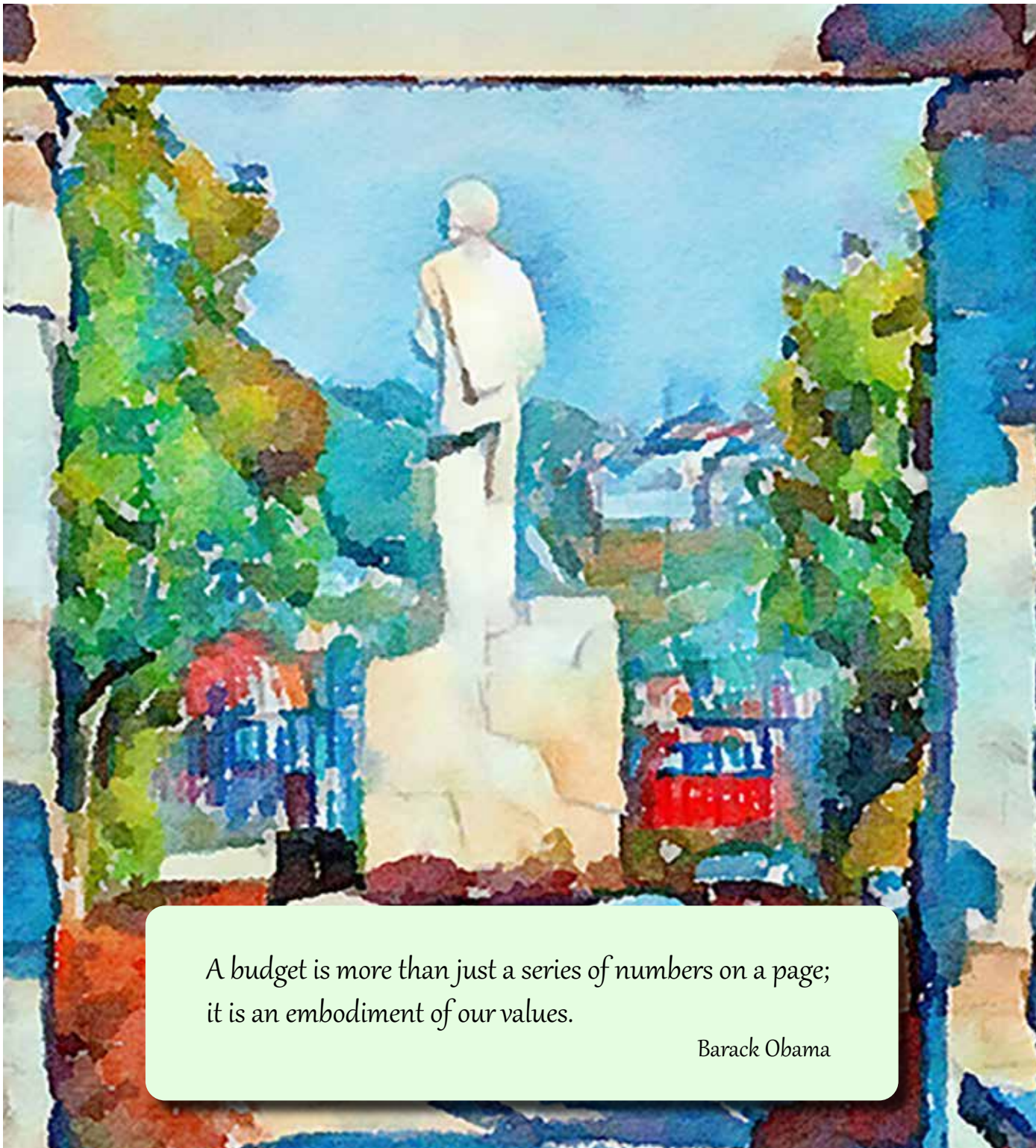




# 2020 Budget



*A budget is more than just a series of numbers on a page;  
it is an embodiment of our values.*

*Barack Obama*

## Contents

Message from the Mayor .....	2
Message from the CAO .....	3
Message from the Treasurer .....	4
Consolidated Budget Impact .....	5
Key Service Level Impact .....	11
<b>Departmental Budgets Overview .....</b>	<b>17</b>
Administration .....	17
Council .....	18
Committee .....	20
CAO / Organization Chart .....	23
Corporate Allocations .....	25
Police .....	36
Corporate Services .....	42
Finance .....	44
Clerk's .....	49
By-law .....	55
Information Technology .....	58
Human Resources .....	67
Communications .....	70
Community Services .....	73
Fire .....	75
Library .....	86
Economic Development .....	94
Facilities & Parks .....	99
Recreation & Events .....	188
Crossing Guards .....	195
Infrastructure Services .....	196
Planning .....	198
Public Works .....	204
Transportation and Development .....	208
Cemetery .....	211
Environment .....	251
Water .....	253
Wastewater .....	255
Building .....	383
<b>Financial Outlook .....</b>	<b>287</b>
Debt Analysis .....	288
Reserves Analysis .....	291
<b>Appreciation .....</b>	<b>295</b>

## Message from the Mayor



Municipal budgets are a balancing act. Council and Town staff must balance ongoing infrastructure growth and replacement, the continued delivery and review of services, and any new initiatives that Council or staff feel the need to implement. The 2020 budget has achieved a good balance – and through growth in tax revenues from new development, has managed to hold property tax increases to below the current cost of living increase. Town staff has worked diligently to produce this budget, with an eye on efficiency while recognizing the Town does have an infrastructure deficit which needs to be addressed in the coming years.

The Broadway sidewalk rehabilitation project included in the 2020 budget will provide beautification of Broadway, target improved accessibility and increase visits by locals and tourists to our downtown core. Continuing replacement of roads, upgrades to parks, improvements and the expansion of water supply and wastewater treatment are all part of necessary budget expenditures. Town Council is committed to decreasing the tax burden of Orangeville businesses and residents and has taken a large step in that direction with the recent OPP decision. This new path will significantly impact the Town's budget in the coming years.

Town Council has also committed to acting sustainably, whenever possible, to reduce our impact on the environment. The Town's Sustainable Orangeville committee has, over the past 10+ years, made an impact and continues to influence Town policy and decisions. Sustainability is important both environmentally and fiscally.

We are blessed in our Town – it's important to recognize and acknowledge all of the good and positive stories and achievements. As we watch events unfold around the world, we must pause and reflect on this great country and how fortunate we are to be living here and experiencing all the good things our country, province and region has to offer.



## Message from the CAO



It is my pleasure to present the Town of Orangeville 2020 budget. This budget proves to be a fiscally sustainable framework and maintains a robust work plan for the upcoming year.

In accordance with Council's direction, the target of a 1.5 percent tax levy increase was achieved, which is well below the inflationary rate. Commitment to the Town's Strategic Plan and the five core priority areas -- Municipal Services, Strong Governance, Economic Vitality, Community Stewardship and Sustainable Infrastructure -- are evident as the core focus.

Throughout the 2020 budget process, Council has provided leadership and direction regarding the services to be provided to the residents of Orangeville. The 2020 budget reflects that direction and Council's desire to support greater efficiencies, respond to growth, and sustain a healthy, vibrant and prosperous community.

The Town is committed to modernizing the way we do business, to adopt best practices and exceed in exceptional customer service, communication, and digitization with such future projects as the new website and the Smart City initiatives.

Thank you to Council for their leadership, and to members of staff for their support and efforts on the 2020 budget process that succeeds in maintaining existing services while investing in our infrastructure to meet the needs of the community.

Ed Brennan

Chief Administrative Officer



## Message from the Treasurer




Welcome to 2020 budget! As we usher in a new decade of fiscal possibilities and challenges, our core focus remains to serve our citizens and businesses by effectively managing financial and physical resources. The annual budget process requires striking a delicate balance between demand for services and the taxpayers' ability to pay for these services. The Town recognizes that taxpayers expect value for their money while ensuring that services, programs, and facility commitments are sustainable now and in the future. The 2020 operating and capital budgets, therefore, seek to balance the objective of limiting the tax levy impact while maintaining desirable service levels and capital infrastructure.

The 2020 budget process began with the "Budget Schedule and Direction" report which was presented to Council for consideration and approval in August, 2019. The next step of the process included a comprehensive review of the budget by divisional heads. This review checked the proposed budgets for reasonableness and offered recommendations for reductions where appropriate. Following the divisional heads review, the budget was then forwarded to senior leadership including the CAO and GMs, where it was reviewed from a corporate perspective to ensure compliance with strategic goals, objectives and financing capabilities. The Town's current budget process presents five-year operating and 10-year capital forecasts.

There are number of factors that affect the preparation of the annual budget. These include inflation, growth, development activity, economic trends, changing market conditions, taxation issues, and policy decisions of Council. As our Town continues its journey of growth and change, current and future residents will require significant investments on the part of the Town in relation to infrastructure, public facilities, and services. As infrastructure ages, funds must be committed for proper maintenance and refurbishment. The primary source of funding for maintenance and replacement of the "core services" managed by the Town is the annual transfer to capital budget and capital reserves collected through the operating budget. Continuation of these levies at an optimal level will be critical until the Town reaches a sustainable capital investment level as supported by the ongoing development of its asset management plans.

On a personal level, I am looking forward to working with an organization full of spirited and resourceful colleagues in bringing our multi-year budget document to fruition. In closing, I want to leave you with my favourite quote from Michael Jordan about teams as I feel truly blessed and proud to be part of Team Orangeville!



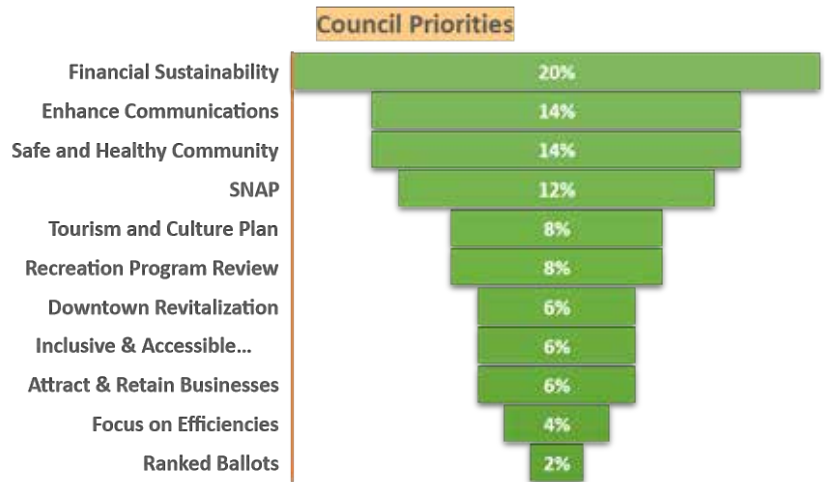
"Talent wins games but  
teamwork and intelligence  
wins championships."

*Michael Jordan*

# Consolidated Budget Impact

The Town of Orangeville’s stellar track record of fiscal responsibility and providing value for the property tax dollar is once again reflected in the 2020 Budget. While more detailed schedules for consolidated operating and capital budget is provided at the divisional level, this section aims to provide a more aggregate overview. The Town’s Strategic Plan, *Orangeville Forward*, sets the high-level Vision and strategy for 2017-2022. There are five major areas and 11 key priorities identified in the document that set the approach to move the community forward towards the Vision:

1. **Municipal Services**
2. **Strong Governance**
3. **Economic Vitality**
4. **Community Stewardship**
5. **Sustainable Infrastructure**



The proposed 2020 budget has been prepared on the premise that the Town will deliver the same level and quality of services approved in the 2019 operating budget. The gross operating budget is shy of \$60 million of which \$15.1 million is attributed to capital projects. The total net levy requirement before assessment growth is \$36.6 million which is a 2.85% levy increase from 2019. Factoring in real assessment growth from 2019 of 1.35% as provided by the Municipal Assessment Corporation (MPAC), **the net levy increase for 2020 consolidated budget is 1.50%**. It is worthwhile to note that 2019 first draft of consolidated budget came in with a levy requirement (net of growth) of 2.89%. CBI Table 1.0 shows comparison between 2019 and 2020 multi-year levy requirement projections.

	2019	2020	2021	2022	2023	2024
2019 Multi- Year Levy Requirement net of Growth	2.89%	3.91%	2.19%	2.04%	1.43%	N/A
2020 Multi- Year Levy Requirement net of Growth	N/A	1.50%	2.27%	1.70%	1.42%	1.17%

## Consolidated Budget Impact

The proposed 2020 levy increase is coming at **2.4% (3.91-1.50)** less than what was proposed with the 2019 multi-year budget projection as indicated in CBI Table 1.0. Staff have worked diligently to realize efficiencies in 2020 and managed to realize this trend in the subsequent years. For most part, the aim has been to mitigate any sharp incline in tax levy impact while maintaining the level and quality of services our ratepayers have come to rely on. The following two tables, CBI Table 2.0 and CBI Table 3.0, capture a five-year budget breakdown at organizational and departmental levels respectively. Please note that Building, Water and Wastewater are not funded by the tax levy as these are fully user fee-supported operations. As such, these three areas have no impact on tax levy.

Level 2: Operations

### Net Levy Requirement Operating Summary - 5 Year

### CBI Table 2.0

2020

5 Council Approved

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change
Revenues	(10,140,965)	<b>(9,669,625)</b>	471,340	(4.65%)	(9,675,871)	0.06%	(9,675,348)	(0.01%)	(9,763,904)	0.92%	(9,826,340)	0.64%
Expenses	40,255,395	<b>40,693,370</b>	437,975	1.09%	42,243,213	3.81%	43,483,632	2.94%	44,564,424	2.49%	45,629,836	2.39%
<b>Net Operating</b>	<b>30,114,430</b>	<b>31,023,745</b>	<b>909,315</b>	<b>3.02%</b>	<b>32,567,342</b>	<b>4.98%</b>	<b>33,808,284</b>	<b>3.81%</b>	<b>34,800,520</b>	<b>2.93%</b>	<b>35,803,496</b>	<b>2.88%</b>
Net Transfers to/from Reserves	2,856,495	<b>2,962,485</b>	105,990	3.71%	2,733,713	(7.72%)	2,639,327	(3.45%)	2,716,481	2.92%	2,711,444	(0.19%)
Transfers to Capital Budget	2,631,767	<b>2,631,767</b>			2,631,767		2,631,767		2,631,767		2,631,767	
<b>Net Transfers from Operating</b>	<b>5,488,262</b>	<b>5,594,252</b>	<b>105,990</b>	<b>1.93%</b>	<b>5,365,480</b>	<b>(4.09%)</b>	<b>5,271,094</b>	<b>(1.76%)</b>	<b>5,348,248</b>	<b>1.46%</b>	<b>5,343,211</b>	<b>(0.09%)</b>
<b>Net Levy Requirement</b>	<b>35,602,692</b>	<b>36,617,997</b>	<b>1,015,305</b>	<b>2.85%</b>	<b>37,932,822</b>	<b>3.59%</b>	<b>39,079,378</b>	<b>3.02%</b>	<b>40,148,768</b>	<b>2.74%</b>	<b>41,146,707</b>	<b>2.49%</b>
<b>Growth - Estimated</b>		<b>480,636</b>	<b>480,636</b>	<b>1.35%</b>	<b>483,358</b>	<b>1.32%</b>	<b>500,713</b>	<b>1.32%</b>	<b>515,848</b>	<b>1.32%</b>	<b>529,964</b>	<b>1.32%</b>
<b>Levy Requirement Net of Growth</b>		<b>36,137,361</b>	<b>534,669</b>	<b>1.50%</b>	<b>37,449,464</b>	<b>2.27%</b>	<b>38,578,665</b>	<b>1.70%</b>	<b>39,632,920</b>	<b>1.42%</b>	<b>40,616,743</b>	<b>1.17%</b>

Net operating budget year over year remains fairly consistent for the next five-year budget cycle trending between a 3% and 5% increase. The Town's tax funded capital envelope is **\$2.6 million** which remains consistent to the 2019 funding envelope. This consistency is due to Council's direction of not providing incremental increases to the Capital Budget for the next 10 years (Staff Report August 12, 2019). An inflationary impact of \$67K is projected for 2020 which is largely due to the 2.4% COLA adjustment. Detailed breakdown of one-time items and service level impacts are provided under the **Key Service Level Impact Section** of this document.

# Consolidated Budget Impact

## Net Levy Requirement by Division - 5 Year

## CBI Table 3.0

2020

5 Council Approved

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change
<b>Council</b>	\$341,425	<b>\$360,764</b>	\$19,339	5.66%	\$370,733	2.76%	\$384,898	3.82%	\$392,904	2.08%	\$403,539	2.71%
<b>Committees</b>	77,000	<b>77,000</b>			77,000		77,000		77,000		77,000	
<b>Administration</b>	677,444	<b>374,714</b>	(302,730)	(44.69%)	383,958	2.47%	393,075	2.37%	402,389	2.37%	410,771	2.08%
<b>Corporate Allocations</b>	6,416,794	<b>6,664,315</b>	247,521	3.86%	6,976,990	4.69%	7,107,460	1.87%	7,573,606	6.56%	7,875,708	3.99%
<b>Police</b>	8,105,127	<b>8,296,400</b>	191,273	2.36%	8,522,127	2.72%	8,856,547	3.92%	8,981,662	1.41%	9,217,007	2.62%
<b>Corporate Services</b>												
Finance	979,813	<b>1,299,973</b>	320,160	32.68%	1,352,081	4.01%	1,367,504	1.14%	1,399,388	2.33%	1,430,555	2.23%
Clerks	642,315	<b>761,852</b>	119,537	18.61%	704,135	(7.58%)	746,693	6.04%	741,299	(0.72%)	755,808	1.96%
Information Technology	798,221	<b>1,085,522</b>	287,301	35.99%	1,199,206	10.47%	1,244,678	3.79%	1,278,862	2.75%	1,312,167	2.60%
Human Resources	540,055	<b>678,926</b>	138,871	25.71%	717,364	5.66%	730,021	1.76%	744,471	1.98%	755,464	1.48%
Communications	341,474	<b>383,079</b>	41,605	12.18%	392,973	2.58%	402,533	2.43%	410,917	2.08%	417,223	1.53%
By-Law Enforcement	745,752	<b>348,064</b>	(397,688)	(53.33%)	361,650	3.90%	369,502	2.17%	378,701	2.49%	383,126	1.17%
<b>Community Services</b>												
Fire	3,849,444	<b>3,812,783</b>	(36,661)	(0.95%)	3,961,253	3.89%	4,042,657	2.06%	4,148,556	2.62%	4,232,846	2.03%
Library Services	1,839,628	<b>1,796,294</b>	(43,334)	(2.36%)	1,877,306	4.51%	1,995,748	6.31%	2,007,348	0.58%	2,006,057	(0.06%)
Economic Development & C	448,538	<b>449,765</b>	1,227	0.27%	464,911	3.37%	481,561	3.58%	488,057	1.35%	498,286	2.10%
Facilities	770,413	<b>2,153,068</b>	1,382,655	179.47%	2,249,263	4.47%	2,367,637	5.26%	2,423,784	2.37%	2,479,010	2.28%
Parks	912,298	<b>913,194</b>	896	0.10%	930,413	1.89%	953,650	2.50%	983,220	3.10%	1,001,932	1.90%
Recreation & Events	2,517,555	<b>1,203,199</b>	(1,314,356)	(52.21%)	1,285,806	6.87%	1,348,056	4.84%	1,409,907	4.59%	1,470,975	4.33%
Crossing Guards		<b>375,713</b>	375,713	100.00%	382,373	1.77%	390,560	2.14%	398,874	2.13%	407,401	2.14%
<b>Infrastructure Services</b>												
Planning	330,930	<b>322,445</b>	(8,485)	(2.56%)	317,406	(1.56%)	311,684	(1.80%)	306,476	(1.67%)	309,789	1.08%
Public Works	4,920,065	<b>4,917,005</b>	(3,060)	(0.06%)	5,052,953	2.76%	5,145,895	1.84%	5,231,641	1.67%	5,320,888	1.71%
Transportation & Developm	333,652	<b>331,609</b>	(2,043)	(0.61%)	339,358	2.34%	347,205	2.31%	353,435	1.79%	363,622	2.88%
Cemetery	14,749	<b>12,313</b>	(2,436)	(16.52%)	13,563	10.15%	14,814	9.22%	16,271	9.84%	17,533	7.76%
Water												
Wastewater												
Building												
<b>Levy Requirement</b>	<b>35,602,692</b>	<b>36,617,997</b>	<b>1,015,305</b>	<b>2.85%</b>	<b>37,932,822</b>	<b>3.59%</b>	<b>39,079,378</b>	<b>3.02%</b>	<b>40,148,768</b>	<b>2.74%</b>	<b>41,146,707</b>	<b>2.49%</b>
<b>Growth - Estimated</b>		<b>480,636</b>	<b>480,636</b>	<b>1.35% *</b>	<b>483,358</b>	<b>1.32% **</b>	<b>500,713</b>	<b>1.32% **</b>	<b>515,848</b>	<b>1.32% **</b>	<b>529,964</b>	<b>1.32% **</b>
<b>Levy Requirement Net Assessment Growth</b>		<b>36,137,361</b>	<b>534,669</b>	<b>1.50%</b>	<b>37,449,464</b>	<b>2.27%</b>	<b>38,578,665</b>	<b>1.70%</b>	<b>39,632,920</b>	<b>1.42%</b>	<b>40,616,743</b>	<b>1.17%</b>

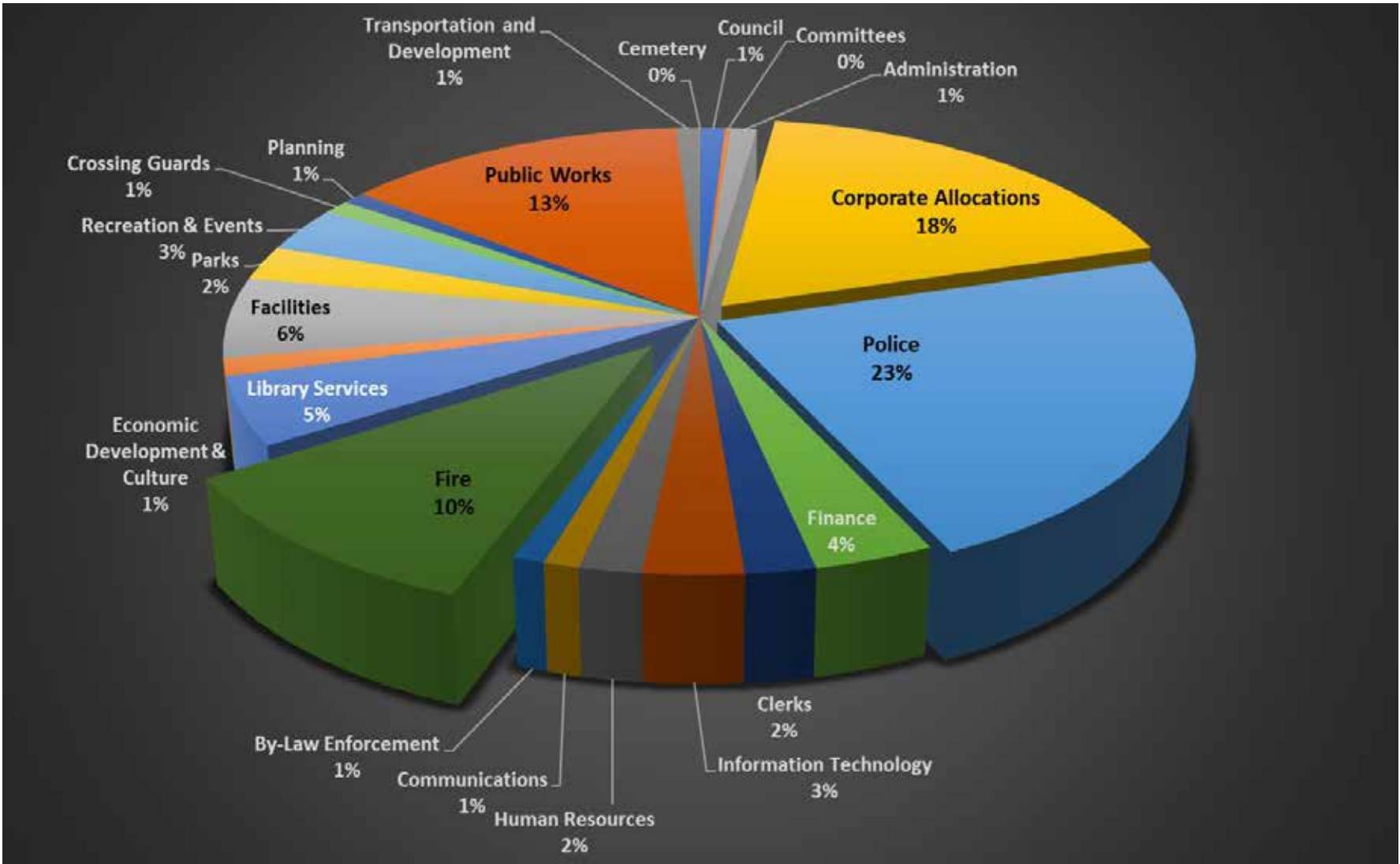
\* Percentage provided by MPAC

\*\* Previous 5 year average



# Consolidated Budget Impact

## Net Levy Allocation by Division



\* Committees & Cemetery allocations are 0.21% and 0.03% respectively

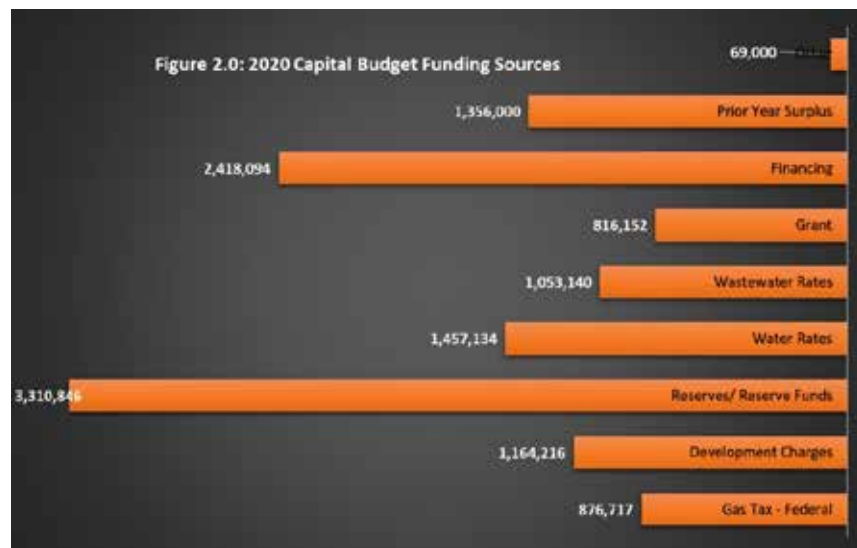
# Consolidated Budget Impact

## Capital Budget

The Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) define capital expenditures as those which involve the acquisition of assets of considerable value and life expectancy. These expenditures are key elements of the municipal infrastructure. They are a prerequisite to municipal growth and development and they are not only costly to provide initially but also to maintain, rebuild or replace. Capital expenditures include costs associated with the purpose of constructing, acquiring, or improving lands, buildings, engineering services, machinery and equipment, or furniture and fixtures. The project must be undertaken for the purpose of providing municipal services, have a lasting benefit beyond one year and/or extending the life of the asset. An expenditure for repair or maintenance designed to maintain an asset in its original state is not a capital expenditure.



The **2020 Capital Budget** is carefully considered in order to identify high priority projects and determine a combination that efficiently utilizes alternate funding sources, while keeping the tax levy impact minimal. **While more detailed schedules for capital projects are provided at the divisional level of this document, this section**



aims to provide a more aggregate overview. Overall, Capital Budget for the year 2020 is **\$15.2 million**. The Town’s tax funded capital envelope is **\$2.6 million** which remains consistent to 2019 funding envelope. This consistency is due to Council’s direction of not providing incremental increases to the Capital Budget for the next 10 years (Staff Report August 12, 2019). Figure 1.0 and 1.1 depict Capital Investments by division and funding by various sources for 2020. *It is worthwhile to note that Building, Water and Wast water are not funded by the tax levy as these are fully user fee-supported operations.*



## Key Service Level Impact

### Operating Budget by Division - Impact columns (Town Wide)

2020

5 Council Approved

Divisions	2019 Approved Budget	2020 One-Time Reversal	2020 Re-Allocation	2020 Inflationary Impact	2020 Previously Endorsed	2020 One-Time Items	2020 Service Level Impact	2020 Operating of Capital	2020 Proposed Budget
10 Operating Fund									
100 Council	341,425		(3,000)	12,339			10,000		360,764
120 Committees	77,000								77,000
140 Administration	677,444		(312,738)	10,008					374,714
160 Clerks	642,315		42,636	1,901		5,000	70,000		761,852
200 Communications	341,474		(12,135)	38,242			15,498		383,079
220 Human Resources	540,055		848	25,523		50,000	62,500		678,926
240 Corporate Allocations	6,416,794	1,600	(12,346)	(106,984)		242,499		122,752	6,664,315
260 Finance	979,813		219,129	41,915			59,116		1,299,973
280 Information Technology	798,221		36,503	64,809			163,989	22,000	1,085,522
300 Planning	330,930			(14,582)			6,097		322,445
320 Economic Development & Culture	448,538			(6,200)	7,427				449,765
340 Parks	912,298	(5,200)	1,200	4,896					913,194
360 Recreation & Events	2,517,555	(75,000)	(1,321,001)	(48,744)	130,388				1,203,198
380 Facilities	770,413	(6,800)	1,215,591	178,033	(4,169)				2,153,068
400 Building			55,361	(61,458)			6,097		0
420 By-Law Enforcement	745,752		(469,725)	24,874			47,163		348,064
430 Crossing Guards			366,468	9,245					375,713
440 Fire	3,849,444			(36,661)					3,812,783
460 Public Works	4,920,065		83,366	(86,426)					4,917,005
480 Transportation & Development	333,652		(13,332)	11,289					331,609
610 Cemetery	14,749			(2,436)					12,313
620 Water		70,000	18,732	(150,632)		60,000	10,300	(8,400)	0
630 Wastewater		(75,000)	76,928	(31,928)		30,000			0
780 Library Services	1,839,628		15,169	(58,503)					1,796,294
790 Police	8,105,127		12,346	178,927					8,296,400
<b>Total Operating Budget</b>	<b>35,602,692</b>	<b>(90,400)</b>		<b>(2,553)</b>	<b>133,646</b>	<b>387,499</b>	<b>450,760</b>	<b>136,352</b>	<b>36,617,996</b>

## Key Service Level Impact

2020 Operating Budget Drivers by Impact column

### 2020 One-time Reversal Items

#### Tax Levy Impacts

Division	Description	2020	Authority
Corporate Alloc	Cannabis Grant	\$ 27,000	Motion 7 2019-01-21
Corporate Alloc	Dufferin Board of Trade Initiative	(15,000)	Motion 8 2019-01-28
Corporate Alloc	Royal Cdn Legion Monument in Greenwood Cemetery	(5,000)	Motion 12 2019-01-28
Corporate Alloc	Development Charges Study	(5,400)	Motion 7 2019-01-21
Parks	Track Loader replace tracks	(5,200)	Motion 7 2019-01-21
Recreation and Events Facilities	Recreation Master Plan	(75,000)	Motion 7 2019-01-21
	Lane Ropes at Alder	(6,800)	Motion 7 2019-01-21
<b>Sub-total of Tax Levy Impact for 2020 One-time Reversal:</b>		<b>(85,400)</b>	

#### Water and Wastewater Impacts

Division	Description	2020	Authority
Water	Water Rates Study	\$ (20,000)	Motion 17 2019-01-21
Water	Water Meter Study	(15,000)	Motion 17 2019-01-21
Water	SCADA Maintenance	(20,000)	Motion 17 2019-01-21
Wastewater	Water Rates Study	(20,000)	Motion 17 2019-01-21
Wastewater	Water Meter Study	(15,000)	Motion 17 2019-01-21
Wastewater	WPCP Repairs & Maintenance	(40,000)	Motion 17 2019-01-21
Water	Climate Change Staff Grant FCM	125,000	Motion 9 2018-06-11
<b>Sub-total of Rates Impact for 2020 One-time Reversal:</b>		<b>(5,000)</b>	

**Total 2020 One-time Reversal Items: \$ (90,400)**

## Key Service Level Impact

2020 Operating Budget Drivers by Impact column

### 2020 Previously Endorsed items

#### Tax Levy Impacts

Division	Description	2020	Authority
ED and Culture	Arts & Culture Reserve Balance to ED budget	\$ 6,827	Motion 7 passed 2019-03-18
ED and Culture	Digital Main Street Program	600	Motion 15 passed 2019-07-15
Recreation and Events	Concessions at Alder and Tony Rose to Third Party	130,388	Motion 10 passed 2019-08-12
Facilities	Rental Income for Town Hall Council Chambers	(5,000)	Dufferin County Agreement
Facilities	Parking and Laneway Lease expense	831	2109070 ON Ltd. Signed Oct 1, 2018
<b>Total Previously Endorsed Items:</b>		<b>\$ 133,646</b>	

## Key Service Level Impact

2020 Operating Budget Drivers by Impact column

### 2020 One-time Item Requests

#### Tax Levy Impacts

	<b>Division</b>	<b>Description</b>	<b>2020</b>
1	Clerks; Records Mgmt	Cabinets for centralizing records in Clerks area and vault	\$ 5,000
2	Human Resources	Employee Engagement & Training	50,000
3	Corp Allocation	Transfer to Res - Corporate Systems	100,000
4	Corp Allocation	Transfer to RF - General Capital	142,499
		<b>Sub-total of Tax Levy Impact for One-time Requests:</b>	<b>297,499</b>

#### Water and Wastewater Impacts

	<b>Division</b>	<b>Description</b>	<b>2020</b>
5	Water	Well #6 Maintenance	\$ 30,000
6	Water	Eyewash Stations recommended by audit	30,000
7	Wastewater	Detritor Shed	10,000
8	Wastewater	Clarifier #4 Fall Protection System	20,000
9	Water	Permit to Take Water Renewal Application	-
		<b>Sub-total of Rates Impact for One-time Requests:</b>	<b>90,000</b>

<b>Total of 2020 One-time Requests:</b>	<b>\$ 387,499</b>
---	-------------------

## Key Service Level Impact

### 2020 Service Level Change Requests

#### Tax Levy Impacts

	<b>Division</b>	<b>Description</b>	<b>FTE</b>	<b>2020</b>	
<b>10</b>	Council	Special Town hosted events funding		\$ 10,000	2019-08-12 Motion 21
	Clerks	1YR Contract to assist with By-Law's		\$ 70,000	
<b>11</b>	Communications	Graphic Designer - additional hours	0.2	15,498	
<b>12</b>	Human Resources	Human Resources Co-ordinator Full-time	1.0	62,500	
<b>13</b>	Finance	Financial Analyst Operating Full-time (2 year contract)	1.0	-	
<b>14</b>	Finance	Payroll Finance Assistant Full-time	0.4	41,457	
<b>15</b>	Finance	Restructuring funds		17,659	
<b>16</b>	Information Tech	Restructuring funds		20,175	
<b>17</b>	Information Tech	Digital Implementation Manager Full-time	1.0	143,814	
<b>18</b>	Building/Planning	Summer Student Part-time	0.4	12,194	
<b>19</b>	By-law Enforcement	By-law Enforcement Officer Part-time	0.6	47,163	
<b>Sub-total of Tax Levy Impact for SLC Requests:</b>				<b>440,460</b>	

#### Water and Wastewater Impacts

	<b>Division</b>	<b>Description</b>	<b>FTE</b>	<b>2020</b>
<b>30</b>	Water	Remote Desktop Client for SCADA Access		\$ 1,000
<b>31</b>	Water	Water Meter Maintenance Contract		(15,700)
<b>32</b>	Water	Water Softner Rebate Program		25,000
<b>Sub-total of Rate Impact for SLC Requests:</b>				<b>10,300</b>

