

Orangeville Police Services Board Regular (Public Session) Meeting

Location: - Electronic Participation Conducted Online via Microsoft Teams & in person at Town Council Chambers

Conference ID: 702 342 990#

Telephone No: 1-289-801-5774

Date/Time: - Tuesday, January 17, 2023, at 5:00 p.m.

Members Present:

Chair: T. Taylor
Vice-Chair: I. McSweeney
Member: Lisa Post
Member: K. Krakar (by Teams)
Member: M. Rose
Board Secretary: M. Archer

Staff Present: M. Pourmanouchehri, I.T. Technician
Carolina Khan, Town Clerk (by Teams)

Invited Guests: T. Ward - OPP Inspector and Detachment Commander
Lisa Darling, Executive Director of the OAPSB

Members of the Public: Mr. Noel Ramsey

Resumption – Thursday February 2, 2023, at 12:00 p.m.

Conference ID: 871 188 089#

Telephone No: 1-289-801-5774,

Present:
Chair T. Taylor
Vice-Chair I. McSweeney
Member Lisa Post
Member K. Krakar (through Microsoft Teams)
Secretary M. Archer

**Invited Guest: Sergeant J. Moore on behalf of T. Ward - OPP Inspector and
Detachment Commander**

Minutes

1. Call to Order

1.1 Welcome and Introduction

2. Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters

None

3. Approval of Agenda

Discussion:

Motion that the Board amend agenda item 15 to include 2 claims for special remuneration. The claims were circulated to members prior to the meeting.

Recommendation:

Approve the amended agenda for the January 17, 2023, Orangeville Police Services Board Regular (Public Session) Meeting.

Moved by: Vice-Chair McSweeney

Seconded by: Member Rose

All in favour

Carried.

4. In-Camera Meeting (Board plus invited guests only)

Recommendation: Convene into In-Camera Session.

Motion that at 3:32 p.m. the Board convene into the In-Camera Session of this meeting under Part III, Section 35(4) of the Police Services Act.

Moved by: Member Krakar
Seconded by: Member Rose

All in favour

Carried.

5. Public Session

Recommendation: Convene into Public Session.

Motion that at 5:15 p.m. (delayed from 5:00 p.m. as result of technical issues) the Board reconvene into the Public Session of this meeting.

Moved by: Member Krakar
Seconded by: Member Rose

All in favour

Carried.

5.a Election of Chair and Vice-Chair

Motion that Chair Taylor be reappointed as Board Chair.

Moved by: Member Rose
Seconded by: Member Post

All in favour

Carried.

Motion that Vice-Chair McSweeney be reappointed as Board Vice-Chair.

Moved by: Member Krakar
Seconded by: Member Post

All in favour

Carried.

6. Chair Taylor to provide update on status of Board Appointments made by the new Council. Welcome to Member Post and Thank you to Member MacIntosh for his tenure with the Board

Board Review and Discussion:

Chair Taylor advised that it will be likely March before Council will decide on a Community Appointee to the OPSB.

Recommendation:

Motion that the Board receive the above update from Chair Taylor.

Moved by: Vice-Chair McSweeney

Seconded by: Member Rose

All in favour

Carried.

7. Orangeville Police Service Records & FOI Update – Carolina Khan provided Update (see attached report)

Board Review and Discussion:

Carolina reviewed her report attached to the agenda. She advised that the Clerk's office provides archival services to the Board as well as processes any ROI requests on behalf of the Board. The transfer of all OPS files that were sensitive or evidentiary in nature to the OPP will be completed by the end of 2023 and this will include 911 recordings. There were not FOI requests in 2022. The Clerk's Division will continue to organize and index the retained OPS records both physical and electronic.

Chair Taylor asked if The Town of Orangeville would benefit from a Graffiti bylaw. Carolina advised that graffiti is regulated under the Property Standards Bylaw that was recently reviewed and updated. She advised graffiti on private property is addressed by our officers per the Property Standards By-law. For graffiti on Town property, it is cleaned up by staff and if it on the property of a utility company, town staff alert the respective parties.

Vice-Chair McSweeney asked if there were learnings that can be taken from the Toronto Graffiti Bylaw where art-like graffiti is regulated. Carolina advised that she did review Toronto's bylaw. Carolina advised there were only 12 complaints in relation to graffiti received in 2022 and is not aware of public interest in reviewing this matter although it could be reviewed by Council if they chose to.

Recommendation:

Motion that the Board receive the Orangeville Police Service Records & FOI Update

Moved by: Member Post

Seconded by: Member Rose

All in favour

Carried.

