Regional Commander the Board's annual report on the DC's performance (see – Policy D3(l) on DC Selection and Performance Review) which includes the Boards evaluation of OPP compliance with the ASR in delivering police services to Orangeville;

- (iv) by its Chair/Vice-Chair, consult and review with the DC in a timely manner on any matters that are required to be addressed between regularly scheduled Board meetings with respect to the OPP's ASR compliance, and thereafter report to Board members;
- (v) by its Chair/Vice-Chair, attend before Town Council annually, or more often as required, to review policing matters in general, and more specifically with respect to the OPP's ASR compliance in the delivery of police services to the Town; and
- (vi) take such other action within its authority as the Board considers advisable in the circumstances to evaluate OPP ASR compliance in the delivery of police services to the Town.

9. Action Register and Workplan

Action Register

- 9.1. The Executive Assistant and the Chair/Vice-Chair shall develop and maintain an Action Register which records Board special project assignments and shows specific details and timing of the tasks associated with such projects as well as the individuals responsible for each task.
- 9.2. The Action Register shall be presented to the Board for review and approval at every meeting of the Board (subject to any required edits at public meetings to reflect any in-camera-related items).

Workplan

- 9.3. The Executive Assistant and the Chair/Vice-Chair shall develop and maintain a detailed annual Workplan based upon compliance with the requirements of this Policy in the form set out (example 2024) in Appendix "A" attached hereto, which shall show the specific details and timing of all required tasks as well as the individual responsible for each task.
- 9.4. The Workplan shall be presented to the Board for review and approval at the last meeting of the year prior to its effective date and shall be reviewed at every public meeting of the Board.

10. COMPLIANCE WITH BOARD BY-LAWS

- 10.1. The Board has adopted the following By-Laws¹:
 - (a) By-Law 001-2023 – General Procedures – This By-Law sets out the Board's procedural governance rules.
 - (b) By-law 002-2023 – Records Retention and Destruction - This By-Law sets out the Board's records retention and destruction rules and is part of the Board's Policy on Freedom of Information and Protection of Privacy.
- 10.2. The Executive Assistant shall place these By-Laws on the Board's agenda for review at the first Board meeting of each year.

¹ revised to reflect the Board's transition from PSA s.31 to s.10


11. Review and Revision History

Revision Date	Description of Changes
September 19, 2023	Updated as part of the Board's governance reform project

Approved by the Board on September 19, 2023


Todd Taylor

Todd Taylor – Chair



Ian McSweeney – Vice-Chair

APPENDIX "A"

Orangeville Police Services Board Annual Workplan

TO BE ATTACHED



**Appendix "A" - Orangeville Police Services Board Annual Workplan Under Policy D3(t)
2024¹**

MONTH ²	TASK (section references refer to D3(t) sections)	DUE DATE	NOTES see end notes
Jan (Jan 23 meeting)	<ol style="list-style-type: none"> 1. C/V/C report to T on policing matters – 8.1(b) and 8.10(v) 2. Ongoing info sharing/consultations and postings on crime (quarterly) info and Business Plan – 8.1, 8.3, 8.5 and 8.10(v) 3. Business Plan consultations shall proceed under Policy D3(p) – 8.3(d)(ii) <ol style="list-style-type: none"> a. Invite, by website notifications and all public meeting agendas during the year, T, school boards, community organizations and groups, businesses and members of the public to review the current Business Plan and provide input to the Bd, either in writing or through the public delegation process, on suggested revisions and comments for the Board to consider in developing the next Business Plan; b. In co-ordination with the Town, schedule any desired town hall meetings; c. Annually in consultation with the DC, (annually and every 3 years <u>once a new OPP Strategic Plan is released</u>), develop a draft new Business Plan to take effect on the expiry of the current Business Plan; d. Meet with T at least 60 days prior to the Bd meeting at which the draft Business Plan is to be considered for approval by the Bd to obtain T's input on the draft Business Plan; e. Post the draft Business Plan, as revised to include T's input, on the Bd's website; f. Place the posted draft Business Plan on the agenda for the next public meeting of the Bd and invite school boards, community organizations and groups, businesses and members of the public by website notifications to review the posted draft Business Plan and provide input to the Bd either in writing or through the public delegation process at such meeting; and g. At the first public meeting of the Bd thereafter, consider the Business Plan for adoption having regard to all input received. 	<ol style="list-style-type: none"> 1. Jan 16 2. Jan 19 3. Jan 19 4. Jan 19 5. Jan 19 6. Jan 23 7. Jan 23 8. Jan 23 9. Jan 23 	

¹ Triennial OPP Strategic Plan due this year from which the 2024 Board Business Plan will be developed. Until the Strategic Plan is released triggering required Board/DC consultations and Board consultations with the Town, school boards, community organizations and groups, businesses and the public, the previous year's Business plan will remain in effect.

² WP based on Bd meeting every month will be revised to reflect actual calendar year schedule once set.

MONTH ²	TASK (section references refer to D3(t) sections)	DUE DATE	NOTES see end notes
	<p>4. Once Adopted by the Bd, Business Plan communication shall proceed under Policy D3(p) and D3(r) – 8.3(d)(iii)</p> <ul style="list-style-type: none"> a. EA to provide to T, through the office of the TC: <ul style="list-style-type: none"> i. notice of any public meetings or other consultation processes regarding the preparation of the Business Plan; and ii. a copy of the Business Plan no later than 30 days following its completion and approval by the Bd; and b. Bd to provide a copy of the Business Plan to the public, in digital format via website posting no later than 30 days following its release to T; <p>5. EA prep/collect remuneration/expenditure claims for Bd approval – 7.9(b)</p> <p>6. EA to include meeting service standards compliance report on Bd meeting agenda – 7.10(c)</p> <p>7. Bd receives DC status report/consult DC – 8.10(a)(i) and (iv)</p> <p>8. EA to include Bd AR and WP on Bd meeting agenda – 9.2 and 9.4</p> <p>9. Jan Tasks</p> <ul style="list-style-type: none"> a. C/VC meet with/report to T re 2023 ASR compliance (same timing as item 1 above) - 8.10(v) b. EA to confirm annual receipt of DC equal opportunity etc. procedures – 7.1(c) c. Annual Bd review of COI Policy D3(d) – 7.4 d. C and EA to report to Bd on review/development of 2024 training/education plan per Policy D3(e) – 7.5(c) e. EA to submit approved 2023 annual remuneration summary chart to T – 7.9(d) f. Bd to review EA 2023 performance in-camera – 7.11 g. Bd to receive DC's ASR s.33 Police Service Skills Development and Learning Plan – 8.6 		
Feb (Feb 20 meeting)	<p>1. Monthly Bd Considerations – see Jan items 1-8</p> <p>2. Feb Tasks</p> <ul style="list-style-type: none"> a. Annual review of Bd's Governance Memorandum – 1.2 b. Bd's annual review of Policy D3(t) prior to March meeting – 8.9 c. C and EA to report to Bd on review/development of 2024 training/education plan per Policy D3(e) – 7.5(c) d. Bd to assign prep of DC performance review report per Policy D3(j) – 7.12 	<p>1. Pre Feb 20</p> <p>2. Feb 20</p>	
Mar (Mar 19 meeting)	<p>1. Monthly Bd Considerations – see Jan items 1-8</p> <p>2. DC to submit Annual Report to Bd by March 31 or at the next Bd meeting following March 31 – 8.4(b), 8.8(b) and 8.10(a)(ii)</p> <p>3. March Tasks</p> <ul style="list-style-type: none"> a. Bd to review/approve 2024 Bd training/education plan per Policy D3(e) – 7.5(c) b. Annual review by Bd of Policy D3(o) – 8.2(d) c. Bd to review/approve DC performance review report per Policy D3(j) and submit to OPP Regional Commander within 30 days – 7.12 and 8.10(a)(iii) 	<p>1. Pre Mar 19</p> <p>2. Mar 31</p> <p>3. Mar 19</p>	