**Total of Service Level Change Requests: \$ 450,760**



## Key Service Level Impact

2020 Operating Budget Drivers by Impact column

### 2020 Operating Impact of Capital

#### Tax Levy Impacts

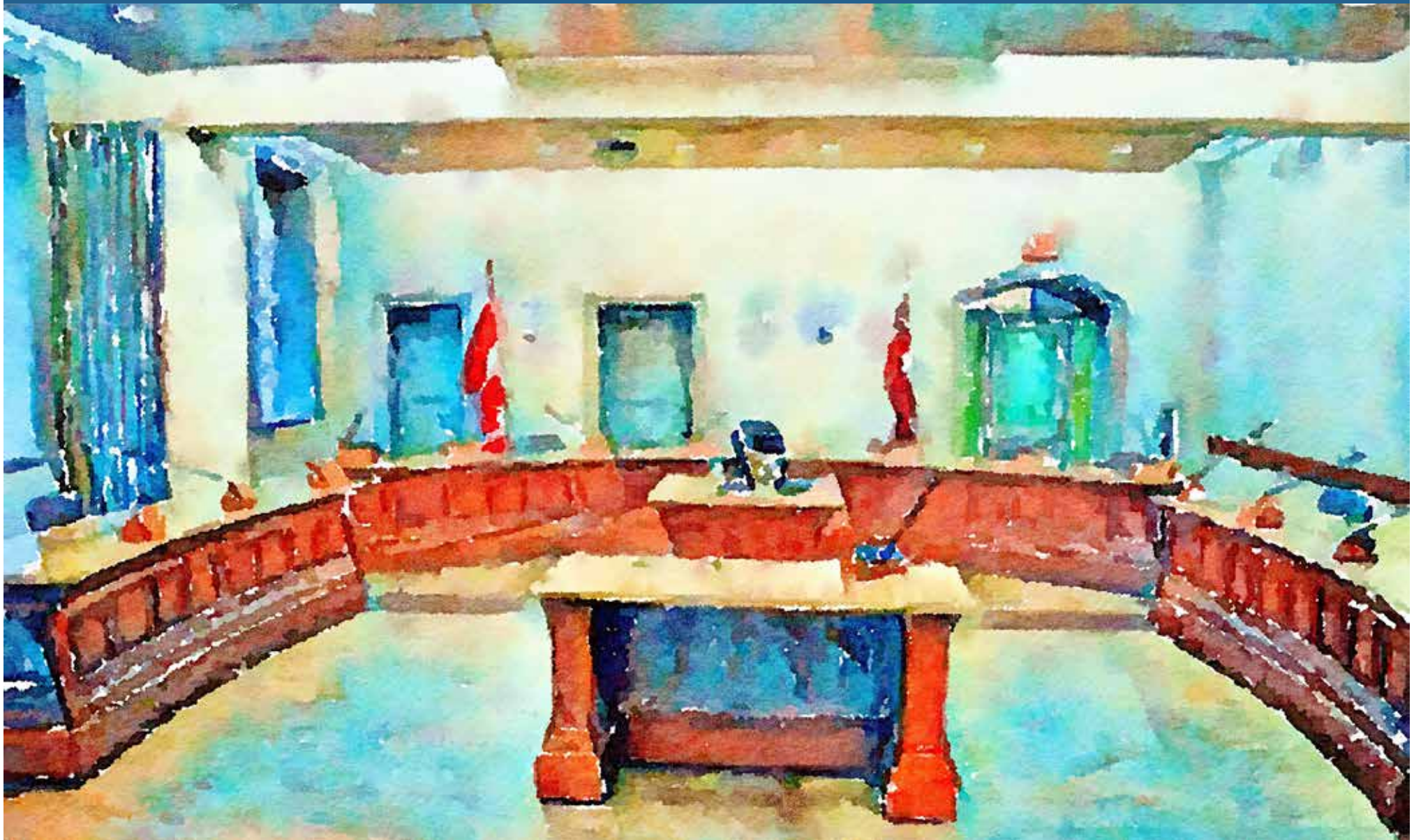
	<b>Division</b>	<b>Description</b>	<b>2020</b>
40	Corporate Allocations	Budgeted New Debt - Fire Station	\$ 122,752
41	Information Technology	Digital first Strategy Capital Project # B1041.0000	22,000
<b>Sub-total of Tax Levy Impact for 2020 Operating Impacts of Capital:</b>			<b>144,752</b>

#### Water and Wastewater Impacts

	<b>Division</b>	<b>Description</b>	<b>2020</b>
50	Water	Vehicle Maintenance Costs Capital Project # B0794.0000	\$ 1,000
51	Water	Vehicle Maintenance Costs Capital Project # B0119.4406	(9,400)
<b>Sub-total of Rates Impact for 2020 Operating Impacts of Capital:</b>			<b>(8,400)</b>

<b>Grand total of 2020 Operating Impacts of Capital:</b>			<b>\$ 136,352</b>
--	--	--	-------------------

# Administration



# Council

---



# Council – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Council

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Expenses</b>												
Compensation	\$ 271,300	\$ 280,864	\$ 9,564		\$ 288,033		\$ 295,398		\$ 303,004		\$ 310,839	
Professional Development and Assoc. Fees	17,000	18,000	1,000		19,000		20,000		21,000		22,000	
Office and Administration	27,125	27,800	675		28,500		29,200		31,500		32,200	
Public Relations, Promotions and Events	23,000	34,100	11,100		35,200		40,300		37,400		38,500	
Inter-Departmental Re-Allocations	3,000		(3,000)									
<b>Sub-total Expenses:</b>	<b>341,425</b>	<b>360,764</b>	<b>19,339</b>	<b>5.66%</b>	<b>370,733</b>	<b>2.76%</b>	<b>384,898</b>	<b>3.82%</b>	<b>392,904</b>	<b>2.08%</b>	<b>403,539</b>	<b>2.71%</b>
<b>Total Council Levy Impact</b>	<b>\$ 341,425</b>	<b>\$ 360,764</b>	<b>\$ 19,339</b>	<b>5.66%</b>	<b>\$ 370,733</b>	<b>2.76%</b>	<b>\$ 384,898</b>	<b>3.82%</b>	<b>\$ 392,904</b>	<b>2.08%</b>	<b>\$ 403,539</b>	<b>2.71%</b>





### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	9,564	7,169	7,365	7,606	7,835
SLC Special Town Hosted Events	10,000				
<b>Total</b>	<b>19,564</b>	<b>7,169</b>	<b>7,365</b>	<b>7,606</b>	<b>7,835</b>


Individual Drivers not exceeding \$5,000 have been excluded

**Note:** No Capital Projects

## Committees




**Business and Economic  
Development Advisory  
Committee**




**Committee of Adjustment**



**Council Renumeration  
Review Committee**




**Cultural Plan Task Force**



**Fire Service  
Advisory Committee**



**Heritage Orangeville**



**Orangeville Accessibility  
and Seniors Advisory  
Committee**



**Property Standards  
Appeal Committee and  
Dog Designation Appeal  
Committee**



**Sustainable Orangeville**

## Committees – Operating Budget Appendix

### 2020 Operating Budget - 5 Years

#### Committees of Council

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Committees</b>												
<b>Access Orangeville Committee</b>												
Professional Development and Assoc. Fees	\$ 500	\$ 500	\$ -		\$ 500		\$ 500		\$ 500		\$ 500	
Office and Administration	400	400			400		400		400		400	
Public Relations, Promotions and Events	24,100	24,100			24,100		24,100		24,100		24,100	
<b>Sub-total Expenses:</b>	<b>25,000</b>	<b>25,000</b>		<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>
<b>Emergency Committee</b>												
Programs	10,000	10,000			10,000		10,000		10,000		10,000	
<b>Sub-total Expenses:</b>	<b>10,000</b>	<b>10,000</b>		<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>
<b>Heritage Orangeville</b>												
Professional Development and Assoc. Fees	1,225	1,225			1,225		1,225		1,225		1,225	
Office and Administration	725	725			725		725		725		725	
Public Relations, Promotions and Events	8,050	8,050			8,050		8,050		8,050		8,050	
<b>Sub-total Expenses:</b>	<b>10,000</b>	<b>10,000</b>		<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>	<b>10,000</b>	<b>0.00%</b>
<b>Honours Committee</b>												
Public Relations, Promotions and Events	2,000	2,000			2,000		2,000		2,000		2,000	
<b>Sub-total Expenses:</b>	<b>2,000</b>	<b>2,000</b>		<b>0.00%</b>	<b>2,000</b>	<b>0.00%</b>	<b>2,000</b>	<b>0.00%</b>	<b>2,000</b>	<b>0.00%</b>	<b>2,000</b>	<b>0.00%</b>
<b>Sustainability Action Team (OSA)</b>												
Public Relations, Promotions and Events	30,000	30,000			30,000		30,000		30,000		30,000	
<b>Sub-total Expenses:</b>	<b>30,000</b>	<b>30,000</b>		<b>0.00%</b>	<b>30,000</b>	<b>0.00%</b>	<b>30,000</b>	<b>0.00%</b>	<b>30,000</b>	<b>0.00%</b>	<b>30,000</b>	<b>0.00%</b>
<b>Total Committees Levy Impact</b>	<b>\$ 77,000</b>	<b>\$ 77,000</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 77,000</b>	<b>0.00%</b>	<b>\$ 77,000</b>	<b>0.00%</b>	<b>\$ 77,000</b>	<b>0.00%</b>	<b>\$ 77,000</b>	<b>0.00%</b>

# Committees – Operating Budget Appendix

## 2020 Operating Budget - 5 Years Committees of Council



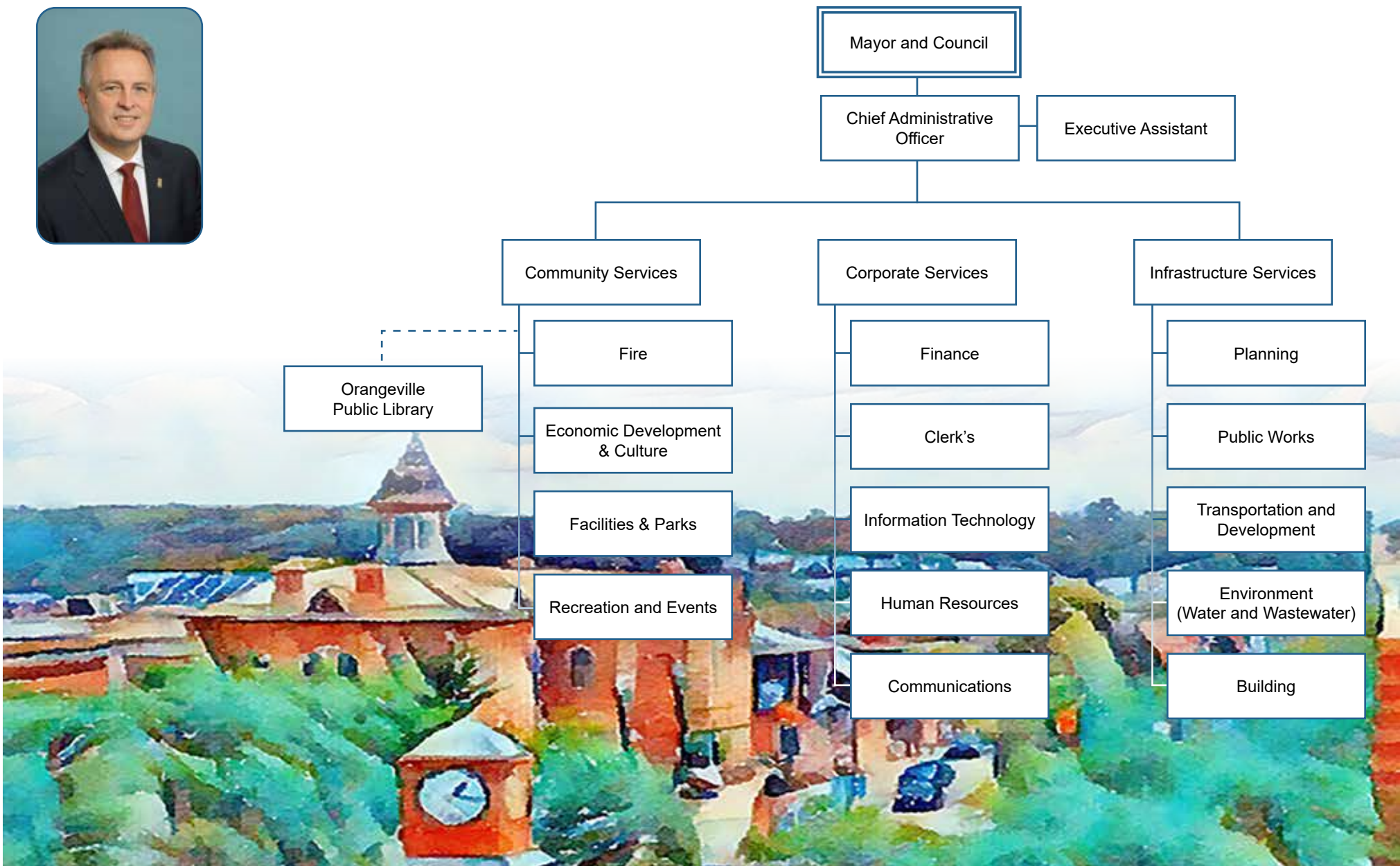
A table titled "Material Drivers 2020 - 2024" with a wrench icon. The table has five columns for the years 2020, 2021, 2022, 2023, and 2024. All cells in the data row contain a dash (-). A note at the bottom states: "Individual Drivers not exceeding \$5,000 have been excluded".

	2020	2021	2022	2023	2024
	-	-	-	-	-

Individual Drivers not exceeding \$5,000 have been excluded

**Note:** No Capital Projects

# Ed Brennan - Chief Administrative Officer






# Administration – Operating Budget Appendix

## 2020 Operating Budget - 5 Years Administration - Office of the CAO

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Expenses</b>												
Compensation	\$ 659,694	\$ 355,664	\$ (304,030)		\$ 363,708		\$ 371,625		\$ 379,639		\$ 386,621	
Professional Development and Assoc. Fees	7,500	7,900	400		8,300		8,700		9,200		9,800	
Office and Administration	7,150	7,650	500		8,250		8,850		9,450		10,050	
Public Relations, Promotions and Events	2,100	2,300	200		2,400		2,500		2,600		2,700	
Equipment Purchases	1,000	1,200	200		1,300		1,400		1,500		1,600	
<b>Sub-total Expenses:</b>	<b>677,444</b>	<b>374,714</b>	<b>(302,730)</b>	<b>(44.69%)</b>	<b>383,958</b>	<b>2.47%</b>	<b>393,075</b>	<b>2.37%</b>	<b>402,389</b>	<b>2.37%</b>	<b>410,771</b>	<b>2.08%</b>
<b>Total Administration Levy Impact</b>	<b>\$ 677,444</b>	<b>\$ 374,714</b>	<b>\$ (302,730)</b>	<b>(44.69%)</b>	<b>\$ 383,958</b>	<b>2.47%</b>	<b>\$ 393,075</b>	<b>2.37%</b>	<b>\$ 402,389</b>	<b>2.37%</b>	<b>\$ 410,771</b>	<b>2.08%</b>

### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	(304,030)	8,044	7,917	8,014	6,982
↳ Reallocation: GM Corp Srv + Procurement	(304,030)	8,044	7,917	8,014	6,982

Individual Drivers not exceeding \$5,000 have been excluded

Note: No Capital Projects

# Corporate Allocations



# Corporate Allocations – Operating Budget Appendix

## Operating Budget - Town Wide 2020

5 Council Approved

Run Date: 12/23/19 11:12 AM

	2019 Approved Budget	2020 Approved Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change
<b>Corporate Allocations</b>												
PILs etc.	(185,699)	(192,930)	(7,231)		(192,930)		(192,930)		(192,930)		(192,930)	
Supplementary Taxes	(500,000)	(500,000)			(500,000)		(500,000)		(500,000)		(500,000)	
Penalties and Interest on Taxation	(300,000)	(320,000)	(20,000)		(320,000)		(320,000)		(320,000)		(320,000)	
User Fees	(10,000)	(8,000)	2,000		(8,000)		(8,000)		(8,000)		(8,000)	
Grants	(27,762)		27,762									
Fines	(110,000)	(110,000)			(110,000)		(110,000)		(110,000)		(110,000)	
Investment Income	(100,000)	(200,000)	(100,000)		(200,000)		(200,000)		(200,000)		(200,000)	
Dividends from Orangeville Hydro	(491,975)	(449,861)	42,114		(434,307)		(415,011)		(420,000)		(420,000)	
<b>Sub-total Revenues:</b>	<b>(1,725,436)</b>	<b>(1,780,791)</b>	<b>(55,355)</b>	<b>3.21%</b>	<b>(1,765,237)</b>	<b>-0.87%</b>	<b>(1,745,941)</b>	<b>-1.09%</b>	<b>(1,750,930)</b>	<b>0.29%</b>	<b>(1,750,930)</b>	
Compensation	58,028	47,192	(10,836)		48,349		49,539		50,763		46,433	
Grants	81,050	80,000	(1,050)		80,000		80,000		80,000		80,000	
Facade Improvement Grant	30,000	30,000			30,000		30,000		30,000		30,000	
Charity Rebates	27,086	24,159	(2,927)		24,159		24,159		24,159		24,159	
Insurance	439,467	410,167	(29,300)		451,183		496,302		545,932		600,525	
Credit Valley Conservation Authority	150,693	152,597	1,904		171,356		180,332		189,802		198,885	
Investment in ORDC	390,185	389,400	(785)		389,400		403,190		417,456		432,815	
Tax Write-offs	500,000	500,000			500,000		500,000		500,000		500,000	
Public Relations, Promotions and Events	25,000		(25,000)									
Service and Lease Agreements		15,000	15,000		15,000		15,000		15,000		15,000	
Service Charges	43,000	44,000	1,000		45,000		45,000		45,000		45,000	
Materials and Supplies	14,500	15,225	725		15,986		16,785		17,624		18,505	
Professional Fees	299,000	246,300	(52,700)		248,626		250,979		253,359		255,766	
Inter-Departmental Re-Allocations	(626,376)	(626,376)			(626,376)		(626,376)		(626,376)		(626,376)	
<b>Sub-total Expenses:</b>	<b>1,431,633</b>	<b>1,327,664</b>	<b>(103,969)</b>	<b>-7.26%</b>	<b>1,392,683</b>	<b>4.90%</b>	<b>1,464,910</b>	<b>5.19%</b>	<b>1,542,719</b>	<b>5.31%</b>	<b>1,620,712</b>	<b>5.06%</b>
Debt Charges Recovered	(88,625)	(86,121)	2,504		(86,120)		(86,120)		(86,120)		(86,727)	
Principal Re-payments	1,448,911	1,549,521	100,610		1,811,240		1,971,381		2,242,658		2,405,319	
Interest Expense	435,725	436,498	773		685,874		770,587		824,854		854,037	
<b>Debt Service Charges</b>	<b>1,796,011</b>	<b>1,899,898</b>	<b>103,887</b>	<b>5.78%</b>	<b>2,410,994</b>	<b>26.90%</b>	<b>2,655,848</b>	<b>10.16%</b>	<b>2,981,392</b>	<b>12.26%</b>	<b>3,172,629</b>	<b>6.41%</b>
Transfers to(from) Reserve	2,354,319	2,628,077	273,758		2,360,783		2,312,376		2,241,818		2,231,530	
Transfer to Capital	2,560,267	2,589,467	29,200		2,577,767		2,420,267		2,558,607		2,601,767	
<b>Total Transfers</b>	<b>4,914,586</b>	<b>5,217,544</b>	<b>302,958</b>	<b>6.16%</b>	<b>4,938,550</b>	<b>-5.35%</b>	<b>4,732,643</b>	<b>-4.17%</b>	<b>4,800,425</b>	<b>1.43%</b>	<b>4,833,297</b>	<b>0.68%</b>
<b>Total Levy Impact</b>	<b>6,416,794</b>	<b>6,664,315</b>	<b>247,521</b>	<b>3.86%</b>	<b>6,976,990</b>	<b>4.69%</b>	<b>7,107,460</b>	<b>1.87%</b>	<b>7,573,606</b>	<b>6.56%</b>	<b>7,875,708</b>	<b>3.99%</b>

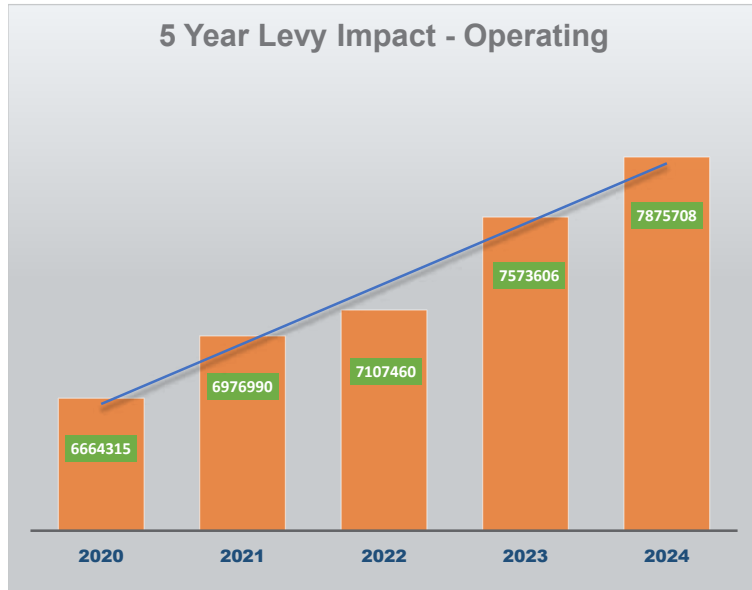

# Corporate Allocations – Operating Budget Appendix

## Operating Budget - Town Wide 2020

5 Council Approved

Run Date: 12/23/19 11:12 AM

2019 Approved Budget	2020 Approved Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change
----------------------------	----------------------------	-------------------	------------------	----------------------------	------------------	----------------------------	------------------	----------------------------	------------------	----------------------------	------------------

### Major Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	(10,836)	2,020	1,190	2,022	(4,330)
↳ Reallocation: PSB Secretary					
New Debt - Fire Station	122,752	204,598	81,839		
New Debt - Leisure Centre Design		50,767			116,491
New Debt - Carlton Dr. Madison to Lauren		50,787			
New Debt - Church St. Mill to Margaret			34,758		
New Debt - Recon of Centennial		76,330	76,326		
New Debt - Library Elevator & Front Desks		126,917			
New Debt - Lower Monora Creek Stream				111,477	
New Debt - Blind Line from Hansen North					87,168
New Debt - Eco Chill Refridgeration Sys			50,787		
New Debt - TR Facility Upgrades				214,344	
New Debt - Rotary Park Redev. Ph1					35,551
New Debt - Alder Parking Lot Asphalt					116,491
Debt - Tourism Information Ctr loan ends					(47,704)
Investment Income	(100,000)				
Orangeville Hydro Dividends	42,114	15,554	19,296	(4,989)	
Prof. Fees - Ent. Wide Asset Mgmt Plan	(30,000)				
Transfer to Reserves	225,158	(267,294)	(48,407)	(70,558)	(10,288)
Insurance	(29,300)	41,016	45,119	49,630	54,593
Transfer to Capital	29,200	(11,700)	(157,500)	138,340	43,160

# Corporate Allocations – Capital Budget Appendix

**Capital Summary - 10 Year**  
**5 Council Approved 2020**

240 Corporate Allocations

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
240 Corporate Allocations										
B1097.0000 Corporate-wide Digitization	325,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
B1117.0000 Asset Management Plan Study	250,000			250,000					250,000	
B1145.0000 Enterprise Risk Management	60,000	50,000								
B1148.0000 Development Charge Study				100,000					130,000	
<b>Total Investment in Capital</b>	<b>635,000</b>	<b>80,000</b>	<b>30,000</b>	<b>380,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>410,000</b>	<b>30,000</b>
Less: Funding Sources										
Development Charges				38,000						
Reserves/ Reserve Funds	169,098	53,000	3,000	38,000	3,000	3,000	3,000	3,000	41,000	3,000
<b>Total Other Funding Sources</b>	<b>169,098</b>	<b>53,000</b>	<b>3,000</b>	<b>76,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>41,000</b>	<b>3,000</b>
<b>Total Levy Impact</b>	<b>465,902</b>	<b>27,000</b>	<b>27,000</b>	<b>304,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>369,000</b>	<b>27,000</b>
<b>Total Corporate Allocations</b>	<b>465,902</b>	<b>27,000</b>	<b>27,000</b>	<b>304,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>27,000</b>	<b>369,000</b>	<b>27,000</b>

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1097.0000 Corporate-wide Digitization		
<b>Department</b>	Corporate Allocations		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

Currently, the Town has a significant amount of paper based records (estimated above 2 million) that have been identified as needing to be digitized and stored electronically in a way that is searchable. The records include but are not exclusive to bylaws, blueprints, contracts that in some cases are to be maintained indefinitely. These funds are requested to bring in a professional service to digitize the records and load them into a repository that will allow them to effectively grouped and then effectively sorted.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>595,000</b>	<b>325,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Corporate System	59,500	32,500	3,000	3,000	3,000	3,000	15,000
	59,500	32,500	3,000	3,000	3,000	3,000	15,000
<b>Tax Levy</b>							
Trf from Levy	535,500	292,500	27,000	27,000	27,000	27,000	135,000
	535,500	292,500	27,000	27,000	27,000	27,000	135,000
<b>Funding Total</b>							

Attributes
------------

Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1097 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1117.0000 Asset Management Plan Study		
<b>Department</b>	Corporate Allocations		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>O.Reg. 588/17 has the following milestone dates requiring action by the Town when developing the Town's Asset Management Policy and subsequent Asset Management Plan. These include:</p> <ul style="list-style-type: none"> <li>•approval by Council of an Asset Management Policy on or before July 1, 2019</li> <li>•preparation of an Asset Management Plan that captures the current level of service for Core Assets by July 1, 2021</li> <li>•preparation of an Asset Management Plan that captures the current level of service for all other assets by July 1, 2023</li> <li>•preparation of an Asset Management Plan that identifies the proposed levels of service for all assets by July 1, 2024, including consultation with the public</li> <li>•an Asset Management Policy Update – July 1, 2024</li> </ul> <p>Corporate wide Asset Management Plan for 2020, is therefore a legislative requirement in preparation for the July 1, 2021 deadline.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	750,000	250,000			250,000		250,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	75,000	25,000			25,000		25,000
	75,000	25,000			25,000		25,000
<b>Tax Levy</b>							
Trf from Levy	569,402	119,402			225,000		225,000
	569,402	119,402			225,000		225,000
<b>Funding Total</b>	<b>644,402</b>	<b>144,402</b>			<b>250,000</b>		<b>250,000</b>

Attributes		
Attribute	Value	Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1117 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1145.0000 Enterprise Risk Management		
<b>Department</b>	Corporate Allocations		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

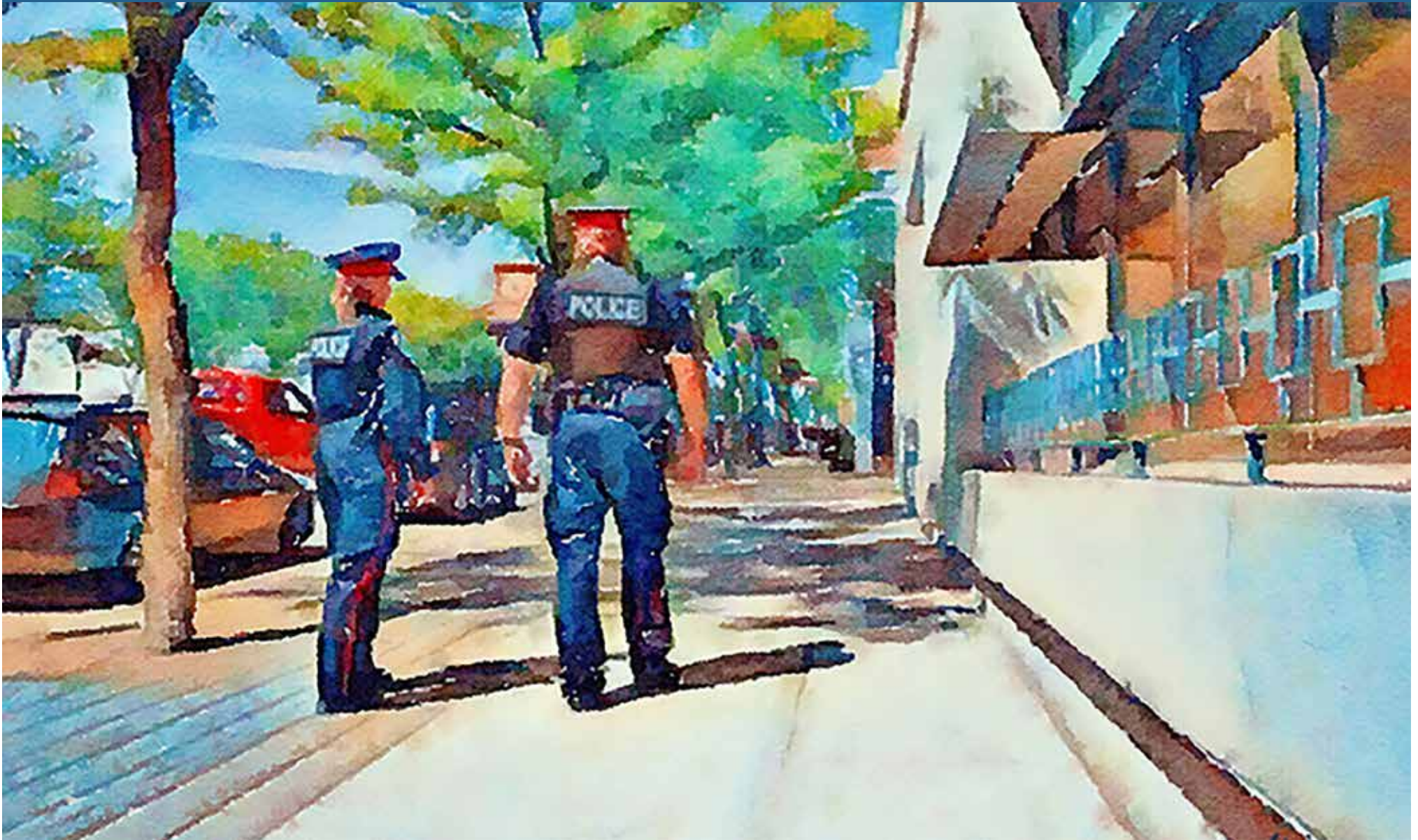
Description
<b>Project Details</b>
<p>One time capital request to development and implement an Enterprise Risk Management framework. A consultant to come in and do the work.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>110,000</b>	<b>60,000</b>	<b>50,000</b>				
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res-Rate Stabilizatio	56,000	6,000	50,000				
	56,000	6,000	50,000				
<b>Tax Levy</b>							
Trf from Levy	54,000	54,000					
	54,000	54,000					
<b>Funding Total</b>	<b>110,000</b>	<b>60,000</b>	<b>50,000</b>				

Attributes		
Attribute		Comment
Department	Corporate Allocations	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1145 <Generated>	



## Police Service



# Orangeville Police Service



## Who We Are

- Police Services Board – 5
- Chief – 1
- Deputy Chief – 1
- Staff Sergeants – 2
- Sergeants – 6
- Constables – 30
- Civilian – 30
- Auxiliary – 12
- Chaplain: 1
- Canine: 1

## Who We Serve

- Our community including residents, business owners and visitors
- Our members
- Our Police Services Board

## 2019 Accomplishments

- Our people who are professional, open and respectful
- Our accountability
  - To the public through transparency
  - To the Board through co-operation
- 0% budget – fiscal responsibility five years running
- Superior relationship and engagement with our community



**21,220**  
Calls  
for Service  
2018



**0%**  
Budget Increase in  
the last five years with  
returned money to  
general reserves

**60,800 Hours**  
Participation in  
Community Events

- 14**  
School Programs
- 12**  
School Crime  
Prevention Programs

**73%**  
Referrals to Caledon  
Dufferin Victim Services  
2018



**Generate  
Revenue  
to offset  
Budget**

## What We Do

- Ensure community safety
- Provide quality service to those in need of policing services
- Assist victims of crime and persons in crisis
- Prevent crime
- Provide communication services to surrounding police and fire services
- Highly qualified criminal investigative services
- Customer service, records, criminal record checks – added revenue streams
- Safety and security of provincial court house
- Community engagement and public affairs
- Accountability to community, fiscal responsibility and strategic planning
- Downtown beat officer
- School resource officer



## Wayne Kalinski, Orangeville Police Chief – Budget Highlights



The Orangeville Police Service's mission and values are the foundation of our budget strategy increasing the effectiveness of our service delivery model yet balancing fiscal responsibility. Further, our goals are to keep pace with legislative changes and increased service demands while continuing to focus on staff development. We continually look for opportunities to leverage technology and improve outcomes.

With a forecasted decrease in anticipated revenue streams we looked to offset the impact through efficiencies in all areas of the service.

Our capital budget is aimed at renewing critical infrastructure, specifically technology and fleet capability while utilizing reserves where appropriate to offset the burden to the tax payer.

The primary goal of this process has remained Community Focus, specifically to meet the needs of our citizens while maintaining or increasing the competencies of our stand alone policing model.