8. Presentation by Lisa Darling, Executive Director, Ontario Association of Police Services Boards (see attached Power Point presentation)

Board Review and Discussion:

Recommendation:

Ms. Darling advised that the OAPSB is currently reviewing the regulations for Community Safety Policing Act and advised there are opportunities for input. Surveys have been sent to all boards. Vice-Chair McSweeney advised we are not receiving the surveys and would like to be providing input. Ms. Darling advised she would review the email list to determine why the OPSB is not receiving the communications.

Chair Taylor asked if there were any updates on the Detachment Board Structure for Dufferin. Ms. Darling advised that information should be coming out soon.

Ms. Darling advised that they are in the process of making their website more useful. It will become a repository for boards sharing information, policies, bylaws etc.,

Vice-Chair McSweeney asked about how the outstanding Zones constitution issue is being handled. Ms. Darling advised that the recommendations from the Zone 5 Policy Committee have been reviewed and a draft of the Committee recommendations will be circulated for review and comment.

Motion that the Board receive the presentation by Lisa Darling.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

9. The Ward Report (Inspector Ward presented the Q4 Report - see attached OPP Orangeville PSB Q4 Report)

Board Review and Discussion:

- OPP Inspector Ward provided the Board with an update from Orangeville OPP services for Q4.

Highlights (see report for detailed results)

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resumption February 2, 2023

- There has been a reduction in sexual assaults: 29 in 2021 and 25 in 2022. There has been an increase in assaults compared to the same period last year (61 last year and 93 this year) although this can be attributed to things opening up compared to restrictions in the same period last year due to the pandemic.
- Overall property crime is down in comparison to last year. Last year total was 673 and this year 624 incidents.
- There is an increase in frauds, particularly both online and telephone frauds. Seniors' frauds where a person represents themselves as a family member and requests money is prevalent.
- There has been an increase in drug trafficking charges laid as result of good work that is being done by the Street Crimes Unit.
- In the last period 2,105 provincial offences charges have been laid and this doesn't include all the contacts that have been made.
- Part 1 charges are up this year. 1,439 – 2022 and 1,281 in 2021.
- Part 3 charges are up from last year as well
- Officers are working hard on enforcement.
- Motor vehicle collisions are up, and the majority of collisions are due to driver inattentiveness.
- There were 104 false alarms in the 4th quarter.
- There have been 385 Mental Health Occurrences YTD. The Mobile Crisis Response Team is working very well, and they will be pursuing more sustainable funding of this team.
- The Auxiliary Officer Unit has logged in 658 hrs. in the past period. Inspector Ward said this is a very dedicated team doing a lot of great work in the community.
- Media Release on the Ride Program – in Ontario during the festive period 227 Ride checks were completed, 27 drivers charged with impaired, and 6 drivers issued license suspensions.

Chair Taylor asked if the Detachment is fully staffed, and Inspector Ward advised he currently has 9 officer vacancies. He is scheduled to get 4 new recruits in Spring of 2023.

Chair Taylor asked how morale was at the Detachment and Inspector Ward advised it is very good and there is a lot of good work being done which is generally an indicator that morale is good.

Recommendation:

Motion that the Board receive the update from Inspector Ward

Moved by: Member Rose

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Seconded by: Vice-Chair McSweeney

All in favour

Carried.

9A. Adjournment

Recommendation:

Meeting adjourned prior to completion as Council Chambers were required for a Council Meeting.

Motion that the meeting be adjourned at 6:15 p.m. Date and Time of Next Regular (Public Session) Meeting – TBD.

Moved by: Member Rose

Seconded by: Member Post

All in favour

Carried.

9B. February 2, 2023, Resumption of the January 17th Meeting Agenda

- Call to Order – Chair Taylor called the meeting to order at 12:00 p.m. and welcomed Sgt. J. Moore.
- Disclosures of (Direct or Indirect) Pecuniary Interest and Preliminary Matters
None
- Approval of Agenda

Recommendation:

Motion that the agenda for the resumption of the January 17, 2023, Regular (Public Session) Meeting of the Orangeville Police Services Board be amended to receive and approve 12 claims for special remuneration under point 15.2 as well as approve the annual membership fees for the OASPB and the Zone 5 membership fees under Item 35 New Business.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

10. Ride Grants

- 10.1 Ride Grant Approval: \$12,900 for 2023 and \$12,800 for 2024 – (see attached pdf 2022-2024 Ride Grant TPA),**
10.2 Ride Grant Approval Follow-up – (see attached email with excel instructions)

Board review and Discussion:

- Board to discuss information required and key deadlines for Ride Grant Approval (The Recipient shall provide the Province with a Final Report for each Funding Year accounting in detail, for all expenses for the activities for which the Funds were used as well as statistical information, in the forms set out in **Schedule “E”** by **April 15th following each Funding Year.**)

Recommendation:

10.1 Motion that the Board receive the 2022 -2024 Ride Grant TPA and authorize the Board Chair to sign the TPA for submission to the Ministry.