MONTH ²	TASK (section references refer to D3(t) sections)	DUE DATE	NOTES see end notes
	<ul style="list-style-type: none"> d. Bd to receive/review/approve DC Annual Report if received and transmit to T within 30 days – 8.4(b)(ii), 8.5 and 8.8(b) e. DC Annual Report to be publicly posted within 30 days following transmittal in c. above – 8.4(b)(ii), 8.5 and 8.8(b) 		
Apr (Apr 23 meeting)	<ul style="list-style-type: none"> 1. Monthly Bd Considerations – see Jan items 1-8 2. Unless completed in March, DC to submit Annual Report to Bd by March 31 or at the next Bd meeting following March 31 – 8.4(b), 8.8(b) and 8.10(a)(ii) 3. April Tasks <ul style="list-style-type: none"> a. Unless completed in March, Bd to receive/review/approve DC Annual Report if received and transmit to T within 30 days – 8.4(b)(ii) and 8.8(b) b. EA to arrange report to Bd on MFIPPA Bd record requests – 7.7(c) c. Bd to receive DC quarterly crime information report – 8.1 d. Unless completed in March, DC Annual Report to be publicly posted within 30 days following transmittal in a. above – 8.4(b)(ii) and 8.8(b) 	<ul style="list-style-type: none"> 1. Pre Apr 23 2. Apr 19 3. Apr 23 	
May (May 21 meeting)	<ul style="list-style-type: none"> 1. Monthly Bd Considerations – see Jan items 1-8 	<ul style="list-style-type: none"> 1. Pre May 21 	
June (June 18 meeting)	<ul style="list-style-type: none"> 1. Monthly Bd Considerations – see Jan items 1-8 2. June Tasks <ul style="list-style-type: none"> a. EA to submit semi-annual remuneration summary chart to Bd – 7.9(c) b. Bd to receive DC quarterly crime information report – 8.1 c. EA to arrange report to Bd on MFIPPA Bd record requests 	<ul style="list-style-type: none"> 1. Pre June 18 2. June 18 	
July (July 23 meeting)	<ul style="list-style-type: none"> 1. Monthly Bd Considerations – see Jan items 1-8 	<ul style="list-style-type: none"> 1. Pre July 23 	
Aug (Aug 20 meeting)	<ul style="list-style-type: none"> 1. Monthly Bd Considerations – see Jan items 1-8 	<ul style="list-style-type: none"> 1. Pre Aug 20 	
Sept (Sept 17 meeting)	<ul style="list-style-type: none"> 1. Monthly Bd Considerations – see Jan items 1-8 2. Sept Tasks <ul style="list-style-type: none"> a. Bd to receive DC quarterly crime information report – 8.1 b. EA to arrange report to Bd on MFIPPA Bd record requests 	<ul style="list-style-type: none"> 1. Pre Sept 17 2. Sept 17 	
Oct	<ul style="list-style-type: none"> 1. Monthly Bd Considerations – see Jan items 1-8 	<ul style="list-style-type: none"> 1. Pre Oct 15 	

MONTH ²	TASK (section references refer to D3(t) sections)	DUE DATE	NOTES see end notes
(Oct 15 meeting)			
Nov (Nov 19 meeting)	1. Monthly Bd Considerations – see Jan items 1-8	1. Pre Nov 19	
Dec (Dec 16 meeting)	1. Monthly Bd Considerations – see Jan items 1-8 2. EA/TC prep 2025 Bd meeting schedule – 8.5(c) 3. Dec Tasks <ol style="list-style-type: none"> a. Bd to receive DC quarterly crime information report – 8.1 b. EA to arrange report to Bd on MFIPPA Bd record requests c. Bd to approve 2025 Bd meeting schedule to be posted by EA – 8.5(c) d. 2025 WP approved by Bd – 3.1 and 9.2 e. Bd to consider remuneration/exp/special project 2025 budget reserve – 7.9(e) 	1. Pre Dec 16 2. Dec 9 3. Dec 16	

EA – Executive Assistant

TC – Town Clerk

C – Chair

VC – Vice-Chair

T – Town Council

Bd – Board

WP – Workplan

DC – Detachment Commander

MIFIPPA - *Municipal Freedom of Information and Protection of Privacy Act*

COI – Conflict of Interest

ASR – Adequacy Standards Regulation

AR – Action Register

End Notes:

- The Workplan, Policy D3(t) and the other Board policies should be read together.
- The Workplan does not reflect all of the meeting service standards to be considered by the EA when preparing each Bd meeting agenda in accordance with Meetings Service Standards Policy D3(j).
- Jan items 3 and 4 are to be considered monthly as timing of Business Plan development/consultations proceeds.





ORANGEVILLE POLICE SERVICES BOARD

c/o Town of Orangeville – 87 Broadway, Orangeville L9W 1K1 Telephone: (519) 941-5650
Fax: (519) 940-8275

Chair T. Taylor • Vice-Chair I. McSweeney • L. Post • K. Krakar

November 10, 2023

Via Email

Ministry of the Attorney General
McMurtry-Scott Building
11th Floor, 720 Bay Street
Toronto, Ontario
M7A 2S9

Dear Attorney General,

Re: Creelman Delegation to the Attorney General of Ontario – August 21, 2023 AMO Conference, London Ontario

The Orangeville Police Services Board has been provided with a copy of the attached delegation to you by John Creelman, Mayor of the Town of Mono. We are writing to express our enthusiastic support for resolution of the important Provincial Offences Act issues Mayor Creelman has identified.

An efficient, effective and fair POA system is an essential element in preserving public acceptance and respect for Ontario's justice system. We strongly encourage your ministry to carefully consider the points made in Mayor Creelman's presentation and take appropriate action.

Sincerely,

The Police Services Board

Per

A handwritten signature in black ink, appearing to read "Todd Taylor".

Todd Taylor – Chair

A handwritten signature in black ink, appearing to read "Ian McSweeney".

Ian McSweeney – Vice-Chair

Cc Orangeville Town Council
Dufferin County OPP Detachment Commander

False Alarms in Orangeville September 1st – 15th, 2023 - Total: 13

Call	Date	Location	Business Name /Info
Alarm	2023/09/01 00:59	23 Broadway	McDonald's
Alarm	2023/09/02 01:18	489 Broadway	Shopper's Drug Mart
Alarm	2023/09/06 16:52	77 Broadway	Kerry's Place
Alarm	2023/09/06 16:59	51 Zina Street	Courthouse
Alarm	2023/09/08 10:25	287 Broadway	Dr. Rakhshanfar Dentistry
Alarm	2023/09/09 15:18	170 Lakeview Court	Headwaters Walk in Clinic
Alarm	2023/09/10 00:07	75 Fourth Avenue	Fionn MacCool's
Alarm	2023/09/10 09:22	80 Dawson Road	Residence
Alarm	2023/09/11 04:23	252 Broadway	Mike's Service Centre
Alarm	2023/09/12 11:20	274 Broadway	Bank of Montreal
Alarm	2023/09/14 18:18	14 Fead Street, Unit 306	Residence - Medical Alarm
Alarm	2023/09/15 03:49	76 Fifth Avenue	Orangeville Curling Club
Alarm	2023/09/15 04:38	90 C Line	No Frills

False Alarms in Orangeville September 16th – 30th, 2023 - Total: 13

Call	Date	Location	Business Name /Info
Alarm	2023/09/17 02:38	70 Montgomery Boulevard	Montgomery Village Public School
Alarm	2023/09/17 02:41	22 Sherbourne Street	Ivy Mac Donald Court
Alarm	2023/09/17 03:54	70 Montgomery Boulevard	Montgomery Village Public School
Alarm	2023/09/18 10:56	1 Mill Street	Orangeville Library
Alarm	2023/09/22 19:07	40 Centennial Road	Quality Cheese
Alarm	2023/09/23 02:14	9 Townline	The Sunflower School
Alarm	2023/09/23 08:55	40 Broadway	Pita Pit
Alarm	2023/09/27 18:17	45 Bythia Street, Apt. 1	Residence
Alarm	2023/09/27 18:58	45 Bythia Street, Apt. 1	Residence
Alarm	2023/09/28 10:41	45 Bythia Street, Apt. 1	Residence
Alarm	2023/09/28 14:36	45 Bythia Street, Apt. 1	Residence
Alarm	2023/09/28 16:53	17 Stewart Court	EE Controls
Alarm	2023/09/29 02:09	45 Bythia Street, Apt. 1	Residence