# Orangeville Police Service – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

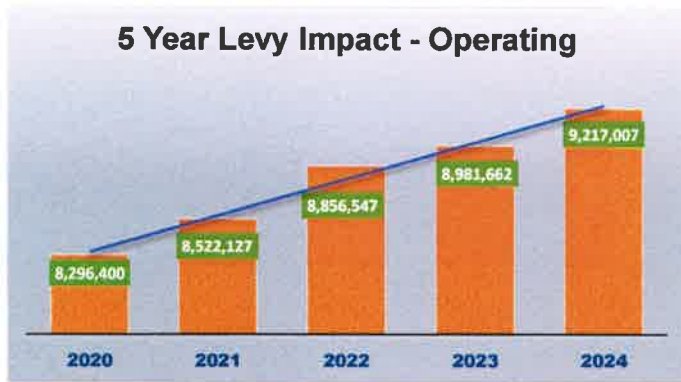
### Orangeville Police Services

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change
<b>Administrative Revenues</b>												
User Fees	\$ (591,096)	\$ (345,138)	\$ 245,958		\$ (345,919)		\$ (352,615)		\$ (359,445)		\$ (365,583)	
Grants	(1,270,269)	(1,239,274)	30,995		(1,272,876)		(1,295,591)		(1,297,837)		(1,298,431)	
Other Revenues	(85,602)	(86,458)	(856)		(87,323)		(88,196)		(89,078)		(89,078)	
<b>Sub-total Revenues:</b>	<b>(1,946,967)</b>	<b>(1,670,870)</b>	<b>276,097</b>	<b>(14.18%)</b>	<b>(1,706,118)</b>	<b>2.11%</b>	<b>(1,736,402)</b>	<b>1.78%</b>	<b>(1,746,360)</b>	<b>0.57%</b>	<b>(1,753,092)</b>	<b>0.39%</b>
<b>Administrative Expenses</b>												
Compensation	9,092,472	9,039,244	(53,228)		9,248,900		9,471,338		9,684,967		9,901,896	
Insurance	124,607	137,067	12,460		150,773		165,850		182,435		200,679	
Professional Development and Assoc. Fees	50,764	51,059	295		51,193		52,178		53,381		54,262	
Office and Administration	222,324	234,379	12,055		236,793		239,330		241,894		244,067	
Public Relations, Promotions and Events	4,480	4,614	134		4,752		4,848		4,975		4,975	
Licences and Support	1,705	1,770	65		1,835		1,900		1,965		2,030	
Service and Lease Agreements	44,821	35,128	(9,693)		35,437		36,360		37,428		38,084	
Service Charges	150		(150)									
Safety Equipment and Clothing	57,962	47,359	(10,603)		47,443		47,516		47,620		47,635	
Utilities	38,980	33,000	(5,980)		33,000		33,540		34,089		34,647	
Fuel	56,422	57,551	1,129		58,702		59,876		61,074		61,074	
Materials and Supplies	9,397	9,627	230		9,863		10,025		10,191		10,191	
Maintenance and Repairs	155,661	141,072	(14,589)		145,771		149,169		152,677		154,577	
Equipment Purchases	1,100	1,100			1,159		1,182		1,206		1,206	
Outside Services		7,000	7,000		7,000		7,350		7,718		8,104	
Professional Fees	75,464	68,000	(7,464)		68,000		68,260		68,525		68,795	
Inter-Departmental Re-Allocations	25,406	25,561	155		25,624		25,727		25,877		25,877	
<b>Sub-total Expenses:</b>	<b>9,961,715</b>	<b>9,893,531</b>	<b>(68,184)</b>	<b>(0.68%)</b>	<b>10,126,245</b>	<b>2.35%</b>	<b>10,374,449</b>	<b>2.45%</b>	<b>10,616,022</b>	<b>2.33%</b>	<b>10,858,099</b>	<b>2.28%</b>
Principal Re-payments	21,925	11,306	(10,619)		24,000		24,000		24,000		24,000	
Interest Expense	954	133	(821)		3,000		3,000		3,000		3,000	
<b>Debt Service Charges</b>	<b>22,879</b>	<b>11,439</b>	<b>(11,440)</b>	<b>(50.00%)</b>	<b>27,000</b>	<b>136.03%</b>	<b>27,000</b>	<b>0.00%</b>	<b>27,000</b>	<b>0.00%</b>	<b>27,000</b>	<b>0.00%</b>
Transfers to(from) Reserve	60,000	60,000			75,000		80,000		85,000		85,000	
Transfer to Capital	7,500	2,300	(5,200)				111,500					
<b>Total Transfers</b>	<b>67,500</b>	<b>62,300</b>	<b>(5,200)</b>	<b>(7.70%)</b>	<b>75,000</b>	<b>20.39%</b>	<b>191,500</b>	<b>155.33%</b>	<b>85,000</b>	<b>(55.61%)</b>	<b>85,000</b>	<b>0.00%</b>
<b>Total Police Services Levy Impact</b>	<b>\$ 8,105,127</b>	<b>\$ 8,296,400</b>	<b>\$ 191,273</b>	<b>2.36%</b>	<b>\$ 8,522,127</b>	<b>2.72%</b>	<b>\$ 8,856,547</b>	<b>3.92%</b>	<b>\$ 8,981,662</b>	<b>1.41%</b>	<b>\$ 9,217,007</b>	<b>2.62%</b>

# Orangeville Police Service – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Orangeville Police Services



### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	(53,228)	209,656	222,438	213,629	216,929
↳ Reallocation: PSB Secretary					
↳ Reduce: 4th Class Constable PT					
↳ Reduce: Court Security Check					
↳ Reduce: Communications Op PT					
Phone System lease expense	(11,440)	15,561			
Insurance	12,460	13,706	15,077	16,585	18,244
Record Check Revenues	246,724		(5,900)	(6,018)	(6,138)
Grant Revenue	30,995	(29,875)	(20,514)		
Transfer to/from Reserves	(5,200)	12,700	116,500	(106,500)	
<b>Total</b>	<b>220,311</b>	<b>221,748</b>	<b>327,601</b>	<b>117,696</b>	<b>229,035</b>

Individual Drivers not exceeding \$5,000 have been excluded

# Orangeville Police Service – Capital Budget Appendix

**Capital Summary - 10 Year**  
**5 Council Approved 2020**

790 Police

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
790 Police										
20350.1100 CAD Server & Workstation Refre -- Police Dept - 3			72,000			74,160			81,038	
20363.1100 Fire Wall Refresh -- Police Dept - 390 C Line	8,000		7,500			7,500			7,500	
B0842.1100 SAN	32,000		32,000			34,967			38,209	
B0843.1050 Workstations and Server Refresh	20,000					80,000				
B0844.1100 Phone System Upgrades	25,000									
<b>Total Investment in Capital</b>	<b>85,000</b>		<b>111,500</b>			<b>196,627</b>			<b>126,747</b>	
Less: Funding Sources										
Reserves/ Reserve Funds	45,000									
<b>Total Other Funding Sources</b>	<b>45,000</b>									
<b>Total Levy Impact</b>	<b>40,000</b>		<b>111,500</b>			<b>196,627</b>			<b>126,747</b>	
<b>Total Police</b>	<b>40,000</b>		<b>111,500</b>			<b>196,627</b>			<b>126,747</b>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	20363.1100 Fire Wall Refresh -- Police Dept - 390 C Line		
<b>Department</b>	Police Services		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p><b>Fire Walls</b></p> <p>Orangeville Police Services has two Firewalls that are used to control traffic from the Municipal Network, Provincial MTO, and GoNet Services. These are critical to the integrity of the police services operations, as they rely on data from OPP, Justice and other provincial bodies.</p> <p>Orangeville Police Services are required to have highly available and secure services to the Province.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	38,500	16,000		7,500			15,000
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	38,500	16,000		7,500			15,000
	38,500	16,000		7,500			15,000
<b>Funding Total</b>	<b>38,500</b>	<b>16,000</b>		<b>7,500</b>			<b>15,000</b>

Attributes		
Attribute	Value	Comment
Department	Police Services	
Loc.Fleet.Eqpt	1100 Police Dept - 390 C Line	
Budget Year	2018	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5-7 Years	
Approval Status	Approved	
Project Reference		
Activity	B0845 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B0842.1100 SAN		
<b>Department</b>	Police Services		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p><b>Storage Area Network (SAN)</b></p> <p>Police Services currently have two central SANs (Storage Array Networks). These systems provide storage for all the user data, server data, video footage. They are the backbone of secure, reliable access for data-centric services.</p> <p>In 2020 one unit is to be replaced, the second unit is due in 2022.</p> <p>Cost Per unit is \$32,000 per unit.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	137,176	32,000		32,000			73,176
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	137,176	32,000		32,000			73,176
	137,176	32,000		32,000			73,176
<b>Funding Total</b>	<b>137,176</b>	<b>32,000</b>		<b>32,000</b>			<b>73,176</b>

Attributes		
Attribute		Comment
Department	Police Services	
Loc.Fleet.Eqpt	1100 Police Dept - 390 C Line	
Budget Year	2018	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B0842 <Generated>	



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0843.1050 Workstations and Server Refresh		
<b>Department</b>	Police Services		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p><b>Workstations</b>                      Based on a 4-year rotation, all the systems are replaced due to age and wear. These systems are used for booking, processing tickets, court documents.                      34 workstations                      6 Laptops                      Cost: \$36330</p> <p><b>Backup Server</b>                      Currently using a Disk to tape system, this unit backups all critical data on the police network and provides archives of data of site in the event of a disaster.                      Cost: \$26,000.00</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>142,000</b>	<b>62,000</b>					<b>80,000</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Police	62,000	62,000					
	62,000	62,000					
<b>Tax Levy</b>							
Trf from Levy	80,000						80,000
	80,000						80,000
<b>Funding Total</b>	<b>142,000</b>	<b>62,000</b>					<b>80,000</b>

Attributes		
Attribute	Value	Comment
Department	Police Services	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2018	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	4 Years	
Approval Status	Approved	
Project Reference		
Activity	B0843 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0844.1100 Phone System Upgrades		
<b>Department</b>	Police Services		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Phone system will be off lease (started in 2015) there will be some upgrades in order to keep it running as needed. Budget \$25,000</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	25,000	25,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Police	25,000	25,000					
	25,000	25,000					
<b>Funding Total</b>	<b>25,000</b>	<b>25,000</b>					

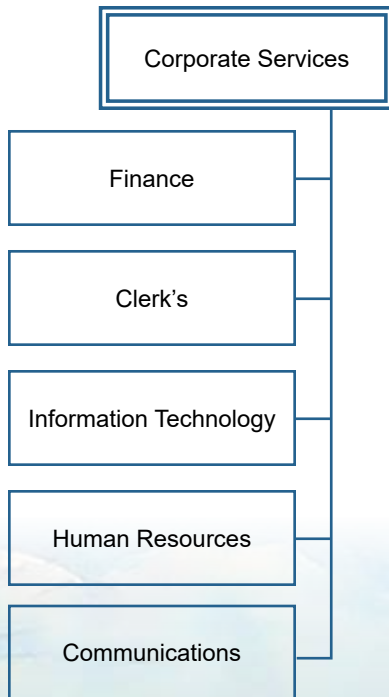
Attributes		
Attribute	Value	Comment
Department	Police Services	
Loc.Fleet.Eqpt	1100 Police Dept - 390 C Line	
Budget Year	2018	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0844 <Generated>	

## Corporate Services

# Customer Service



## Andrea McKinney, General Manager Corporate Services



When you think Corporate Services what do you think? Rules? Compliance? Staffing? Computers? Communications? Those people that make sure the bills get paid - including staff and the lights? Yes Community Services takes care of facilities and installs the lights, but if no one pays the bill then we are all in the dark together. Team players? We're the team that supports the whole team. This department works across the organization, offering support to get things done, helping you get what you need and ensuring we collectively follow the rules and remain transparent. If we were a horse, I think we'd be a Clydesdale – we may not be fancy but we help move the entire organization ahead.

When you think 21st Century Corporate Services you need to think about innovation, transformation, and agents of enterprise change. Supporting service modernization and digitization to make government work better for the community. More accessible, engaging and easier to do business with. While in parallel supporting staff, management and Council with common tools, policies and processes to make their work more efficient and effective.

How government offers services, communicates, and enables residents to give feedback is constantly evolving. The community expects the simplicity we experience in our personal lives to be available from their government; and so do staff while they're at work. Corporate Services plays a key role in guiding the shift to digital service; recognizing change management, consultation and benefits realization are key. It also continues to support the Departments to get their work done, day in and day out on a number of fronts. Corporate Service needs to provide the right support across the Corporation for the Town to achieve its vision both now and in future.



# Finance



## Who We Are

- Treasurer – 1
- Deputy Treasurer – 1
- Financial Analyst – 2
- Taxation and Revenue – 1
- Centralized Customer Service – 5
- Accounts Payable – 1
- Payroll – 1
- Part-time Finance Assistant – .6
- Finance Student – .3

## Who We Serve

- 30,000 Residents of Orangeville
- 17 Business Divisions with the Town
- 9,851 Properties
- 11,000 Utilities Accounts

## 2019 Accomplishments

- Successful launch of centralized Customer Service
- Developing and updating of two key financial policies:
  - Procurement
  - Strategic Asset Management



**\$60 Million**  
Annual Budgets

**26,000**  
Customer  
Service  
Calls



**20,000**  
Tax Bills  
Issued

**11,000**  
Utility  
Accounts



**8,000**  
Vendors

**\$698**  
Million  
Tangible  
Capital Assets



**\$4.4**  
Billion  
Property  
Assessments

## What We Do

- Development and management of annual Budget and Audit process
- Provide centralized Customer Service Organization wide
- Management of Taxation and Utility Billing
- Management of the Town's Property Assessment Base
- Strategic Financial Management
  - Policy Development
  - Asset Management
  - Reserves
  - Debt
  - Investment
  - Grants
- Operational Financial Management
  - Accounts Payable
  - Accounts Receivable
  - Payroll
  - Development Charges
  - Issuing Tax Certificates
  - Processing Payments
  - Banking
  - Variance Analysis

## Nandini Syed, Treasurer - Budget Highlights



The Finance Division provides strategic advice, financial and risk management expertise, financial planning as it relates to the multi-year budgeting process, reporting of the annual financial statements, overall management of property taxation and centralized customer service support.

The 2020 operating budget for Finance Division reflects a portion of the new General Manager of Corporate Services position (as divided amongst five divisions) as well as the procurement specialist position. These positions have been transferred from the Administration budget resulting a net zero impact on tax levy. Additional staffing support (1.4 FTE) are requested through the budget process to achieve the following initiatives:

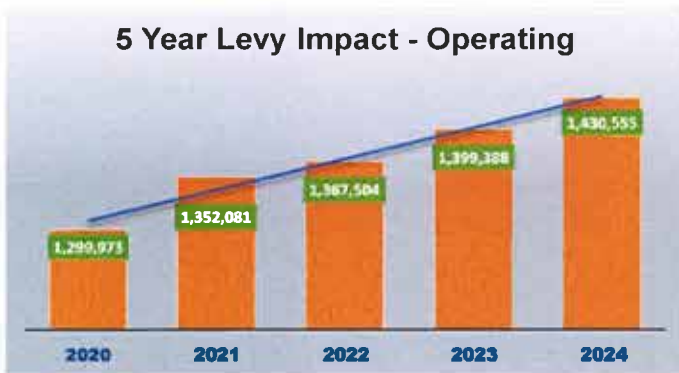
- ✓ Implementation of Strategic Asset Management Policy which includes meeting legislative requirement of rolling out current service level for core infrastructures by 2021; all assets by 2023 and proposed service levels of all municipal assets (soft and hard services) by 2024.
- ✓ Development of comprehensive strategic financial plan that encompasses in depth look into debt management, reserves management, investment management and grants management.
- ✓ Development of Enterprise wide Risk Management Policy and implementation of the framework
- ✓ Migration to “in-house” payroll software
- ✓ Creating operational service level redundancy by cross-training

# Finance – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Corporate Services - Finance

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (93,000)	\$ (91,220)	\$ 1,780		\$ (91,220)		\$ (91,220)		\$ (91,220)		\$ (91,220)	
Fines	(4,000)	(2,495)	1,505		(2,495)		(2,495)		(2,495)		(2,495)	
Other Revenues	(3,000)	(3,000)			(3,000)		(3,000)		(3,000)		(3,000)	
<b>Sub-total Revenues:</b>	<b>(100,000)</b>	<b>(96,715)</b>	<b>3,285</b>	<b>(3.29%)</b>	<b>(96,715)</b>	<b>0.00%</b>	<b>(96,715)</b>	<b>0.00%</b>	<b>(96,715)</b>	<b>0.00%</b>	<b>(96,715)</b>	<b>0.00%</b>
<b>Administrative Expenses</b>												
Compensation	1,025,963	1,440,234	414,271		1,474,677		1,400,115		1,432,195		1,459,847	
Insurance		900	900		910		1,001		1,101		1,211	
Professional Development and Assoc. Fees	14,000	14,000			14,000		14,000		14,000		14,000	
Office and Administration	55,970	64,737	8,767		66,498		66,391		67,492		67,407	
Public Relations, Promotions and Events	1,000	1,000			1,000		1,000		1,000		1,000	
Licences and Support	50,430	42,308	(8,122)		43,033		43,774		44,529		45,300	
Maintenance and Repairs	4,400	4,488	88		4,577		4,669		4,762		4,857	
Equipment Purchases	3,500	3,500			3,500		3,500		3,500		3,500	
Professional Fees	8,500	8,500			6,000		8,867		6,500		9,000	
Inter-Departmental Re-Allocations	(103,950)	(99,335)	4,615		(99,218)		(99,098)		(98,976)		(98,852)	
<b>Sub-total Expenses:</b>	<b>1,059,813</b>	<b>1,480,332</b>	<b>420,519</b>	<b>39.68%</b>	<b>1,514,977</b>	<b>2.34%</b>	<b>1,444,219</b>	<b>(4.67%)</b>	<b>1,476,103</b>	<b>2.21%</b>	<b>1,507,270</b>	<b>2.11%</b>
Transfers to(from) Reserve	20,000	(83,644)	(103,644)		(66,181)		20,000		20,000		20,000	
<b>Total Transfers</b>	<b>20,000</b>	<b>(83,644)</b>	<b>(103,644)</b>	<b>(518.22%)</b>	<b>(66,181)</b>	<b>(20.88%)</b>	<b>20,000</b>	<b>(130.22%)</b>	<b>20,000</b>	<b>0.00%</b>	<b>20,000</b>	<b>0.00%</b>
<b>Total Finance Levy Impact</b>	<b>\$ 979,813</b>	<b>\$ 1,299,973</b>	<b>\$ 320,160</b>	<b>32.68%</b>	<b>\$ 1,352,081</b>	<b>4.01%</b>	<b>\$ 1,367,504</b>	<b>1.14%</b>	<b>\$ 1,399,388</b>	<b>2.33%</b>	<b>\$ 1,430,555</b>	<b>2.23%</b>




### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	414,271	34,443	(74,562)	32,080	27,652
↳ Reallocation: GM Corp Srv, Procurement & HR Admin					
↳ SLC Financial Analyst 2 yr contract					
↳ SLC Payrol Finance Assistant					
↳ Remove: Treasury Assistant					
Postage/Courier/Fax	7,623				
Software Support & Licenses	(8,122)				
Trf to/from Reserves	(103,644)	17,463	86,181		
<b>Total</b>	<b>310,128</b>	<b>51,906</b>	<b>11,619</b>	<b>32,080</b>	<b>27,652</b>

Individual Drivers not exceeding \$5,000 have been excluded

## Finance – Capital Budget Appendix

260 Finance

### Capital Summary - 10 Year

5 Council Approved 2020

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
260 Finance										
21167.1000 Photocopier -- Town Hall - 87 Broadway						20,000				
B0866.0000 Purchase Order System	20,000									
B0891.0000 E-Billing Technology		150,000								
B1022.0000 Payroll Systems Integration		100,000	100,000							
<b>Total Investment in Capital</b>	<b>20,000</b>	<b>250,000</b>	<b>100,000</b>			<b>20,000</b>				
Less: Funding Sources										
Reserves/ Reserve Funds	20,000	25,000	10,000			2,000				
<b>Total Other Funding Sources</b>	<b>20,000</b>	<b>25,000</b>	<b>10,000</b>			<b>2,000</b>				
<b>Total Levy Impact</b>		<b>225,000</b>	<b>90,000</b>			<b>18,000</b>				
<b>Total Finance</b>		<b>225,000</b>	<b>90,000</b>			<b>18,000</b>				



## Town of Orangeville Capital Projects

<b>Project</b>	B0866.0000 Purchase Order System		
<b>Department</b>	Finance		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Implementation of a Purchase Order System to improve controls and procurement process. By implementing an automated purchasing process with checks and balances we reduce the risk of mistakes, reduce the time needed to monitor spending, protect the budget allocations and amount of time and monies spent on this process.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	20,000	20,000					

Attributes		
Attribute	Value	Comment
Department	Finance	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	5 years	
Approval Status	Approved	
Project Reference		
Activity	B0866 <Generated>	

# Clerk's



## Who We Are

- Clerk – 1
- Deputy Clerk – 1
- Assistant Clerk – 1
- Records Co-ordinator – 1
- By-law Officers – 2
- Committee Administrator – 1

## Who We Serve

- 30,000 Residents of Orangeville
- Visitors & Tourists
- 17 divisions within the Town
- Council & Committee members



## 2019 Accomplishments

Successful completion of Committee appointments and orientation

Development of the following mandatory policies:

- Pregnancy and Parental Leave Policy for Members of Council
- Council – Staff Relations

Development for Council consideration Regulatory By-law Review Work Plan.



## What We Do

Provide legislative and administrative support to Council and Committees of Council including internal and external stakeholders.

Administers and co-ordinates Council and Committee agenda management, including the distribution and reporting out of decisions and directions.

Co-ordinates the committee recruitment and appointment process, including orientation and training program.

Conducts municipal elections and the Council orientation process.

Develop and administer the records management program for the corporation and manages in-active files transferred to the Records Centre and the Dufferin Museum.

Administers access and privacy requirements and co-ordinates Municipal Freedom of Information and Protection of Privacy requests.

Management of the Town's Licensing Program: Lottery, Restaurants, Fireworks Display, Mobile Food Vendors, Pet Shops, Sign Installers

Management of Vital Statistics: Marriage and Death registration

Community Standards Enforcement: Property Standards, Signs, Zoning, Noise, Parking

## Karen Landry, Clerk – Budget Highlights



Appropriately dubbed as the legislative arm of Corporate Services, the Clerk's Division is largely responsible for ensuring Council, Committee and staff remain in compliance with various legislations as it relates to the Municipal Act. The 2020 operating budget reflects a portion of the new General Manager of Corporate Services position (as divided amongst five divisions). The outlook of the multi-year budget outlines the following key initiatives:

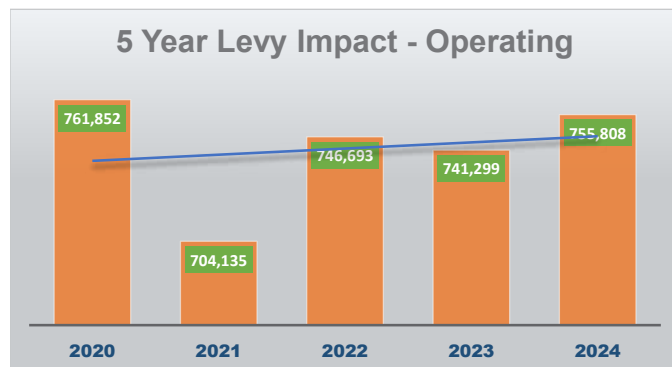
- ✓ Digitization and centralization of corporate records through migration to SharePoint and a new external website which will improve access to information for Council, constituents and staff
- ✓ Identification of records with historical significance and collaborating with the "Museum of Dufferin" to preserve documentary records that highlight the history of the Town
- ✓ Streamlining of the administration of the business licensing and parking enforcement program for the efficient and effective delivery of services to the community through the utilization of software
- ✓ Implementation of meeting and agenda management software to drive good governance with a modern approach
- ✓ Development of a work plan to review the Town's Regulatory By-laws to align with the needs of the community
- ✓ Identification and participation in opportunities to track regulatory by-law complaints in the Town's Customer Relationship Management System
- ✓ Standardization of Council Committee processes and access to information through the development of standard templates and posting of agenda item documentation to enhance public awareness and engagement.

# Clerk's – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Corporate Services - Clerks

	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change	
User Fees	\$ (40,000)			\$ (39,750)		\$ (39,750)		\$ (39,750)		\$ (39,750)		
Licences and Permits	-58,500			-58,000		-58,000		-58,000		-58,000		
<b>Sub-total Revenues:</b>	<b>-98,500</b>		<b>(0.76%)</b>	<b>-97,750</b>	<b>0.00%</b>	<b>-97,750</b>	<b>0.00%</b>	<b>-97,750</b>	<b>0.00%</b>	<b>-97,750</b>	<b>0.00%</b>	
<b>Administrative Expenses</b>												
Compensation	626,345			675,385		734,493		706,649		720,208		
Professional Development and Assoc. Fees	4,500			6,700		8,900		7,100		7,300		
Office and Administration	11,370			17,100		78,250		17,400		18,050		
Public Relations, Promotions and Events	1,500			1,700		6,800		1,900		2,000		
Licences and Support	15,000			17,000		17,000		17,000		17,000		
Materials and Supplies	5,000			5,000		5,000		5,000		5,000		
Maintenance and Repairs	9,600			9,000		9,000		9,000		9,000		
Equipment Purchases	1,000			1,000		1,000		1,000		1,000		
Outside Services				2,500		57,500		2,500		2,500		
Professional Fees	500			500		500		500		500		
<b>Sub-total Expenses:</b>	<b>674,815</b>		<b>17.60%</b>	<b>735,885</b>	<b>(7.27%)</b>	<b>918,443</b>	<b>24.81%</b>	<b>768,049</b>	<b>(16.37%)</b>	<b>782,558</b>	<b>1.89%</b>	
Transfers to(from) Reserve	66,000	-		66,000		-74,000		71,000		71,000	0.00%	
<b>Total Transfers</b>	<b>66,000</b>	<b>-</b>	<b>0.00%</b>	<b>66,000</b>	<b>0.00%</b>	<b>-74,000</b>	<b>(212.12%)</b>	<b>71,000</b>	<b>(195.95%)</b>	<b>71,000</b>	<b>0.00%</b>	
<b>Total Clerks Levy Impact</b>	<b>\$ 642,315</b>	<b>\$ 761,852</b>	<b>\$ 119,537</b>	<b>18.61%</b>	<b>\$ 704,135</b>	<b>(7.58%)</b>	<b>\$ 746,693</b>	<b>6.04%</b>	<b>\$ 741,299</b>	<b>(0.72%)</b>	<b>\$ 755,808</b>	<b>1.96%</b>



**Material Drivers 2020 - 2024**

	2020	2021	2022	2023	2024
Change in compensation envelope	103,307	(54,267)	59,108	(27,844)	13,559
└ Reallocation: GM Corp Srv					
└ SLC 2022 Election Staff					
└ 1 Yr Contract By-Laws					
Records management	7,000	(4,000)			500
2022 Election (no compensation)	2,500		123,000	(123,000)	
Trf to/from Reserves			(140,000)	145,000	
	<b>112,807</b>	<b>(58,267)</b>	<b>42,108</b>	<b>(5,844)</b>	<b>14,059</b>



## Town of Orangeville Capital Projects

<b>Project</b>	B1094.1000 Photocopier - Town Hall CS Clerks		
<b>Department</b>	Clerks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Description

#### Project Details

Replacement of the Corporate Services - Clerks primary copier at Town Hall is coming up for replacement in 2020. In the past these units have been leased, these units price points to purchase have come down significantly over the last few years while lease costs have remained at 5 to 5.5% range for 66 months. By purchasing the units over the leasing the town can own the unit in 38 months and expect to get another 36 months of reliable usage out the unit. The intent is to use reserves to pay for the units up front and the lease budgets amount currently in the divisions budget would be reallocated to repay the reserve in 38 months.

### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	18,050	8,050					10,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Working Funds	10,000						10,000
	10,000						10,000
<b>Tax Levy</b>							
Trf from Levy	8,050	8,050					
	8,050	8,050					
<b>Funding Total</b>	<b>18,050</b>	<b>8,050</b>					<b>10,000</b>

### Operating Impact

	Total	2020	2021	2022	2023	2024	2025	2026
Photocopier - Town Hall CS Clerks								
<b>Total</b>								

### Attributes

Attribute	Value	Comment
Department	Clerks	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1094.1000 Photocopier - Town Hall CS Clerks		
<b>Department</b>	Clerks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Service Life	6 years	
Approval Status	Approved	
Project Reference		
Activity	B1094 <Generated>	

## By-law – Operating Budget Appendix

### 2020 Operating Budget - 5 Years Corporate Services - By-law Enforcement

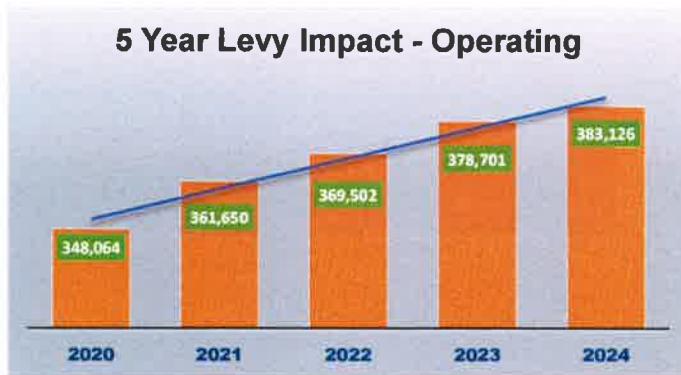
	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
Licences and Permits	\$ (61,000)	\$ (54,500)	\$ 6,500		\$ (54,500)		\$ (54,500)		\$ (54,500)		\$ (54,500)	
Agreement and Lease Revenue	(13,730)	(2,000)	11,730		(2,000)		(3,000)		(3,000)		(3,000)	
Fines	(70,000)	(62,500)	7,500		(62,500)		(62,500)		(61,500)		(61,500)	
<b>Sub-total Revenues:</b>	<b>(144,730)</b>	<b>(119,000)</b>	<b>25,730</b>	<b>(17.78%)</b>	<b>(119,000)</b>	<b>0.00%</b>	<b>(120,000)</b>	<b>0.84%</b>	<b>(119,000)</b>	<b>(0.83%)</b>	<b>(119,000)</b>	<b>0.00%</b>
<b>Administrative Expenses</b>												
Compensation	704,813	350,654	(354,159)		359,050		367,346		375,789		383,246	
Insurance	2,438	2,682	244		2,950		3,245		3,570		3,927	
Property Tax	20,841		(20,841)									
Professional Development and Assoc. Fees	2,500	5,100	2,600		5,200		5,300		5,400		5,500	
Office and Administration	7,514	8,695	1,181		8,180		8,236		8,292		8,298	
Public Relations, Promotions and Events	408	500	92		500		500		500		500	
Licences and Support	680	695	15		710		725		740		745	
Service and Lease Agreements	40,800		(40,800)									
Safety Equipment and Clothing	4,260	1,000	(3,260)		1,940		1,960		1,970		1,970	
Fuel	2,550	2,000	(550)		2,000		2,000		2,000		2,000	
Materials and Supplies	8,380	5,330	(3,050)		5,340		5,400		5,400		5,400	
Maintenance and Repairs	21,298	14,378	(6,920)		18,740		18,740		18,740		15,240	
Outside Services	600	600	-		600		600		600		600	
Professional Fees	66,900	70,430	3,530		70,440		70,450		69,700		69,700	
Inter-Departmental Re-Allocations	1,500		(1,500)									
<b>Sub-total Expenses:</b>	<b>885,482</b>	<b>462,064</b>	<b>(423,418)</b>	<b>(47.82%)</b>	<b>475,650</b>	<b>2.94%</b>	<b>484,502</b>	<b>1.86%</b>	<b>492,701</b>	<b>1.69%</b>	<b>497,126</b>	<b>0.90%</b>
Transfers to(from) Reserve	5,000	5,000	-		5,000		5,000		5,000		5,000	
<b>Total Transfers</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0.00%</b>	<b>5,000</b>	<b>0.00%</b>	<b>5,000</b>	<b>0.00%</b>	<b>5,000</b>	<b>0.00%</b>	<b>5,000</b>	<b>0.00%</b>
<b>Total Facilities Levy Impact</b>	<b>\$ 745,752</b>	<b>\$ 348,064</b>	<b>\$ (397,688)</b>	<b>(53.33%)</b>	<b>\$ 361,650</b>	<b>3.90%</b>	<b>\$ 369,502</b>	<b>2.17%</b>	<b>\$ 378,701</b>	<b>2.49%</b>	<b>\$ 383,126</b>	<b>1.17%</b>




## By-law – Operating Budget Appendix

### 2020 Operating Budget - 5 Years

#### Corporate Services - By-law Enforcement



 **Material Drivers 2020 - 2024**

	2020	2021	2022	2023	2024
Change in compensation envelope	(354,159)	8,396	8,296	8,443	7,457
└ Reallocate Crossing Guards					
└ SLC By-law Enforcement Officer PT					
Parking Lot & Laneway Leases	(31,080)				
Parking Revenues reduced	12,500				
	<b>(372,739)</b>	<b>8,396</b>	<b>8,296</b>	<b>8,443</b>	<b>7,457</b>

**Individual Drivers not exceeding \$5,000 have been excluded**

## By-law – Capital Budget Appendix

### Capital Summary - 10 Year

420 By-Law Enforcement

5 Council Approved 2020

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
420 By-Law Enforcement										
B1119.4190 Vehicles -- By-law C101			25,000							
B1120.4191 Vehicles -- By-law C102			25,000							
<b>Total Investment in Capital</b>			<b>50,000</b>							
Less: Funding Sources										
Reserves/ Reserve Funds			25,816							
<b>Total Other Funding Sources</b>			<b>25,816</b>							
<b>Total Levy Impact</b>			<b>24,184</b>							
<b>Total By-Law Enforcement</b>			<b>24,184</b>							

## Information Technology



### Who We Are

IT Manager – 1  
Systems Administrator – 1  
Business Analyst – 1  
GIS technician – 1  
Help Desk Technicians – 2

### Who We Serve

30,000 Residents of Orangeville  
17 Divisions in the Town  
Visitors/Tourists via free Wifi  
Non-profits, Theatre, Victim Services  
Provide Fiber services to the school board(s).



## 2019 Accomplishments

Publicly released open data and made available some amazing applications of Orangeville's information.

New Data protection system implementation to help ensure business continuity.

Implemented next generation threat intelligence, system to help protect the town's systems from hacking attempts.

Migrated to staff to new online portal with custom software to improve business process

Working with Corporate services to define a digital first initiative

Added another school to Orangeville's fiber network.

Migrated staff to an improved file management system to improve search and reduce duplication of information.



## What We Do

Maintain fiber network across 37 town facilities, 11 schools.

Provide industry best practices in server availability and data protection

Provide access to Geo Special information, applications to staff, visitors and residents

Manage Canada's only Voice over IP 911 Call centres and emergency services

Security monitoring, remediation of all town devices and services

Manage and maintain video security system

SCADA – work with Public works to maintain water and waste water management system

Manage the Town's cellular fleet of vehicles, and devices

Ensure best possible business continuity for staff and the public to access Orangeville's services.

## Jason Hall, Manager Information Technology – Budget Highlights



Information Technology 2020 operating budget includes:

- ✓ New staffing to help the town achieve better operational efficiencies through the digital first initiative
- ✓ Additional operating impacts are noticeably felt in the software licensing side with the town needs, inflation, and currency exchange, and is now being consumed as a service
- ✓ GIS adoption has been very strong, and additional licensing will help field staff update assets, and work orders
- ✓ Digital First Initiative is a combination of services, software, that would improve access to online services, create better internal workflows, while enhancing staff's ability to work in the field. Below are a few highlights:
  - ✓ **Council Agenda Software** – This solution would help Clerks, and the public obtain timely agendas that automate many of the processes staff currently do manually. This solution can be used for other committees (PSB, Library).
  - ✓ **Building Permit Software** – Currently, the building permit system is inadequate in providing the offsite tools needed by staff. The system has no functionality for providing an online presence so all work to set up a permit is manually performed by staff.
  - ✓ **Planning software** – Cradle to Grave planning tool is not currently used, having a proper solution that integrates with ESRI and Building software would provide tools for public outreach, hearings, reports, Council decision-making

## Information Technology – Operating Budget Appendix

### 2020 Operating Budget - 5 Years Corporate Services - Information Technology

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
Agreement and Lease Revenue	\$ (24,000)	\$ (24,000)	\$ -		\$ (24,000)		\$ (24,000)		\$ (24,000)		\$ (24,000)	
Other Revenues	(58,476)	(58,476)	-		(59,796)		(60,588)		(60,588)		(60,588)	
<b>Sub-total Revenues:</b>	<b>(82,476)</b>	<b>(82,476)</b>	<b>-</b>	<b>0.00%</b>	<b>(83,796)</b>	<b>1.60%</b>	<b>(84,588)</b>	<b>0.95%</b>	<b>(84,588)</b>	<b>0.00%</b>	<b>(84,588)</b>	<b>0.00%</b>
<b>Administrative Expenses</b>												
Compensation	680,299	895,400	215,101		916,475		937,230		958,274		976,376	
Professional Development and Assoc. Fees	15,100	17,500	2,400		17,500		17,500		17,500		17,500	
Office and Administration	102,515	112,292	9,777		108,601		110,920		114,334		117,175	
Service and Lease Agreements	300,797	353,576	52,779		446,137		467,149		473,837		483,902	
Maintenance and Repairs	7,250	7,250	-		10,000		12,000		15,000		18,000	
Equipment Purchases	300	300	-		300		300		300		300	
Professional Fees	33,000	42,000	9,000		46,000		48,000		50,000		50,000	
Inter-Departmental Re-Allocations	(283,564)	(285,320)	(1,756)		(287,011)		(288,833)		(290,795)		(291,498)	
<b>Sub-total Expenses:</b>	<b>855,697</b>	<b>1,142,998</b>	<b>287,301</b>	<b>33.58%</b>	<b>1,258,002</b>	<b>10.06%</b>	<b>1,304,266</b>	<b>3.68%</b>	<b>1,338,450</b>	<b>2.62%</b>	<b>1,371,755</b>	<b>2.49%</b>
Transfers to(from) Reserve	25,000	25,000	-		25,000		25,000		25,000		25,000	
<b>Total Transfers</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>	<b>25,000</b>	<b>0.00%</b>
<b>Total Information Tech Levy Impact</b>	<b>\$ 798,221</b>	<b>\$ 1,085,522</b>	<b>\$ 287,301</b>	<b>35.99%</b>	<b>\$ 1,199,206</b>	<b>10.47%</b>	<b>\$ 1,244,678</b>	<b>3.79%</b>	<b>\$ 1,278,862</b>	<b>2.75%</b>	<b>\$ 1,312,167</b>	<b>2.60%</b>

#### 5 Year Levy Impact - Operating



#### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	215,101	21,075	20,755	21,044	18,102
└ Reallocation: GM Corp Srv					
└ SLC Digital Implementation Manager					
Computer Operation & Supplies	7,500				
Professional Fees - Consulting	9,000				
Capital Impact Digital First Strategy	22,000	92,750	2,294	2,341	2,386
Software Agreements	23,879	490	15,579	(779)	3,691
<b>Total</b>	<b>277,480</b>	<b>114,315</b>	<b>38,628</b>	<b>22,606</b>	<b>24,179</b>

Individual Drivers not exceeding \$5,000 have been excluded

## Information Technology – Capital Budget Appendix

### Capital Summary - 10 Year 5 Council Approved 2020

280 Information Technology

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
280 Information Technology										
20300.0000 Phone System Upgrades --		65,000			5,000		45,000	5,000		
20310.0000 Hand Scanners --					11,000					
20320.0000 Computer Hardware --	109,500	208,500	128,505	133,541	138,107	52,706	121,337	152,003	218,203	196,939
20360.0000 Ind/Comm Fibre to the Business --									1,300,000	
21168.0000 Security and Data Integrity --	94,300	10,000	55,000	10,000	10,000	113,000	67,000	23,300	10,000	
B1041.0000 Digital First Strategy	398,000	190,000	135,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<b>Total Investment in Capital</b>	<b>601,800</b>	<b>473,500</b>	<b>318,505</b>	<b>153,541</b>	<b>174,107</b>	<b>175,706</b>	<b>243,337</b>	<b>190,303</b>	<b>1,538,203</b>	<b>206,939</b>
Less: Funding Sources										
Reserves/ Reserve Funds	75,080	276,850	153,350	24,354	40,810	26,570	73,833	32,530	292,520	29,693
<b>Total Other Funding Sources</b>	<b>75,080</b>	<b>276,850</b>	<b>153,350</b>	<b>24,354</b>	<b>40,810</b>	<b>26,570</b>	<b>73,833</b>	<b>32,530</b>	<b>292,520</b>	<b>29,693</b>
<b>Total Levy Impact</b>	<b>526,720</b>	<b>196,650</b>	<b>165,155</b>	<b>129,187</b>	<b>133,297</b>	<b>149,136</b>	<b>169,504</b>	<b>157,773</b>	<b>1,245,683</b>	<b>177,246</b>
<b>Total Information Technology</b>	<b>526,720</b>	<b>196,650</b>	<b>165,155</b>	<b>129,187</b>	<b>133,297</b>	<b>149,136</b>	<b>169,504</b>	<b>157,773</b>	<b>1,245,683</b>	<b>177,246</b>

## Town of Orangeville

### Capital Projects

<b>Project</b>	20320.0000 Computer Hardware --		
<b>Department</b>	Information Technology		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
Project Details
<p><b>2020 Annual systems replacement</b></p> <p>- 30 Systems up for replacement, this is a mix of laptops and workstations            - 3 Servers for providing services from the different applications that assist staff in there day to day operations.</p> <p><b>TV and Projector replacement</b> - part of the normal life cycle of these is to replace only units that are failing or needs have evolved.</p> <p><b>Edge Switches</b> - these units provide the connection of a users computers to the corporate network, they als provide power to run the handsets for the phone system.</p> <p><b>ASR – Advanced Service Router</b> - allows for the town to route traffic out to all the internet providers and the 37 facilities that rely on reliable communications to the connected services outside of the towns network.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>1,459,341</b>	<b>109,500</b>	<b>208,500</b>	<b>128,505</b>	<b>133,541</b>	<b>138,107</b>	<b>741,188</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Corporate System	134,680		20,850	12,850	13,354	13,810	73,816
	134,680		20,850	12,850	13,354	13,810	73,816
<b>Tax Levy</b>							
Trf from Levy	1,324,661	109,500	187,650	115,655	120,187	124,297	667,372
	1,324,661	109,500	187,650	115,655	120,187	124,297	667,372
<b>Funding Total</b>	<b>1,459,341</b>	<b>109,500</b>	<b>208,500</b>	<b>128,505</b>	<b>133,541</b>	<b>138,107</b>	<b>741,188</b>

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	4-7 Years	
Approval Status	Approved	
Project Reference	Annual Hardware Replacement	This capital request is in line with previous years. This is the main yearly capital request put forward by IT.
Activity	20320 Computer Hardware	

# Town of Orangeville

## Capital Projects

<b>Project</b>	20320.0000 Computer Hardware --		
<b>Department</b>	Information Technology		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020



## Town of Orangeville Capital Projects

<b>Project</b>	21168.0000 Security and Data Integrity --		
<b>Department</b>	Information Technology		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
Project Details
<p>Defense technology detects cyber-threats and latent vulnerabilities in environments, such as SCADA systems, and IT networks. It also provides real-time visibility across the town's industrial and enterprise networks, allowing IT Staff to gain oversight of all their systems and protect them from cyber-threats as they emerge.</p> <p>Currently, the Town utilizes tools that protect the network such as firewalls and antivirus, these are simply secure against known attacks but cannot detect subtle changes inside the network from malicious code. This is particularly dangerous in the event of manipulation of systems (controlling systems to do something negative) theft of data, or malware type attacks.</p> <p>Having an active monitoring solution would provide alerting, preemptive remediation, the ability to log the events in realtime for use with law enforcement. Currently we would not able to do this and an outside security firm would/could only provide part of this kind of information, and only as post mortem.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	392,600	94,300	10,000	55,000	10,000	10,000	213,300
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Corporate System	30,910	1,080	1,000	5,500	1,000	1,000	21,330
	30,910	1,080	1,000	5,500	1,000	1,000	21,330
<b>Tax Levy</b>							
Trf from Levy	361,690	93,220	9,000	49,500	9,000	9,000	191,970
	361,690	93,220	9,000	49,500	9,000	9,000	191,970
<b>Funding Total</b>	<b>392,600</b>	<b>94,300</b>	<b>10,000</b>	<b>55,000</b>	<b>10,000</b>	<b>10,000</b>	<b>213,300</b>

Attributes		
Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B0877 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1041.0000 Digital First Strategy		
<b>Department</b>	Information Technology		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Description

#### Project Details

### Capital Plan for a “Digital First Strategy”

The continual modernization of services has created new demands on leveraging online, mobile to provide and improve constituent access to the municipality's services. Facilitating this experience requires many of the Town service-based systems modernized.