Moved by: Member Post
Seconded by: Member Krakar

All in favour Carried.

10.2 Motion that the Board direct Secretary Archer to complete and submit the required follow-up documents in relation to the 2022 -2024 Ride Grant TPA.

Moved by: Vice-Chair McSweeney
Seconded by: Member Krakar

All in favour Carried.

11. Operation Lifesaver Program – Receive Inspector Ward’s report from In-Camera Session

Board Review and Discussion:

Operation Lifesaver was discussed in the In-Camera session on January 17th with Inspector Ward. Chair Taylor advised funding of approximately \$15,000.00 is required to set up this program. A grant was applied for to fund this initiative, but it was unsuccessful. In the closed portion Inspector Ward suggested that the OPP could do a

demonstration on Project Lifesaver in the spring for the public. No further action required at this time.

Recommendation:

Motion that the Board receive the update from Chair Taylor.

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried.

12. Project Maverick – Sgt. Moore spoke briefly to the program

Board Review and Discussion:

Sgt. Moore advised that Project Maverick is a provincial strategy that commenced in 2006 to protect children from sexual abuse and exploitation on the internet. It extends nation-wide with the RCMP involvement. Vice-Chair McSweeney referenced a chart and indicating the number of charges laid in the GTA and advised that it really illustrates how frightening and pervasive this issue is. Member Krakar asked Sgt. Moore if communication can be sent out in relation to Project Maverick to raise public awareness. Sgt. Moore suggested the best updates are through the provincial Project Maverick website.

Recommendation:

Motion that the Board receive the discussion.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

13. Graffiti - OPP role and is there a need for a Town Bylaw – Chair Taylor to Update

Board Review and Discussion:

This was discussed in item 7 on the agenda when Town Clerk advised there is a Town Bylaw in place.

Recommendation:

Motion that the Board receive the update and discussion as provided in item 7 of the January 17th meeting.

Moved by: Member Post
Seconded by: Member Krakar

All in favour

Carried.

14. Review Post-November 15, 2022, Meeting and Pre-January 17, 2023, Meeting Service Standards (Chair Taylor and Vice-Chair McSweeney to lead – see attached November 2022 and January 2023 Service Standards)

Board Review and Discussion:

Vice-Chair McSweeney reported the post-November 15, 2022, meeting and pre-January 17, 2023, meeting Service Standards were met 100%. Secretary Archer was tasked with putting out the March Meeting Standards soon.

Recommendation:

Motion that the Board receive the above and report from Vice-Chair McSweeney.

Moved by: Vice-Chair McSweeney
Seconded by: Member Post

All in favour

Carried.

15. Board Member Claims for Special Remuneration (claims attached) per the Board's Special Meeting and Assigned Work Remuneration/Expense Reimbursement Policy

Board Review and Discussion:

Special Remuneration Claims (Total - \$1200.00)

- Nov 30/22, Vice-Chair McSweeney attended Board Policies Committee Meeting had with Terry Ward and Sgt Kee. (\$100.00)
- Nov 30/22 Member Rose attended Board Policies Committee Meeting with Terry Ward and Sgt Kee. (\$100.00)
- Jan. 20/23 In-Camera Special Meeting – Board Members Taylor, McSweeney, Post, Rose and Krakar attended. (5x \$100.00 - \$500.00)

- Jan.20/23 Joint Meeting of Dufferin Police Services Boards – Board Members Taylor, McSweeney, Post, Rose and Krakar attended. (5x \$100.00 - \$500.00)
- Vice-Chair McSweeney also advised that he is proposing an amendment to 6.9 of the Special Remuneration Policy as follows; *“Notwithstanding any other provision of this Policy, no claim for remuneration or expenses shall be submitted to, or approved by, the Board if the claim relates to services/expenses for which the claimant has been otherwise paid or reimbursed by the Town of Orangeville, other than the claimant’s salary or honorarium received as a member of the Board or Board staff.”*

Recommendation:

Motion that the Board approve the above special remuneration claims and ratify that the Vice-Chair is authorized to sign and submit such claims to the Board on each member’s behalf and direct the Board Secretary to submit same to the Town for payment.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

16. OPSB Final (year end 2022) Remuneration Report Approval

Board Review and Discussion:

Recommendation:

Motion that the Board receive and approve the above report.