False Alarms in Orangeville October 1 - 15, 2023 - Total: 15

Call	Date	Location	Business Name /Info
Alarm	01 Oct 2023	75 Fifth Avenue	Family Dental Centre
Alarm	01 Oct 2023	75 Fifth Avenue	Family Dental Centre
Alarm	02 Oct 2023	655 Riddell Road	DCAFS
Alarm	02 Oct 2023	75 Fifth Avenue	Family Dental Centre
Alarm	03 Oct 2023	120 Lawrence Avenue	Parkinson Centennial PS
Alarm	04 Oct 2023	655 Riddell Road	DCAFS
Alarm	05 Oct 2023	33 Church Street	Private residence
Alarm	06 Oct 2023	452 Richardson Road, Unit 1	Millan Marble & Granite
Alarm	06 Oct 2023	50 Fourth Avenue	241 Pizza
Alarm	07 Oct 2023	34 Drew Brown Avenue	Private Residence
Alarm	09 Oct 2023	150 First Street, Unit 105	Marshalls
Alarm	09 Oct 2023	9 Townline	Sunflower School
Alarm	10 Oct 2023	50 Rolling Hills Drive	5 th Ave. Walk-In & Family Practice
Alarm	13 Oct 2023	595 Riddell Road	TAG Security
Alarm	14 Oct 2023	170 Lakeview Court, Unit 2	Headwaters Walk-in Clinic

False Alarms in Orangeville October 16th – 31th, 2023 - Total: 11

Call	Date	Location	Business Name /Info
Alarm	17 oct 23 01:43	2 First Street	CIBC
Alarm	18 Oct 23 19:59	224 Centennial Road	DCAFS
Alarm	19 Oct 23 02:06	22 Faulkner Street	ODSS
Alarm	21 Oct 2023 01:19	87 John Street	Busted Knuckle Garage
Alarm	21 Oct 23 11:34	287 Broadway	Doctor Rakhshanfar Dentistry
Alarm	23 Oct 23 02:15	77 Broadway	Kerry's Place
Alarm	25 oct 23 08:42	5 First Street	Ricky Schaede Art Studio
Alarm	26 Oct 23 00:49	210 Broadway, Suite 105	John Howard Society
Alarm	28 Oct 23 10:48	337 Balsam Street	Residence
Alarm	28 Oct 23 20:11	23 Young Court	Residence
Alarm	31 Oct 23 23:26	145 Broadway	Ardvark Music and Culture

Mary Lou Archer

From: Ian McSweeney
Sent: September 29, 2023 9:27 PM
To: Lisa Post; Todd Taylor; Ken Krakar; Mary Lou Archer
Subject: Fwd: OAPSB Training Community of Practice

FYI. Any other training suggestions to add to my list below?

Get [Outlook for iOS](#)

From: Lisa Darling <lisadarling@oapsb.ca>
Sent: Friday, September 29, 2023 12:02 PM
To: Ian McSweeney <imcsweeney@orangeville.ca>
Subject: Re: OAPSB Training Community of Practice

Thank you! The team is about to launch the first webinar focused on budgeting with anticipation of the CSPA and new expectations of board members.

They have already completed the training plan for boards that includes 16 areas of focus right now. Most of what you have listed and some additional areas have been flagged in the training plan. We are waiting to see what the mandatory training is covering to make sure we are not duplicating efforts and proceeding in the areas we can.-- general governance training that is not dependent on the CSPA.

Lisa Darling, M.O.M.
Executive Director,
Ontario Association of Police Services Boards
P.O. Box 43058
London RPO Highland ON
N6J 0A7
lisadarling@oapsb.ca
705-238-9439

On Fri, Sep 29, 2023 at 11:18 AM Ian McSweeney <imcsweeney@orangeville.ca> wrote:
yes Lisa...happy to help in any way I can

From: Lisa Darling <lisadarling@oapsb.ca>
Sent: Friday, September 29, 2023 11:10 AM
To: Ian McSweeney <imcsweeney@orangeville.ca>
Subject: Re: OAPSB Training Community of Practice

Hi Ian, great list. Whatever the Ministry is unable to fit into their mandatory training - based on time frame (approximately 3 hours of modules) the OAPSB will provide enhanced training as it relates to the topics you have listed. Once we have a better look at everything, we may utilize the group of board members on this group to test our training as well if you are interested?

Lisa
Lisa Darling, M.O.M.
Executive Director,
Ontario Association of Police Services Boards

P.O. Box 43058
London RPO Highland ON
N6J 0A7
lisadarling@oapsb.ca
705-238-9439

On Fri, Sep 29, 2023 at 10:57 AM Ian McSweeney <imcsweeney@orangeville.ca> wrote:

Ramona, a few thoughts on areas for training and clarification - s.10 board focused, but many of general application:

- board relationship with police service/Detachment Commander
 - consultation requirements
 - reporting requirements
 - operational vs. oversight
 - collaborative relationship
 - board policy requirements
 - attendance at board meetings
- board relationship with municipal council
 - board operationally independent (aside from council appointments), reporting and consultation/information sharing requirements per legislation and regulation
 - collaborative in the best interests of the community
 - boards are not governed under the Municipal Act
- complaint process
 - internal/external complaints received about board member conduct - examples and process
 - public complaints against the police service received by the board - examples and process
 - expressions of public concern (noise, traffic etc.) received by board - examples and process
 - board policy requirements re above
- deep dive into code of conduct and conflicts of interest
 - management, conduct and sanctions
 - board policy options
 - common misapprehensions
- Fed/Prov/Mun elections - board member restrictions
 - s.88.18 Municipal Elections Act - board to establish rules re use of board resources during an election campaign
 - participation by board members in political activity as defined under the Public Service of Ontario Act (PSOA)
 - board members are not public servants (see Part V of the PSOA) and are therefore not subject to the restrictions in the PSOA regarding "political activity"
 - however, board members should observe any protocols put in place by board policy to ensure compliance with code of conduct and conflict of interest rules - happy to share Orangeville's policy on this as an example
- board policies, best practices and procedures
- boards need to be more proactive in initiating member education
- board transparency to the public
 - mandated under legislation/regulation
 - best practices in terms of website postings, community awareness and outreach to other community partners
 - board policy options

- transitioning to new consolidated boards
- transitioning to new CSPA requirements from current governance structure - again happy to share what Orangeville is doing

I'm sure I am missing things, but will add input as we progress.

Best

Ian

From: Morris, Ramona (SOLGEN) <Ramona.Morris@ontario.ca>
Sent: Wednesday, September 27, 2023 2:56 PM
To: Lisa Darling <lissadarling@oapsb.ca>; pamdjaliwal@oapsb.ca <pamdjaliwal@oapsb.ca>; Pat17@sympatico.ca <Pat17@sympatico.ca>; mayor@quintewest.ca <mayor@quintewest.ca>; ann_morgan@rogers.com <ann_morgan@rogers.com>; dstevenson@southeasthope.com <dstevenson@southeasthope.com>; Ian McSweeney <imcsweeney@orangeville.ca>; lpsb-ss@london.ca <lpsb-ss@london.ca>; Andrews, David (SOLGEN) <David.Andrews@ontario.ca>; Barnhart, Michael (SOLGEN) <Michael.Barnhart@ontario.ca>; Hawkins, Glen (SOLGEN) <Glen.Hawkins@ontario.ca>; Kassam, Shamira (SOLGEN) <Shamira.Kassam@ontario.ca>; Armstrong, Derek A. (SOLGEN) <Derek.A.Armstrong@ontario.ca>; Sahota, Jeeti (SOLGEN) <Jeeti.Sahota@ontario.ca>
Subject: OAPSB Training Community of Practice
When: Wednesday, September 27, 2023, 12:00 AM to Thursday, September 28, 2023, 12:00 AM.
Where: Microsoft Teams Meeting

Attached is the previously distributed Terms of Reference for the project.

It would be helpful if you can put your mind to examples of challenges that members of boards have experienced that we could use as scenarios in the training.

Thank you.