These Projects span all divisions and different funding mechanisms to fulfill Council mandate to improve access to services.

In 2020 the funding is be utilized by existing reserves dedicated to these initiatives, along with some funding from 2019 Surplus and potentially funding from the provinces efficiencies grant.

**Building Permit Software** – Currently, the building permit system is inadequate in providing the off site tools needed by staff. The system has no functionality for providing an online presence, so all work to setup a permit is manually committed by staff.

**Planning** – Cradle to Grave planning tool is not currently used, having a proper solution that integrates with ESRI and Building Software, would provide tools for public outreach, OMB hearings, Reports, Council decision making

**Bylaw Ticketing Software** – The current system has limited functionality for modern ticketing. Handwritten tickets are often illegible cant, missing opportunities to derive revenue. We have no insight into where the problems are; it should integrate with to ESRI to provide reporting and actionable responses. This system could also be leveraged by OPS to facilitate their bylaw obligations.

### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>793,000</b>	<b>398,000</b>	<b>190,000</b>	<b>135,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Working Funds	138,400		138,400				
Trf from Res - Corporate System	256,600		51,600	135,000	10,000	10,000	50,000
	<u>395,000</u>		<u>190,000</u>	<u>135,000</u>	<u>10,000</u>	<u>10,000</u>	<u>50,000</u>
<b>Tax Levy</b>							
Trf from Levy	324,000	324,000					
	<u>324,000</u>	<u>324,000</u>					
<b>Funding Total</b>	<b>719,000</b>	<b>324,000</b>	<b>190,000</b>	<b>135,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

### Operating Impact

	Total	2020	2021	2022	2023	2024	2025	2026
Digital First Strategy	1,141,328	22,000	114,750	117,044	119,385	121,771	124,207	126,690
<b>Total</b>	<b>1,141,328</b>	<b>22,000</b>	<b>114,750</b>	<b>117,044</b>	<b>119,385</b>	<b>121,771</b>	<b>124,207</b>	<b>126,690</b>

### Attributes

Attribute	Value	Comment
Department	Information Technology	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1041.0000 Digital First Strategy		
<b>Department</b>	Information Technology		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1041 <Generated>	

## Human Resources



### Who We Are

Manager, Human Resources – 1  
 HR and Health & Safety Officer – 1  
 Human Resources Assistant – 1  
 Human Resources Clerk – 1

### Who We Serve

Current Town Staffing head count of 434 full-time, part-time, casual, contract employees, contract employees including Police Services

Council  
 Police Service Board  
 Residents and non-residents  
 Council  
 Other municipalities

## 2019 Accomplishments

Successful completion of annual Employee Service Recognition Program, including this year's "Service Recognition Week" pilot project

Fire Negotiations for a new collective agreement

Internal Human Resources team re-distribution of tasks, including giving new responsibilities to team members

Provided assistance with the recent, successful multi-step Volunteer Firefighter recruitment

Launch of the Town's Driving Program

Roll-out of Corporate Mental Health training

Successful Ministry of Labour Ergonomic Health and Safety Blitz Project

Improvements to onboarding program

Improvements and updates to policies

Successful completion of Health and Safety Week



**60 Active job openings**  
**94 New hires 2019**  
**139 New hires 2018**



**2019 YTD**  
**158 Full-time active and terminated employees**  
**16 Full-time hires**  
**17 Full-time exits**  
**10.76% Turnover**  
**218 Part-time active and terminated employees**  
**30 Part-time hires**  
**37 Part-time exits**  
**10.97% Turnover**



**Project/Recruitment Progress meetings**



**45% Decrease in WSIB lost time injuries**  
**18% Decrease in Short Term Disability claims**

## What We Do

Provide Human Resources related support and information to all employees

Health and Safety

Recruitment and Selection

Attendance

Benefits

Compensation

Claims management

Employee relations

Human resources planning

Employee Recognition Program

Employee records management

Training and development

Human Resources Information Systems (HRIS) maintenance, including payroll changes

Labour relations

Policy and employee program development

## Jennifer Gohn, Manager Human Resources – Budget Highlights



Human Resources is about the people – supporting and providing guidance and information so that everyone – employees and management – are engaged to be successful in their work. Thus, human resources is an important partner in every employee's work life. However, that is only part of our story. Human Resources also provides leadership to support the needs of the corporation now and into the future.

The employees' work/life experience is the main driver for the Human Resources function. Every HR function in an employee's work/life cycle will impact his/her success or failure on the job. Successful onboarding and training will influence the employee's experience of the workplace throughout his/her time at the Town. Ongoing training and development, competitive benefit and compensation packages, employee engagement opportunities and recognition, up-to-date policies, a strong health and safety program as well as other employee programming become important factors in retaining and attracting talented employees to Team Orangeville.

Human Resources services continue to evolve each year, with new and additional expectations placed on the organization. HR must be ready to adapt and change its processes to fit the evolving needs of staff. Human Resources is adapting to change through the implementation of new HR technologies and new policies to maximize efficiencies, workforce planning initiatives, wellness programs, corporate culture improvements and engagement activities. These plans support a strong and healthy workplace.

Successful human resource practices drive a successful workforce. Team Orangeville strives for success!

## Human Resources – Operating Budget Appendix

### Capital Summary - 10 Year 5 Council Approved 2020

220 Human Resources

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
220 Human Resources										
B1118.0000 Salary Review		50,000			53,060				57,433	
<b>Total Investment in Capital</b>		<b>50,000</b>			<b>53,060</b>				<b>57,433</b>	
Less: Funding Sources										
Reserves/ Reserve Funds		50,000			5,306				5,743	
<b>Total Other Funding Sources</b>		<b>50,000</b>			<b>5,306</b>				<b>5,743</b>	
<b>Total Levy Impact</b>					<b>47,754</b>				<b>51,690</b>	
<b>Total Human Resources</b>					<b>47,754</b>				<b>51,690</b>	

# Communications



## Who We Are

Communications Manager – 1  
Co-ordinator – 1  
Part-time: Graphic Designer – 0.8

## Who We Serve

30,000 Residents of Orangeville  
Several thousand non-residents  
Visitors & Tourists  
17 divisions within the Town  
Council & Committee members  
Town Staff



## 2019 Accomplishments

Creating professional videos for fire service, summer camps, Communities in Bloom judging, HR video for new employees

Completing interior signage guidelines for municipal facilities

Creating some amazing visuals for several municipal projects such as the annual police report, the Communities in Bloom booklet, the wall of graphics at the Saputo Centre

Introducing digital staff newsletter

Providing more information via Council Highlights, more staff newsletters, more news releases

Continuing partnerships with residents to create tree sculptures

Updating advertising program for transit buses & shelters

Combining the promotion of tree sculptures & utility boxes to create a new booklet of public art

Growing social media accounts – and introducing a corporate Instagram account



## What We Do

- Create communication plans for specific campaigns
- Create corporate messages & statements
- Provide information for external & internal audiences (e-newsletters, news releases, Council Highlights)
- Handle public & news media inquiries
- Create print products (posters, brochures, flyers)
- Co-ordinate advertising & produce weekly Town Page
- Create visuals/graphic arts for hanging & pop-up banners, ads, posters,
- Produce photos & videos and photo archive
- Assist divisions with website updates, approve postings
- Co-ordinate accessible document creation & training of staff, keeping in line with AODA standards
- Manage corporate social media channels Facebook – Twitter – Instagram – LinkedIn
- Create & maintain corporate signage guidelines
- Co-ordinate Art Walk of Tree Sculptures
- Manage Orangeville Transit advertising program

## Sheila Duncan, Manager Communications – Budget Highlights



The Communications Division strives to maximize the delivery of public information using various mediums in a cost-effective manner. The 2020 operating budget reflects a portion of the new General Manager of Corporate Services position (as divided amongst five divisions) and a request to increase staffing by one day (for graphic designer). Communications continues to move to more digital methods including web, social media and online engagement, and towards meeting the challenge for more visual messages.

The Communications team has set goals to enhance the Town's branding recognition with the creation of a branding plan and to enhance communication with the production of a writing style/accessible guide for the corporation. The division will continue to create messages through numerous and varied print products, including the Town Page, and to implement and maintain online promotional strategies and communications, including digital newsletters, website, and social media.

In the year ahead, the division will modify the transit advertising program, continue the rollout of the indoor signage strategy for municipal facilities, and develop communications for key initiatives and emergency information. The division will identify, review and assess core communications competencies to meet current and emerging communication needs.



# Communications – Operating Budget Appendix

## 2020 Operating Budget - 5 Years Corporate Services - Communications

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Expenses</b>												
Compensation	\$ 252,351	\$ 294,244	\$ 41,893		\$ 301,272		\$ 310,063		\$ 317,172		\$ 323,278	
Professional Development and Assoc. Fees	3,060	3,091	31		3,122		3,153		3,185		3,217	
Office and Administration	9,733	9,247	(486)		9,483		9,620		9,762		9,813	
Public Relations, Promotions and Events	73,330	73,497	167		74,596		75,197		76,298		76,400	
<b>Sub-total Expenses:</b>	<b>339,974</b>	<b>381,579</b>	<b>41,605</b>	<b>12.24%</b>	<b>389,973</b>	<b>2.20%</b>	<b>399,533</b>	<b>2.45%</b>	<b>407,917</b>	<b>2.10%</b>	<b>414,223</b>	<b>1.55%</b>
Transfers to(from) Reserve	1,500	1,500			3,000		3,000		3,000		3,000	
<b>Total Transfers</b>	<b>1,500</b>	<b>1,500</b>		<b>0.00%</b>	<b>3,000</b>	<b>100.00%</b>	<b>3,000</b>	<b>0.00%</b>	<b>3,000</b>	<b>0.00%</b>	<b>3,000</b>	<b>0.00%</b>
<b>Total Communications Levy Impact</b>	<b>\$ 341,474</b>	<b>\$ 383,079</b>	<b>\$ 41,605</b>	<b>12.18%</b>	<b>\$ 392,973</b>	<b>2.58%</b>	<b>\$ 402,533</b>	<b>2.43%</b>	<b>\$ 410,917</b>	<b>2.08%</b>	<b>\$ 417,223</b>	<b>1.53%</b>



### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	41,893	7,028	8,791	7,109	6,106
L Reallocation: GM Corp Srv + Graphic Designer					
L SLC Graphic Designer					
<b>Total</b>	<b>41,893</b>	<b>7,028</b>	<b>8,791</b>	<b>7,109</b>	<b>6,106</b>

Individual Drivers not exceeding \$5,000 have been excluded

Note: No Capital Projects

## Community Services



## Raymond Osmond, General Manager Community Services



Orangeville is a progressive and lively Town where I am proud to work in service with a supporting cast of dedicated, focused and hardworking people. Community Services contributes to a vibrant and engaged community. As a team of committed staff, we help foster personal, social, economic, safe and environmental well-being and we touch on many aspects of life – nourishing people and building strong families and communities.

Community Service, an integral part of the overall corporate team, is continuously evolving and changing to meet community needs. All aspects of Community Service adds to our quality of life, strengthens relationships, contributes to our sense of belonging, provides opportunities to participate for those who are less fortunate, stimulates the local economy, protects home and business properties and helps sustain the environment.

Today's complex health, social, economic, and environmental challenges require future-focused community leaders at all levels, working across sectors to drive collective impact and large-scale change. However, holistic or systemic approaches, for making that a reality and addressing the underlying root causes, are rare. Community Services promotes transformational change, making what we're already doing more efficient and effective. Because people have recognized communities must change to be vital and sustainable.

Without systemic change, it will become increasingly difficult to help people grow and be healthy, build strong families and communities, provide opportunities for those who are disadvantaged, protect the environment, and add to the quality of life in our communities.

Community services celebrates "awesome" every day and we get excited for those we serve. We pledge to our community and to all those across the corporation and the many stakeholder and volunteer groups that support the Community Services team that we will "work with you and for you" in the year ahead and beyond to "Move Forward" Orangeville.

#GetActiveOrangeville



*"Service to others is the rent you pay for your room here on Earth."*

Mohammad Ali

# Orangeville Fire Service



## Who We Are

Established in 1875  
 Full Time Suppression – 20  
 Volunteer Suppression – 28  
 Fire Chief – 1  
 Deputy Chief – 1  
 Training Division – 1  
 Fire Prevention Division – 3  
 Administrative Assistant – 1

## Who We Serve

37,500 Residents of Orangeville, and parts of East Garafraxa, Amaranth and Mono  
 13,257 Property Owners  
 232 square kilometres covered



## 2019 Accomplishments

Recent assessment by the Fire Service Underwriters has resulted in a decrease in fire insurance rates for the taxpayers of Orangeville as a result of the improvements through the Master Fire Plan.

100% of Firefighters certified to NFPA Firefighter I & Firefighter II

100% current officers certified in NFPA Fire Officer I

100% participation in area schools in our Fire Safety Programs



## What We Do

### Administration

- Budget Planning
- Agreement with Municipal Partners
- Manage and Administer Burn Permits Program
- Co-ordinate Emergency Response Registry Applications
- Municipal, MTO and Insurance Billing
- Fire Incident Reporting to the OFM

### Operations

#### Fire Suppression

- Structural, Vehicle, Grass, Rubbish/Trash
  - Vehicle, Farm entrapment, Industrial Accidents, Rough Terrain and Trail Rescue
- Extrication
- Vehicle, Farm entrapment, Industrial Accidents, Rough Terrain and Trail Rescue
- Medical Assistance
- Lift Assists, Oxygen, Defibrillation, Patient Assessment

#### Water & Ice Rescue Emergencies

#### HAZMAT/Hazardous Atmospheres

#### Maintenance

- Vehicle, Station, Equipment

#### Training

- Prepare and Co-ordinate Training Program
- Ensure NFPA & Ontario Standards are met
- Recruitment Program
- Assessments of current training requirements and needs

#### Fire Prevention

- Inspections of commercial, industrial, institutional and residential
- Inspections and Approval of Plans
- Education through schools, public groups and TAPP-C
- Investigation

## Ronald Morden, Orangeville Fire Chief – Budget Highlights



### Operating Budget Highlights

Orangeville Fire continues to strive to provide the most efficient and professional emergency, prevention and inspection services to the citizens of Orangeville and surrounding municipalities.

Through the proposed 2020 operating budget, Orangeville Fire will continue to meet provincial obligations through inspection and public education, maintain current staffing levels, as well as continue to strive to meet industry standards when it comes to response times.

### Capital Budget Highlights

#### Fire Apparatus

The fire apparatus currently in service and used by our full-time staff has reached an age (15 years) and condition that requires it to be replaced. This apparatus is a multi-use truck that not only supplies fire suppression functions but also has the capability of various rescue scenarios such as motor vehicle rescues, and water/ice rescue. This apparatus is on target to respond to over 1600 calls for service this year.

#### Radio Communications

Our mobile and portable radios are a vital component for clear and concise communications on the fire ground and is essential for firefighter survival. The current system has reached its end of life, as servicing and replacement parts are becoming more difficult to find.

## Orangeville Fire Service – Operating Budget Appendix

### 2020 Operating Budget - 5 Years

#### Community Services - Fire

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (8,800)	\$ (9,000)	\$ (200)		\$ (9,100)		\$ (9,282)		\$ (9,468)		\$ (9,657)	
Licences and Permits	(7,000)	(7,000)	-		(7,000)		(7,000)		(7,000)		(7,000)	
Agreement and Lease Revenue	(1,002,000)	(1,164,214)	(162,214)		(1,209,805)		(1,247,125)		(1,284,029)		(1,322,040)	
Fines	(1,500)	(1,500)	-		(1,500)		(1,500)		(1,500)		(1,500)	
Other Revenues	(11,000)	(18,000)	(7,000)		(18,000)		(18,000)		(18,000)		(18,000)	
<b>Sub-total Revenues:</b>	<b>(1,030,300)</b>	<b>(1,199,714)</b>	<b>(169,414)</b>	<b>16.44%</b>	<b>(1,245,405)</b>	<b>3.81%</b>	<b>(1,282,907)</b>	<b>3.01%</b>	<b>(1,319,997)</b>	<b>2.89%</b>	<b>(1,358,197)</b>	<b>2.89%</b>
<b>Administrative Expenses</b>												
Compensation	4,094,386	4,254,447	160,061		4,458,232		4,565,343		4,701,499		4,818,528	
Insurance	16,899	23,339	6,440		25,073		26,969		29,042		31,309	
Professional Development and Assoc. Fees	77,200	78,964	1,764		80,751		82,168		83,613		85,087	
Office and Administration	14,500	20,125	5,625		20,150		20,233		20,258		19,600	
Public Relations, Promotions and Events	5,700	5,700	-		5,700		5,700		5,700		5,700	
Licences and Support	2,450	2,000	(450)		2,071		2,107		2,144		2,181	
Service and Lease Agreements	44,839	27,113	(17,726)		27,113		27,293		27,313		27,363	
Programs	2,700	3,000	300		3,000		3,000		3,000		3,000	
Safety Equipment and Clothing	80,400	52,143	(28,257)		53,557		54,418		55,296		56,192	
Utilities	20,297	20,603	306		20,915		21,392		21,884		22,222	
Fuel	22,500	22,500	-		22,500		22,500		22,500		22,500	
Materials and Supplies	60,500	60,760	260		60,260		60,260		60,260		60,260	
Maintenance and Repairs	122,200	126,630	4,430		112,063		113,838		115,621		117,678	
Equipment Purchases	1,300	1,300	-		1,400		1,450		1,500		1,550	
Outside Services	1,000	1,000	-		1,000		1,020		1,050		1,050	
Inter-Departmental Re-Allocations	127,873	127,873	-		127,873		127,873		127,873		127,873	
<b>Sub-total Expenses:</b>	<b>4,694,744</b>	<b>4,827,497</b>	<b>132,753</b>	<b>2.83%</b>	<b>5,021,658</b>	<b>4.02%</b>	<b>5,135,564</b>	<b>2.27%</b>	<b>5,278,553</b>	<b>2.78%</b>	<b>5,401,043</b>	<b>2.32%</b>
Transfers to(from) Reserve	185,000	185,000	-		185,000		190,000		190,000		190,000	
<b>Total Transfers</b>	<b>185,000</b>	<b>185,000</b>	<b>-</b>	<b>0.00%</b>	<b>185,000</b>	<b>0.00%</b>	<b>190,000</b>	<b>2.70%</b>	<b>190,000</b>	<b>0.00%</b>	<b>190,000</b>	<b>0.00%</b>
<b>Total Fire Levy Impact</b>	<b>\$ 3,849,444</b>	<b>\$ 3,812,783</b>	<b>\$ (36,661)</b>	<b>(0.95%)</b>	<b>\$ 3,961,253</b>	<b>3.89%</b>	<b>\$ 4,042,657</b>	<b>2.06%</b>	<b>\$ 4,148,556</b>	<b>2.62%</b>	<b>\$ 4,232,846</b>	<b>2.03%</b>

## Orangeville Fire Service – Operating Budget Appendix

### 2020 Operating Budget - 5 Years

#### Community Services - Fire



 **Material Drivers 2020 - 2024**

	2020	2021	2022	2023	2024
Change in compensation envelope	160,061	203,785	107,111	136,156	117,029
Revenues increase	(169,414)	(45,691)	(37,502)	(37,090)	(38,200)
Radio Alarm System Capitalized	(10,500)				
Bunker Gear Capitalized	(26,215)				
Insurance	6,440	1,734	1,896	2,073	2,267
	<b>(39,628)</b>	<b>159,828</b>	<b>71,505</b>	<b>101,139</b>	<b>81,096</b>

**Individual Drivers not exceeding \$5,000 have been excluded**

# Orangeville Fire Service – Capital Budget Appendix

440 Fire

## Capital Summary - 10 Year

5 Council Approved 2020

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
440 Fire										
21104.0000 Fire Station --	3,000,000	5,000,000	2,000,000							
B0070.4211 Replacement of 2005 Pumper Rescue S11 Truck	800,000									
B0914.1110 Replacement of Fire Department Ladder Truck						1,250,000				
B0915.1110 Replacement of Pumper 17										750,000
B0916.1110 Replacement of Deputy Chief's Command SUV			58,000							
B1043.1110 Chief Car 101 Replacement								58,000		
B1151.1110 Fire Radio Replacement Program	175,000	175,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
B1153.0000 Fire Bunker Gear Replacement Program	24,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
B1158.0000 Fire Master Plan					50,000					
<b>Total Investment in Capital</b>	<b>3,999,000</b>	<b>5,205,000</b>	<b>2,123,000</b>	<b>65,000</b>	<b>115,000</b>	<b>1,315,000</b>	<b>65,000</b>	<b>123,000</b>	<b>65,000</b>	<b>815,000</b>
Less: Funding Sources										
Development Charges	581,906	969,844	387,938		23,563					
Reserves/ Reserve Funds	395,055	50,000	46,600	35,000	35,000	835,000	35,000	46,600	35,000	175,000
Financing	2,418,094	4,030,156	1,612,062			450,000				
<b>Total Other Funding Sources</b>	<b>3,395,055</b>	<b>5,050,000</b>	<b>2,046,600</b>	<b>35,000</b>	<b>58,563</b>	<b>1,285,000</b>	<b>35,000</b>	<b>46,600</b>	<b>35,000</b>	<b>175,000</b>
<b>Total Levy Impact</b>	<b>603,945</b>	<b>155,000</b>	<b>76,400</b>	<b>30,000</b>	<b>56,437</b>	<b>30,000</b>	<b>30,000</b>	<b>76,400</b>	<b>30,000</b>	<b>640,000</b>
<b>Total Fire</b>	<b>603,945</b>	<b>155,000</b>	<b>76,400</b>	<b>30,000</b>	<b>56,437</b>	<b>30,000</b>	<b>30,000</b>	<b>76,400</b>	<b>30,000</b>	<b>640,000</b>



## Town of Orangeville Capital Projects

<b>Project</b>	21104.0000 Fire Station --		
<b>Department</b>	Fire		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Orangeville Fire (OF) Station is a critical component of the emergency management system for the Town of Orangeville and neighbouring community partners. While the existing fire station has served the community well, it is nearly 50 years old and many parts of the building are in less than optimal operational condition. The existing Orangeville Fire (OF) headquarters complex officially opened in 1972 and currently serves to host the Senior Management and Administration of OF, as well as the Fire Suppression and Training operations. The building is located in a flood plain/flood way and is restricted from having any additional floor space or building expansion on the site.</p> <p>The 2015 Fire Master Plan recommended that a new Fire Station be constructed based on the following original project schedule:</p> <ul style="list-style-type: none"> <li>2016 Design and site preparation</li> <li>2017 Commence construction of the fire hall and HQ office</li> <li>2018 Complete construction of the fire hall and HQ office</li> <li>2019 Commence construction of training facility and EOC</li> </ul> <p>The Department has not been successful in identifying a location for the facility. The design and location of the fire station is contingent on acquiring land within close proximity of the existing Fire Station, ideally between C-Line to the west and the existing location on Dawson Road. There are a number of criteria that must be considered including, but not limited to, the following:</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	10,000,000	3,000,000	5,000,000	2,000,000			
<b>Funding</b>							
<b>Development Charges</b>							
From DC RF - Fire	1,939,688	581,906	969,844	387,938			
	1,939,688	581,906	969,844	387,938			
<b>External Financing</b>							
Financing - External	8,060,312	2,418,094	4,030,156	1,612,062			
	8,060,312	2,418,094	4,030,156	1,612,062			
<b>Funding Total</b>	<b>10,000,000</b>	<b>3,000,000</b>	<b>5,000,000</b>	<b>2,000,000</b>			

Operating Impact								
	Total	2020	2021	2022	2023	2024	2025	2026
Fire Station --	3,723,613	122,752	327,350	409,189	409,189	409,189	409,189	409,189
<b>Total</b>	<b>3,723,613</b>	<b>122,752</b>	<b>327,350</b>	<b>409,189</b>	<b>409,189</b>	<b>409,189</b>	<b>409,189</b>	<b>409,189</b>

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	High	
Status	New Capital Project	
Project Type	New Construction	

## Town of Orangeville Capital Projects

<b>Project</b>	21104.0000 Fire Station --		
<b>Department</b>	Fire		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	21104 Fire Station	

*P:\Transfer to Kim\Pictures\Ron's Picture\Fire Station 2018.jpg*



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0070.4211 Replacement of 2005 Pumper Rescue S11 Truck		
<b>Department</b>	Fire		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>This apparatus is slated for replacement as outlined in our apparatus replacement plan and as outlined by Fire Service Underwriters Survey and National Fire Protection Association (NFPA-1911) as it will reach the age of 15 years.</p> <p>This apparatus responds to over 1500 emergency responses per year and has become increasingly less reliable. The motor will require extensive repair or replacement (estimated at \$35,000), and the chassis frame has become questionable in its integrity, which will also cause wear and tear to the fire pump. This apparatus has been out of service more often due to its age and condition and we expect there will be an increase in downtime due to repairs. Over the past few years, we have seen a substantial increase in cost of repairs, as availability of replacement parts are coming to end of life by various manufacturers.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	800,000	800,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Fire Fleet	237,553	237,553					
	237,553	237,553					
<b>Tax Levy</b>							
Trf from Levy	562,447	562,447					
	562,447	562,447					
<b>Funding Total</b>	<b>800,000</b>	<b>800,000</b>					

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	4211 Fire S11-05 Pierce Pumper #0515	
Budget Year	2020	
Priority	High	
Status		
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0070 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0070.4211 Replacement of 2005 Pumper Rescue S11 Truck		
<b>Department</b>	Fire		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Z:\Pictures\Apparatus\S11 Rainbow (2) (517x800).jpg



## Town of Orangeville Capital Projects

<b>Project</b>	B1151.1110 Fire Radio Replacement Program		
<b>Department</b>	Fire		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>During an emergency we need to ensure proper message delivery, there is no room for error or a missed or delayed message receipt for any reason.</p> <p>Communications equipment is the lifeline for our firefighters and public. It creates efficiencies from the initial call intake, to on scene mitigation of the emergency. The information delivered to emergency responders must be clear, instantaneous and accurate to ensure the Incident Action Plan is properly executed.</p> <p>In recent years, we have experienced voids or dead zones within our boundaries. This includes larger buildings, urbanization/development and natural topography of our service area.</p> <p>Our current communications equipment is becoming obsolete. Motorola has advised that our current radio system has reached its “end of life”. Replacement and repair of parts is becoming problematic to acquire, proving its reliability is detrimental to fire &amp; rescue operations.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	630,000	175,000	175,000	35,000	35,000	35,000	175,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Fire Equip	487,502	157,502	50,000	35,000	35,000	35,000	175,000
	487,502	157,502	50,000	35,000	35,000	35,000	175,000
<b>Tax Levy</b>							
Trf from Levy	142,498	17,498	125,000				
	142,498	17,498	125,000				
<b>Funding Total</b>							

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	1110 Fire Dept - 10 Dawson Rd	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1151 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1153.0000 Fire Bunker Gear Replacement Program		
<b>Department</b>	Fire		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>To protect firefighters during fire and rescue emergencies the first responder utilizes a protective ensemble of jacket and pant known as Bunker Gear. This gear protects the firefighter from thermal hazards inherent with structural firefighting, a barrier from bodily fluids, and sharp or unsafe objects from rescue operations. This gear also protects the firefighter from the natural elements.</p> <p>The industry standard under the NFPA recognizes the maximum life span of personal protective clothing is ten years, which includes Bunker Gear.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	294,000	24,000	30,000	30,000	30,000	30,000	150,000
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	294,000	24,000	30,000	30,000	30,000	30,000	150,000
<b>Funding Total</b>	<b>294,000</b>	<b>24,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>150,000</b>

Attributes		
Attribute	Value	Comment
Department	Fire	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1153 <Generated>	

## Orangeville Public Library



### Who We Are

Library Board  
(5 public members, 2 councillors)  
Chief Executive Officer – 1  
Librarians – 3  
Co-ordinators – 3  
Admin Assistant – 1  
Public Service Assistants – 19

### Who We Serve

30,000 Residents of Orangeville  
Members, Non-members, Visitors



## 2019 Accomplishments

Excellent Customer Service

Community Connections and partnerships

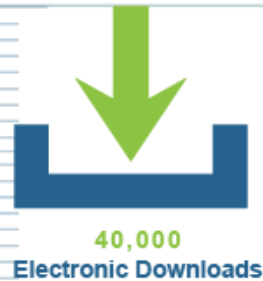
Full implementation of the new Integrated Library Software System and Service Delivery Model

Successfully navigated changes to the Provincial Inter-Library Loan Program

Worked closely with neighbouring library systems (Shelburne, Grand Valley and Caledon)

Launched mobile APP

Record participation in Battle of the Books (98 of students; 8 of different schools)



### PROGRAMS

**400 Programs**  
**7,500 Attendees**



## What We Do

Foster a love of literacy and lifelong learning

Connect people to information and resources

Provide resources, programs and a welcoming space for social interaction (a place to meet, study and play)



## Darla Fraser, Chief Executive Officer Orangeville Public Library – Budget Highlights



Fostering a love of literacy and lifelong learning, the public library of today is not just a warehouse full of books, it is a vibrant community service! There is no typical day in the library as our days include events, activities and programming for all ages and abilities (Storytime to Tech Help). We offer thousands of traditional items for members to borrow (physical and electronic) as well as non-traditional items such as power meters and passes to the museum.

With some minor adjustments to the hours of operation intended to better reflect current patterns of use the 2020 operating budget has been crafted to deliver a similar level of service to what the community enjoyed in 2019.

Continuing to focus on the three goals established by the board, the library will work to:

- ✓ Enhance the public perception of the Orangeville Public Library
- ✓ Increase the use of library resources, programs and services
- ✓ Maintain and develop mutually beneficial partnerships with community groups

Technology helps libraries do what we do best: connect people with resources and ideas – including books, virtual reference, e-books, and training. Today we are using digital tools to:

- ✓ Make services easier to use and access (the OPL APP)
- ✓ Inspire and inform (digital displays, electronic newsletter)
- ✓ Help customers learn new skills (programs and resources such as Lynda.com)



On the capital side increased costs for books and materials along with the changing landscape of eBook ownership and licensing will create a financial challenge to maintain a current, diverse and robust collection for the community over the coming years. The beautiful heritage building that houses the main library on Mill Street requires constant maintenance and investment. Heavy use by the community requires furniture and fixtures to be repaired and replaced on a regular schedule.

The library board continues to build reserves to ensure funds are available when needed.