Moved by: Member Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried.

17. Zone 5 Update from December 13, 2022, Meeting - Vice-Chair McSweeney to share highlights (see attached Word doc. Revised Agenda Dec.13, Excel Doc. Dec. 13, Proposed Financial Snapshot and PDF doc. Community Safety and Policing Act, OAPSB Zone 5 Elections Bylaw and email Elections Notice)

Board Review and Discussion:

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Vice-Chair McSweeney advised the Board that at the Dec 13/22 Zone 5 meeting John Thompson (Owen Sound) was elected Zone 5 OAPSB Director.

Recommendation:

Motion that the Board receive the above documents and update and Vice-Chair McSweeney will continue to be the Zone 5 liaison for the OPSB.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

**18. Zone 5 Call for Executive/Director 2023 Elections (see PDF
OAPSB Policy Manual and 2023 Calendar); OAPSB Spring
Conference**

Board Review and Discussion

Vice-Chair McSweeney advised that:

- Lisa Darling and the OAPSB will be continuing to work on the OAPSB Policy Manual and other matters Ms. Darling outlined in her January 17th presentation to the Board (see item 8 above);
- the Zone 5 executive sent out a notice announcing Zone 5 executive and OAPSB Director elections for 2023 will be held at the March 14, 2023 Zone 5 meeting; and
- the OAPSB Spring Conference is coming up (May 30th - June 1st)

Vice-Chair McSweeney will provide updates to the Board.

Recommendation:

Motion that the Board receive the above documents and update and direct the Board Secretary to circulate the OAPSB Spring Conference Program details to Board members and place the conference on the Board's March public session agenda for discussion of attendance and sponsorship.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

19. Call for Nominations for the OMERS Administration Corporation (OAC) Board. (See PDF OAC board competency framework, OAC Board Member role description, OAC Code of Conduct) – Vice Chair McSweeney to Present and Disclose as per the In-Camera Session

Board Review and Discussion:

Vice-Chair McSweeney reported as discussed in the Board's In-Camera session, that he had applied for the OAC board position following receipt of conflict clearances by Ontario Integrity Commissioner David Wake, his Ministry of Finance ethics executive.

Recommendation:

Motion that the Board receive the above information.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

20. Action Register Update (see attachment)

Board Review and Discussion:

Recommendation:

Motion that the Board receive report from the In-Camera session discussion.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

21. Report: Section 10 Objectives, Priorities and Governance Documents (Vice-Chair McSweeney to provide update)

Board Review and Discussion:

Vice-Chair McSweeney advised that the process of updating the Board's new governance document and corresponding policies, bylaws and resources is moving forward. Of the 19 policies, 10 are, or shortly will be, completed in draft form and the

remaining 9 will be completed prior to the next regular Board meeting in March. Next steps include further consultation with Inspector Ward and Town Council.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

22. PSB Website Review and Next Steps - Vice-Chair McSweeney to provide Update – see link to PSB website:

<https://www.orangeville.ca/en/town-hall/orangeville-police-services-board.aspx> and attached screenshots

Board Review and Discussion:

- Review recent website wording changes.
- Discuss status of website redesign project
- Website postings - Should we be posting more for public transparency? If so what information (e.g., by-laws, policies, service standards etc.)? Board to discuss assigning a member to explore what other boards do and report back to Board.
- Vice-Chair McSweeney reported that there is inconsistency in how much information police services boards report to the public on their websites and suggested a review of other Police services boards' websites and consideration by the Board of ways to improve transparency to the public on the Board's website. The Vice-Chair offered to investigate this and report back to the Board at its March public meeting.

Recommendation:

Motion that the Board receive the above documents and update from Vice-Chair McSweeney and authorize the Vice-Chair to conduct the above investigation.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

**23. Letter from East Ferris Police Services Board – Vice-Chair
McSweeney to update**

Board Review and Discussion:

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney as per the In-Camera session discussion and it will be brought back on the March agenda for Member Krakar to report on.

Moved by: Vice-Chair McSweeney

Seconded by: Member Krakar

All in favour

Carried.

**24. Review of Draft CSPA Regulations (OPP Detachment Board
Member Code of Conduct and Conflict of Interest) released by
Ministry for public consultation – Vice Chair McSweeney to provide
highlights**

Board Review and Discussion:

- In-camera
 - Vice-Chair McSweeney advised the Board that he learned of the public consultation (open until January 2/23) on short notice at the December 13/22 Zone 5 meeting and provided “unofficial” comments on behalf of the Board to the OAPSB and to Duane Sprague prior to the January 2, 2023 deadline. A further set of regulations were subsequently released by the Ministry in January for consultation prior to February 2, 2023; and
 - Vice-Chair McSweeney advised in relation to the February consultative documents that they were mainly operational and did not materially impact the Board.