Ramona Morris
Research, Evaluation, Assessment and Design Unit
Ontario Police College
519 773 4417 (office)
519 670 9866 (cell)

"Educating the mind without educating the heart is no education at all."—*Aristotle*

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Mary Lou Archer

From: Ian McSweeney
Sent: September 29, 2023 10:58 AM
To: Morris, Ramona (SOLGEN); Lisa Darling; pamdhaliwal@oapsb.ca; Pat17@sympatico.ca; mayor@quintewest.ca; ann_morgan@rogers.com; dstevenson@southeasthope.com; lpsb-ss@london.ca; Andrews, David (SOLGEN); Barnhart, Michael (SOLGEN); Hawkins, Glen (SOLGEN); Kassam, Shamira (SOLGEN); Armstrong, Derek A. (SOLGEN); Sahota, Jeeti (SOLGEN)
Subject: Re: OAPSB Training Community of Practice

Ramona, a few thoughts on areas for training and clarification - s.10 board focused, but many of general application:

- board relationship with police service/Detachment Commander
 - consultation requirements
 - reporting requirements
 - operational vs. oversight
 - collaborative relationship
 - board policy requirements
 - attendance at board meetings
- board relationship with municipal council
 - board operationally independent (aside from council appointments), reporting and consultation/information sharing requirements per legislation and regulation
 - collaborative in the best interests of the community
 - boards are not governed under the Municipal Act
- complaint process
 - internal/external complaints received about board member conduct - examples and process
 - public complaints against the police service received by the board - examples and process
 - expressions of public concern (noise, traffic etc.) received by board - examples and process
 - board policy requirements re above
- deep dive into code of conduct and conflicts of interest
 - management, conduct and sanctions
 - board policy options
 - common misapprehensions
- Fed/Prov/Mun elections - board member restrictions
 - s.88.18 Municipal Elections Act - board to establish rules re use of board resources during an election campaign
 - participation by board members in political activity as defined under the Public Service of Ontario Act (PSOA)
 - board members are not public servants (see Part V of the PSOA) and are therefore not subject to the restrictions in the PSOA regarding "political activity"
 - however, board members should observe any protocols put in place by board policy to ensure compliance with code of conduct and conflict of interest rules - happy to share Orangeville's policy on this as an example
- board policies, best practices and procedures
- boards need to be more proactive in initiating member education

- board transparency to the public
 - mandated under legislation/regulation
 - best practices in terms of website postings, community awareness and outreach to other community partners
 - board policy options
- transitioning to new consolidated boards
- transitioning to new CSPA requirements from current governance structure - again happy to share what Orangeville is doing

I'm sure I am missing things, but will add input as we progress.

Best

Ian

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**JOINT MEETING OF DUFFERIN COUNTY SECTION 10 POLICE SERVICES BOARDS
(HOSTED BY MELANCTHON TOWNSHIP)
FRIDAY, NOVEMBER 17, 2023 - 9:00 A.M.
HYBRID MEETING**

<https://us02web.zoom.us/j/81810672403?pwd=Z2VtcmgxbFIYREMXL0s5NzNQY2RYdz09>

Meeting ID: 818 1067 2403

Passcode: 845119

One tap mobile

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- +1 780 666 0144 Canada
- +1 204 272 7920 Canada
- +1 438 809 7799 Canada

AGENDA

1.0 WELCOME AND CALL TO ORDER BY MELANCTH PSB CHAIR ALAN BLUNDELL

2.0 INTRODUCTIONS

3.0 DISCLOSURE OF PECUNIARY INTEREST

4.0 AMMENDMENT/APPROVAL OF THE AGENDA

Recommendation: THAT the agenda for the November 17, 2023 Joint Police Services Board meeting be approved

5.0 MINUTES OF THE PREVIOUS MEETING

Recommendation: THAT the minutes of June 16, 2023 are approved

5.1 BUSINESS ARISING FROM MINUTES

6.0 Duane Sprague, Police Services Advisor

- Amalgamation timelines
- CSPS information
- Appointee roster for Dufferin County
- Other Policies and Standard updates

- 7.0 Approved OPP Detachment board proposal – Meghan Townsend
- 8.0 AMO Delegation to Doug Downey, Attorney General of Ontario - John Creelman
- 9.0 Melancthon Roads deemed as 60KPH Area – Alan Blundell
- 10.0 Review of the Dufferin Traffic Unit, carrying the cost across Municipalities- Alan Blundell
- 11.0 Community Street Crime Unit presentation – Detective Sergeant Chafic Harris
- 12.0 Commercial Vehicles enforcement and weights – OPP
- 13.0 Mental Health awareness and response – OPP
- 14.0 Dufferin OPP lay charges over the Thanksgiving weekend - OPP
- 15.0 OPP – Detachment Updates
- 16.0 Municipal Board Reports
 - Amaranth
 - Grand Valley
 - Melancthon
 - Mono
 - Orangeville
 - Shelburne
 - Mulmur

17.0 Other Business and Items for Future Joint Meetings

18.0 CONFIRMING MOTION

Recommendation: THAT all actions of the Joint Police Services Board, with respect to every matter addressed and/or approved on June 16, 2023 are hereby adopted, ratified and confirmed;

AND THAT each motion, resolution and other actions taken by the members of the Joint Police Services Board at the meeting on June 16, 2023 are hereby adopted, ratified and confirmed.

19.0 ADJOURNMENT

Recommendation: THAT the meeting be adjourned at _____ to meet again in early spring on _____, 2024

AND THAT the next Joint Police Services Board meeting be hosted by

_____.

5. Duane Sprague, Police Services Advisory

Duane Sprague, provided an update on the Community Safety and Policing Act (CSPA), Ministry staff have contacted proposal leads (municipalities) to confirm that the proposals have been received. Sprague advised members that the target window for implementation has changed to late 2023/early 2024, but more information will follow. There are a number of regulations that need to be developed prior to the CSPA being proclaimed. There will be a window of time between proclamation date and implementation date to allow boards time to adjust.

Members expressed concern with the speed of implementation, the ability to remain compliant with new legislation and the number of meeting police service boards are required to have each year.

Sprague noted board training is anticipated for the fall and suggested inviting Devendra Sukhdeo, Senior Policy Advisor, to the next joint meeting.

6. Automatic Speed Enforcement Cameras Update

John Creelman led the discussion noting the current restrictions placed on municipalities. Creelman advised that the Town of Mono will be making a delegation at AMO to lobby the province to change the regulations and remove the red tape. Members noted the correlation with the current regulations and issues of vehicles failing to stop for school buses.

7. Highway 10 Improvements / Monitoring

Todd Taylor led the discussion on the concerns and lobbying for studies to Highway 10 through Caledon and Dufferin County. Members were advised that the study has been approved in Caledon, but it is unknown whether Dufferin County will be included. Orangeville will be making a delegation at AMO on Highway 10 and well as Highway 9 for the Rolling Hills school crossing areas.

Members discussed the restrictions of road studies with focus on road design, instead of traffic volume, number/type of accidents, and speed. Each section of Highway 10 experiences different problems. Details of each section should be included within the study. Neighbouring municipalities supported the studies as issues on Highway 10 as vehicle are using local roads to bypass and avoid Highway 10.

OPP confirmed Highway 10 remains a large focus of the traffic unit and encouraged residents to obtain licence plates if they can or call 911 in egregious situations.

8. School Board Recourse Officer Programs

Ian McSweeney led the discussion and encouraged local police service boards to reach out to the school boards and re-open the conversations surrounding school board resource officers to ensure the current community views are still being represented.

9. 2023-2025 Dufferin OPP Action Plan

Jeff Sedgwick led the discussion. Acting S/Sgt Dominic Wray advised members that the OPP submitted a draft action plan on May 29, 2023 and were only provided four weeks turnaround time for completion. Wray noted that the draft plan incorporated the OPP strategic plan (past and proposed), the Dufferin County Community Safety and Wellbeing Plan, as well as input from Superintendent Terry Ward based on local police service board meetings. Wray advised that the action plan has not been finalized yet and will be presented to the local boards once approved.

Members noted the current regulations that require public consultation municipal council involvement.

10. Detachment Update

A/Insp Dean Korn introduced himself and provided an update on behalf of the Dufferin County OPP. Korn noted four new recruits who have now been placed with coach officers, an experienced officer is currently in training stream coming from Peel Region and will be starting at the end of the month. A part-time officer will also be returning, completing foot patrols in all areas and increasing visible presence. Dufferin is looking to enhance the community services unit and recruiting another officer for this unit. OPP continue to maintain visibility on the roads.

11. Municipal Board Reports

Amaranth – Currently looking into the black cat program to address speeding in hamlets, bike rodeo being development to promote bike safety at Amaranth soccer nights, supportive of the school bus stop arm motions.

Grand Valley – Speeding and stop signs.

Melancthon – Use of black cat machines, speeding, noted highway 10 improvements with cars slowing down as they enter Dufferin, cottage country traffic, illegal trucking yards, satisfied with black cat deployment in Melancthon.

Mono – Use of black cat machines, portable speed bumps have been deployed in various areas, action plan to crush crime and traffic offences, working with OPP to establish neighbourhood watch in various neighbourhoods, two (2) life saver devices to be administered by Caledon Meals on Wheels.