← Orangeville Public Library Board of Directors



# Orangeville Public Library – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

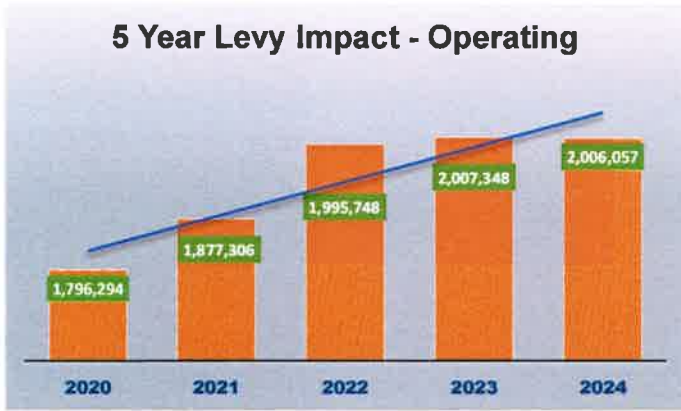
### Community Services - Library

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (150,025)	\$ (157,300)	\$ (7,275)		\$ (132,443)		\$ (106,112)		\$ (114,219)		\$ (116,364)	
Grants	(33,700)	(33,700)	-		(33,700)		(33,700)		(33,700)		(33,700)	
Fines	(12,000)	(12,000)	-		(12,000)		(12,000)		(12,000)		(12,000)	
Other Revenues	(11,000)	(11,000)	-		(11,000)		(11,000)		(11,000)		(11,000)	
<b>Sub-total Revenues:</b>	<b>(206,725)</b>	<b>(214,000)</b>	<b>(7,275)</b>	<b>3.52%</b>	<b>(189,143)</b>	<b>(11.62%)</b>	<b>(162,812)</b>	<b>(13.92%)</b>	<b>(170,919)</b>	<b>4.98%</b>	<b>(173,064)</b>	<b>1.25%</b>
<b>Administrative Expenses</b>												
Compensation	1,493,715	1,465,208	(28,507)		1,497,535		1,530,740		1,564,134		1,595,604	
Insurance	3,673	4,040	367		4,444		4,888		5,377		5,915	
Professional Development and Assoc. Fees	16,750	17,300	550		17,732		18,175		18,630		19,095	
Office and Administration	17,850	21,100	3,250		21,626		22,169		22,728		23,273	
Public Relations, Promotions and Events	8,000	8,100	100		8,303		8,511		8,724		8,942	
Licences and Support	25,000	28,500	3,500		29,000		29,750		30,500		31,250	
Service and Lease Agreements	4,500	5,000	500		5,150		5,305		5,464		5,628	
Programs	17,500	18,000	500		18,431		18,837		19,251		19,675	
Service Charges	1,600	1,650	50		1,700		1,750		1,800		1,850	
Utilities	38,864	40,807	1,943		42,848		44,195		45,376		46,590	
Maintenance and Repairs	64,076	66,389	2,313		67,917		69,464		71,047		72,666	
Equipment Purchases	2,750	2,750	-		2,833		2,918		3,006		3,096	
Inter-Departmental Re-Allocations	13,075	13,950	875.00		14,930		16,008		17,194		17,455	
<b>Sub-total Expenses:</b>	<b>1,707,353</b>	<b>1,692,794</b>	<b>(14,559)</b>	<b>(0.85%)</b>	<b>1,732,449</b>	<b>2.34%</b>	<b>1,772,710</b>	<b>2.32%</b>	<b>1,813,231</b>	<b>2.29%</b>	<b>1,851,039</b>	<b>2.09%</b>
Transfers to(from) Reserve	275,000	277,500	2,500		280,000		285,850		291,876		298,082	
Transfer to Capital	64,000	40,000	(24,000)		54,000		100,000		73,160		30,000	
<b>Total Transfers</b>	<b>339,000</b>	<b>317,500</b>	<b>(21,500)</b>	<b>(6.34%)</b>	<b>334,000</b>	<b>5.20%</b>	<b>385,850</b>	<b>15.52%</b>	<b>365,036</b>	<b>(5.39%)</b>	<b>328,082</b>	<b>(10.12%)</b>
<b>Total Library Levy Impact</b>	<b>\$ 1,839,628</b>	<b>\$1,796,294</b>	<b>\$ (43,334)</b>	<b>(2.36%)</b>	<b>\$ 1,877,306</b>	<b>4.51%</b>	<b>\$ 1,995,748</b>	<b>6.31%</b>	<b>\$ 2,007,348</b>	<b>0.58%</b>	<b>\$ 2,006,057</b>	<b>(0.06%)</b>

# Orangeville Public Library – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Community Services - Library




### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	(28,507)	32,327	33,205	33,394	31,470
↳ Reduce: Library Page & Future Position					
Non-Resident Fee Revenue increase	(5,725)	(5,825)	(5,925)	(8,075)	(2,112)
Humber Revenue decrease		30,712	32,288		
Transfer to/from Reserve	(21,500)	18,500	51,850	(20,814)	(36,954)
<b>Total</b>	<b>(55,732)</b>	<b>73,714</b>	<b>111,418</b>	<b>4,505</b>	<b>(7,596)</b>

**Individual Drivers not exceeding \$5,000 have been excluded**

# Orangeville Public Library – Capital Budget Appendix

## Capital Summary - 10 Year

780 Library Services

5 Council Approved 2020

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
780 Library Services										
15000.0000 Library Collections --	192,500	195,000	200,850	206,876	213,082	218,409	223,869	229,466	235,203	241,083
20201.1300 Furniture and Equip -- Public Library - 1 Mill St	20,000	20,000	30,000	25,000	30,000	30,000	30,000	30,000	30,000	30,000
20320.1300 Computer Hardware -- Public Library - 1 Mill St	20,000	4,000		48,160		4,326		52,339		
20361.1300 Network Infrastructure -- Public Library - 1 Mill St							26,000			
B0126.0000 Security Inventory System Library RFID		30,000	70,000				25,000			
<b>Total Investment in Capital</b>	<b>232,500</b>	<b>249,000</b>	<b>300,850</b>	<b>280,036</b>	<b>243,082</b>	<b>252,735</b>	<b>304,869</b>	<b>311,805</b>	<b>265,203</b>	<b>271,083</b>
Less: Funding Sources										
Reserves/ Reserve Funds	192,500	195,000	200,850	206,876	213,082	218,409	223,869	229,466	235,203	241,083
<b>Total Other Funding Sources</b>	<b>192,500</b>	<b>195,000</b>	<b>200,850</b>	<b>206,876</b>	<b>213,082</b>	<b>218,409</b>	<b>223,869</b>	<b>229,466</b>	<b>235,203</b>	<b>241,083</b>
<b>Total Levy Impact</b>	<b>40,000</b>	<b>54,000</b>	<b>100,000</b>	<b>73,160</b>	<b>30,000</b>	<b>34,326</b>	<b>81,000</b>	<b>82,339</b>	<b>30,000</b>	<b>30,000</b>
<b>Total Library Services</b>	<b>40,000</b>	<b>54,000</b>	<b>100,000</b>	<b>73,160</b>	<b>30,000</b>	<b>34,326</b>	<b>81,000</b>	<b>82,339</b>	<b>30,000</b>	<b>30,000</b>

## Town of Orangeville Capital Projects

<b>Project</b>	15000.0000 Library Collections --		
<b>Department</b>	Library		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Collection Development - the library houses a large collection (approx. 80,000 items) of resources that are available for members to borrow. In addition to the large collection of books, the library also offers magazines, DVDs (audio books and movies/TV series), music, and electronic resources.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	2,156,338	192,500	195,000	200,850	206,876	213,082	1,148,030
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Library Collectio	2,156,338	192,500	195,000	200,850	206,876	213,082	1,148,030
<b>Funding Total</b>	<b>2,156,338</b>	<b>192,500</b>	<b>195,000</b>	<b>200,850</b>	<b>206,876</b>	<b>213,082</b>	<b>1,148,030</b>

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life		
Approval Status	Approved	
Project Reference	Library Collections	
Activity	15000 Library Collections	

## Town of Orangeville

### Capital Projects

<b>Project</b>	20201.1300 Furniture and Equip -- Public Library - 1 Mill St		
<b>Department</b>	Library		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
Project Details
Replacement of public furniture and equipment as ongoing maintenance to ensure safety and efficiency. Continue committment to upgrade various technologies.

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	275,000	20,000	20,000	30,000	25,000	30,000	150,000
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	275,000	20,000	20,000	30,000	25,000	30,000	150,000
<b>Funding Total</b>	<b>275,000</b>	<b>20,000</b>	<b>20,000</b>	<b>30,000</b>	<b>25,000</b>	<b>30,000</b>	<b>150,000</b>

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	1300 Public Library - 1 Mill St	
Budget Year	2017	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life		
Approval Status	Approved	
Project Reference		
Activity	20201 Furniture and Equip	

## Town of Orangeville

### Capital Projects

<b>Project</b>	20320.1300 Computer Hardware -- Public Library - 1 Mill St		
<b>Department</b>	Library		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
Project Details
<p><b>Telephone Handsets and Gateways</b>                      Current handsets are approximately ten years old and no longer covered by support. Additional benefits of the replacement are faster speeds for the computers attached; currently the handsets pass data at only 100 MBS, and the computers and switches work at a 1000MBS.</p> <p>4 New Access Points to increase capacity for events such as TechHelp and other larger gatherings where connectivity is required.</p> <p>Handsets - \$305 X 35 = \$10,675                      Voice Gateways \$2,500 X 2 Units = \$5000                      Access Points \$4,000</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	128,825	20,000	4,000		48,160		56,665
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	128,825	20,000	4,000		48,160		56,665
	128,825	20,000	4,000		48,160		56,665
<b>Funding Total</b>	<b>128,825</b>	<b>20,000</b>	<b>4,000</b>		<b>48,160</b>		<b>56,665</b>

Attributes		
Attribute	Value	Comment
Department	Library	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	20320 Computer Hardware	

# Economic Development and Culture



## 2019 Accomplishments

Delivery of Town's first Sustainability Plan to help guide organization's future actions

National CiB recognition for Utility Box Art Display Program

Delivery of Professional Services Business and Retention Project

Continued implementation of initiatives to bring external investment to our community/businesses

Downtown Digital Project

Agri-Innovation Accelerator

### Who We Are

Manager, Economic Development & Culture – 1

SBEC Co-ordinator – 1

Business, Tourism and Culture Co-ordinator – 1

Administrative Assistant – 1

Contract – number varies

### Who We Serve

Current and prospective business owners in Orangeville and surrounding areas

Business, tourism, and cultural organizations in Orangeville

Tourists



**2,642**  
Total Businesses Operating

**12,621**  
Orangeville Jobs

**6,600**  
Tourism Inquiries



**\$16,587 Million**  
Non-residential Construction Value

### Workshops/Events

**39**  
Workshops/Events

**1,100**  
Attendees



**\$284,000**  
Partnership Dollars to support Division Services

## What We Do

Attract, retain and expand businesses

- Business support and outreach
- Marketing and promotion of community
- Analysis and development of community profile data

Foster entrepreneurship

- Deliver SBEC Programs
- Educational workshops for business community

Stimulate tourism and culture

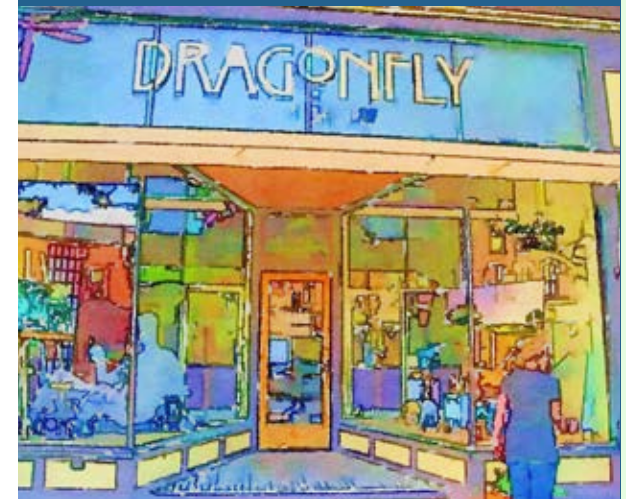
- Develop/promote tourism drivers
- Deliver cultural plan/programs

Develop, maintain and nurture partnerships for program delivery and funding

Further workforce development

- Deliver talent attraction programs – ex. Job fairs
- Promote opportunities within local business community – ex. Commute ON initiative

Implement special projects



## Ruth Phillips, Manager Economic Development and Culture – Budget Highlights



It is always a challenge to balance the pursuit of new, creative and exciting community initiatives with the realities of available resources and fiscal limitations. The Economic Development and Culture Office will continue to take a fiscally responsible approach to service delivery in 2020, fulfilling its mandated core services while also utilizing existing budget lines to fulfill future goals, strategies and plans. By carefully selecting projects and initiatives that support

the delivery of day-to-day services while concurrently supporting the implementation of the Town's Strategic Plan, Economic Development Strategy, and Cultural and Sustainability Plans, the Economic Development and Culture division will make best use of available resources while continuing to build a stronger community.

The office will continue to implement the municipal economic development and cultural plans with the introduction of periodic Cultural Round Table forums geared to artists, cultural providers and creative workers to provide learning and networking opportunities to help build this growing sector. A Film Permitting policy will be developed to provide guidelines for film production in Orangeville and provide straightforward and easy-to-access information to film producers interested in working the community. A Public Art Policy will be undertaken to preserve and celebrate local art and artists. Staff will contribute to the municipal website development project to ensure that culture is included as a prominent component of the redesigned site. As the Parks and Recreation Master Plan is developed, staff will contribute to the completion of a facility needs assessment so that future cultural and tourism initiatives can be planned for in a fiscally responsible manner.

Building on strong partnerships within the community, the division will also work with the County of Dufferin and the local Board of Trade to complement existing workforce development tools in place, and to deliver an enhanced website with job search/career preparation tools that will further support local job seekers and

employers and reduce commuting times. Staff will complete the Digital Downtown Project which provides education and opportunities for grants to BIA area businesses and will work with Innovation Guelph to deliver the Agri-Innovation Accelerator Initiative to promote and support sustainable and innovative entrepreneurship. Staff will finalize a business retention and expansion exercise with the professional service sector and begin to implement actions to support its continued development.

In terms of capital projects, 2020 will serve primarily as a planning year for the Economic Development and Culture office. A decade after its creation in 2010, the Town's existing Tourism Development and Marketing Plan is largely fulfilled and, when coupled with pivotal changes and developments within the community in recent years, an ideal time exists to create a new strategy that will oversee the community's tourism sector development for the next several years. The Economic Development office will seek some partnership funding to support the project under the Dufferin County Economic Development Fund and will work with partners to ensure that the plan complements other initiatives undertaken in the region. With this project completed and outcomes of a facilities review available, reasoned and realistic decisions can be made with respect to future investment in the growing tourism and cultural sectors.

Building on the tourism theme, the installation of a new sign at the Visitor Information Centre provides an excellent opportunity to provide enhanced awareness and uptake of the information services available at 200 Lakeview Court. The existing sign is deteriorating, requires message updates to be completed manually and is ineffective in capturing the attention of the significant north/south traffic along Highway 10. A new, larger scaled, electronic sign would increase viewership, create longer-term cost efficiencies and versatility of messaging while better promoting the outstanding tourism-related services available within the Visitor Information Centre. The office will seek funding support to reduce project costs through Central Counties Tourism Association.

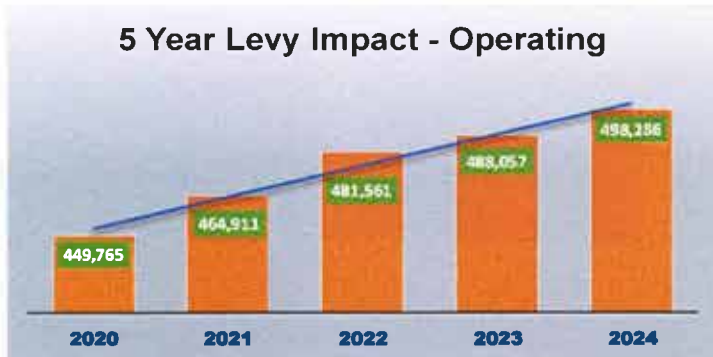


# Economic Development and Culture – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Community Services - Economic Development and Culture

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (8,500)	\$ (8,500)	\$ -		\$ (8,500)		\$ (8,500)		\$ (8,500)		\$ (8,500)	
Grants	(263,929)	(205,394)	58,535		(201,280)		(201,280)		(201,280)		(201,280)	
<b>Sub-total Revenues:</b>	<b>(272,429)</b>	<b>(213,894)</b>	<b>58,535</b>	<b>(21.49%)</b>	<b>(209,780)</b>	<b>(1.92%)</b>	<b>(209,780)</b>	<b>0.00%</b>	<b>(209,780)</b>	<b>0.00%</b>	<b>(209,780)</b>	<b>0.00%</b>
<b>Administrative Expenses</b>												
Compensation	461,262	443,207	(18,055)		444,087		454,404		464,886		473,907	
Grants	93,000	75,000	(18,000)		75,000		75,000		75,000		75,000	
Professional Development and Assoc. Fees	5,700	2,000	(3,700)		2,000		2,000		2,000		2,000	
Office and Administration	12,705	12,407	(298)		12,360		14,583		12,466		12,520	
Public Relations, Promotions and Events	73,620	80,073	6,453		80,099		80,125		80,151		80,179	
Maintenance and Repairs	3,240	2,860	(380)		2,889		2,918		2,947		2,976	
Outside Services	50,688	51,702	1,014		52,736		53,791		54,867		55,964	
Professional Fees	8,020	2,520	(5,500)		2,520		5,520		2,520		2,520	
<b>Sub-total Expenses:</b>	<b>708,235</b>	<b>669,769</b>	<b>(38,466)</b>	<b>(5.43%)</b>	<b>671,691</b>	<b>0.29%</b>	<b>688,341</b>	<b>2.48%</b>	<b>694,837</b>	<b>0.94%</b>	<b>705,066</b>	<b>1.47%</b>
Transfers to(from) Reserve	12,732	(6,110)	(18,842)		3,000		3,000		3,000		3,000	
<b>Total Transfers</b>	<b>12,732</b>	<b>(6,110)</b>	<b>(18,842)</b>	<b>(147.99%)</b>	<b>3,000</b>	<b>(149.10%)</b>	<b>3,000</b>	<b>0.00%</b>	<b>3,000</b>	<b>0.00%</b>	<b>3,000</b>	<b>0.00%</b>
<b>Total Economic Dev. Levy Impact</b>	<b>\$ 448,538</b>	<b>\$ 449,765</b>	<b>\$ 1,227</b>	<b>0.27%</b>	<b>\$ 464,911</b>	<b>3.37%</b>	<b>\$ 481,561</b>	<b>3.58%</b>	<b>\$ 488,057</b>	<b>1.35%</b>	<b>\$ 498,286</b>	<b>2.10%</b>



### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	(18,055)	880	10,317	10,482	9,021
↳ SLC: Digital Main Street Contract					
↳ Remove: Entrepreneurship Co-ord.					
Provincial Grants revenue reduced	56,135	4,114			
Starter company grants to award	(18,000)				
Transfers to/from Reserve	(18,842)	9,110			
<b>Total</b>	<b>1,238</b>	<b>14,104</b>	<b>10,317</b>	<b>10,482</b>	<b>9,021</b>

Individual Drivers not exceeding \$5,000 have been excluded



## Town of Orangeville Capital Projects

<b>Project</b>	B1146.0000 Tourism Strategy		
<b>Department</b>	Economic Development & Culture		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Municipal tourism strategies provide a reasoned and planned approach to defining the direction for municipal activities and investment. A key recommendation of the 2018 Economic Development Strategy was the completion of a new multi-year Tourism Strategy in 2020. The Town's first Tourism Development and Marketing Plan was launched in 2010 and a decade later, virtually all of the implementable recommendations have been acted upon. Tourism represents a significant component of the Economic Development and Culture Program and it helps to diversify and strengthen the local economy (job growth in accommodation and food services, information and cultural industries, and retail trade were higher than the provincial average for the past several years).</p> <p>The plan will evaluate Orangeville's market readiness and potential, identify gaps, roles and functions, resources required for tourism growth, and make recommendations for tourism demand generators and investment over the next several years. Significant changes to existing regional tourism programs are anticipated and this creates an opportunity for the Town to work closely and collaboratively with the County of Dufferin to develop complementary tourism strategies. The office will apply to the Dufferin County Economic Development Fund for funding support with the project with the goal of reducing some of this cost.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	50,000	50,000					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	50,000	50,000					
	50,000	50,000					
<b>Funding Total</b>	<b>50,000</b>	<b>50,000</b>					

Attributes		
Attribute	Value	Comment
Department	Economic Development & Culture	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1146 <Generated>	

# Facilities and Parks



## Who We Are

Manager – 1  
 Supervisors – 2  
 Co-ordinators – 3  
 Facility Operations Staff – 12.5  
 Horticulture – 1  
 Parks Staff – 1.5  
**Part-time:** Assistance – 25 through various facilities

## Who We Serve

30,000 Resident of Orangeville  
 9 Town Facilities  
 9,851 Property Owners  
 Internal and External Customers



## 2019 Accomplishments

Successful launch of The Saputo Centre  
 The current renovations of the Historic Town Hall  
 Completion of the Cycling and Trails Master Plan.  
 Over 40 capital projects  
 CIB National Winners  
 Launch of the renovation for Harvey Curry Parks home of Everykids Park.  
 Hosted OHL Junior Hockey game  
 Home of the Minto Cup Champions Orangeville Northmen



**1 Million +**  
 Visitors to our Facilities



**6 Million**  
 In Annual Budgets

**Permits**  
**1036**  
 Permits issued for Facilities and Parks representing  
**2,747**  
 activities for a total of  
**35,418**  
 hours

## What We Do

2 Multi-purpose facilities that have the following amenities:

- 4 ice/floor pads
- 3 pool basins
- 1 water slide
- 7 meeting spaces
- Walking track
- Banquet hall
- Wellness and Lifestyle centre
- Branch Library
- Fitness Room

35 Parks (over 49 hectares)

116 Hectares of conservation lands

Over 20 km of trails

2 Splash pads

Skateboard Park

BMX Park

Temporary Dog Park

10 Ball Diamonds

17 Soccer Fields

22 Playgrounds

5 Multi Sport Pads

5 Tennis Courts

1 Community Garden and Orchard

7 Additional Town facilities

Financial Management of operating and capital projects for Facilities and Parks

## Charles Cosgrove, Manager Facilities and Parks – Budget Highlights



### Providing Outstanding Parks & Facilities

#### Operating Budget

Developing the Facilities and Parks operating budget provided some challenges that were overcome, allowing us to provide the same quality of service in 2020 that we provided in 2019. We always strive to provide the

best service and facilities, while keeping our customers' concerns in mind.

The division continues to look at new ways and ideas to reduce costs in order to offer top-notch service and efficiencies.

#### Capital Budget

##### Parks

The parks have a busy year ahead with day-to-day work as well as the many capital projects. This projects include the trail development from Veterans Way to Blind Line and the Kay Cee Gardens walkway and lighting.

##### Trail Development:

The Community Services Department completed the Cycling and Trails Master Plan in 2019 and from this plan staff has identified the priority of trails that need to be developed. The first area of development would be a trail from the west side of town (Veterans Way) along Broadway and stopping at the intersection of Blind Line. This would be the first phase of the rail trail development that eventually would create a corridor through the centre of Town joining the southeast part of Town to the northwest portion of Town. This entire trail is expected to take four years to complete.

##### Kay Cee Gardens Walkway and Lighting:

Kay Cee Gardens is a park located in the centre portion of Town and is home to Christmas in the Park. This event draws thousands of people to the park to look at and admire the beautiful Christmas displays. Currently the park has a stone dust walkway and very poor lighting. The plan is to change the walkway to an asphalt walkway allowing for safer access and walkability. The second part of the plan is to install light poles and LED fixtures which will also enhance the safety of the park.

##### Facilities

The Facilities and Parks Division looks after almost all of the Town facilities. As some of the infrastructure starts to age, maintenance must be performed to make sure the Town's asset continues to maintain its value. Some of the projects planned for 2020 are highlighted below:

##### Town Hall HVAC System

The current HVAC system at Town Hall presents many challenges over the course of a year. Some sections are cold, others are hot, or sometimes the system just does not work. In the last couple of years the town has spent over \$40,000 on maintenance, and an analysis of the current system indicates it is due for replacement.

##### Alder Recreation Centre

Alder Recreation Centre opened in 2003 to provide a facility for the residents of Orangeville. The current multi-purpose/ classrooms do not have the proper equipment to conduct meetings or seminars. Currently staff uses portable systems in order to carry out presentations. The plan is to install a hard-wired digital projection system.

##### Tony Rose Memorial Sports Centre:

In 2018, the Town upgraded the lighting in arena "A" and arena "B" to LED lighting. To continue with providing efficient lighting, the plan is to upgrade the main lobby area, meeting rooms, offices, changerooms and mechanical rooms. This will help to reduce the electrical consumption in the facility.

This is a small snapshot of the projects the Facilities and Parks division has planned for the coming year.

## Facilities and Parks – Facilities Operating Budget Appendix

### 2020 Operating Budget - 5 Years

#### Community Services - Facilities

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (1,374,232)	\$ (1,314,010)	\$ 60,222		\$ (1,318,179)		\$ (1,321,329)		\$ (1,325,579)		\$ (1,326,579)	
Agreement and Lease Revenue	(205,728)	(201,861)	3,867		(159,217)		(107,680)		(109,943)		(112,242)	
Other Revenues	(7,678)	(7,700)	(22)		(8,000)		(8,000)		(8,000)		(8,000)	
<b>Sub-total Revenues:</b>	<b>(1,587,638)</b>	<b>(1,523,571)</b>	<b>64,067</b>	<b>(4.04%)</b>	<b>(1,485,396)</b>	<b>(2.51%)</b>	<b>(1,437,009)</b>	<b>(3.26%)</b>	<b>(1,443,522)</b>	<b>0.45%</b>	<b>(1,446,821)</b>	<b>0.23%</b>
<b>Administrative Expenses</b>												
Compensation	612,834	1,852,080	1,239,246		1,894,932		1,937,324		1,980,483		2,018,503	
Grants	15,000	7,790	(7,210)		7,790		7,790		7,790		7,790	
Insurance	38,070	41,878	3,808		46,067		50,674		55,743		61,317	
Property Tax	9,035	76,656	67,621		76,656		77,573		78,502		79,445	
Professional Development and Assoc. Fees	3,200	5,950	2,750		5,950		5,975		6,000		6,050	
Office and Administration	23,320	30,995	7,675		30,995		31,120		31,120		31,370	
Licences and Support		1,000	1,000		1,000		1,000		1,000		1,000	
Service and Lease Agreements	73,769	120,041	46,272		120,622		123,379		124,024		125,173	
Programs	200	250	50		250		260		270		280	
Safety Equipment and Clothing	47,611	46,042	(1,569)		45,324		46,025		46,025		46,075	
Utilities	771,136	747,507	(23,629)		753,166		757,625		762,114		766,544	
Materials and Supplies	221,640	211,885	(9,755)		213,746		221,642		224,367		226,305	
Maintenance and Repairs	205,460	197,135	(8,325)		199,450		201,120		204,020		206,570	
Equipment Purchases	24,700	34,200	9,500		34,400		35,500		35,500		36,350	
Outside Services	242,076	233,230	(8,846)		234,311		237,639		240,348		243,059	
<b>Sub-total Expenses:</b>	<b>2,288,051</b>	<b>3,606,639</b>	<b>1,318,588</b>	<b>57.63%</b>	<b>3,664,659</b>	<b>1.61%</b>	<b>3,734,646</b>	<b>1.91%</b>	<b>3,797,306</b>	<b>1.68%</b>	<b>3,855,831</b>	<b>1.54%</b>
Transfers to(from) Reserve	70,000	70,000	-		70,000		70,000		70,000		70,000	
<b>Total Transfers</b>	<b>70,000</b>	<b>70,000</b>	<b>-</b>	<b>0.00%</b>	<b>70,000</b>	<b>0.00%</b>	<b>70,000</b>	<b>0.00%</b>	<b>70,000</b>	<b>0.00%</b>	<b>70,000</b>	<b>0.00%</b>
<b>Total Facilities Levy Impact</b>	<b>\$ 770,413</b>	<b>\$ 2,153,068</b>	<b>\$ 1,382,655</b>	<b>179.47%</b>	<b>\$ 2,249,263</b>	<b>4.47%</b>	<b>\$ 2,367,637</b>	<b>5.26%</b>	<b>\$ 2,423,784</b>	<b>2.37%</b>	<b>\$ 2,479,010</b>	<b>2.28%</b>

# Facilities and Parks – Facilities Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Community Services - Facilities




### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	1,239,246	43,092	42,392	43,378	38,020
↳ Reallocation from Recreation					
Alder revenues adjustment - Humber	73,877	41,644	52,037	(2,763)	(2,799)
Parking Lots & Laneway Lease	42,331				169
Utilities	(23,629)	5,659	4,459	4,489	4,430
<b>Total</b>	<b>1,331,825</b>	<b>90,395</b>	<b>98,888</b>	<b>45,104</b>	<b>39,820</b>

**Individual Drivers not exceeding \$5,000 have been excluded**

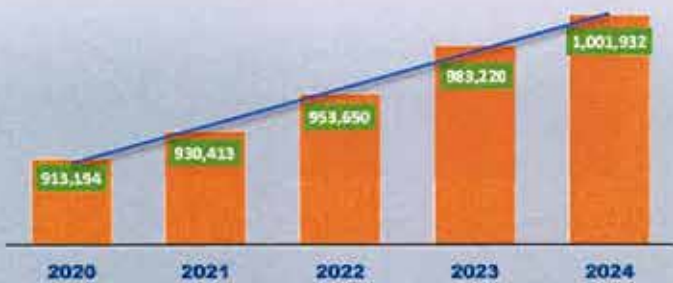
# Facilities and Parks – Parks Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Community Services - Parks

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (70,842)	\$ (71,774)	\$ (932)		\$ (72,782)		\$ (73,844)		\$ (74,921)		\$ (75,959)	
<b>Sub-total Revenues:</b>	<b>(70,842)</b>	<b>(71,774)</b>	<b>(932)</b>	<b>1.32%</b>	<b>(72,782)</b>	<b>1.40%</b>	<b>(73,844)</b>	<b>1.46%</b>	<b>(74,921)</b>	<b>1.46%</b>	<b>(75,959)</b>	<b>1.39%</b>
<b>Administrative Expenses</b>												
Compensation	617,846	634,294	16,448		649,041		663,670		678,571		692,004	
Grants	15,000	15,000			15,000		15,000		15,000		15,000	
Insurance	8,158	8,469	311		9,316		10,248		11,273		12,400	
Professional Development and Assoc. Fees	5,200	5,200			5,200		5,300		5,300		5,380	
Office and Administration	3,800	3,500	(300)		3,600		3,700		3,800		3,900	
Licences and Support	3,170	2,800	(370)		2,835		2,865		2,895		2,925	
Service and Lease Agreements	13,500	12,500	(1,000)		12,700		12,700		13,000		13,200	
Safety Equipment and Clothing	6,300	6,300			6,300		6,300		6,500		6,500	
Utilities	33,703	33,856	153		34,112		34,460		34,822		35,288	
Fuel	28,779	21,779	(7,000)		22,214		22,658		23,112		23,574	
Materials and Supplies	11,284	11,370	86		11,457		12,000		12,000		12,000	
Maintenance and Repairs	227,400	220,900	(6,500)		222,420		229,393		242,668		246,520	
Outside Services	9,000	9,000			9,000		9,200		9,200		9,200	
<b>Sub-total Expenses:</b>	<b>983,140</b>	<b>984,968</b>	<b>1,828</b>	<b>0.19%</b>	<b>1,003,195</b>	<b>1.85%</b>	<b>1,027,494</b>	<b>2.42%</b>	<b>1,058,141</b>	<b>2.98%</b>	<b>1,077,891</b>	<b>1.87%</b>
<b>Total Parks Levy Impact</b>	<b>\$ 912,298</b>	<b>\$ 913,194</b>	<b>\$ 896</b>	<b>0.10%</b>	<b>\$ 930,413</b>	<b>1.89%</b>	<b>\$ 953,650</b>	<b>2.50%</b>	<b>\$ 983,220</b>	<b>3.10%</b>	<b>\$ 1,001,932</b>	<b>1.90%</b>

### 5 Year Levy Impact - Operating



### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	16,448	14,747	14,629	14,901	13,433
Fuel	(7,000)	435	444	454	462
<b>Total</b>	<b>9,448</b>	<b>15,182</b>	<b>15,073</b>	<b>15,355</b>	<b>13,895</b>

Individual Drivers not exceeding \$5,000 have been excluded





## Facilities and Parks – Facilities Capital Budget Appendix

### Capital Summary - 10 Year

5 Council Approved 2020

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
B1072.1000 Town Hall Water Softner	20,000									
B1073.1000 Town Hall Second Street entrance doors	10,000									
B1075.1350 Diane Drive Window replacement	18,000									
B1076.1210 Tony Rose Camus Boilers										60,000
B1077.1200 Alder Camus Boiler										60,000
B1078.1000 Town Hall Atrium furniture	5,000									7,500
B1081.1000 Town Hall Cupola Dome	45,000									
B1082.1000 Town Hall Chimneys	10,000									
B1087.1350 Diane Drive Flooring	30,000									
B1088.1350 Diane Drive Washroom partitions	8,000									
B1095.0000 Feasibility / Business Plan for Regional Recreation Facility	60,000									
B1105.1200 Lockers and partition Replacement Alder Pool Change Room		75,000								
B1106.0000 Tony Rose/Alder Recreation and Leisure Centre Design		1,500,000								
B1161.1200 Lap Pool Liner Replacement Alder			750,000							
B1162.1200 Eco Chill Refrigeration System	2,000,000									
B1163.1210 Tony Rose Facility Upgrades				2,300,000						
B1166.1200 Eco Chill Refrigeration System			1,500,000							
<b>Total Investment in Capital</b>	<b>2,538,200</b>	<b>4,340,000</b>	<b>3,611,500</b>	<b>2,475,000</b>	<b>2,220,000</b>	<b>310,000</b>	<b>250,000</b>	<b>80,000</b>	<b>10,000</b>	<b>260,500</b>
Less: Funding Sources										
Reserves/ Reserve Funds	1,882,400	334,000	941,483	477,500	480,000	139,000	25,000	8,000	1,000	68,800
Financing		3,500,000	1,000,000	1,840,000	1,000,000					
<b>Total Other Funding Sources</b>	<b>1,882,400</b>	<b>3,834,000</b>	<b>1,941,483</b>	<b>2,317,500</b>	<b>1,480,000</b>	<b>139,000</b>	<b>25,000</b>	<b>8,000</b>	<b>1,000</b>	<b>68,800</b>
<b>Total Levy Impact</b>	<b>655,800</b>	<b>506,000</b>	<b>1,670,017</b>	<b>157,500</b>	<b>740,000</b>	<b>171,000</b>	<b>225,000</b>	<b>72,000</b>	<b>9,000</b>	<b>191,700</b>
<b>Total Facilities</b>	<b>655,800</b>	<b>506,000</b>	<b>1,670,017</b>	<b>157,500</b>	<b>740,000</b>	<b>171,000</b>	<b>225,000</b>	<b>72,000</b>	<b>9,000</b>	<b>191,700</b>

## Town of Orangeville

### Capital Projects

<b>Project</b>	21145.1410 Roof Replacement -- OSPCA - 650 Riddell Rd		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

To remove and install shingles on the roof structure of the OSPCA. The current shingles are starting to curl and it is coming to the end of its useful life.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	15,000	15,000					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	15,000	15,000					
<b>Funding Total</b>	<b>15,000</b>	<b>15,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1410 OSPCA - 650 Riddell Rd	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0053 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	21162.1200 Security Cameras -- Alder Rec Ctr - 275 Alder St		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The Alder Street Recreation Centre is a very busy facility with many activities and visitors. To help protect the corporation and our customers a camera system is in place, however, the current system has been known to fail. There are many locations both inside and outside of the facility that the cameras cannot pick up. This project will allow us to address the areas of the facility that do not have cameras and to upgrade the ones that are in place.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	65,000	20,000	20,000				25,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	6,500	2,000	2,000				2,500
	6,500	2,000	2,000				2,500
<b>Tax Levy</b>							
Trf from Levy	58,500	18,000	18,000				22,500
	58,500	18,000	18,000				22,500
<b>Funding Total</b>	<b>65,000</b>	<b>20,000</b>	<b>20,000</b>				<b>25,000</b>

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2019	
Priority	Very High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B0913 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	31802.0000 Bridge - Mill Creek Trail --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

In 2019 Council approved \$20,000.00 to repair the bridge located at the west end of Broadway, Mill Creek Trail Bridge. The procurement process brought to light that the bridge has lost 37% of its integrity and strength and that it should be replaced to ensure that winter maintenance and the weight of the equipment could be withstand per an engineer investigation. The projected cost of replacement is \$40,000, and therefore an additional \$20,000 is being requested in 2020.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	20,000	20,000					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	20,000	20,000					
<b>Funding Total</b>	<b>20,000</b>	<b>20,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B0956 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0019.1000 Town Hall - HVAC system		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Town Hall is a mixture of old meeting new; with the current HVAC system Town Hall has many areas that are either too hot or too cold. According to the Asset Management Plan for Town Hall, the two HVAC units have been marked for replacement. An analysis of the current system has indicated that it has surpassed its current life expectancy. A replacement of the existing HVAC is required.

In the last two years and 8 months we have spent approximately \$43,000 on repairs and service to the HVAC system in Town Hall.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	125,000	125,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	12,500	12,500					
	12,500	12,500					
<b>Tax Levy</b>							
Trf from Levy	112,500	112,500					
	112,500	112,500					
<b>Funding Total</b>	<b>125,000</b>	<b>125,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2018	
Priority	Medium-High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0019 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0120.1200 Alder-AV System for Meeting Rooms		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Currently a portable AV system is used within the 5 meeting rooms at Alder Street Recreation Centre. It is recommended to install hard-wired systems in the meeting rooms. This would also include microphone jacks to allow the in house PA system to be used for meetings and seminars.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	20,000	20,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	2,000	2,000					
	2,000	2,000					
<b>Tax Levy</b>							
Trf from Levy	18,000	18,000					
	18,000	18,000					
<b>Funding Total</b>	<b>20,000</b>	<b>20,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0120 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B0120.1200 Alder-AV System for Meeting Rooms		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020



C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Rec Facilities AV Equipment.jpg





## Town of Orangeville

### Capital Projects

<b>Project</b>	B0902.1200 Alder Exterior Door and Frame Replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

To replace the exterior doors and frames at the Alder Street Recreation Centre. This facility opened on 2003 and over the years the doors and frames have started to corrode. This project is spread out over a five year period with the request of \$20,000.00 per year.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	100,000	20,000	20,000	20,000	20,000	20,000	
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	10,000	2,000	2,000	2,000	2,000	2,000	
	10,000	2,000	2,000	2,000	2,000	2,000	
<b>Tax Levy</b>							
Trf from Levy	90,000	18,000	18,000	18,000	18,000	18,000	
	90,000	18,000	18,000	18,000	18,000	18,000	
<b>Funding Total</b>	<b>100,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B0902 <Generated>	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B0902.1200 Alder Exterior Door and Frame Replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020



C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Exterior Doors.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0902.1200 Alder Exterior Door and Frame Replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Exterior Door 2.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0902.1200 Alder Exterior Door and Frame Replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Exterior door 3.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0902.1200 Alder Exterior Door and Frame Replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Exterior Door 4.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0902.1200 Alder Exterior Door and Frame Replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Exterior Door 5.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1061.1200 Red Rink Tube heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The tube heaters in red rink have been problematic for many years and due to the length of the tubes are inefficient. We were informed that the tube heaters are starting to rust from the inside to the outside due to condensation. The condensation is a result of the inefficient burn.

We would replace the current tube heaters with infra red heaters very similar to the units located at Tony Rose memorial Sports Centre.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	15,000	15,000					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	15,000	15,000					
<b>Funding Total</b>	<b>15,000</b>	<b>15,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1061 <Generated>	

**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1061.1200 Red Rink Tube heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Red Rink Heater.jpg





**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1061.1200 Red Rink Tube heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Red Rink Heater two.jpg



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1061.1200 Red Rink Tube heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Red Rink Heater three.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1062.1200 Green Rink Tube Heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The tube heaters located in green rink are at their life expectancy. We have one heater that has failed and needs to be replaced. The remaining heaters are very difficult to ignite and are rusting from the inside out.

Due to the height and location of the walking track these heaters must be replaced with the same style tube heater. The current heaters are in-efficient due to their length. We would install a smaller tube heater but with a more efficient blower allowing for a more efficient and better heat source.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	20,000	20,000					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy		20,000	20,000				
<b>Funding Total</b>		<b>20,000</b>	<b>20,000</b>				

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1062 <Generated>	

**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1062.1200 Green Rink Tube Heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Green Rink Heater.jpg



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1062.1200 Green Rink Tube Heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Green Rink Heater two.jpg



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1062.1200 Green Rink Tube Heaters		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Recreation Facilities\Capital Budget Pictures 2020\Alder Green Rink Heater three.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1066.1000 Refuse/Recycle Centre Town Hall		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

To purchase refuse/recycle centres for Town Hall. Currently there is only one small refuse container located near the washrooms off the atrium. We would like to install a centre in the main atrium, second floor and theatre area. This will be the opportunity for our customer to dispose or recycle effectively.