Recommendation:

Motion that the Board receive the update from Vice-Chair McSweeney as per the In-Camera session discussion.

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

25. False Alarm Reporting – (see attached false alarm word docs. Nov. 16-30 by location & date, Dec. 1-15 by location & date and Dec. 16 -31 by location and date) of note 95 First St. is Walmart.

Board Review and Discussion:

Chair Taylor advised that False Alarm reports are being generated by the OPP and shared with Town Bylaw. Through education Town Bylaw are mitigating the costs associated with calls for service due to False Alarms.

Recommendation:

Motion that the Board receive the False Alarm reports and the update from Chair Taylor.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

All in favour

Carried.

26. Joint Meeting of the Dufferin County Section 10 Police Services Boards scheduled for January 20, 2023 (hosted by Mono) – Chair Taylor to provide update

Board Review and Discussion:

Board members attended the January 20 meeting. Chair Taylor advised at the meeting there was discussion on speed enforcement coverage, the Towing Bylaw and Composition of the Dufferin OPP Detachment Boards. Vice-Chair McSweeney advised that Al Blundell of Melancthon Board expressed interest in looking at what information other Police Service Boards are disclosing on their websites (see item 22 above).

Recommendation:

Motion that the Board receive update from Chair Taylor and Vice-Chair McSweeney

Moved by: Member Post

Seconded by: Member Krakar

All in favour

Carried.

27. Member Krakar and Member Rose Status on Board receive update from in-camera session.

Board Review and Discussion:

Chair Taylor congratulated both Member Krakar and Member Rose on their 2 yr. re-appointment to the Board.

Recommendation:

Motion that the Board receive the update from Chair Taylor.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

**28. Approval of Public Session Meeting minutes (see attached
November 15, 2022, Regular (Public Session) Meeting Minutes)**

Board Review and Discussion:

Recommendation:

Motion that the minutes from the Orangeville Police Services Board Regular (Public Session) Meeting held on Tuesday November 15, 2022, be approved.

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

**29. Meeting Location and Format – Chair Taylor to lead discussion
on location and format of Board meetings moving forward.
(Schedule for 2023 will be determined)**

Board Review and Discussion:

As discussed in the In-Camera session the Board will meet the 3rd Tuesday at 4:00 pm for Regular Meeting in the months of March, May, June, September, and November. Special Meetings will be called in between as required. Unless otherwise announced, the meetings will be in Council Chambers and will be hybrid meetings where members and the public can join virtually if they choose. Secretary Archer will post the meeting schedule on the Board website.

Recommendation:

Motion that the Board receive the above report.

Moved by: Vice-Chair McSweeney
Seconded by: Member Krakar

All in favour

Carried.

30. Question Period

Board Review and Discussion:

Vice-Chair McSweeney advised that a member of the public, Noel Ramsey, attended the last meeting on January 17 and as result of the agenda not being completed, he forwarded his questions to Secretary Archer for response from the Board.

Recommendation:

Motion that Secretary Archer will forward Mr. Ramsey's questions to Inspector Ward for response at the next regular public meeting and Chair Taylor will advise Mr. Ramsey of this action.

Moved by: Vice-Chair McSweeney
Seconded by: Member Krakar

31. Presentations

None.

32. Delegations

None.

33. Correspondence

None.

34. Reports

None.

35. New Business – OAPSB Membership Registration Approval and Zone 5 OAPSB Approval)

Board Discussion:

Recommendation: Motion that the Board approve 2023 Membership Registration in the OAPSB (\$1,784.61) and OAPSB – Zone 5 (250.00). Secretary Archer was requested to send out the OAPSB Spring Conference Details to Board Members (see item 18 above).

Moved by: Member Post

Seconded by: Vice-Chair McSweeney

All in favour

Carried.

36. Adjournment

Chair Taylor thanked Sergeant Moore for his attendance and input at the meeting and wished Member Rose well.

Recommendation:

Motion that the meeting be adjourned at 12:43 p.m.

Moved by: Vice-Chair McSweeney

Seconded by: Member Post

Confirmation of Date and Time of Next Regular (Public Session) Meeting – March 21, 2023, at 5:00 p.m. at Council Chambers with the option of joining by Teams.

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Todd Taylor

Todd Taylor – Chair



Mary Lou Archer - Board Secretary