Orangeville – Use of black cat machines and flashing speed signs, speed, traffic, and noise from vehicles (modified mufflers etc.) will share policies with the other boards, grant writing in conjunction with the OPP, issues on boundaries where rural meets urban.

Shelburne – Cottage country traffic, ride programs are being effective, bus safety and speeding.

Mumur – Illegal dumping of garbage, speeding, request for speed bumps in some hamlets, noise from vehicles.

12. POA

Members discussed bail reform, Orangeville has submitted a letter encouraging bail reform review. John Creelman offered to write a letter on behalf of the collective boards.

Duane Sprague will provide contact information for an invitation to the next meeting.

13. Other Business and Items for Future Joint Meetings

14. Confirming Motion

Moved by Wayne Evans and Seconded by Alan Blundell

THAT all actions of the Joint Meeting, with respect to every matter addressed and/or approved on June 16, 2023 are hereby adopted, ratified and confirmed;

AND THAT each motion, resolution and other actions taken by the members of the Joint Meeting on June 16, 2023 are hereby adopted, ratified and confirmed.

CARRIED.

15. ADJOURNMENT

Moved by Mike Walker and Seconded by Andrew Stirk

THAT the meeting be adjourned at 10:45 am to meet again on November 17, 2023 at 9:00 am;

AND THAT the next Joint meeting of the Dufferin County Section 10 Police Services Boards be hosted by the Township of Melancthon.

CARRIED.

Ministry of the Solicitor General
Strategic Policy Division
Office of the Assistant Deputy Minister

25 Grosvenor Street, 9th Floor
Toronto ON M7A 1Y6
Tel: 416 212-4221

Ministère du Solliciteur général
Division des politiques stratégiques
Bureau du sous-ministre adjoint

25, rue Grosvenor, 9^e étage
Toronto ON M7A 1Y6
Tél. : 416 212-4221



Meghan Townsend
CAO
Town of Grand Valley
mtownsend@townofgrandvalley.ca

September 13, 2023

Greetings Meghan Townsend,

Thank you for submitting your proposal for the Ontario Provincial Police (OPP) detachment board framework. Your patience has been greatly appreciated while all proposals went through a thorough review process.

At this time, I am pleased to confirm that the Dufferin OPP detachment board proposal has been approved by the Solicitor General to the next step in finalizing the board compositions, which is posting the composition on the Ontario Regulatory Registry (ORR). The ministry is currently working on drafting the regulation, which is expected to be available on the Ontario Regulatory Registry (ORR) for public comment in the summer or fall. Posting of the regulation is one of the last steps before the regulation can be finalized in advance of bringing the *Community Safety and Policing Act, 2019* (CSPA) into force in early 2024.

The following board composition(s) have been approved for posting.

Board	Communities Serviced	Council Seats	Community Representative Seat(s)	Provincial Appointment Seat(s)	Total Seat(s)
1	Town of Orangeville	2	3	1	6
2	Town of Shelburne	3	3	1	7
3	Amaranth Township, Town of Grand Valley, East Garafraxa Township	3	3	1	7
4	Melancthon Township, Town of Mono, Mulmur Township	3	3	1	7

On behalf of the Ministry of the Solicitor General, I would like to express my appreciation to all the communities involved in the proposal development process. I acknowledge and value the significant efforts undertaken to create a proposal for a detachment board that addresses the unique needs of each community that receives OPP policing services in

INFO 9

your detachment. As the proposal lead, I kindly request that you disseminate this correspondence to all communities serviced by the proposed detachment board.

The ministry is planning to share more guidance as soon as possible on next steps, with the understanding that municipalities and First Nations require time to plan for the implementation of OPP detachment boards before the CSPA comes into force.

If you have any questions or concerns in the meantime, please contact Devendra Sukhdeo, Senior Policy Advisor, Public Safety and Policing Policy Unit (PSPPU), Strategic Policy Division, at Devendra.Sukhdeo@ontario.ca.

Sincerely,

Sarah Caldwell
Assistant Deputy Minister, Strategic Policy Division
Ministry of the Solicitor General

Good afternoon Sarah,

Thank you for your email and for extending an invitation to the upcoming Dufferin Joint Police Service Board meeting. Unfortunately, I regret to inform you that I won't be able to attend this meeting due to ongoing commitments related to finalizing the OPP detachment board framework as required under the *Community Safety and Policing Act, 2019*. At this time, my focus remains on the project, with an objective to ensure a regulatory description is published on the Ontario Regulatory Registry (ORR).

I do understand that there may be questions or concerns from council regarding the OPP detachment board framework. I encourage you to forward any questions you may have via email. I will address these questions and will collaborate closely with the Police Service Advisor for your detachment to ensure a comprehensive response is provided.

Thank you,

Dev

Devendra Sukhdeo (He/Him) | **Senior Policy Advisor (A), Public Safety and Policing Policy Unit**

Community Safety and Intergovernmental Policy Branch | Strategic Policy Division

Ministry of the Solicitor General

Mobile: 437-991-2947 | **Email:** devendra.sukhdeo@ontario.ca

Please let me know if you have accommodation needs or require alternate formats.

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Ontario 

**Delegation to the Honourable Doug Downey
Attorney General of Ontario**

By

John Creelman, Mayor of the Town of Mono

August 21, 2023

AMO Conference, London Ontario

Introduction:

This presentation is informed by my nearly 17 years on municipal councils and 15 years as a Justice of the Peace. I served 6 of those 15 years as Regional Senior Justice of the Peace for Central West judicial district.

Context of this presentation:

Provincial Offence issues have not received the attention they deserve since POA was transferred to municipalities from the Province around 23 years ago. This despite the fact that people will have greater interaction with the POA system than the Criminal system. According to 2020 statistics, the ratio of POA charges to Criminal charges is 8 to 1.

The efficiency, effectiveness and fairness of the POA system informs most peoples' impression of the justice system. If it's not efficient, effective or fair, a significant portion of system of justice in Ontario is potentially brought into disrepute.

What we know about POA?

First, it is starved of judicial resources due to the justifiable priority given to OCJ criminal assignments.

POA court closures however have become chronic, cases have been withdrawn in the thousands and time to trial pushes up to and often exceeds the *Jordan* requirement.

Finally, the pace of Justice of the Peace appointments and especially training also plays a huge role in the under-resourcing of POA courts.

While we are told the situation is improving, all of the problems described above have proven to be cyclical. Things must be done to break the cycle.

How Backlog can be addressed immediately:

A simple and elegant solution is to lift the pension cap for retired *per diem* Justices of the Peace to preside exclusively in POA courts to clear backlog. At last count there were over 60. This has been suggested before but stymied by senior levels of the Court. It was actually done however for *per diem* Judges but just not for Justices of the Peace.

Fines and process frozen in time:

Basic fines for speeding, representing over 54% of all HTA charges have not increased for decades, possibly 30 years or more. Over the same time, the value of a dollar in fines has decreased by almost 50% while the cost of operating POA has better than doubled. For municipalities dependant on POA revenue to fund the system let alone assist with local police costs, this situation is unsustainable.

The issue of fines and deterrence is further complicated by the antiquated notion fines are set by the OCJ Chief Justice or designate. There is no accountability here.

For example, municipalities looking for deterrence through fines for breach of their By laws are at the whim of Regional Senior Justices (now designated by the OCJ Chief) who are almost totally focused on proportionality as opposed to deterrence. \$500 fines, not increased in years, are seen at best as a slap on the wrist or the price of doing business.

Lack of tools available to POA courts:

Worse than meaningless fines upon conviction is the inability of a POA court to impose meaningful Orders to rectify the issue that triggered the charges in the first place.

Probation Orders, for example, are rarely requested by the Crown upon conviction and in 15 years as a Justice of the Peace, I never heard of a situation where someone was charged or convicted of breaching a POA Probation Order, something that could result in custodial time - a significant penalty under the POA.

Unlike the Superior Court of Justice, a POA Court cannot order, for example, a cleanup of a property in the wake of a conviction under a Property or Community Standards By law. This is wrong and forces municipalities to make separate applications to the SCJ for such Orders. This is costly, time-consuming and wastes valuable court time *The trier of fact should have the power to order restitution subject to appeal.*

Unpaid POA Fines:

This is a huge problem and one that threatens the integrity of the POA system.