The picture provided is a sample and the exact purchase may differ slightly.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	5,400	2,400					3,000

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 years	
Approval Status	Approved	
Project Reference		
Activity	B1066 <Generated>	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1066.1000 Refuse/Recycle Centre Town Hall		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\boka\_full-5.jpg





## Town of Orangeville

### Capital Projects

<b>Project</b>	B1068.1210 Tony Rose LED Lighting Coomon Areas		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

In 2018 the arena lighting in "A"rink and "B" rink was converted to LED lighting, To continue along with the conversion project to more efficient lighting the common areas of Tony Rose Memorial Sports Centre require converting. These areas would include the main lobby, Northview room, Dufferin room, office, mechanical rooms and change rooms.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>26,000</b>	<b>26,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	2,600	2,600					
	2,600	2,600					
<b>Tax Levy</b>							
Trf from Levy	23,400	23,400					
	23,400	23,400					
<b>Funding Total</b>	<b>26,000</b>	<b>26,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1210 Tony Rose Mem Ctr - 6 Northmen	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1068 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1072.1000 Town Hall Water Softner		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

Currently Town Hall does not have any method of softening the Town Water. This hard water is leading to scale build up and shortened life span of plumbing lines and fixtures A commercial grade water softener will help to soften the water and increase the life expectancy of the various plumbing components in the facility.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	20,000	20,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	2,000	2,000					
	2,000	2,000					
<b>Tax Levy</b>							
Trf from Levy	18,000	18,000					
	18,000	18,000					
<b>Funding Total</b>	<b>20,000</b>	<b>20,000</b>					

Attributes
------------

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1072 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1073.1000 Town Hall Second Street entrance doors		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The entrance off of second street into Town Hall functions as the main doors. These doors were installed as part of the renovation in 1993. This entrance welcomes all guest to Town Hall whether for the farmer's market, Orangeville Theatre, special functions or after hour meetings, these doors receive heavy use. Over the last couple of years it has become apparent that the centre mullein is failing and can no longer be removed to allow for over size deliveries. The centre mullein is also the main component for securing the facility as it holds the locked panic bar in position. The panic bars that are currently in place are obsolete and very difficult to repair when they have failed

The new doors would not have a centre mullein but use latching pins at the top and bottom of the doors for security. Without a centre mullein it will allow for a six foot wide opening to accommodate the oversize deliveries.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>10,000</b>	<b>10,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	1,000	1,000					
	1,000	1,000					
<b>Tax Levy</b>							
Trf from Levy	9,000	9,000					
	9,000	9,000					
<b>Funding Total</b>	<b>10,000</b>	<b>10,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1073 <Generated>	

**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1073.1000 Town Hall Second Street entrance doors		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Town Hall Second Street Entrance.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B1073.1000 Town Hall Second Street entrance doors		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\lccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Town Hall Second Street Entrance Two.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1075.1350 Diane Drive Window replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

In 2009 the Town purchased the facility located at 120 Diane Drive for the Upper Grand School Board. Over the last few years money has been spent to upgrade this facility. During the recent summer months it was discovered that some of the window sill have been rotting away and require replacing. Not only are the window sill rotting away the windows have been screwed shut to stop them from falling out during windy days. their are a total of 12 windows that require replacing.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	18,000	18,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	1,800	1,800					
	1,800	1,800					
<b>Tax Levy</b>							
Trf from Levy	16,200	16,200					
	16,200	16,200					
<b>Funding Total</b>	<b>18,000</b>	<b>18,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1350 Classrooms - 120 Diane Dr	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1075 <Generated>	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1075.1350 Diane Drive Window replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Windows 1.JPG



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1075.1350 Diane Drive Window replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Windows 2.jpg





**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1075.1350 Diane Drive Window replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Windows 3.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B1075.1350 Diane Drive Window replacement		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Windows 4.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1078.1000 Town Hall Atrium furniture		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The atrium at Town Hall serves as a main focal point for many of the activities throughout the year. In order to make this area more inviting and comfortable for visitors, casual seating and tables are required. Currently we have a few of the staff chairs located around the lower atrium and they have been received well by our visitors, but these will be re-located back to their original place once renovations have been completed. We want to carry on with this type of welcoming atmosphere and would like to purchase chairs and tables for both the upper and lower atrium.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	12,500	5,000					7,500

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1078 <Generated>	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1078.1000 Town Hall Atrium furniture		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Furniture location.jpg



## Town of Orangeville Capital Projects

<b>Project</b>	B1078.1000 Town Hall Atrium furniture		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Furniture location two.jpg



## Town of Orangeville Capital Projects

<b>Project</b>	B1078.1000 Town Hall Atrium furniture		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Town Hall Furniture.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1081.1000 Town Hall Cupola Dome		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The Town of Orangeville's Town hall is a very unique and important Heritage building; as part of this uniqueness there is a dome shaped Cupola that sits on the top of Town Hall. The Cupola also houses the Theatre air conditioning unit that would be located through the HVAC project if approved. Upon inspection earlier this year it was noted that the wood structure was rotting and requires repairing. As part of this project we would need to remove the Cupola by crane and transport it off site in order to have the necessary repairs completed. Once completed the pergola would need to be re-finished to meet the heritage standard and re-installed back to its original location.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>45,000</b>	<b>45,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	4,500	4,500					
	4,500	4,500					
<b>Tax Levy</b>							
Trf from Levy	40,500	40,500					
	40,500	40,500					
<b>Funding Total</b>	<b>45,000</b>	<b>45,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1081 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1081.1000 Town Hall Cupola Dome		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

*C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Town Hall Cupola.jpg*





# Town of Orangeville

## Capital Projects

<b>Project</b>	B1081.1000 Town Hall Cupola Dome		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\20170526\_095247.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B1081.1000 Town Hall Cupola Dome		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\20170526\_095247.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1082.1000 Town Hall Chimneys		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

To repair two chimney's at Town Hall that are located on the Heritage portion of the facility. The chimney's require brick work and re-pointing to increase their longevity. This project will also require approval from the heritage committee.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	10,000	10,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	1,000	1,000					
	1,000	1,000					
<b>Tax Levy</b>							
Trf from Levy	9,000	9,000					
	9,000	9,000					
<b>Funding Total</b>	<b>10,000</b>	<b>10,000</b>					

Attributes
------------

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1082 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1082.1000 Town Hall Chimneys		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Town Hall Chimneys.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1087.1350 Diane Drive Flooring		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Description**

**Project Details**

The facility located at 120 Diane Drive has been undergoing small renovations each year. The current vinyl floor located in the main hallway, washrooms, storage areas requires removing and new flooring installed.

**Budget**

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>30,000</b>	<b>30,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	3,000	3,000					
	3,000	3,000					
<b>Tax Levy</b>							
Trf from Levy	27,000	27,000					
	27,000	27,000					
<b>Funding Total</b>	<b>30,000</b>	<b>30,000</b>					

**Attributes**

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1350 Classrooms - 120 Diane Dr	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 years	
Approval Status	Approved	
Project Reference		
Activity	B1087 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1087.1350 Diane Drive Flooring		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\lccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Flooring.jpg



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1087.1350 Diane Drive Flooring		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Flooring Two.jpg



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1087.1350 Diane Drive Flooring		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Flooring Three.jpg





## Town of Orangeville

### Capital Projects

<b>Project</b>	B1088.1350 Diane Drive Washroom partitions		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The Diane Drive facility recently had the washrooms renovated to make them accessible. Part of this included moving toilets and partitions to accommodate the changes. The current partitions have been altered to try and make them work or require additional pieces that will not match.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	8,000	8,000					

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1350 Classrooms - 120 Diane Dr	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1088 <Generated>	

**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1088.1350 Diane Drive Washroom partitions		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive Partitions.jpg



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1088.1350 Diane Drive Washroom partitions		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\ccosgrove\Town of Orangeville\Facilities - Corporate Facilities\Capital Budget Pictures 2020\Diane Drive partitions two.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1095.0000 Feasibility / Business Plan for Regional Recreation Facility		
<b>Department</b>	Facilities		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

**Description**

**Project Details**

The goal of the project plan is to research, develop, design and produce in a fiscally responsible manner a Regional Recreation Facility Feasibility/Business Plan. The plan would be used concurrently to evaluate the feasibility of and appropriate timing for re-development or decommissioning of the Tony Rose Memorial Sports Centre, while considering an impact assessment on facilities in the current Town inventory. A component of this exercise would require a community survey and stakeholder engagement to identify local demands and anticipated use.

**Objectives**

The key objectives of this review, update, feasibility, business case and community survey exercise are to:

- a. Update the existing Facility Needs Assessment with an aim to:
- b. Update inventory documentation for Orangeville and Regional/County municipalities.
- c. Consult with and interview key recreation facility operators (public and private) within Orangeville and surrounding communities, i.e. County of Dufferin and regional service area.
- d. Identify and incorporate new or updated reports and studies used by neighbouring municipalities to plan for recreation facility provision.
- e. Review and align the planning process with recommendations and outcomes of the Recreation and Parks Master Plan with interest to the growth projection to 2036.
- f. Update facility development and maintenance standards.
- g. Outline facility requirements to 2036 and the resultant financial impacts with consideration given to existing cost and revenue sharing arrangements, i.e. Inter-municipal partnerships, joint ownership etc.
- h. Confirm and/or re-establish the percentage of Orangeville use of municipally owned recreation facilities and programs

**Budget**

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>60,000</b>	<b>60,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - P&R Projects	6,000	6,000					
	6,000	6,000					
<b>Tax Levy</b>							
Trf from Levy	54,000	54,000					
	54,000	54,000					
<b>Funding Total</b>	<b>60,000</b>	<b>60,000</b>					

**Attributes**

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	5 years	
Approval Status	Approved	
Project Reference		
Activity	B1095 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1162.1200 Eco Chill Refrigeration System		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

To replace the current refrigeration system at the Alder Street Recreation Centre with an Echo Chill System.  
 This system allows for the re-capture of wasted energy to be re-directed to other areas of the facility reducing energy costs.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	2,000,000	2,000,000					
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - General Capital	1,812,000	1,812,000					
<b>Funding Total</b>	<b>1,812,000</b>	<b>1,812,000</b>					

#### Operating Impact

	Total	2020	2021	2022	2023	2024	2025	2026
Eco Chill Refrigeration System								
<b>Total</b>								

#### Attributes

Attribute	Value	Comment
Department	Facilities	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 years	
Approval Status	Approved	
Project Reference		

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1162.1200 Eco Chill Refrigeration System		
<b>Department</b>	Facilities		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

		Comment
Activity	B1162 <Generated>	



## Facilities and Parks – Parks Capital Budget Appendix

### Capital Summary - 10 Year

340 Parks

#### 5 Council Approved 2020

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
B1114.0000 Murray's Mountain/PEPS Field Conversion Plan							100,000			
B1115.0000 Orangeville Outdoor Multi-purpose Festival and Events C								1,500,000		
B1144.2290 Outdoor Lion's Pool - Joint Venture	50,000									
B1164.2560 Rotary Park Redevelopment Phase 1					1,000,000					
B1165.2560 Rotary Park Artificial Ice Trail/Splash Pad						1,500,000				
<b>Total Investment in Capital</b>	<b>1,108,500</b>	<b>1,042,000</b>	<b>430,000</b>	<b>335,000</b>	<b>1,395,000</b>	<b>1,935,000</b>	<b>410,000</b>	<b>1,935,000</b>	<b>885,000</b>	<b>650,000</b>
Less: Funding Sources										
Reserves/ Reserve Funds	110,000	199,700	89,000	175,500	339,500	744,500	157,000	709,500	174,000	220,000
Financing					700,000	1,000,000		1,000,000		
Other	36,000									
<b>Total Other Funding Sources</b>	<b>146,000</b>	<b>199,700</b>	<b>89,000</b>	<b>175,500</b>	<b>1,039,500</b>	<b>1,744,500</b>	<b>157,000</b>	<b>1,709,500</b>	<b>174,000</b>	<b>220,000</b>
<b>Total Levy Impact</b>	<b>962,500</b>	<b>842,300</b>	<b>341,000</b>	<b>159,500</b>	<b>355,500</b>	<b>190,500</b>	<b>253,000</b>	<b>225,500</b>	<b>711,000</b>	<b>430,000</b>
<b>Total Parks</b>	<b>962,500</b>	<b>842,300</b>	<b>341,000</b>	<b>159,500</b>	<b>355,500</b>	<b>190,500</b>	<b>253,000</b>	<b>225,500</b>	<b>711,000</b>	<b>430,000</b>



## Town of Orangeville

### Capital Projects

<b>Project</b>	11786.0000 Trail Development Plan --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>In 2018 the Town of Orangeville hired the services of Dillon Consulting to carry out a study and complete a Trails and Cycling Master Plan. This plan was to help plan any future trail and cycling development within the Town; part of this project was to also outline how the current trail and cycling system could be connected to any future trails and cycling lanes. This type of project will require a few years to complete. The most important aspect of the trail development will be establishing a route that will connect the north west part of town to the south east section of town. The number one area identified by Dillon Consulting, Town staff and Community Stakeholders was the rail line that runs through the centre of town. The rail line from County Road 16 to Town Line will create the backbone of the trail system. Once this is completed we can continue to fill in gaps to continue connecting the town.</p> <ol style="list-style-type: none"> <li>1. County Road 16 to Blind Line 2020</li> <li>2. Broadway and Blind Line to Dawson Road 2021</li> <li>3. Dawson Road to Centre Street 2021</li> <li>4. John Street to Town Line 2022</li> <li>5. Credit Meadows Trail connection north of Jeffers Court 2023</li> <li>6. Sandringham Circle to Young Court 2024</li> <li>7. Young Court Trail to Buckingham Street and Winterton Court 2025</li> <li>8. Alder Street to Spencer Avenue 2026</li> <li>9. George Douglas Way to Broadway 2027</li> <li>10. Montgomery Blvd. to Mill Creek Trail 2028</li> <li>11. Hanson Blvd. to Broadway 2029</li> </ol>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	2,315,000	525,000	335,000	245,000	115,000	275,000	820,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	188,500	52,500	33,500	24,500	11,500	27,500	39,000
	188,500	52,500	33,500	24,500	11,500	27,500	39,000
<b>Tax Levy</b>							
Trf from Levy	2,126,500	472,500	301,500	220,500	103,500	247,500	781,000
	2,126,500	472,500	301,500	220,500	103,500	247,500	781,000
<b>Funding Total</b>							

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	11786 Trail Development Plan	

## Town of Orangeville Capital Projects

<b>Project</b>	11786.0000 Trail Development Plan --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Trail at Broadway to Blind Line.JPG



## Town of Orangeville Capital Projects

<b>Project</b>	11786.0000 Trail Development Plan --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Trail at Broadway to CR 16 (1).JPG



## Town of Orangeville Capital Projects

<b>Project</b>	11786.0000 Trail Development Plan --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Trail at Broadway to CR 16 (2).JPG





## Town of Orangeville Capital Projects

<b>Project</b>	11786.0000 Trail Development Plan --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\CR 16 to Broadway trail.JPG



## Town of Orangeville

### Capital Projects

<b>Project</b>	21000.4027 Vehicles -- Parks Utility Vehicle		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>To replace the current four wheel drive utility vehicle. This vehicle is used for various tasks including: snow removal, inspection and maintenance of trails, sports fields, open spaces, ice installations in the arenas and support community events.</p> <p>It would include a steel cab, with steel doors and windshield. Option would be a 72" heavy-duty commercial straight blade.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	105,000	40,000					65,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Fleet Replaceme	69,000	4,000					65,000
	69,000	4,000					65,000
<b>Tax Levy</b>							
Trf from Levy	36,000	36,000					
	36,000	36,000					
<b>Funding Total</b>	<b>105,000</b>	<b>40,000</b>					<b>65,000</b>

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	4027 Parks Utility Vehicle	
Budget Year	2022	
Priority		
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	21000 Vehicles	

# Town of Orangeville

## Capital Projects

<b>Project</b>	21000.4027 Vehicles -- Parks Utility Vehicle		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\seltvitigala\Desktop\2015 Kubota RTV 1100C.jpg



## Town of Orangeville Capital Projects

<b>Project</b>	21136.0000 Top Dresser --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>The top dresser that staff currently uses was purchased in 1999 and is a spinner type of top dresser. This top dresser would be replaced with a drop type spreader providing a more consistent application of material providing better results.</p> <p>Staff use the top dresser to apply a mixture of soil and seed to our sports fields which helps to promote good growth, thicken grass and reduce weeds. It is important to providing high quality playing surfaces.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>40,000</b>	<b>40,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	4,000	4,000					
	4,000	4,000					
<b>Tax Levy</b>							
Trf from Levy	36,000	36,000					
	36,000	36,000					
<b>Funding Total</b>	<b>40,000</b>	<b>40,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2017	
Priority	Very High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	21136 Top Dresser	



## Town of Orangeville Capital Projects

<b>Project</b>	21136.0000 Top Dresser --		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Topdresser.JPG



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0030.2240 Karen Court Multi-Purpose Pad		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>To remove the existing pad and rehabilitate the base and pave with new asphalt. The current asset is about 17 years old and is in need of repair to ensure public safety.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>25,000</b>	<b>25,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	2,500	2,500					
	2,500	2,500					
<b>Tax Levy</b>							
Trf from Levy	22,500	22,500					
	22,500	22,500					
<b>Funding Total</b>	<b>25,000</b>	<b>25,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2240 Karen Court Park	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Reconstruction	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0030 <Generated>	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B0030.2240 Karen Court Multi-Purpose Pad		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Karen Court Multi pupose pad.JPG



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0036.2260 Kay Cee Gardens Walkway and Lighting		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>To replace the walkway and walkway lighting at Kay Cee Gardens. The current walkway is a stone dust material and this project proposes a change to asphalt which equals 960 square meters. We require 10 light poles and fixtures for the lighting which will be LED and therefore, more energy efficient.</p> <p>10 poles and fixtures and wiring \$60,000                      Asphalt 960 square meters \$40,000</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>100,000</b>	<b>100,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	10,000	10,000					
	10,000	10,000					
<b>Tax Levy</b>							
Trf from Levy	90,000	90,000					
	90,000	90,000					
<b>Funding Total</b>	<b>100,000</b>	<b>100,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2260 Kay Cee Gardens	
Budget Year	2019	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	B0036 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0036.2260 Kay Cee Gardens Walkway and Lighting		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Kay Cee Gardens Bythia side.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0036.2260 Kay Cee Gardens Walkway and Lighting		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Kay Cee Gardens John St side.jpg



## Town of Orangeville Capital Projects

<b>Project</b>	B0045.0000 Parks Tractor		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>To replace the current tractor that is used for aeration, top dressing, grading the trails, over-seeding and grounds maintenance. It would be critical to the Parks operation if the equipment were to fail.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>65,000</b>	<b>65,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Fleet Replaceme	6,500	6,500					
	6,500	6,500					
<b>Tax Levy</b>							
Trf from Levy	58,500	58,500					
	58,500	58,500					
<b>Funding Total</b>	<b>65,000</b>	<b>65,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0045 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B0045.0000 Parks Tractor		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\lccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\2002 Tractor.JPG





## Town of Orangeville Capital Projects

<b>Project</b>	B1027.4024 Parks Truck # 5		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
Project Details
This vehicle has reached its useful life and need to replace.

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>110,000</b>	<b>55,000</b>					<b>55,000</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Fleet Replaceme	60,500	5,500					55,000
	60,500	5,500					55,000
<b>Tax Levy</b>							
Trf from Levy	49,500	49,500					
	49,500	49,500					
<b>Funding Total</b>	<b>110,000</b>	<b>55,000</b>					<b>55,000</b>

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	4024 Parks 5-13 GMC 1500 #89613	
Budget Year		
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B1027 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1027.4024 Parks Truck # 5		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\lccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\2013 parks truck PT-5-13 (1).JPG



## Town of Orangeville Capital Projects

<b>Project</b>	B1028.4022 Parks Truck # 2		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
This vehicle has reached its useful life and need to replace.

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	110,000	55,000					55,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Fleet Replaceme	60,500	5,500					55,000
	60,500	5,500					55,000
<b>Tax Levy</b>							
Trf from Levy	49,500	49,500					
	49,500	49,500					
<b>Funding Total</b>	<b>110,000</b>	<b>55,000</b>					<b>55,000</b>

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	4022 Parks 2-12 GMC 1500 #83571	
Budget Year		
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B1028 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1028.4022 Parks Truck # 2		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\lccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\2013 parks truck PT-5-13 (2).JPG



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1031.2480 Play Structure Replacement - Princess of Wales		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>The Play Structure in Princess of Wales park is in need of replacement to bring it up to the current CSA standard.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	50,000	50,000					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	45,000	45,000					
	45,000	45,000					
<b>Parkland Reserve Fund</b>							
From RF - Parkland	5,000	5,000					
	5,000	5,000					
<b>Funding Total</b>	<b>50,000</b>	<b>50,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2480 Princess of Wales Park	
Budget Year		
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1031 <Generated>	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1031.2480 Play Structure Replacement - Princess of Wales		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\lccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Princess of Wales Playground.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1090.0000 Professional Services for Monora Creek		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

#### Project Details

In early August staff were informed by a resident that the Monora Creek was eroding areas of their backyard. Staff met with Credit Valley Conservation (CVC) staff to evaluate the area. It was determined that the creek would require rehabilitation work. This work would include submitting plans to the CVC for their approval as well as establishing a budget to carry out the work. We would also be looking at the possibility of a temporary repair that meets CVC approval until a permanent solution can be obtained.

Due to the expertise required to work in water courses we will need to hire an Environmental Specialist to design, submit proposals and manage the project in conjunction with Town staff and staff from the CVC.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>50,000</b>	<b>50,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	5,000	5,000					
	5,000	5,000					
<b>Tax Levy</b>							
Trf from Levy	45,000	45,000					
	45,000	45,000					
<b>Funding Total</b>	<b>50,000</b>	<b>50,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	20 years	
Approval Status	Approved	
Project Reference		
Activity	B1090 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1090.0000 Professional Services for Monora Creek		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\Monora Creek Rehabilitation.JPG





## Town of Orangeville

### Capital Projects

<b>Project</b>	B1092.2560 Rotary Park Dugout Roofs		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>The dugout structure provides a safe area for players to observe the game. Normally the sizes of these structures are about 60ft so they can contain a roster size of 20m players plus coaches. Covering the dugouts is recommended to keep the players dry during a rain delay and shade from the hot sun. Inside the dugout there will be a bench normally made of wood and the floor materials would be rubberized. The dugout does not need to be “sunken” or below field grade but doing so allows for fans behind the dugout to see the field of play without obstruction. On the amateur level it is advised to place a fence in front of the dugout to protect players from foul balls. In addition to a bench the dugout should have a compartment for storing up to 25 bats and helmets during the game.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	8,500	8,500					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	8,500	8,500					
	8,500	8,500					
<b>Funding Total</b>	<b>8,500</b>	<b>8,500</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2560 Rotary Park	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1092 <Generated>	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1092.2560 Rotary Park Dugout Roofs		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\ccosgrove\Town of Orangeville\Orangeville Parks - 2020 capital photos\ball field dugout covers.jpg



## Town of Orangeville Capital Projects

<b>Project</b>	B1102.0000 Rotary Park Redevelopment Plan		
<b>Department</b>	Parks		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

Description
<b>Project Details</b>

The intent of this Redevelopment Plan is to undertake a critical evaluation of existing park spatial programming, develop alternate park programming options, create a high level prioritization and timeline matrix with order of magnitude cost estimates, and provide detailed bubble diagram and conceptual design services.

This work will be completed with ongoing Town staff participation and public and stakeholder engagement. The primary focus of the RPRP is to review the existing spaces and park design and functionality within the overall park delivery structure. The plan will be aligned with the recommendations and outcomes of the Recreation and Parks Master Plan 2020-2030. The plan is to also consider integration and connectivity to the tourism and downtown development strategies.

Deliverables:

- Prepare materials for a staff/consultant team park programming workshop.
- Facilitate, lead and participate in a staff/consultant team park programming workshop to evaluate existing spatial programming/activities and consider alternative programming options.
- Prepare up to two detailed bubble diagram spatial planning options for each of the primary focus spaces, and any other supporting information.

It is envisaged that the future Rotary Park will deliver on access and connectivity to the Orangeville Trail network, connection to the Island Lake Park, and potential for a multipurpose artificial skate trail/summer event plaza, upgrades to the various sport fields, tennis venue, accessible playstructures, and indoor facilities.

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>45,000</b>	<b>45,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	4,500	4,500					
	4,500	4,500					
<b>Tax Levy</b>							
Trf from Levy	40,500	40,500					
	40,500	40,500					
<b>Funding Total</b>	<b>45,000</b>	<b>45,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1102 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1144.2290 Outdoor Lion's Pool - Joint Venture		
<b>Department</b>	Parks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>The Orangeville Lion’s Club have approached parks to work on a joint venture for next year. The Lion’s Club would like to rejuvenate the building that was once the Outdoor Lion’s Pool. This project would require changes to the multipurpose pad as well as to the building structure. This rejuvenation would benefit both the Lion’s organization as well as the Town of Orangeville.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>50,000</b>	<b>50,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	5,000	5,000					
	5,000	5,000					
<b>Tax Levy</b>							
Trf from Levy	45,000	45,000					
	45,000	45,000					
<b>Funding Total</b>	<b>50,000</b>	<b>50,000</b>					

Attributes		
Attribute	Value	Comment
Department	Parks	
Loc.Fleet.Eqpt	2290 Lions Park	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1144 <Generated>	

# Recreation and Events



## Who We Are

- Manager – 1
- Supervisor – 1
- Co-ordinators (Recreation and Health & Lifestyle) – 2
- Programmers (Aquatics) – 3
- Customer Service – 1
- Part-time Staff:**
- Customer Service staff – 8
- PT Aquatics staff – 64
- PT Recreation Program Staff – 39
- Summer Camp Staff – 22
- Contract Fitness Instructors – 14

## Who We Serve

30,000 residents of Orangeville, plus surrounding Dufferin County municipalities.



## 2019 Accomplishments

- One year completed using RecConnect, new recreation management software
- 78% of program registrations taken online through our RecConnect service
- Opening of the Saputo Health & Lifestyle Centre
- Swim to Survive grant from the Life Saving Society in the amount of \$25,000 to service 1,600 school age participants



## What We Do

- Core Program Areas:
- Aquatics
  - Health & Lifestyle Programs
  - Summer Camps
  - Drop-in and registered recreation programs



## Sharon Doherty, Manager Recreation and Events – Budget Highlights



Get Active Orangeville....The Recreation & Events division has the primary goal of delivering quality recreation programs and services to the Orangeville community and beyond.

With core program delivery including swimming lessons, summer day camps, and health & lifestyle programs, 2020 will continue to see growth in all program areas.

The aquatics team will continue to provide training and leadership course opportunities for young adults to become certified swimming instructors and lifeguards. The national aquatics staffing shortage has had an impact on direct delivery of swimming lessons and the division is committed to continual training, hiring and mentoring of new staff.

With one year under our belts using the new Rec Connect registration system, online registration is at an all-time high of 78% across all program areas. We will continue to use the system to develop new ways of communicating with participants.

The Saputo Health & Lifestyle Centre was a welcome addition with new recreation program space at the Alder Recreation Centre in 2019. New programs including Pound®, Pickleball and basketball, have been added to the program offerings. This space, adjacent to the walking track, provides a wide variety of health and lifestyle programs as well as great program space for children's dance, multi-sport programs and summer day camp programs. In 2020, the goal is to continue to offer new programs and increase program hours in the Saputo Centre.

The recreation passes are more popular than ever. Passes are easy and convenient. Passes are available in options for instructor led health and lifestyle programs as well as non-instructor led drop-in programs such as public swimming and skating. With over 1,300 passes sold annually, getting active in Orangeville has never been easier.

The summer day camp programs, under the umbrella Camp Aliquam, are also at an all-time high in registration. In 2020, the division is tracking to have over 1,200 individual camp registrations. Camp Aliquam offers a fantastic line-up of camps such as Aqua Camp, Art Attack, Sports Mania, Theatre Arts, Wilderness, and Young Chefs, just to name a few. Camps are offered at a variety of locations including Alder Recreation Centre, Tony Rose Memorial Sports Centre, Lions Sports Park and Island Lake.

Our recreation centres are great places to visit and participate in special events. Our annual Family Day and Canada Day events attract thousands of participants and offer free activities for families to participate in swimming, skating (Family Day), face painting, children's crafts and much more. Our annual Canada Day celebration ends with fireworks over Island Lake. And it is a spectacular sight.

## Recreation and Events – Operating Budget Appendix

### 2020 Operating Budget - 5 Years

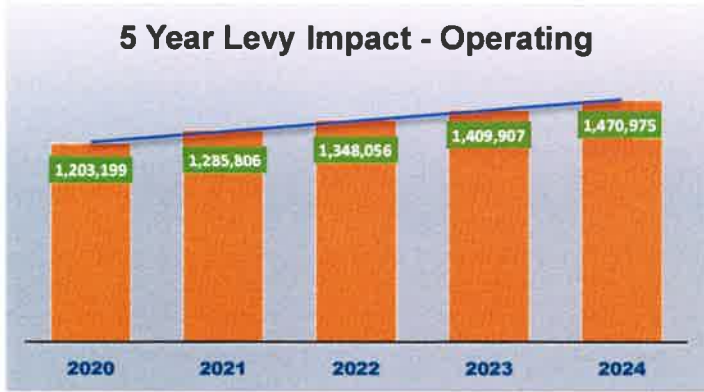

#### Community Services - Recreation and Events

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (1,593,538)	\$ (1,343,200)	\$ 250,338		\$ (1,337,350)		\$ (1,339,710)		\$ (1,341,097)		\$ (1,342,512)	
Grants	(42,760)	(40,600)	2,160		(31,100)		(31,100)		(31,100)		(31,100)	
<b>Sub-total Revenues:</b>	<b>(1,636,298)</b>	<b>(1,383,800)</b>	<b>252,498</b>	<b>(15.43%)</b>	<b>(1,368,450)</b>	<b>(1.11%)</b>	<b>(1,370,810)</b>	<b>0.17%</b>	<b>(1,372,197)</b>	<b>0.10%</b>	<b>(1,373,612)</b>	<b>0.10%</b>
<b>Administrative Expenses</b>												
Compensation	3,503,484	2,172,652	(1,330,832)		2,222,022		2,271,324		2,321,598		2,368,649	
Insurance	7,678	13,200	5,522		14,520		15,972		17,570		19,328	
Property Tax	44,084	-	(44,084)									
Professional Development and Assoc. Fees	43,100	34,606	(8,494)		35,839		36,400		37,250		37,887	
Office and Administration	58,343	45,831	(12,512)		56,144		56,905		57,381		57,661	
Public Relations, Promotions and Events	58,011	74,792	16,781		75,324		77,300		78,508		79,917	
Licences and Support	36,300	39,418	3,118		40,796		41,246		41,640		42,042	
Service and Lease Agreements	111,800	121,800	10,000		129,300		137,450		144,450		154,450	
Programs	53,450	37,550	(15,900)		35,600		36,100		36,600		36,600	
Safety Equipment and Clothing	13,250	16,850	3,600		13,885		14,021		14,157		14,294	
Materials and Supplies	96,350	26,000	(70,350)		26,500		27,770		28,545		29,326	
Maintenance and Repairs	1,800	-	(1,800)									
Equipment Purchases	12,800	3,000	(9,800)		3,000		3,025		3,025		3,025	
Outside Services	37,200	-	(37,200)									
Professional Fees	75,000	-	(75,000)									
Inter-Departmental Re-Allocations	1,203	1,300	97		1,326		1,353		1,380		1,408	
<b>Sub-total Expenses:</b>	<b>4,153,853</b>	<b>2,586,999</b>	<b>(1,566,854)</b>	<b>(37.72%)</b>	<b>2,654,256</b>	<b>2.60%</b>	<b>2,718,866</b>	<b>2.43%</b>	<b>2,782,104</b>	<b>2.33%</b>	<b>2,844,587</b>	<b>2.25%</b>
<b>Total Recreation Levy Impact</b>	<b>\$ 2,517,555</b>	<b>\$ 1,203,199</b>	<b>\$ (1,314,356)</b>	<b>(52.21%)</b>	<b>\$ 1,285,806</b>	<b>6.87%</b>	<b>\$ 1,348,056</b>	<b>4.84%</b>	<b>\$ 1,409,907</b>	<b>4.59%</b>	<b>\$ 1,470,975</b>	<b>4.33%</b>

# Recreation and Events – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Community Services - Recreation and Events

### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	(1,330,832)	49,370	49,302	50,274	47,051
└ Reallocation to Facilities					
└ Remove: Concession Attendant					
Concessions to 3rd Party	130,388				
2019 One-time Rec Master Study	(75,000)				
Communications expense		6,100			
<b>Total</b>	<b>(1,275,444)</b>	<b>55,470</b>	<b>49,302</b>	<b>50,274</b>	<b>47,051</b>

**Individual Drivers not exceeding \$5,000 have been excluded**



# Recreation and Events – Capital Budget Appendix

**Capital Summary - 10 Year**  
**5 Council Approved 2020**

360 Recreation & Events

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
360 Recreation & Events										
21135.0000 Acquatics Inflatable --			25,000							
21144.1200 Fitness Equipment -- Alder Rec Ctr - 275 Alder St			400,000							
B0907.1210 Aqua Bikes		15,000								
B1099.0000 Projector and drop-down screen for Saputo Centre	15,000									
B1101.1200 Alder Walking Track murals	20,000									
B1154.0000 Master Plan Implementation		100,000	100,000	100,000						
<b>Total Investment in Capital</b>	<b>35,000</b>	<b>115,000</b>	<b>525,000</b>	<b>100,000</b>						
Less: Funding Sources										
Reserves/ Reserve Funds	3,500	11,500	52,500	10,000						
<b>Total Other Funding Sources</b>	<b>3,500</b>	<b>11,500</b>	<b>52,500</b>	<b>10,000</b>						
<b>Total Levy Impact</b>	<b>31,500</b>	<b>103,500</b>	<b>472,500</b>	<b>90,000</b>						
<b>Total Recreation &amp; Events</b>	<b>31,500</b>	<b>103,500</b>	<b>472,500</b>	<b>90,000</b>						

## Town of Orangeville Capital Projects

<b>Project</b>	B1099.0000 Projector and drop-down screen for Saputo Centre		
<b>Department</b>	Recreation and Events		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

Description
<b>Project Details</b>
Drop-down screen and projector for the Saputo Health & Lifestyle Centre to accommodate additional special events and movie nights and staff training use.

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>15,000</b>	<b>15,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	1,500	1,500					
	1,500	1,500					
<b>Tax Levy</b>							
Trf from Levy	13,500	13,500					
	13,500	13,500					
<b>Funding Total</b>	<b>15,000</b>	<b>15,000</b>					

Attributes		
Attribute	Value	Comment
Department	Recreation and Events	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1099 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1101.1200 Alder Walking Track murals		
<b>Department</b>	Recreation and Events		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Usage for the walking track has increased over the years. To make this a more attractive space, placing murals of our town trails and outdoor features will add to the ambiance and make using the track a more aesthetically pleasing environment.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	20,000	20,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Parks & Rec	2,000	2,000					
	2,000	2,000					
<b>Tax Levy</b>							
Trf from Levy	18,000	18,000					
	18,000	18,000					
<b>Funding Total</b>	<b>20,000</b>	<b>20,000</b>					

Attributes		
Attribute	Value	Comment
Department	Recreation and Events	
Loc.Fleet.Eqpt	1200 Alder Rec Ctr - 275 Alder St	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1101 <Generated>	

# Crossing Guard – Operating Budget Appendix

## 2020 Operating Budget - 5 Years Community Services - Crossing Guards

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change
<b>Administrative Expenses</b>												
Compensation	\$ -	\$ 370,503	\$ 370,503		\$ 377,118		\$ 385,200		\$ 393,429		\$ 401,871	
Office and Administration		630	630		640		660		670		680	
Safety Equipment and Clothing		3,330	3,330		3,340		3,400		3,450		3,500	
Materials and Supplies		1,250	1,250		1,275		1,300		1,325		1,350	
<b>Sub-total Expenses:</b>	-	<b>375,713</b>	<b>375,713</b>	<b>100.00%</b>	<b>382,373</b>	<b>1.77%</b>	<b>390,560</b>	<b>2.14%</b>	<b>398,874</b>	<b>2.13%</b>	<b>407,401</b>	<b>2.14%</b>
<b>Total Crossing Guards Levy Impact</b>	<b>\$ -</b>	<b>\$ 375,713</b>	<b>\$ 375,713</b>	<b>100.00%</b>	<b>\$ 382,373</b>	<b>1.77%</b>	<b>\$ 390,560</b>	<b>2.14%</b>	<b>\$ 398,874</b>	<b>2.13%</b>	<b>\$ 407,401</b>	<b>2.14%</b>




### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	370,503	6,615	8,082	8,229	8,442
↳ Reallocation from By-law					
<b>Total</b>	<b>370,503</b>	<b>6,615</b>	<b>8,082</b>	<b>8,229</b>	<b>8,442</b>

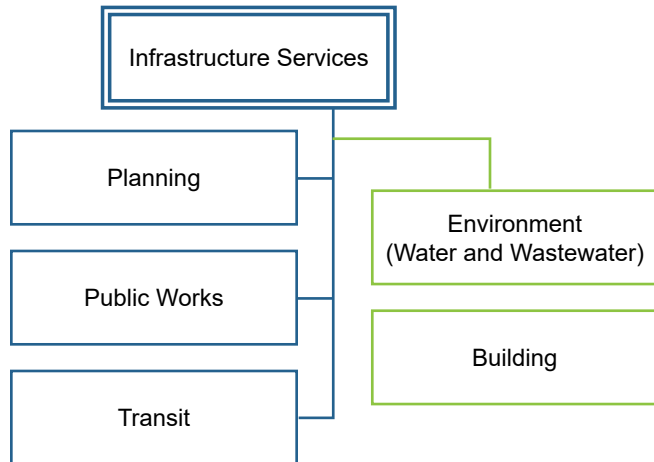
Individual Drivers not exceeding \$5,000 have been excluded

Note: No Capital Projects

## Infrastructure Services



## Doug Jones, General Manager Infrastructure Services



Following a period of transition, Infrastructure Services is poised to do great things in 2020 and beyond! With key positions filled both within the Department and in other supporting Departments, IS will have the resources to introduce exciting new initiatives. During the next few years, Infrastructure Services will work with Corporate Services to improve digital services for both residents and staff including:

- ✓ Find my Plow, which will allow residents to locate Town winter control equipment in real time and find out when they were last in their neighborhood.
- ✓ Transit Bus Automatic Vehicle Locators will allow residents to determine where Orangeville Transit buses are at any given time, thereby assisting transit users in managing delays.
- ✓ Upgrades to Building and Planning software to better manage both Building and Planning applications.