As far back as 2011 an excellent white paper produced by the Ontario Association of Police Services Boards estimated there were \$1 billion in unpaid fines - <http://oapsb.ca/wp-content/uploads/2021/05/OAPSB-POA-WHITE-PAPER-FINAL-1-Nov-2011.pdf>

This paper is as relevant today as it was 12 years ago. If anything, the situation described has gotten worse with few of the OAPSB's recommendations being acted upon.

In 2011 the OAPSB revealed that 91% of outstanding fines were owed by Ontario residents. One third of the amount is attributable to HTA charges while another third stems from convictions under the *Compulsory Auto Insurance Act*.

In Dufferin it has been estimated that outstanding fines amount to \$4.5 million. To make matters worse, the system is now being 'gamed' by people who pay only those outstanding fines necessary to reinstate their licence while ignoring others.

This is not just an issue for municipalities who lack effective tools to collect fines. It impacts the Province unable to realize potentially \$200 million or more in victim surcharge monies.

This situation is unsustainable and calls the administration of justice into disrepute. Current means of collecting unpaid fines are not working and all have deficiencies.

Ontario needs to join with provinces (e.g. Alberta, Nova Scotia) who have negotiated the power to garnish federal income tax returns and other federal payments for non-payment of fines.

Administrative Monetary Penalties:

AMPs are appropriate for such things as Part II offences, Red Light Camera charges, Automated Speed Enforcement and many municipal By laws. The more matters dealt with through AMPs, the greater the relief to POA courts. There are however two big impediments to greater use of AMPs.

First is the complexity of Regulations governing AMPs. They need to be simplified and streamlined.

Second is the absence of infrastructures to administer AMPs. The City of Toronto has created one but it makes little sense to replicate administrative bureaucracy over and over again as municipalities adopt AMPs.

Along with addressing the 'red tape' associated with AMP Regulations, the Province may want to assist with the collection process.

Automated Speed Enforcement and why it should matter to MAG:

Another issue of concern is the inability to apply Automated Speed Enforcement technology on 80 kmh roads and without declaring Community Safety Zones were they are totally unwarranted.

While more appropriately addressed to MTO, I think this issue should be of interest and concern to MAG.

Greater use of ASE will be a deterrence to reckless speeding. That ASE is tie to Community Safety Zones is problematic for several reasons:

First, requiring CSZs simply to utilize ASE is totally arbitrary and makes a mockery of why CSZs were created in the first place.

Second, speeding charges in CSZs result in double fines, something municipalities are not seeking in order to implement ASE.

No 'red tape' or strings attached Automated Speed Enforcement will permit better utilization of police resources and create some revenue (not much as it's expensive to implement and operate) to offset increasing policing costs.

Finally if ASE is done in conjunction with AMPs, a great many matters can be diverted away from the POA stream.

Going forward:

Hopefully it is clear that POA needs a great deal of attention and creative problem solving.

There are many involved in this issue - the judiciary, MAG, municipalities and other stakeholders all having similar or sometimes different perspectives. Everyone needs to be engaged in a process to find better ways of doing things and finding solutions to real problems.

What is described in this document will not sort itself out on its own. Whether it is a Task Force or a POA Justice Summit or some other mechanism, something needs to be done...

FROM/DE: Dufferin Detachment

DATE: October 10, 2023

DUFFERIN OPP LAY MULTIPLE CHARGES OVER THANKSGIVING LONG WEEKEND

(DUFFERIN COUNTY, ON) - Members of the Dufferin Detachment of the Ontario Provincial Police (OPP) worked tirelessly to ensure the safety of our residents and visitors in Dufferin County over Thanksgiving weekend.

Between October 6 - October 9, 2023, members of the Dufferin OPP laid 239 total traffic related charges. Officers conducted several R.I.D.E. spot checks as well as conducting traffic enforcement with a focus on the "Big Four" which include impaired driving, distracted driving, speeding, and lack of seatbelt use.

The statistics speak for themselves, some drivers are still not getting the message.

- Speeding charges - 121
- Stunt/Racing - 9
- Impaired driving charges - 5
- Seatbelt charges - 12
- Other - 92

Dufferin OPP would like to thank the majority of road users that obey laws and assist in keeping our roads safe. Thank you as well to our hard-working officers last weekend for their efforts and dedication in keeping our communities safe.

If you suspect that someone is operating a motor vehicle, boat or off-road vehicle while under the influence of alcohol or drugs, do not hesitate to call 9-1-1. Highway, trail, and waterway safety is a shared responsibility. By working together, the OPP and members of the public can ensure everyone's safety.

(Photo attached)

-30-

Media Contact

Sergeant Terri-Ann Pencarinha

Dufferin OPP Detachment

519-943-3838

Terri-Ann.pencarinha@opp.ca

Orangeville Police Services Board Regular (Public Session) Meeting Minutes

Location: - Electronic Participation Conducted Online via Microsoft Teams & in person at Town Council Chambers

Conference ID: 215 041 797#

Telephone No: 1-289-801-5774

Date/Time: - Tuesday, Sept. 19, 2023, at 4:00 p.m.

Invited Guests: Insp. Mike Di Pasquale - New Dufferin Detachment
Commander(unavailable)
Acting Inspector Korn (Current Dufferin Detachment Commander)
Staff Sgt. John Buligan (unavailable)
Staff Sergeant Corrie Trewartha
Liana Marcon from the Ministry of Attorney General's Office
Guest from Ministry of Solicitor General's Office (unavailable)

Minutes

1. Call to Order

The meeting was called to order at 4:11 p.m.

- 1.1 Congratulations to new Inspector Mike Di Pasquale. Introduction of Inspector Di Pasquale will occur at our next meeting when he is available to attend.
- 1.2 Kings Counsel designation awarded to Ian McSweeney – In celebration of the coronation of His Majesty King Charles III, the Ontario government recently returned to the tradition of recognizing Ontario lawyers with the honorary title of King's Counsel (KC). The King's Counsel designation is given to lawyers who have demonstrated a commitment to the pursuit of legal excellence in service to the Crown, the public and their communities. Ontario rejoined many of its provincial counterparts and other Commonwealth jurisdictions in observing this practice.

2. Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters

None.

3. Approval of Agenda

Recommendation:

Motion that the Board discuss and approve the Agenda for the Sept. 19, 2023, Orangeville Police Services Board Regular (Public Session) Meeting with the following additions:

- 6.9 – report from In-Camera session on Item 7 on Men’s Shelter.
- 26. (New Business) – Mandatory training for Police Service Board Members

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried

4. In-Camera Meeting (Board plus invited guests only)

Recommendation: Convene into In-Camera Session.

Motion that at 3:30 p.m. the Board convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act.

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried.

5. Public Session

Recommendation: Convene into Public Session.

Motion that at 4:11p.m. the Board reconvene into the Public Session of this meeting.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

6. The OPP Report – Acting Insp D. Korn will provide an update on the following topics.

PSB Regular (Public Session) Meeting Minutes September 19, 2023

- 6.1 Status update on OPP Strategic Plan – see item 7.1 of the June 21/23 Regular (Public Session) Board meeting minutes.
- 6.2 Status update on Dufferin Action Plan – see item 7.2 of the June 21/23 Regular (Public Session) Board meeting minutes (OPSB Business Plan to be considered by the Board per Adequacy Standards Regulation s.30).
- 6.3 Community Awareness Initiative – as discussed in item 7.3 of the June 21/23 Regular (Public Session) Board meeting minutes, the draft letter to community partners prepared by the Board (to promote community awareness) was to be discussed with the OPP, revised as required, circulated to community partners and to the public and posted on the Board’s website.
- 6.4 Association of Municipalities of Ontario (AMO) – traffic services options (see PDF Global Traffic Group Products and Services)
- 6.5 MCRT – Mental health – expansion/continuation of services. (See email correspondence with Insp. Korn titled, Mental health in Dufferin County)
- 6.6 OPP Noise update (see item 7.5 of June 21/23 Regular (Public Session) Board meeting minutes) – Inspector Korn to advise on OPP plan to combat this community concern.
- 6.7 OPP Officers in Schools – see email titled “Officers in Schools” brought forward from item 12.2 of the June 21/23 Regular (In-Camera Session) Board meeting minutes.
- 6.8 Digital Process for Vulnerable Sector Checks – (See email correspondence from Acting Insp. Korn)

Board Review and Discussion:

Acting Inspector Korn provided the Board with the following updates on the above outlined topics.

- 6.1 The OPP Strategic Plan is not ready yet, but is expected in the next 4-6 weeks.
- 6.2 The Dufferin Action Plan is not ready yet, but is expected in the next 4-6 weeks. Acting Insp. Korn indicated he didn’t believe there were any amendments made to the original document submitted to Insp. Ward by the Board. Vice-Chair McSweeney advised that it would then be up to the Board to adopt the Dufferin Action Plan as the Board’s Business Plan as per the regulations after required consultation with Council, the public and others as per Board policy..
- 6.3 Acting Insp. Korn advised that the OPP endorses the Community Awareness letter and Chair Taylor will follow-up with appropriate distribution of the letter to Community Partners.
- 6.4 Acting Insp. Korn advised that the OPP doesn’t get involved with private Speed Enforcement Resources. Chair Taylor advised it fits in with the letter from Mono Mayor, John Creelman, and perhaps it could be circulated to Council with the letter from Mayor Creelman.

- 6.5 Member Post reported that she recently attended a meeting with the Minister of Mental Health and Addictions to address the need to expand the MCRT coverage in our community through additional availability during the week and weekends. Mayor Post is trying to coordinate a round table meeting at AMO on this matter. Mayor Post will continue to advocate for this important service to our community.
- 6.6 OPP Noise Update – Acting Insp. Korn advised following our last public meeting in June, he reported the community concerns to the Dufferin Traffic Unit and a focused patrol event was created and as result, over the summer, there were over 40 charges laid related to noisy vehicles and other ancillary charges. Acting Inspector Korn re-iterated the importance of the public reporting to the OPP any concerns they may have on this matter and providing the OPP dispatch with all appropriate information.
- 6.7 School Resource Officer - Acting Insp. Korn advised that the OPP have appointed a new School Resource Officer, Constable Amy Pitman. Cst. Pitman will be meeting with the school board on September 26, 2023, to start discussion on the role of the School Resource Office with the schools. Vice Chair McSweeney commented that this is positive to see the dialogue with the School Board resuming. Member Krakar suggested that Cst. Pitman be invited to a future meeting to share with the Board her role with the schools.
- 6.8 Digital Process for Vulnerable Sector Checks – Acting Inspector Korn advised that Vulnerable Sector Checks will now be completed online through a 3rd party company by the name Triton. This is a very secure option and there have been no security concerns raised to date. For persons who may not have access to a computer they can contact a volunteer organization, a public library or the employer requesting the check. If none of those methods are available, applicants can contact the 3rd party vendor that is doing the checks (Triton Canada) by calling toll free (833) 909-0057.
- 6.9 Choices Men’s Shelter - The OPP are aware of community concerns and have a strategy in place to mitigate these concerns. The OPP encourage the public to call OPP dispatch and report any concerns they have in relation to this matter.
- 6.10 Community Safety Complains about construction on Veteran’s Way and Preston and Parkison. Acting Insp. Korn advised they have made their traffic unit aware of these areas of concern. He advised the Veteran’s Way location would be an excellent potential location for placement of the BlackCat speed monitoring device.
- Acting Insp. Korn also advised to address the ongoing traffic safety concerns with Hwy. 10, Dufferin OPP partnered with Caledon OPP and Grey-Bruce OPP and conducted a 3-day traffic blitz on highway 10 from the north part of Brampton to south of Owen Sound. This enforcement initiative resulted in 525 Part 1 offence notices being issued (primarily for speeding), 79 warnings, 16 Criminal Code charges, 4 impaired driving charges and drug related and firearm charges and

the seizure of a firearms, drugs and cash (related to proceeds of crime). Mayor Post advised that MTO will be conducting 2 studies on this section of roadway to determine what additional safety measures may be appropriate based on volume of traffic and other variables.

- Acting Insp. Korn also introduced Staff Sergeant Corrie Trewartha, who has been posted to the Dufferin Detachment. The Staff Sergeant has worked previously at the Caledon and Wellington Detachments.

Recommendation:

Motion that the Board receive the above updates.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

7. Grant Update – Chair Taylor to provide update on current grants.

- 7.1 **Ride Grant (2022-2024)** – email notification of payment from the TPON for the amount of \$12,257.60 (see attached email payment notification).
- 7.2 **Mobile Crisis Response Team (MCRT) Enhancement Grant (2023-2024)**. Mary Lou Archer facilitated application of this grant on behalf of the OPP. Application was made on June 30, 2023, to receive funds to support the salaries of both a full-time and part-time crisis nurses on the MCRT team. The outcome of this application has not yet been received.
- 7.3 **Bail Compliance and Warrant Apprehension grant (BCWA) and Auto Theft Grant**. (See email from Staff Sergeant Buligan advising the BCWA grant was completed elsewhere, and the Auto Theft grant was submitted through the Caledon TPON)
- 7.4 **Grant Application Guide** – To ensure institutional memory Exec. Assistant Archer will prepare a guide that can become a governance document in the future. Vice Chair McSweeney will speak to this.

Board review and Discussion:

Chair Taylor provided an update on the above points. Vice-Chair McSweeney commented on the importance of summarizing the institutional history in relation to grant writing and make that part of our governance policies moving forward. He will work with the Board Executive Assistant to prepare the above Grant Application Guide and bring it back to the Board for review and approval.

Recommendation:

Motion that the Board receive the update.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

8. Review Post-June 21, 2023, Meeting and Pre-September 19, 2023, Meeting Service Standards (Vice-Chair McSweeney to lead – see attached June 2023 and September 2023 Service Standards)

Board Review and Discussion:

Vice-Chair McSweeney advised that the post-June 21, 2023, meeting and pre-September 19, 2023, meeting Service Standards were completed in compliance with our policy.

Recommendation:

Motion that the Board receive the above attachments and reports.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried.

9. Board Member Claims for Special Remuneration (claims attached) per the Board's Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy - Remuneration Approval

Board Review and Discussion:

Total Special Remuneration Claims Submitted (\$2,250.44)

- **June 16/23 Joint Meeting of the Dufferin County Section 10 Police Services Boards – Vice-Chair McSweeney, Member Post, Member Krakar (\$300)**
- **June 29, 2023, Special Meeting to Review Batch 3 of revised Governance Policies – Chair Taylor, Vice-Chair McSweeney, Member Post, Member Krakar, Exec. Asst. Archer (\$500)**
- **August 15, 2023, Special Meeting to Review Batch 4 of revised Governance Policies – Chair Taylor, Vice-Chair McSweeney, Member Post, Member Krakar (\$400)**
- **August 28 and 29/23 Detachment Commander Interview in Primrose – Vice-Chair McSweeney (\$200)**

- **September 11, 2023, Board Governance Framework Presentation to Council – Vice-Chair McSweeney (\$100)**
- **September 12, 2023, Zone 5 Meeting – Vice-Chair McSweeney (190.44 including mileage expense)**
- **September 13, 2023, Community of Practice PSB Training – Introductory Session (\$100)**
- **Timesheet from Executive Assistant Archer - Jun. 30, 2023 –for focused work on the MCRT Enhancement Grant. (\$560.00)**

Recommendation:

Motion that the Board approve the above special remuneration claims/timesheet and direct the Executive Assistant to submit same to the Town for payment.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried.

10. Zone 5 Sept 12/23 meeting review (see word docs – June 6, 2023, Minutes, Zone 5 directory, - revised Sept. 11, 2023, Agenda Sept 12, Sept. 12 financial statement) – Vice Chair McSweeney to provide update.

Board Review and Discussion:

Vice-Chair McSweeney provided an update on the following:

- the Province of Ontario has divided Police Services Boards into different zones. The Orangeville Police Services Board is in Zone 5. The last Zone 5 meeting was held on September 12, 2023, at the new Guelph Police Station and they have offered their facilities for future meetings as well. The purpose of the meeting is for neighbouring Police Services Boards to share information.
- The Acting Inspector General – Inspectorate of Policing – Ministry of the Solicitor General was present at the meeting. The Inspector General – Inspectorate of Policing is a new entity and is modeled after a policing model from the United Kingdom. Duane Sprague indicated that the Community Safety and Policing Act may be in place as early as April 2024.
- The OAPSB will be introducing new training modules for Board members. They have selected 8 Board members to review the training modules and provide input. Vice-Chair McSweeney is one of the members selected to trial the new training modules. All training modules will be completed online, and it is expected that they will take 4 to 8 hours to complete. The Orangeville Police Services Board members have completed all current training. Under current legislation the

training for non-provincially appointed Board members is not mandatory. Member Krakar pointed out that the training is mandatory for members that are provincially appointed.