Other significant projects that Infrastructure Services staff will initiate in the coming years include:

- ✓ In collaboration with the Transit Task Force, the future of Orangeville Transit will be determined. Once finalized, staff will work to make the vision of the Transit Task Force a reality.
- ✓ Completion of the Class Environmental Assessment to add an additional source of water supply which will be a key step in connecting the Pullen Well to our water distribution system, thereby increasing the Town's available water supply capacity.



# Planning



## Who We Are

- Manager, Planning – 1
- Senior Planner – 1
- Planning Administrator – 1
- Planning and Building Assistant – 0.5

## Who We Serve

- 30,000 Residents of Orangeville
- 9,851 Property Owners
- Council
- Committees (Heritage Orangeville, Committee of Adjustment, Façade Improvement)
- Consultants / Contractors
- Developers, Business Owners

## 2019 Accomplishments

- Planning approvals issued for:
  - 43 townhouse units
  - 41 apartment units
  - 122 retirement units
- 3,686 m<sup>2</sup> of new or expanded commercial uses
- 5,446.9 m<sup>2</sup> of new employment use
- Updating of the Town's Official Plan
- Implementing changing provincial legislation
- Improved pre-application consultation process



Plans & Amendments
4 Plans of Subdivisions
10 Plan Amendments
14 Zoning By-law Amendments

Applications & Permits
17 Site Plan Applications
18 Minor Variance Applications
2 Consents to Sever
13 Heritage Permits
6 Boulevard Café Permits

A total of **2,205** residential units and **4,066m<sup>2</sup>** of new commercial floor space are in an active application process, with further planning approvals pending

## What We Do

- Apply professional planning principles in implementing the Town's planning objectives within the context of a policy-driven provincial planning system.
- Administer the Town's Official Plan and Zoning By-law.
- Provide planning information and assistance to residents, business owners, developers and other stakeholders.
- Provide recommendations and support to Council on land use decisions and planning matters.
- Co-ordinate the review and processing of planning applications.
- Manage change in the community through heritage preservation and enhancement, urban design and environmental protection.
- Provide planning support to a number of committees (Committee of Adjustment, Heritage Orangeville, Façade Improvement Grant Committee)
- Conduct research into a variety of evolving planning issues including changing provincial policy.

## Brandon Ward, Manager Planning – Budget Highlights



The Planning Division is helping to shape Orangeville's future by managing its growth and physical form. We do this first and foremost through maintaining and administering the Town's two key planning documents: The Town's Official Plan and Zoning By-law 22-90. Together, these documents provide the blueprints for how the Town wishes to grow and function as a community.

There are several ingredients to shaping the Town's planning future. These range broadly from the goals and strategic vision of Council; to the needs and interests of our residents, business owners and visitors alike; to the broader provincial policy direction set out by the Government of Ontario. This must all be taken into consideration through the day-to-day operations of the Planning Division in our efforts to steer the Town in the direction of achieving its planning vision within a provincial policy-driven planning system.

The 2020 operating budget is largely dictated by the legislative requirements for administering a myriad of provincially-mandated planning review and approval processes, as well as meeting our service delivery expectations for customer service (i.e. inquiries, departmental support) and stakeholder assistance (i.e. developers, applicants). In addition to providing adequate service levels and co-ordinating reviews in response to application submissions, the division must also keep apprised of planning policy and legislative changes at the provincial and county level for appropriate implementation.

Our long-term capital plan is dictated by legislative requirements for periodic updates and reviews of our planning documents to ensure they maintain their alignment with provincial policy and reflect evolving Town planning interests.

Key initiatives for the Planning Division for the 2020 operating budget are:

- ✓ Planned upgrades and expansions to permit and application management software to improve the planning application processing
- ✓ Completion of phase one of a two-phased approach for the Official Plan review
- ✓ Continuing to process sustained high volumes of planning applications (2,205 residential units and 4,066 m<sup>2</sup> of commercial floor space are within application processes)
- ✓ Continuing to review and respond to provincial planning initiatives, including changes to legislation, policy and regulatory framework

Looking ahead to the 10-year Capital Plan, initiatives for the Planning Division include:

- ✓ A second phase of the Official Plan review to manage growth and implement evolving county planning policy direction (2020-2022)
- ✓ A comprehensive review of the Town's Zoning By-law to implement the updated Official Plan (2023)



# Planning – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Infrastructure Services - Planning

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (300)	\$ (300)	\$ -		\$ (300)		\$ (300)		\$ (300)		\$ (300)	
Licences and Permits	(97,500)	(123,000)	(25,500)		(133,500)		(144,000)		(154,500)		(155,000)	
<b>Sub-total Revenues:</b>	<b>(97,800)</b>	<b>(123,300)</b>	<b>(25,500)</b>	<b>26.07%</b>	<b>(133,800)</b>	<b>8.52%</b>	<b>(144,300)</b>	<b>7.85%</b>	<b>(154,800)</b>	<b>7.28%</b>	<b>(155,300)</b>	<b>0.32%</b>
<b>Administrative Expenses</b>												
Compensation	396,460	413,555	17,095		423,336		433,084		442,985		451,501	
Professional Development and Assoc. Fees	6,825	6,825			7,025		7,225		7,425		7,625	
Office and Administration	24,540	24,370	(170)		19,750		14,470		9,540		4,610	
Inter-Departmental Re-Allocations	905	995	90		1,095		1,205		1,326		1,353	
<b>Sub-total Expenses:</b>	<b>428,730</b>	<b>445,745</b>	<b>17,015</b>	<b>3.97%</b>	<b>451,206</b>	<b>1.23%</b>	<b>455,984</b>	<b>1.06%</b>	<b>461,276</b>	<b>1.16%</b>	<b>465,089</b>	<b>0.83%</b>
<b>Total Planning Levy Impact</b>	<b>\$ 330,930</b>	<b>\$ 322,445</b>	<b>\$ (8,485)</b>	<b>(2.56%)</b>	<b>\$ 317,406</b>	<b>(1.56%)</b>	<b>\$ 311,684</b>	<b>(1.80%)</b>	<b>\$ 306,476</b>	<b>(1.67%)</b>	<b>\$ 309,789</b>	<b>1.08%</b>




### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	17,095	9,781	9,748	9,901	8,516
↳ SLC Summer Student 50%		(5,000)	(5,000)	(5,000)	(5,000)
Phase out Digital Efficiencies			(10,000)	(10,000)	
Increase Planning Application Fees	(25,000)	(10,000)	(10,000)	(10,000)	
<b>Total</b>	<b>(7,905)</b>	<b>(5,219)</b>	<b>(5,252)</b>	<b>(5,099)</b>	<b>3,516</b>

**Individual Drivers not exceeding \$5,000 have been excluded**

# Planning – Capital Budget Appendix

Revised 200204

## Capital Summary - 10 Year 5 Council Approved 2020

300 Planning

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
300 Planning										
B1149.0000 Official Plan Review	38,466	38,466	38,466					127,000		
B1150.0000 Zoning By-Law Review				57,700					63,000	
<b>Total Investment in Capital</b>	<b>38,466</b>	<b>38,466</b>	<b>38,466</b>	<b>57,700</b>				<b>127,000</b>	<b>63,000</b>	
Less: Funding Sources										
Development Charges	17,310	17,310	17,310	25,965						
Reserves/ Reserve Funds	6,533	3,797	3,797	5,770					6,300	
<b>Total Other Funding Sources</b>	<b>23,843</b>	<b>21,107</b>	<b>21,107</b>	<b>31,735</b>					<b>6,300</b>	
<b>Total Levy Impact</b>	<b>14,623</b>	<b>17,359</b>	<b>17,359</b>	<b>25,965</b>				<b>127,000</b>	<b>56,700</b>	
<b>Total Planning</b>	<b>14,623</b>	<b>17,359</b>	<b>17,359</b>	<b>25,965</b>				<b>127,000</b>	<b>56,700</b>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1149.0000 Official Plan Review		
<b>Department</b>	Planning		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

Under the Planning Act, Section 26 (1) the Council of a Municipality with an Official Plan shall not less frequently than every five years after the plan comes into effect, revise the Official Plan as required, to ensure that it conforms with Provincial Plans or does not conflict with them, has regard to matters of Provincial interest and is consistent with the policy statements of the Province. Also to revise the plan to address policies regarding employment areas and the removal of these lands from employment. With the approval of the County of Dufferin Official Plan, it is the hope of the exercise to ensure conformity with the upper tier document. If this initiative is not funded, the Official Plan will fail to be in conformity with the Provincial Policy Statement, and the Ministerial approved Dufferin County Official Plan.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>242,398</b>	<b>38,466</b>	<b>38,466</b>	<b>38,466</b>			<b>127,000</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Working Funds	11,391	3,797	3,797	3,797			
Trf from Res - Growth Mgmt	2,736	2,736					
	14,127	6,533	3,797	3,797			
<b>Tax Levy</b>							
Trf from Levy	127,000						127,000
	127,000						127,000
<b>Development Charges</b>							
From DC RF - Admin Studies	51,930	17,310	17,310	17,310			
	51,930	17,310	17,310	17,310			
<b>Funding Total</b>	<b>193,057</b>	<b>23,843</b>	<b>21,107</b>	<b>21,107</b>			<b>127,000</b>

Attributes
------------

Attribute	Value	Comment
Department	Planning	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Upgrade	

**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B1149.0000 Official Plan Review		
<b>Department</b>	Planning		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Attributes		
Attribute	Value	Comment
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1149 <Generated>	

# Public Works



## Who We Are

- Manager, Public Works – 1
- Supervisors – 3
- Lead Hand – 1
- Equipment Operators – 8
- Water Works Operators – 9
- Waste Water Operators – 4
- Mechanic – 1
- Seasonal Winter Control Staff – 13
- Summer Students – 4

## Who We Serve

- 30,000 Residents
- 9,851 Households

## 2019 Accomplishments

MECP Inspection Ratings:

- Orangeville Drinking Water System: 100%
- Cardinal Woods Drinking Water System: 100%
- Island Lake Drinking Water System: 98.48%

In a total of 17,355 microbiological and chemical tests, only 6 Adverse Water Quality Incidents.

Continuing to operate the Water Pollution Control Plant in compliance with it Environmental compliance Approval during a period of significant disruption associated with the construction work necessary for the Plant Expansion.



120 km Roadways  
123 km Sidewalks



129 km Water Mains



122 km Storm Sewers

115 km Sanitary Sewers

3,371 Man Holes

3,269 Catchbasins



20 Drinking Water Wells

4 Pumping Stations

1 Water Pollution Control Plant

## What We Do

Operating & maintaining the municipally owned rights of way & road network by:

- Providing winter control operations for roads, sidewalks and municipally owned parking lots, including plowing, sanding & salting and snow removal
- Completing Provincially mandated road patrols & promptly rectifying deficiencies

- Arranging for required road & sidewalk maintenance including line painting, asphalt patching, sidewalk mudjacking, catchbasin and manhole repairs, etc.

- On-call: 24/7/365

Provide day to day operation of water supply and distribution systems in Orangeville and Mono by:

- Completing the required microbiological and chemical sampling throughout water distribution systems
- Inspect and maintain drinking water treatment sites for 12 wells in Orangeville and 8 wells in Mono

- Maintain the water distribution systems in Orangeville & Mono including valve exercising and hydrant flushing

- With Ontario One call, Locate Town-owned underground buried infrastructure

- On-call: 24/7/365

Operate the Water Pollution Control Plant in compliance with it Environmental Compliance Approval issued by MECP – on call 24/7/365.

## Tara Clayton, Manager Public Works – Budget Highlights



The Public Works Operating Budget is driven largely by mandated maintenance legislation. By applying the standard and regulatory inspections, the day-to-day activities focus on the Corporation's infrastructure which includes roadways, bridges, streetlights, traffic control signs and signals, sidewalks, urban forestry and stormwater management facilities. The maintenance work undertaken is administered through staff developed program which are geared to ensure efficiencies and prioritization of the on-going activities.

Some of the key operational highlights include:

- ✓ Rehabilitation of asphalt (General Road maintenance) – we typically do about 6000 m<sup>2</sup> in a year or \$120,000 – roads selected come from the Road Needs Study which will be updated in 2020
- ✓ Remove and replace approximately 750 linear metres of concrete sidewalk, equates to about \$80,000 in a year
- ✓ Remove and replace about 350 linear metres of curb
- ✓ Rehabilitate 60 to 75 structures in a year -- these help prolong the underground infrastructure and extend the assets lifespan
- ✓ Replant 60 to 70 boulevard trees to increase the urban forestry. This is a good program in that often sees the general public participate in by selecting a tree from an approved list.
- ✓ Repairs and upgrades to traffic signals and streetlights
- ✓ Look to relocate fuel depot/tanks at the operations centre as part of the new three bay garage expansion project
- ✓ Continue with conversion to digital recording and use of tablets to carry out inspections and data collection, SWM ponds, sidewalk inspections, road patrols etc. and hope to have "find your plow" app in place this winter for street plows and sidewalk machines

## Public Works – Operating Budget Appendix

### 2020 Operating Budget - 5 Years

#### Infrastructure Services - Public Works

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (21,820)	\$ (18,200)	\$ 3,620		\$ (17,700)		\$ (17,200)		\$ (16,700)		\$ (16,200)	
Agreement and Lease Revenue		(9,720)	(9,720)		(9,720)		(9,720)		(9,720)		(9,720)	
Other Revenues	(155,179)	(156,379)	(1,200)		(157,609)		(158,500)		(159,335)		(159,335)	
<b>Sub-total Revenues:</b>	<b>(176,999)</b>	<b>(184,299)</b>	<b>(7,300)</b>	<b>4.12%</b>	<b>(185,029)</b>	<b>0.40%</b>	<b>(185,420)</b>	<b>0.21%</b>	<b>(185,755)</b>	<b>0.18%</b>	<b>(185,255)</b>	<b>(0.27%)</b>
<b>Administrative Expenses</b>												
Compensation	2,030,919	2,046,814	15,895		2,145,869		2,193,693		2,242,292		2,285,372	
Insurance	14,701	16,171	1,470		17,788		19,567		21,524		23,677	
Professional Development and Assoc. Fees	16,820	14,920	(1,900)		15,091		15,300		15,400		15,528	
Office and Administration	60,128	57,641	(2,487)		58,507		59,067		60,022		60,658	
Public Relations, Promotions and Events	7,500	7,000	(500)		7,100		7,200		7,300		7,400	
Licences and Support	10,530	12,630	2,100		12,700		12,800		12,900		13,000	
Service and Lease Agreements	158,800	158,500	(300)		161,300		162,100		162,900		162,900	
Programs	100,755	101,015	260		101,280		101,551		101,827		102,750	
Safety Equipment and Clothing	12,500	14,500	2,000		15,500		16,500		17,500		18,500	
Utilities	234,431	243,114	8,683		248,978		252,274		255,970		259,858	
Fuel	118,606	118,606	-		119,000		120,000		121,000		122,000	
Materials and Supplies	483,603	478,735	(4,868)		486,200		493,300		500,400		507,500	
Maintenance and Repairs	437,265	438,946	1,681		440,345		446,816		445,152		456,727	
Equipment Purchases	47,453	45,400	(2,053)		46,850		48,900		51,050		53,100	
Outside Services	1,290,175	1,274,161	(16,014)		1,288,145		1,306,241		1,323,597		1,336,142	
Professional Fees	7,260	7,060	(200)		7,121		7,168		7,216		7,264	
Inter-Departmental Re-Allocations	(65,361)	(68,320)	(2,959)		(71,729)		(72,721)		(73,933)		(75,333)	
<b>Sub-total Expenses:</b>	<b>4,966,085</b>	<b>4,966,893</b>	<b>808</b>	<b>0.02%</b>	<b>5,100,045</b>	<b>2.68%</b>	<b>5,189,756</b>	<b>1.76%</b>	<b>5,272,117</b>	<b>1.59%</b>	<b>5,357,043</b>	<b>1.61%</b>
Principal Re-payments	72,740	81,939	9,199		91,949		102,835		114,668		127,525	
Interest Expense	58,239	52,472	(5,767)		45,988		38,724		30,611		21,575	
<b>Debt Service Charges</b>	<b>130,979</b>	<b>134,411</b>	<b>3,432</b>	<b>2.62%</b>	<b>137,937</b>	<b>2.62%</b>	<b>141,559</b>	<b>2.63%</b>	<b>145,279</b>	<b>2.63%</b>	<b>149,100</b>	<b>2.63%</b>
<b>Total Public Works Levy Impact</b>	<b>\$ 4,920,065</b>	<b>\$ 4,917,005</b>	<b>\$ (3,060)</b>	<b>(0.06%)</b>	<b>\$ 5,052,953</b>	<b>2.76%</b>	<b>\$ 5,145,895</b>	<b>1.84%</b>	<b>\$ 5,231,641</b>	<b>1.67%</b>	<b>\$ 5,320,888</b>	<b>1.71%</b>

# Public Works – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Infrastructure Services - Public Works



### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	15,895	99,055	47,824	48,599	43,080
↳ Reallocation: Various					
↳ SLC Sustainability Co-ord. 50%					
Resurfacing & Patching exps	8,000	3,000	4,000	4,000	3,000
Snow Plowing, Removal & Salt & Sand	(25,125)	11,375	10,260	10,265	10,270
Catch Basin, Curb, Storm Sewer	(5,000)	1,280	5,400	5,000	3,000
Operations Ctr Facilities Mgmt exps	8,034	5,854	2,326	2,538	2,465
Streetlight LED Upgrade	4,020	4,449	4,568	4,376	4,496
Fleet Maintenance & Repair	(4,975)	2,571	8,435	(1,000)	11,575
<b>Total</b>	<b>849</b>	<b>127,584</b>	<b>82,813</b>	<b>73,778</b>	<b>77,886</b>

**Individual Drivers not exceeding \$5,000 have been excluded**



# Transportation and Development



## Who We Are

- General Manager – 1
- Manager – 1
- Infrastructure Technologist – 1
- Infrastructure Technician – 0.5
- Administrative Assistant – 1

## Who We Serve

- 30,000 Residents of Orangeville
- Town Departments
- Developers/Property Owners



## 2019 Accomplishments

- Successful completion of the Second Avenue Reconstruction Project – First Street to Third Avenue implementing LID & source water protection measures.
- Completion of Maple Crescent Road reconstruction project including all underground services.
- Capital investment in transit fleet &AVL equipment.
- Traffic signal upgrades including APS at Broadway & Second Street, Broadway & Dawson Road
- General road paving & laneway rehabilitation
- Noise fence replacement program.



120 km  
Roadways  
15  
Bridge Structures



7,300 km  
boulevard trees

22  
SWM Facilities



8.1 Hectares  
of Cemetery

1,500  
Street Signs  
24  
Traffic Control Signals  
2,500  
Utility Street Lights

## What We Do

- Management of Town’s assets including roads, sidewalks, streetlights, signs, traffic signals boulevards and storm drainage systems etc.
- Manage and maintain the Town’s urban forestry which includes implementation of the Emerald Ash multi-year programme.
- Maintenance and operation of Orangeville’s 3-looped Transit system.
- Manage Town’s stormwater management ponds, which treat urban runoff for water quality, quantity and erosion control.
- Operate and maintain the Town’s cemetery.
- Provide planning & engineering review services relating to site plan and subdivision applications.
- Prepare capital and operating budgets, applying strategic studies to prioritize infrastructure assets.
- Review and comment on Committee of Adjustment Applications.



## John Lackey, Manager Transportation and Development – Budget Highlights



The Transportation and Development Division plans and administers the capital transportation budget program. Within the program are a number of diverse initiatives. These include our road reconstruction and rehabilitation programs. This work is co-ordinated with the environmental division to effectively and efficiently reconstruct and repair our local streets including upgrades to the underground services.

An important aspect of this work is staff's need to monitor and evaluate projects to ensure conformity with approved budgets and policies. Accordingly, staff is guided by some key reports to assist in this work. Such reports include the Road Needs Study, Bridge and Culvert Inspection Report and Traffic Sign Retroreflectivity Inventory to name a few.

In 2020, it is planned to reconstruct Little York Street from John Street to Mill Street. The next few years staff will also look to reconstruct Centennial Road in its entirety, from Dawson Road westerly to C Line. The project will be a phased approach. This is a high traffic volume street which is a significant collector road link for one of the Town's industrial areas. It is planned to give the downtown Broadway sidewalks a new facelift. Staff will continue with the emerald ash tree removal and re-planting program which has had a significant impact on the urban forest. The noise fence replacement program will continue along with traffic signal upgrades, bringing modern operating technology to traffic control signals and intersections.

Considerable staff time is spent co-ordinating and reviewing all development applications. This includes site plans, subdivisions and Committee of Adjustment applications. Transportation & Development view this as a very important exercise, one that ensures all small and large developments are fully integrated into the existing infrastructure services, and which guarantee technical soundness and cost-effective growth. Equally important is the construction phase where staff time is spent field inspecting and carrying out contract administration services relating to the various developments.

# Transportation and Development – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Infrastructure Services - Transportation and Development

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (172,950)	\$ (169,500)	\$ 3,450		\$ (170,300)		\$ (170,900)		\$ (171,500)		\$ (171,500)	
Other Revenues	(12,750)	(12,750)	-		(12,750)		(12,750)		(12,750)		(12,750)	
<b>Sub-total Revenues:</b>	<b>(185,700)</b>	<b>(182,250)</b>	<b>3,450</b>	<b>(1.86%)</b>	<b>(183,050)</b>	<b>0.44%</b>	<b>(183,650)</b>	<b>0.33%</b>	<b>(184,250)</b>	<b>0.33%</b>	<b>(184,250)</b>	<b>0.00%</b>
<b>Administrative Expenses</b>												
Compensation	37,933	39,308	1,375		40,244		41,163		42,095		42,887	
Insurance	3,123	3,435	312		3,778		4,156		4,571		5,028	
Office and Administration	3,650	3,400	(250)		3,900		4,150		4,400		4,650	
Public Relations, Promotions and Events	2,250	2,250	-		2,250		2,250		2,250		2,250	
Licences and Support	20,096	19,916	(180)		19,936		19,946		19,956		19,966	
Materials and Supplies	1,300	1,300	-		1,300		1,300		1,500		1,500	
Maintenance and Repairs	102,000	102,250	250		102,500		102,750		102,750		102,750	
Outside Services	600,000	605,000	5,000		617,500		630,000		641,000		649,678	
Professional Fees	5,000	-	(5,000)		-		-		-		-	
Inter-Departmental Re-Allocations	24,000	24,000	-		24,000		24,000		24,000		24,000	
<b>Sub-total Expenses:</b>	<b>799,352</b>	<b>800,859</b>	<b>1,507</b>	<b>0.19%</b>	<b>815,408</b>	<b>1.82%</b>	<b>829,715</b>	<b>1.75%</b>	<b>842,522</b>	<b>1.54%</b>	<b>852,709</b>	<b>1.21%</b>
Transfers to(from) Reserve	(280,000)	(287,000)	(7,000)		(293,000)		(298,860)		(304,837)		(304,837)	
<b>Total Transfers</b>	<b>(280,000)</b>	<b>(287,000)</b>	<b>(7,000)</b>	<b>2.50%</b>	<b>(293,000)</b>	<b>2.09%</b>	<b>(298,860)</b>	<b>2.00%</b>	<b>(304,837)</b>	<b>2.00%</b>	<b>(304,837)</b>	<b>0.00%</b>
<b>Total Transit Levy Impact</b>	<b>\$ 333,652</b>	<b>\$ 331,609</b>	<b>\$ (2,043)</b>	<b>(0.61%)</b>	<b>\$ 339,358</b>	<b>2.34%</b>	<b>\$ 347,205</b>	<b>2.31%</b>	<b>\$ 353,435</b>	<b>1.79%</b>	<b>\$ 363,622</b>	<b>2.88%</b>



### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	1,375	936	919	932	792
↳ Reallocation: PW Technician					
2019 One-time Transit Study	(5,000)				
Operating Agreement increase	2,500	10,000	10,000	8,500	8,678
Transfer to/from Reserves	(7,000)	(6,000)	(5,860)	(5,977)	
Transit Revenues	3,450				
<b>Total</b>	<b>(4,675)</b>	<b>4,936</b>	<b>5,059</b>	<b>3,455</b>	<b>9,470</b>

Individual Drivers not exceeding \$5,000 have been excluded

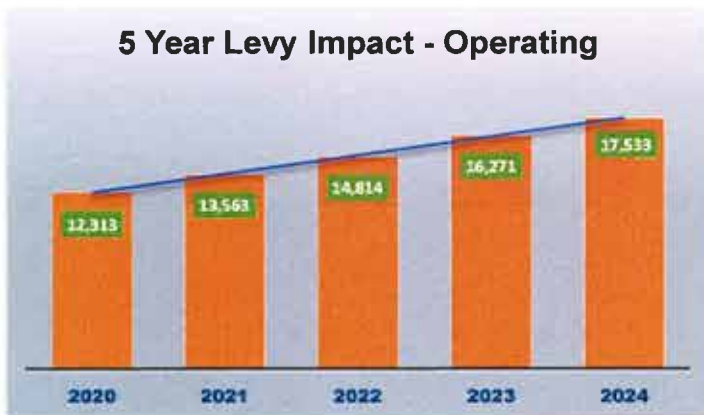
Note: No Capital Projects

# Transportation and Development – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Infrastructure Services - Cemetery

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (70,900)	\$ (70,200)	\$ 700		\$ (69,200)		\$ (68,200)		\$ (67,200)		\$ (66,200)	
Investment Income	(9,500)	(10,000)	(500)		(10,000)		(10,000)		(10,000)		(10,000)	
<b>Sub-total Revenues:</b>	<b>(80,400)</b>	<b>(80,200)</b>	<b>200</b>	<b>(0.25%)</b>	<b>(79,200)</b>	<b>(1.25%)</b>	<b>(78,200)</b>	<b>(1.26%)</b>	<b>(77,200)</b>	<b>(1.28%)</b>	<b>(76,200)</b>	<b>(1.30%)</b>
<b>Administrative Expenses</b>												
Compensation	54,193	54,461	268		54,685		54,913		55,146		55,384	
Insurance	6	7	1		8		9		10		11	
Professional Development and Assoc. Fee	500	1,000	500		1,000		1,000		1,200		1,200	
Office and Administration	1,100	1,120	20		1,120		1,142		1,165		1,188	
Service and Lease Agreements	1,500	1,350	(150)		1,350		1,350		1,350		1,350	
Materials and Supplies	8,800	8,800	-		8,800		8,800		8,800		8,800	
Maintenance and Repairs	2,250	1,775	(475)		1,800		1,800		1,800		1,800	
Outside Services	26,800	24,000	(2,800)		24,000		24,000		24,000		24,000	
<b>Sub-total Expenses:</b>	<b>95,149</b>	<b>92,513</b>	<b>(2,636)</b>	<b>(2.77%)</b>	<b>92,763</b>	<b>0.27%</b>	<b>93,014</b>	<b>0.27%</b>	<b>93,471</b>	<b>0.49%</b>	<b>93,733</b>	<b>0.28%</b>
<b>Total Cemetery Levy Impact</b>	<b>\$ 14,749</b>	<b>\$ 12,313</b>	<b>\$ (2,436)</b>	<b>(16.52%)</b>	<b>\$ 13,563</b>	<b>10.15%</b>	<b>\$ 14,814</b>	<b>9.22%</b>	<b>\$ 16,271</b>	<b>9.84%</b>	<b>\$ 17,533</b>	<b>7.76%</b>



Note: No Capital Projects

# Transportation and Development – Capital Budget Appendix

**Capital Summary - 10 Year**  
**5 Council Approved 2020**

460 Public Works

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
20 Capital Fund										
Division										
21000.4404 Vehicles -- TS Truck 5-15 5T Peterbilt Plo									310,000	
21000.4410 Vehicles -- TS Truck 11-17 2T Ford Reg Cab								88,000		
21000.4418 Vehicles -- TS Loader 2018 Volvo L60H										230,000
21000.4424 Vehicles -- TS Bus 1-15 30' Vicinity1494BK									480,000	
21000.4425 Vehicles -- TS Truck 25-17 3/4T GMC Reg Ca								72,000		
21000.4426 Vehicles -- TS Truck 26-18 Tandem Western									80,000	
21000.4427 Vehicles -- TS Bus 4-16 30' Vicinity7485BJ										480,000
21000.4431 Vehicles -- TS Street Power Sweeper										450,000
21509.0000 Streetlights post/Luminaire Re --	40,000	40,000	40,000							
25017.0000 Traffic Signal Upgrades --	120,000	125,000	125,000	130,000	130,000	120,000	120,000	120,000	120,000	120,000
25100.0000 Emerald Ash Borer --	46,800	46,800	46,800	46,800	46,800	23,400	23,400	23,400	23,400	23,400
25200.0000 Noise Fence --	122,000	142,000	128,000	128,000	128,000	128,000	128,000	128,000	128,000	128,000
31000.0000 Engineering Design - Unspecifie --	80,000	80,000	80,000	80,000	80,000	85,000	85,000	90,000	90,000	90,000
31009.0000 Rehab - Fieldgate (Meadow to Pa --										131,000
31801.0000 Hansen Blvd Bridge-Lower Monor --		2,012,000								
B0037.4403 Truck 4 Replacement		53,000								
B0066.0000 Church Street Reconstruction; Margaret to John			652,000							
B0067.0000 Church Street Reconstruction , Mill St. to Margaret St			1,648,000							
B0072.0000 First Street Rehabilitation; Hansen to Limits	191,000									
B0074.0000 County Rd 16 & Hansen Blvd Traffic Signals		300,000							700,000	
B0084.0000 Cardwell Street Reconstruction; Princess to Townline						857,000				
B0085.0000 Cardwell Street Recon; Princess to Dufferin						1,753,000				
B0086.0000 Green Street Reconstruction				1,735,000						
B0088.0000 Cotton Lane (Lane 6E9) Rehabilitation		26,000								
B0094.0000 C Line Box Culvert Rehabilitaiton						320,000				
B0095.0000 SWMP 2 Pond Retrofits						1,582,200				
B0098.0000 Cotton Lane (Lane 6E8) Rehabilitation		41,000								
B0101.0000 Daisy Lane (Lane 6N2) Rehabilitation			32,000							
B0102.0000 Daisy Lane (Lane 6N3) Rehabilitation			32,000							
B0106.0000 Daisy Lane (Lane 6N5) Rehabilitation	32,000									
B0109.0000 Daisy Lane (Lane 6N6) Rehabilitation	34,000									
B0110.0000 Daisy Lane (Lane 6N7) Rehabilitation	34,000									
B0111.0000 Honey Suckle Lane (Lane 6N12) Rehabilitation		53,000								
B0796.0000 John Street Bridge Rehabilitation	338,000									
B0797.0000 Richardson Road Rehabilitation			259,000							
B0798.0000 Hansen Blvd. Rehabilitation- Blindline to Amelia					857,000					
B0799.0000 East Broadway Rehabilitation Townline to Third St				211,000						
B0982.0000 Reconstruction of Carlton Dr. Madison to Lawrence		2,473,000								
B0984.4401 Replacement of Truck 2-Snow Plough				310,000						
B0985.4405 Replacement of 2012 vehicle - Truck 6				88,000						

# Transportation and Development – Capital Budget Appendix

**Capital Summary - 10 Year**  
**5 Council Approved 2020**

460 Public Works

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
B0986.1050 Purchase of Fork Lift										50,000
B0987.4400 Truck 1 Replacement - 2012 Aerial Bucket					150,000					
B0988.4402 Truck 3 Replacement-2011 International Snow Plough		310,000								
B0997.0000 Rehabilitation of Broadway-east bound Dawson to Blin						155,000				
B0998.0000 Rehabilitation of Dawson Centre to Hillside					143,000					
B0999.0000 Reconstruction of Third Ave 1st St to 2nd St						1,709,000				
B1000.0000 Reconstruction of Third Ave 2nd St to 3rd St.						1,655,000				
B1001.0000 Rehabilitation of Crimson Cresc						123,000				
B1002.4412 Truck 16 Replacement of 2015 GMC Sierra					50,000					
B1003.4407 Truck 8 Replacement of 2015 3/4 GMC Sierra						60,000				
B1004.0000 Reconstruction of Erindale Dufferin to Princess St							2,076,000			
B1008.0000 Purchase and Placement of Transit Shelters						25,000				
B1009.0000 Reconstruction of Zina St First St to Louisa										2,015,000
B1010.0000 Reconstruction of Dufferin St John to Ontario							2,650,000			
B1012.0000 Hillsdale Reconstruction								961,000		
B1013.0000 Reconstruction of Rustic Cresc										2,112,000
B1014.0000 Reconstruction of Amanda Townline to Parsons								1,897,000		
B1015.0000 Reconstruction of Amanda-Parsons to Front								1,563,000		
B1016.0000 Rehabilitation of Margaret- Townline to Hanah									177,000	
B1017.0000 Reconstruction of Steven Street									1,224,000	
B1018.0000 Reconstruction of Andrew Street									1,221,000	
B1019.0000 Rehabilitation of Bredin Pkwy									380,000	
B1044.0000 Reconstruction of Centennial	250,000	2,093,500	2,093,500							
B1048.0000 Hydrogeological Investigation-Cardwell & Erindale	50,000									
B1049.0000 Broadway Boulevard Brick Rehabilitation	900,000									
B1050.1050 Rugged Terrain Vehicle Kubota 1100	23,000									
B1051.1050 Trackless Snow Equipment Replacement	165,000									
B1052.1050 Replacement of 2015 KIA			17,000							
B1053.1050 Centre Street Culvert Rehabilitation					238,000					
B1055.1050 Replacement of Bus 16-02										450,000
B1080.1050 Replacement of Truck 19, 2016 Peterbilt Plow										310,000
B1093.1000 Photocopier - Town Hall IS Public Work	8,050						10,000			
B1125.0000 Blind Line from Hansen North					2,745,000					
B1126.0000 Fourth Ave and Third St realignment					2,000,000					
B1127.0000 Left turn lane Broadway at Blind Line				790,000						
B1128.0000 John St at Townline Upgrades		362,000								
B1129.0000 Townline widening at Broadway			750,000							
B1130.0000 Intersection Improvmnts Centennial & Dawson		1,025,000								
B1131.1050 Crane Truck					108,000					
B1132.1050 Street Sweeper					430,000					
B1133.0000 Traffic Signals at Hansen & Parkinson									175,000	
B1136.0000 Lower Monora Creek Stream Retrofit & Protection Wo				3,292,500						
B1140.0000 Middle Monora Creek - Flood & Erosion Control Projs								822,800		

# Transportation and Development – Capital Budget Appendix

## Capital Summary - 10 Year

460 Public Works

5 Council Approved 2020

Run Date: 12/23/19 12:22 PM

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
B1141.0000 Oversized SWM Pond Mono Developments, Built Capa					136,200					
B1142.0000 Mill Creek Stabilization - Centre St to west Broadway at						850,000				
B1143.0000 Mill Creek Stabilization west Broadway/BlindLine to C L							850,000			
B1155.0000 Transit Study	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
B1157.0000 Climate Change Risk Assessment	50,000									
B1159.0000 Road Needs Study	30,000					30,000				
B1160.0000 Transportation Study					50,000					
<b>Total Investment in Capital</b>	<b>2,518,850</b>	<b>9,187,300</b>	<b>5,908,300</b>	<b>6,816,300</b>	<b>11,489,200</b>	<b>5,288,400</b>	<b>5,947,400</b>	<b>5,770,200</b>	<b>5,113,400</b>	<b>6,594,400</b>
Less: Funding Sources										
Development Charges		2,130,272	131,055	466,460	4,075,346	385,075	385,075		875,000	
Reserves/ Reserve Funds	261,680	2,073,702	2,065,325	917,966	2,354,188	1,010,089	844,103	538,587	680,490	946,897
Water Rates	22,134	608,683	611,683	302,000	525,000	588,000	949,000	866,000	526,000	1,011,000
Wastewater Rates	24,140	517,180	457,180	278,000	564,000	488,000	908,000	699,000	454,000	709,000
Financing		2,502,937	2,187,337	2,195,000	1,716,340			753,600	1,465,000	1,581,600
Other	33,000	33,000	2,500	38,000	37,000	7,000		14,000	55,000	140,000
<b>Total Other Funding Sources</b>	<b>340,954</b>	<b>7,865,774</b>	<b>5,455,080</b>	<b>4,197,426</b>	<b>9,271,874</b>	<b>2,478,164</b>	<b>3,086,178</b>	<b>2,871,187</b>	<b>4,055,490</b>	<b>4,388,497</b>
<b>Total Levy Impact</b>	<b>2,177,896</b>	<b>1,321,526</b>	<b>453,220</b>	<b>2,618,874</b>	<b>2,217,326</b>	<b>2,810,236</b>	<b>2,861,222</b>	<b>2,899,013</b>	<b>1,057,910</b>	<b>2,205,903</b>
<b>Total Public Works</b>	<b>2,177,896</b>	<b>1,321,526</b>	<b>453,220</b>	<b>2,618,874</b>	<b>2,217,326</b>	<b>2,810,236</b>	<b>2,861,222</b>	<b>2,899,013</b>	<b>1,057,910</b>	<b>2,205,903</b>

## Town of Orangeville

### Capital Projects

<b>Project</b>	21509.0000 Streetlights post/Luminaire Re --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Orangeville Hydro has identified a number of street light poles that have corroded and deteriorated creating a potential safety hazard. These poles are a maintenance liability and a potential safety hazard. This program includes identifying the locations and replacing the poles and luminaires. Replacing the luminaire at the same time as the pole will ensure that the asset is completely renewed. The cost of electrical power for LED lights is considerably less as they are more energy efficient.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>120,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>			
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	12,000	4,000	4,000	4,000			
	12,000	4,000	4,000	4,000			
<b>Tax Levy</b>							
Trf from Levy	108,000	36,000	36,000	36,000			
	108,000	36,000	36,000	36,000			
<b>Funding Total</b>	<b>120,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>			

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	21509 Streetlights post/Luminaire Re	



# Town of Orangeville

## Capital Projects

<b>Project</b>	21509.0000 Streetlights post/Luminaire Re --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\21509.0000 Streetlights post Luminaire Re.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	25017.0000 Traffic Signal Upgrades --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

The Municipality is responsible for the maintenance of 24 sets of traffic signals. Some sets of signals including the hardware have been operational for approximately 25 to 30 years. A number of the traffic components have reached and exceeded the life expectancy. This program involves updating hardware such as hangers, luminaires, back boards, loop detectors, timers and monitors to ensure that the traffic signals continue to operate and move pedestrians and traffic safely and efficiently.