- There was discussion on the consolidation of OPP Detachment Police Services Boards. In Dufferin, 8 Police Services Boards will be consolidated into 4 Police Services Boards.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney and the above documents.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

11. Action Register Update (see attachment - PSB Action Register as of 12 Sep. 23)

Board Review and Discussion:

- Vice-Chair McSweeney advised that in the new Service Standards there will be a work plan, but he sees the Board continuing to maintain the Action Register with ongoing projects. etc.

Recommendation:

Motion that the Board receive the attachment and update.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

12. Section 10 Board Governance Framework Reform Project –

12.1 Vice-Chair McSweeney will provide an update on his presentation to Town Council on September 11, 2023 (see attached presentation)

12.2 Vice-Chair McSweeney will lead discussion on the review and approval of all Board policies and bylaws and Cover memo. (Revised and new)

Board Review and Discussion:

- Next Steps Include:

1. Final review by Vice-Chair and EA to catch format errors and typos etc. plus add attachments and to revise based on input as per 3 below.
2. Town Council to review at least Board policies:
 - Business Planning (D3(p)).
 - Framework for Annual Reporting to the Board by the Detachment Commander (D3(q)); and
 - Protocol for Information Sharing (D3(r)).
3. Council designate (David Smith) to meet with Board representative(s) to discuss questions/input.
4. Board to continue work on service standards (D3(t)) implementation/work plan.
5. Once adopted Board to roll out to OAPSB/Ministry as Orangeville's best practices police service oversight governance model.
6. Also share with Zone 5 and any interested s.10 or s.31 police services board.
7. Per D3(f) Board to decide at next meeting what gets posted on Board website for increased public transparency.
8. Begin the work to revise the Governance Framework to reflect the new CSPA and regulations expected to come into force in April 2024 – note the ORR website contains the CSPA legislation and all regulations released to date for public information/consultation.
9. Any other steps the Board determines necessary.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney and approve the new Board Governance Framework, including all attached policies and bylaws, and the next steps described above.

Moved by: Member Krakar
Seconded by: Member Post

All in favour

Carried

13 PSB Website Review - Vice-Chair McSweeney to provide update.

Board Review and Discussion:

Vice-Chair McSweeney advised that the next step with the website will be to review the website in context of the new governance framework and determine how to be as transparent as possible with the public.

Recommendation:

Motion that the Board receive update from Vice-Chair McSweeney.

Moved by: Member Krakar

Seconded by: Member Post

All in favour

Carried

14 Delegation to Attorney General (August 21/23 Creelman delegation to AG) - update to be provided by Chair Taylor - report on from today's In-Camera Session)

Board Review and Discussion:

- Chair Taylor provided an overview of the outline drafted by the Mono Mayor, John Creelman, outlining the inefficiencies and concerns of the current POA system as well as providing recommendations for efficiencies.
- A motion was made in the In-Camera session that the Board will draft a letter to the Ministry of the Attorney General's office advising that the Orangeville Police Services Board supports the resolution of the important Provincial Offences Act issues Mayor Creelman has identified.
- Chair Talor and Member Post will discuss this with Council to see if Council wishes to also send a supporting letter.

Recommendation:

Motion that the Board receive the report from Chair Taylor.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

15 False Alarm Reporting – (see attached 3 - false alarm word docs. Alarms June 2023, Alarms July 1 – 15, 2023, Alarms July 16-30, 2023, and Alarms August 2023)

Board Review and Discussion:

- Chair Taylor advised that the Board continues to monitor and report on False alarms to reduce calls for service related to False Alarms.

Recommendation:

Motion that the Board receive the above reports.

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried.

- 16. Liana Marcon, Dufferin Crown Attorney will be presenting on Bail Reform on behalf of the Ministry of the Attorney General ref. item 8 of the June 21/23 Regular (Public Session) Board meeting minutes. (See included email correspondence from the Minister of Justice and Attorney General of Ontario)**

Board Review and Discussion:

Highlights of Presentation:

- In April 2023, the Ontario Government announced a \$112 million investment over three years to ensure that high-risk and repeat violent offenders comply with their bail conditions.
- As part of this, the Ministry of the Attorney General will invest \$26 million over three years to establish **Intensive Serious Violent Crime Bail Teams**.
- The work of this team will expand and broaden the work of the existing **Intensive Firearm Bail Support Teams** in Toronto, Peel, and East Region and will provide province-wide coverage, as needed.
- These teams will ensure that there are dedicated prosecutors and business professionals across the Criminal Law Division with the necessary expertise to prepare the best case possible in bail matters involving serious and violent crimes and to conduct these complex and lengthy hearings.
- The funding will also increase the capacity of the courts to hear bail matters. This will ensure our courts have the resources they need to hear bail matters more quickly and efficiently.
- They will work in tandem with police services and bail compliance units and will have the resources to put the best evidence forward.
- In conjunction with the above Bill C-48 (which tightens bail availability in certain situations of higher risk to public safety) is before Parliament in second reading.

Recommendation:

Motion that the Board receive the presentation from the Dufferin Crown Attorney, Liana Marcon.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

- 17 Approval of Public Session Meeting Minutes (see attached June 21, 2023, Regular (Public Session) Meeting Minutes)**

Board Review and Discussion:

Recommendation:

Motion that the minutes from the Orangeville Police Services Board Regular (Public Session) Meeting held on Tuesday June 21, 2023, be approved.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried

18 School Bus Safety (see item 17 of June 21/23 Regular (Public Session) Board meeting minutes) – Vice-Chair McSweeney to provide an update.

Board Review and Discussion:

- Vice-Chair McSweeney advised that it is not a cost-neutral initiative and has not received much traction regionally. He recommends it be re-visited periodically.
- Member Post advised it requires a Regional Champion and School Board buy-in.
- The Board will invite a school board trustee to a future Board meeting and initiate further discussions at that time.

Recommendation:

Motion that the above update be received.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

19. Board Vacancy – Chair Taylor to provide update on Provincial Appointments process (see item 19 of the June 21/23 Regular (Public Session) Board meeting minutes).

Board Review and Discussion:

- Chair Taylor advised that with the consolidation of OPP Police Service Boards as described above in Item 10 there will no longer be the need to fill the current

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vacancy for a Provincial Appointee as moving forward the Orangeville Police Service Board will be comprised of 6 seats as follows:

- 2 Town Council representatives,
- 3 Community representatives,
- 1 Provincial appointee,
- Chair Taylor advised that the Board would commence the process to recruit 2 new public community members, subject to implementing regulations under the CSPA coming into force..

Recommendation:

Motion that the Board receive update provided by Chair Taylor.

Moved by: Member Krakar

Seconded by: Vice-Chair McSweeney

All in favour

Carried

20 School Resource Officer discussed under item 12.2 of the June 21/23 Regular (In-Camera Session) Board meeting minutes). Chair Taylor to provide update.

Board Review and Discussion:

- As outlined above in Item 6.7, - Acting Insp. Korn advised they have appointed a new School Resource Officer, Constable Amy Pitman. Cst. Pitman will be meeting with the school board on September 26, 2023, to start discussion on the role of the School Resource Office with the schools.
- Vice Chair McSweeney commented that this is positive to see the dialogue with the School Board resuming.
- Member Krakar suggested that Cst. Pitman be invited to a future meeting to share with the Board her role with the schools.

Recommendation:

See Motion in item 6.7 above.

21 Question Period

No Questions

22 Presentations – As noted above in Agenda item 16.

23 Delegations

No Delegations

24 Correspondence

25 Reports

25.1 Orangeville Police Service Records & FOI Update from the Town Clerk's Office (see attached Report - OPSB September 2023)

Board Review and Discussion:

Recommendation:

Motion that the Board receive the report from the Clerk's Office.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried

26 New Business – Mandatory training for Police Service Board Members (this was discussed in Item 10 above)

27 Adjournment

Recommendation:

Motion that the meeting be adjourned at 5:58 p.m.

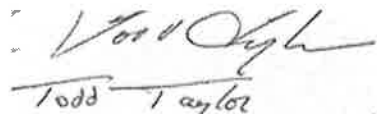
Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried

Confirmation of Date and Time of Next Regular (Public Session) Meeting – November 21, at 5:00 p.m.



Todd Taylor

Todd Taylor – Chair



Mary Lou Archer

Mary Lou Archer - Board Executive Assistant