Broadway/Second Street	2019	\$60,000
Broadway/Dawson	2019	\$60,000
Townline/John Street	2020	\$60,000
C-Line/Alder	2020	\$60,000
First Street/Elizabeth	2021	\$60,000
First Street/Mall Entrance	2021	\$65,000
Blindline/College	2022	\$60,000
Blindline/Hansen	2022	\$65,000

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	1,230,000	120,000	125,000	125,000	130,000	130,000	600,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	99,000	12,000	12,500	12,500	13,000	13,000	36,000
	99,000	12,000	12,500	12,500	13,000	13,000	36,000
<b>Tax Levy</b>							
Trf from Levy	1,131,000	108,000	112,500	112,500	117,000	117,000	564,000
	1,131,000	108,000	112,500	112,500	117,000	117,000	564,000
<b>Funding Total</b>	<b>1,230,000</b>	<b>120,000</b>	<b>125,000</b>	<b>125,000</b>	<b>130,000</b>	<b>130,000</b>	<b>600,000</b>

Attributes
------------

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	20 Years	
Approval Status	Approved	
Project Reference		
Activity	25017 Traffic Signal Upgrades	

## Town of Orangeville Capital Projects

<b>Project</b>	25100.0000 Emerald Ash Borer --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>The Emerald Ash Borer has been found in Orangeville and will, over the next several years, destroy ash trees in the Town. As trees on municipal property (both boulevards and within parks) die, there is an increasing potential risk to the public and property from these trees falling. In 2013, Council approved a 10 year plan to remove and replace all of the boulevard and park ash trees in Orangeville. (Reference to PW-2016-17 and 35) The cost of removing the tree stock &amp; stumps is carried in the Operating Budget. This capital project only covers the cost of the replacement trees.</p> <p>Removing the destroyed ash trees is imperative in that the dead trees present liability and safety concerns. The replacement of the trees in the boulevards is necessary as it ensures a healthy urban canopy and attractive landscape to be enjoyed by the community.</p> <p>The ten year capital plan is anticipated to be completed in the year 2024. Moving forward past 2024, a scaled back programme at 50% of the current budget on an annual bases is proposed.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	351,000	46,800	46,800	46,800	46,800	46,800	117,000
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	30,420	4,680	4,680	4,680	4,680	4,680	7,020
	30,420	4,680	4,680	4,680	4,680	4,680	7,020
<b>Tax Levy</b>							
Trf from Levy	320,580	42,120	42,120	42,120	42,120	42,120	109,980
	320,580	42,120	42,120	42,120	42,120	42,120	109,980
<b>Funding Total</b>	<b>351,000</b>	<b>46,800</b>	<b>46,800</b>	<b>46,800</b>	<b>46,800</b>	<b>46,800</b>	<b>117,000</b>

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	Endorsed	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life		
Approval Status	Approved	
Project Reference	Emerald Ash Borer	PW-2013-72; November 25, 2013 Minutes, Motion 14
Activity	25100 Emerald Ash Borer	



**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	25100.0000 Emerald Ash Borer --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

C:\Users\selvitigala\Desktop\ash.JPG



## Town of Orangeville

### Capital Projects

<b>Project</b>	25200.0000 Noise Fence --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

#### Project Details

In 2016 Council approved a program to begin replacing noise attenuation fence with more robust, longer lasting PVC fencing. This project is a continuation of that programme and will continue until all fencing that has reached the end of its service life has been replaced.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>1,288,000</b>	<b>122,000</b>	<b>142,000</b>	<b>128,000</b>	<b>128,000</b>	<b>128,000</b>	<b>640,000</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	103,200	12,200	14,200	12,800	12,800	12,800	38,400
	103,200	12,200	14,200	12,800	12,800	12,800	38,400
<b>Tax Levy</b>							
Trf from Levy	1,184,800	109,800	127,800	115,200	115,200	115,200	601,600
	1,184,800	109,800	127,800	115,200	115,200	115,200	601,600
<b>Funding Total</b>	<b>1,288,000</b>	<b>122,000</b>	<b>142,000</b>	<b>128,000</b>	<b>128,000</b>	<b>128,000</b>	<b>640,000</b>

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2018	
Priority	Endorsed	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	45 Years	
Approval Status	Approved	
Project Reference	Noise Fence Replacement	
Activity	25200 Noise Fence	

## Town of Orangeville Capital Projects

<b>Project</b>	25200.0000 Noise Fence --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\seltigala\Desktop\noise.JPG



## Town of Orangeville

### Capital Projects

<b>Project</b>	31000.0000 Engineering Design - Unspecifie --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

This project involves the pre-engineering and design of a capital project identified as part of the 2015 Road Needs Study.

Most years, the Town undertakes at least one significant road reconstruction project. These projects are part of the capital budget and are approved by Council when the budget is approved. As the design of reconstruction projects is undertaken by consultants, it is necessary to wait until after the budget is approved to begin the process to select a consultant. The process of selecting a consultant and completing the engineering design and tendering typically takes several months. Thus, the tenders for reconstruction projects are frequently awarded in June. At this time of year, contractors are often already busy and the tender prices are relatively high as a result. Undertaking the engineering design in 2020 for a 2021 project will allow for the project to be tendered and awarded early in 2021 when contractors have not yet secured projects. Staff believe that this would result in better tender prices for the project. The results of the 2015 Road Needs Study will assist in determining which project should be designed.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>840,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>440,000</b>
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	66,500	8,000	8,000	8,000	8,000	8,000	26,500
	66,500	8,000	8,000	8,000	8,000	8,000	26,500
<b>Tax Levy</b>							
Trf from Levy	773,500	72,000	72,000	72,000	72,000	72,000	413,500
	773,500	72,000	72,000	72,000	72,000	72,000	413,500
<b>Funding Total</b>	<b>840,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>440,000</b>

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2016	
Priority	High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life		
Approval Status	Approved	
Project Reference	Engineering Design for a 2017 Road Reconstruction Project	
Activity	31000 Engineering Design - Unspecifie	



## Town of Orangeville

### Capital Projects

<b>Project</b>	31000.0000 Engineering Design - Unspecifie --		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0072.0000 First Street Rehabilitation; Hansen to Limits		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The Road Needs Study has identified this section of First Street as being a priority due to the poor surface and drainage conditions.

This project includes removing and replacing the surface asphalt, removing and replacing a smaller quantity of curb to improve drainage, rehabilitating the structures as may be required and replacing the top asphalt between Hansen and the MTO's highway limits. This project will tie into the recently completed highway works.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>191,000</b>	<b>191,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	19,100	19,100					
	19,100	19,100					
<b>Tax Levy</b>							
Trf from Levy	171,900	171,900					
	171,900	171,900					
<b>Funding Total</b>	<b>191,000</b>	<b>191,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0072 <Generated>	



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0072.0000 First Street Rehabilitation; Hansen to Limits		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0072.0000 a First Street Rehabilitation Hansen to Town limits 270m.jpg



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0072.0000 First Street Rehabilitation; Hansen to Limits		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0072.0000 b First Street Rehabilitation Hansen to Town limits 270m.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0106.0000 Daisy Lane (Lane 6N5) Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>The Road Needs Study (2015) has identified this section of lane to have a structural adequacy of 8 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a roads structure to support a load and to resist deformation.</p> <p>Recommended improvements to this roadway are an R2, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to a good or better condition, preventing further deterioration of the laneway and subsequent complete failure. The resurfacing will address spot locations where inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.</p> <p>This project includes removing and resurfacing the top course of asphalt; repairing all structures and minor granular base upgrades, drainage improvements as deemed appropriate.</p> <p>Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>32,000</b>	<b>32,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	3,200	3,200					
	3,200	3,200					
<b>Tax Levy</b>							
Trf from Levy	28,800	28,800					
	28,800	28,800					
<b>Funding Total</b>	<b>32,000</b>	<b>32,000</b>					

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2025	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	30 Years	
Approval Status	Not Approved	
Project Reference		
Activity	B0106	

## Town of Orangeville Capital Projects

<b>Project</b>	B0106.0000 Daisy Lane (Lane 6N5) Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

C:\Users\selvitigala\Desktop\6n5.JPG



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0109.0000 Daisy Lane (Lane 6N6) Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

The Roads Needs Study (2015) has identified this section of lane to have a structural adequacy of 8 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a roads structure to support a load and to resist deformation.

Recommended improvements to this roadway are an R2, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to a good or better condition, preventing further deterioration of the laneway and subsequent complete failure. The resurfacing will address spot locations where inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.

This project includes removing and resurfacing the top course of asphalt; repairing all structures and minor granular base upgrades, drainage improvements as deemed appropriate.

Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>34,000</b>	<b>34,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	3,400	3,400					
	3,400	3,400					
<b>Tax Levy</b>							
Trf from Levy	30,600	30,600					
	30,600	30,600					
<b>Funding Total</b>							

Attributes
------------

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2025	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 Years	
Approval Status	Not Approved	
Project Reference		
Activity	B0109	

## Town of Orangeville Capital Projects

<b>Project</b>	B0109.0000 Daisy Lane (Lane 6N6) Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0109.0000 Daisy Lane (Lane 6N6) Rehabilitation.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0110.0000 Daisy Lane (Lane 6N7) Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Description**

**Project Details**

The Roads Needs Study (2015) has identified this section of lane to have a structural adequacy of 8 indicating that rehabilitation within the next five years is required. Structural Adequacy is a key indicator, and relates to the capability of the surface and base courses of a roads structure to support a load and to resist deformation.

Recommended improvements to this roadway are an R2, 10% base repair, 20% curb/gutter repair(as applicable), 100% milling and hot mix resurfacing. Rehabilitation will return the road to a good or better condition, preventing further deterioration of the laneway and subsequent complete failure. The resurfacing will address spot locations where inadequate base and improper drainage exist. The service life will be extended for several years based on this pavement management strategy.

This project includes removing and resurfacing the top course of asphalt; repairing all structures and minor granular base upgrades, drainage improvements as deemed appropriate.

Completion of this project will increase the financial and operational efficiencies while improving and extending the service life of the Town's roadway infrastructure.

**Budget**

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>34,000</b>	<b>34,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	3,400	3,400					
	3,400	3,400					
<b>Tax Levy</b>							
Trf from Levy	30,600	30,600					
	30,600	30,600					
<b>Funding Total</b>	<b>34,000</b>	<b>34,000</b>					

**Attributes**

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2025	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	30 Years	
Approval Status	Not Approved	
Project Reference		
Activity	B0110	



# Town of Orangeville

## Capital Projects

<b>Project</b>	B0110.0000 Daisy Lane (Lane 6N7) Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0110.0000 Daisy Lane (Lane 6N7) Rehabilitation.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0796.0000 John Street Bridge Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

This bridge has been identified as a priority by the bi-annual bridge inspections undertaken by the Municipality.

The Ontario Structure Inspections Manual (OSIM) outlines the requirements of maintenance and rehabilitation for structures on Municipal roads in Ontario. The details of the rehabilitation for this project are identified by the inspection report undertaken in 2018.

Completion of this project will increase financial and operational efficiencies while improving and extending the life of the Town's infrastructure.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>338,000</b>	<b>338,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	33,800	33,800					
	33,800	33,800					
<b>Tax Levy</b>							
Trf from Levy	304,200	304,200					
	304,200	304,200					
<b>Funding Total</b>	<b>338,000</b>	<b>338,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	50 years	Rehabilitation outlined in 2016 Bridge Assessment
Approval Status	Approved	
Project Reference		
Activity	B0796 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B0796.0000 John Street Bridge Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0796.0000 a John Street Bridge Rehabilitation.jpg





# Town of Orangeville

## Capital Projects

<b>Project</b>	B0796.0000 John Street Bridge Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Gallery

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0796.0000 b John Street Bridge Rehabilitation.jpg





**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	B0796.0000 John Street Bridge Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0796.0000 c John Street Bridge Rehabilitation.jpg



### Town of Orangeville Capital Projects

<b>Project</b>	B0796.0000 John Street Bridge Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

Y:\Public Works Department\Budget\2019\Budget Pictures\Final Pics\B0796.0000 d John Street Bridge Rehabilitation.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1044.0000 Reconstruction of Centennial		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

**Description**

**Project Details**

The average annual daily traffic on Centennial Road is approximately 8,000 vehicles per day. With the truck and heavy vehicle traffic, this road has continued to be a significant maintenance burden on the Municipality. This project involves a two-phased construction approach, the first phase- Dawson to Tideman; second phase-Tideman to C-line. The engineering design and environmental assessment will be undertaken as one project for the entire length of the roadway. The scope of the project includes removing and replacing the curb, road asphalt and granular materials to improve the structure, drainage and quality of the road. Completion of this project will increase financial and operational efficiencies while improving the Town's infrastructure. The allowance in the budget for 2020 will cover costs associated with design and approvals. Construction is planned for 2021 and 2022.

**Budget**

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>4,437,000</b>	<b>250,000</b>	<b>2,093,500</b>	<b>2,093,500</b>			
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Water	171,000	9,634	80,683	80,683			
Trf from RF - Wastewater	194,000	11,640	91,180	91,180			
Trf from RF - General Capital	862,400	25,000	418,700	418,700			
	1,227,400	46,274	590,563	590,563			
<b>Tax Levy</b>							
Trf from Levy	203,726	203,726					
	203,726	203,726					
<b>External Financing</b>							
Financing - External	3,005,874		1,502,937	1,502,937			
	3,005,874		1,502,937	1,502,937			
<b>Funding Total</b>	<b>4,437,000</b>	<b>250,000</b>	<b>2,093,500</b>	<b>2,093,500</b>			

**Attributes**

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	

## Town of Orangeville Capital Projects

<b>Project</b>	B1044.0000 Reconstruction of Centennial		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

Attributes		
Attribute	Value	Comment
Project Type	Reconstruction	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1044 <Generated>	



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1048.0000 Hydrogeological Investigation-Cardwell & Erindale		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

#### Description

##### Project Details

Cardwell Street and Erindale Avenue are forecasted for reconstruction in 2024 and 2026 respectively. There are known groundwater issues in this area. These issues have led to on-going road maintenance, winter control challenges and complaints from the area residents. To assist Staff with the engineering design and required mitigation measures, it is important to conduct a preliminary ground water investigation to determine the ground water levels. Results of this investigation will assist in understanding what efforts are necessary to mitigate the affects of groundwater on the road reconstruction and long-term maintenance and operations. The recommendation and results of the investigation will be forwarded to the design group to be incorporate into the final road reconstruction design.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>50,000</b>	<b>50,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	5,000	5,000					
	5,000	5,000					
<b>Tax Levy</b>							
Trf from Levy	45,000	45,000					
	45,000	45,000					
<b>Funding Total</b>	<b>50,000</b>	<b>50,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Reconstruction	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1048 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1049.0000 Broadway Boulevard Brick Rehabilitation		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

#### Description

##### Project Details

This project involves replacing the Broadway boulevard paver stones between Wellington Street to John Street on both sides of the road. Bricks are heaving, settling, deteriorating and causing accessibility issues and safety concerns for pedestrians. The Municipality has committed a great deal of resources to the maintenance of the bricks to ensure that the walking surface complies with the current Maintenance Standards regulations. This project will involve hiring a consultant to evaluate options, undertake design, tendering and construction.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>809,000</b>	<b>809,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - General Capital	80,900	80,900					
	80,900	80,900					
<b>Tax Levy</b>							
Trf from Levy	728,100	728,100					
	728,100	728,100					
<b>Funding Total</b>	<b>809,000</b>	<b>809,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1049 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1050.1050 Rugged Terrain Vehicle Kubota 1100		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

#### Description

##### Project Details

This project involves the replacement of a 2011 RTV utility vehicle that has reached the end of its service life and is in need of replacement. This vehicle is used for access to "hard to reach" places or areas that may not have hard surfaces and for transporting materials and small equipment, primarily at the Greenwood cemetery. The vehicle is also used by Operations Staff in assisting with winter maintenance and other tasks.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>23,000</b>	<b>23,000</b>					
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	15,000	15,000					
	15,000	15,000					
<b>Proceeds on Disposal of Assets</b>							
Sale of Equip	8,000	8,000					
	8,000	8,000					
<b>Funding Total</b>	<b>23,000</b>	<b>23,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 years	
Approval Status	Approved	
Project Reference		
Activity	B1050 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1051.1050 Trackless Snow Equipment Replacement		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

#### Description

##### Project Details

This project involves replacing two existing sidewalk snow ploughs with one new machine. The sidewalk ploughs are 2005 and 2012 models and have reached their service life. These are used as spare machines as part of the sidewalk snow clearing/winter maintenance programme. Staff have completed an analysis of this equipment and have determined that replacing the two aging models with a newer more versatile model will provide flexibility and better value. The machine will also be used during the non-winter months to perform other maintenance such as sweeping, grinding and other light duties where a smaller machine is better suited.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>165,000</b>	<b>165,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from Res - Winter Control	35,000	35,000					
	35,000	35,000					
<b>Tax Levy</b>							
Trf from Levy	105,000	105,000					
	105,000	105,000					
<b>Proceeds on Disposal of Assets</b>							
Sale of Equip	25,000	25,000					
	25,000	25,000					
<b>Funding Total</b>	<b>165,000</b>	<b>165,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1050 Operations Ctr - 500 C Line	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 years	

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1051.1050 Trackless Snow Equipment Replacement		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

		Comment
Approval Status	Approved	
Project Reference		
Activity	B1051 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1093.1000 Photocopier - Town Hall IS Public Work		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Replacement of the Infrastructure Services primary copier at Town Hall is coming up for replacement in 2020. In the past these units have been leased, these units price points to purchase have come down significantly over the last few years while lease costs have remained at 5 to 5.5% range for 66 months. By purchasing the units over the leasing the town can own the unit in 38 months and expect to get another 36 months of reliable usage out the unit. The intent is to use reserves to pay for the units up front and the lease budgets amount currently in the divisions budget would be reallocated to repay the reserve in 38 months.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>18,050</b>	<b>8,050</b>					<b>10,000</b>
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	18,050	8,050					10,000
	18,050	8,050					10,000
<b>Funding Total</b>	<b>18,050</b>	<b>8,050</b>					<b>10,000</b>

#### Operating Impact

	Total	2020	2021	2022	2023	2024	2025	2026
Photocopier - Town Hall IS Public Work								
<b>Total</b>								

#### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	1000 Town Hall - 87 Broadway	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	6 years	
Approval Status	Approved	
Project Reference		

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1093.1000 Photocopier - Town Hall IS Public Work		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

		Comment
Activity	B1093 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1155.0000 Transit Study		
<b>Department</b>	Public Works		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

### Description

#### Project Details

The Transit Study provides for continuing consulting & professional fees to assist Staff with the on-going transit system initiatives as set out in the Optimization Study.

### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>50,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>25,000</b>
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	50,000	5,000	5,000	5,000	5,000	5,000	25,000
	50,000	5,000	5,000	5,000	5,000	5,000	25,000
<b>Funding Total</b>	<b>50,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>25,000</b>

### Attributes

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Upgrade	
Service Life	10	
Approval Status	Approved	
Project Reference		
Activity	B1155 <Generated>	



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1157.0000 Climate Change Risk Assessment		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

The Town is preparing a Corporate Climate Change Adaptation Plan to identify infrastructure and services that are vulnerable to climate change, and to identify measures that can be implemented to mitigate the risks of climate change to them. A key task in developing the Corporate Climate Change Adaptation Plan will be the completion of a risk assessment to prioritize areas where mitigation work should be focused. Retaining technical expertise on climate change risk assessments will be critical to the Town's success with this initiative. Half of this initiative is funded from the Tax Levy \$25,000 and half is funded from the Water and Wastewater Reserves or Rates Budget.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>50,000</b>	<b>50,000</b>					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Water	12,500	12,500					
Trf from RF - Wastewater	12,500	12,500					
	25,000	25,000					
<b>Tax Levy</b>							
Trf from Levy	25,000	25,000					
	25,000	25,000					
<b>Funding Total</b>	<b>50,000</b>	<b>50,000</b>					

Attributes
------------

Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10	
Approval Status	Approved	
Project Reference		

# Town of Orangeville

## Capital Projects

<b>Project</b>	B1157.0000 Climate Change Risk Assessment		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Activity	B1157 <Generated>	

## Town of Orangeville Capital Projects

<b>Project</b>	B1159.0000 Road Needs Study		
<b>Department</b>	Public Works		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>A Road Needs Study is a valuable tool for municipalities to manage their road system, and documents the existing road infrastructure as well as providing a means of monitoring the condition of the system. The Study purpose is to update the road asset database and assist the Town in preparing rehabilitation plans as well as future operating and capital budgets. The primary goal of the Study is to identify deficiencies in the existing road network and prepare rehabilitation strategies to maintain and upgrade the system. It is a component of the Town's Asset Management Plan, providing the basis for developing priorities on a needs basis, which will be invaluable in future funding applications. It is necessary to update the study on a regular basis to provide staff have an accurate assessment of the condition of the Town's roads to ensure that the money available for capital improvements is used as effectively as possible. Were the Town not to update the Road Needs Study on a regular basis, capital budget recommendations would be based on an outdated condition assessment and subjective evaluations by staff. The result would be that the capital dollars would not be used effectively.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	60,000	30,000					30,000
<b>Funding</b>							
<b>Tax Levy</b>							
Trf from Levy	60,000	30,000					30,000
	60,000	30,000					30,000
<b>Funding Total</b>	<b>60,000</b>	<b>30,000</b>					<b>30,000</b>

Attributes		
Attribute	Value	Comment
Department	Public Works	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	5 years	
Approval Status	Approved	
Project Reference		
Activity	B1159 <Generated>	

# Environment (Water and Wastewater)



## Who We Are

Manager, Environment  
 Risk Management Official – 1  
 Water Works Technologist – 1  
 Project Technologist – 1  
 Infrastructure Technician – 0.5  
 Risk Management Inspector – 1  
 Contract Climate Change  
 Co-ordinator – 1

## Who We Serve

9,827 Orangeville service connections  
 1,066 Mono service connections



## 2019 Accomplishments

Developed a Corporate Climate Change Policy

Established 28 Risk Management Plans to date, to comply with the requirements of the Source Protection Plan

Re-accredited as the Operating Authority for Orangeville and Mono drinking water systems

Updated the Town's Salt Management Plan in co-ordination with Public Works

Completed Well 10 sodium/chloride source analysis

Conducted a 30-day pumping test on a potential new water supply well



**\$5 Million**  
 Annual Capital Budget



**\$250 Million**  
 Water & Wastewater Assets

**15,032 m<sup>3</sup>/day**  
 Available Water Supply



**17,500 m<sup>3</sup>/day**  
 Wastewater Treatment Capacity

**3**  
 Drinking Water Systems

**2,942**  
 Efficient Toilet rebates since 2005

**2,169**  
 Drinking Water Threats

## What We Do

Ensure legislative requirements are satisfied to demonstrate that safe, reliable, sustainable drinking water and wastewater is provided to customers, including:

- Annual reporting
- Annual inspections by Ministry of Environment, Conservation and Parks
- Drinking Water Quality Management System
- Environmental monitoring

Protect municipal drinking water sources by:

- Supporting other divisions with their source water protection requirements
- Reviewing development applications to ensure compliance with the Source Protection Plan
- Negotiating and enforcing Risk Management Plans
- Developing and implementing an Education and Outreach program

Oversee lifecycle management of water and wastewater infrastructure

Complete capital renewal and new construction projects for the water and wastewater systems

Prepare for a changing climate with the development of a Corporate Climate Adaptation Plan

## Heather McGinnity, Manager Environment – Budget Highlights



An important addition to the Environment Division operating budget this year relates to the request for a FTE for a Sustainability Co-ordinator starting in 2021. This position would continue the work that has been initiated by the contract Climate Change Co-ordinator, who has been hired with financial support from a Federation of Canadian Municipalities grant, and would also take a lead role with the implementation of the Town's Sustainable Neighbourhood Action Plan (SNAP). Other drivers in the Environment Division's operating budget include modifications to the water meter maintenance program following the completion of a business case review in 2019, and retaining consulting services to complete groundwater monitoring to comply with the Environmental Management Plan that forms part of the Town's Permit to Take Water for its municipal wells.

It is anticipated that the Additional Water Supply Environmental Assessment will wrap up and move into the design phase in 2020, with construction starting in 2021. 2020 will also mark the beginning of the Town's water meter replacement program, with the procurement of consulting services to assist with the evaluation and selection of meter technology and Advanced Meter Interface (AMI)/Automatic Meter Reading (AMR) options, and to move forward with water meter replacements starting in 2021. On the wastewater side, staff intend to move forward with rehabilitation of Digester No. 2 starting fall/winter 2020/2021 following the completion of the rehabilitation of Digester No. 1 at the Water Pollution Control Plant.

## Environment – Water Operating Budget Appendix

### 2020 Operating Budget - 5 Years

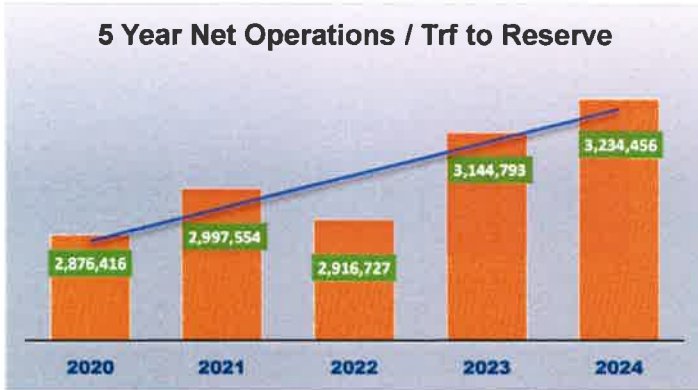
#### Infrastructure Services - Water

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (6,892,143)	\$ (7,112,004)	\$ (219,861)		\$ (7,310,580)		\$ (7,460,933)		\$ (7,624,654)		\$ (7,783,710)	
Grants	(125,000)	(62,500)	62,500		(31,250)		-		-		-	
Agreement and Lease Revenue	(314,280)	(320,570)	(6,290)		(326,980)		(333,515)		(340,185)		(346,990)	
Fines	(9,000)	(10,250)	(1,250)		(11,000)		(12,000)		(13,000)		(14,000)	
<b>Sub-total Revenues:</b>	<b>(7,340,423)</b>	<b>(7,505,324)</b>	<b>(164,901)</b>	<b>2.25%</b>	<b>(7,679,810)</b>	<b>2.32%</b>	<b>(7,806,448)</b>	<b>1.65%</b>	<b>(7,977,839)</b>	<b>2.20%</b>	<b>(8,144,700)</b>	<b>2.09%</b>
<b>Administrative Expenses</b>												
Compensation	1,904,419	1,932,756	28,337		2,002,279		2,043,934		2,084,520		2,122,668	
Insurance	83,540	89,895	6,355		96,884		104,572		113,029		122,332	
Property Tax	43,908	46,090	2,182		46,090		46,090		46,090		46,090	
Professional Development and Assoc. Fees	30,350	32,800	2,450		32,300		32,500		32,800		32,300	
Office and Administration	42,500	31,200	(11,300)		32,500		32,500		32,500		32,500	
Public Relations, Promotions and Events	2,500	3,500	1,000		3,500		3,500		3,500		3,500	
Licences and Support	12,000	12,000	-		12,100		12,200		12,300		12,400	
Service and Lease Agreements	75,000	46,800	(28,200)		46,900		47,000		47,100		47,200	
Programs	15,000	40,000	25,000		40,000		40,000		40,000		40,000	
Safety Equipment and Clothing	13,000	13,000	-		13,000		13,000		13,000		13,000	
Utilities	455,000	467,000	12,000		479,000		491,000		503,000		515,000	
Fuel	40,000	35,000	(5,000)		37,000		39,000		41,000		43,000	
Materials and Supplies	251,000	254,500	3,500		254,500		254,500		254,500		254,500	
Maintenance and Repairs	79,100	77,600	(1,500)		67,300		74,000		75,600		76,300	
Equipment Purchases	103,900	99,900	(4,000)		99,900		99,900		99,900		99,900	
Outside Services	871,700	853,000	(18,700)		807,000		841,000		820,000		844,000	
Professional Fees	251,000	147,000	(104,000)		162,000		264,000		162,000		152,000	
Inter-Departmental Re-Allocations	443,670	446,867	3,197		450,003		451,025		452,207		453,554	
<b>Sub-total Expenses:</b>	<b>4,717,587</b>	<b>4,628,908</b>	<b>(88,679)</b>	<b>(1.88%)</b>	<b>4,682,256</b>	<b>1.15%</b>	<b>4,889,721</b>	<b>4.43%</b>	<b>4,833,046</b>	<b>(1.16%)</b>	<b>4,910,244</b>	<b>1.60%</b>
Transfers to(from) Reserve	2,622,836	2,876,416	253,580		2,997,554		2,916,727		3,144,793		3,234,456	
<b>Total Transfers</b>	<b>2,622,836</b>	<b>2,876,416</b>	<b>253,580</b>	<b>9.67%</b>	<b>2,997,554</b>	<b>4.21%</b>	<b>2,916,727</b>	<b>(2.70%)</b>	<b>3,144,793</b>	<b>7.82%</b>	<b>3,234,456</b>	<b>2.85%</b>
<b>Total Water Levy Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	

# Environment – Water Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Infrastructure Services - Water



### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	28,337	69,523	41,655	40,586	38,148
└ Reallocation: Graphic Designer & Bldg Insp.					
└ SLC Sustainability Co-ord, 25%					
Climate Change Grant	62,500	31,250	31,250		
OT Eyewash stn & Shower Upgrade	30,000				
SLC Water Softener Rebate	25,000				
SLC Water Meter Mtn Contract	(20,200)				
SLC Water Audit Ind/Com & Inst		10,000			(10,000)
OT Well #6 Maintenance	30,000	(30,000)	30,000	(30,000)	30,000
Water User Fee Revenues	(241,861)	(198,576)	(150,353)	(163,721)	(159,056)
Transfers to Reserve Fund	253,580	121,138	(80,827)	228,066	89,663
SLC Consolidated PTTW Renewal			50,000	(50,000)	
	167,356	3,335	(78,275)	24,931	(11,245)

**Individual Drivers not exceeding \$5,000 have been excluded**

## Environment – Wastewater Operating Budget Appendix

### 2020 Operating Budget - 5 Years

#### Infrastructure Services - Wastewater

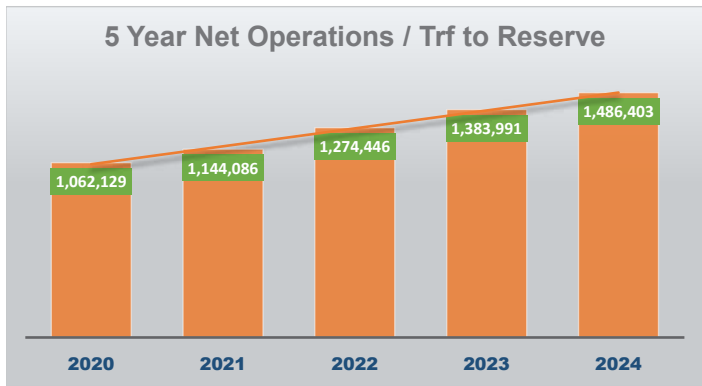

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	2021 % Change	2022 Proposed Budget	2022 % Change	2023 Proposed Budget	2023 % Change	2024 Proposed Budget	2024 % Change
<b>Administrative Revenues</b>												
User Fees	\$ (6,191,130)	\$ (6,322,119)	\$ (130,989)		\$ (6,459,441)		\$ (6,600,382)		\$ (6,753,598)		\$ (6,903,386)	
Agreement and Lease Revenue	-100,000	-80,000	20,000		-80,000		-80,000		-80,000		-80,000	
<b>Sub-total Revenues:</b>	<b>-6,291,130</b>	<b>-6,402,119</b>	<b>-110,989</b>	<b>1.76%</b>	<b>-6,539,441</b>	<b>2.14%</b>	<b>-6,680,382</b>	<b>2.16%</b>	<b>-6,833,598</b>	<b>2.29%</b>	<b>-6,983,386</b>	<b>2.19%</b>
<b>Administrative Expenses</b>												
Compensation	857,472	919,297	61,825		966,001		987,065		1,008,440		1,026,829	
Insurance	87,720	99,465	11,745		106,349		116,984		128,682		141,550	
Credit Valley Conservation Authority	142,543	144,446	1,903		163,206		172,183		181,653		190,706	
Property Tax	37,109	35,993	(1,116)		35,993		35,993		35,993		35,993	
Professional Development and Assoc. Fees	15,000	14,500	(500)		15,100		14,500		15,100		15,100	
Office and Administration	11,300	12,700	1,400		12,700		12,700		12,700		12,700	
Public Relations, Promotions and Events	200	200	-		200		200		200		200	
Licences and Support	575	920	345		955		1,000		1,035		1,060	
Service and Lease Agreements	25,000	40,800	15,800		43,600		43,700		43,800		43,900	
Safety Equipment and Clothing	7,900	6,550	(1,350)		6,550		6,550		6,550		6,550	
Utilities	484,000	494,000	10,000		505,000		516,000		527,000		538,000	
Fuel	4,500	3,000	(1,500)		4,000		4,000		4,000		4,000	
Materials and Supplies	176,000	233,000	57,000		233,000		233,000		233,000		233,000	
Maintenance and Repairs	62,300	81,200	18,900		71,700		62,600		63,500		64,600	
Equipment Purchases	50,000	45,000	(5,000)		45,000		45,000		45,000		45,000	
Outside Services	1,306,000	1,418,000	112,000		1,422,000		1,416,000		1,430,000		1,424,000	
Professional Fees	76,500	34,000	(42,500)		34,000		34,000		34,000		59,000	
Inter-Departmental Re-Allocations	399,219	399,905	686		400,583		400,937		401,323		401,639	
<b>Sub-total Expenses:</b>	<b>3,743,338</b>	<b>3,982,976</b>	<b>239,638</b>	<b>6.40%</b>	<b>4,065,937</b>	<b>2.08%</b>	<b>4,102,412</b>	<b>0.90%</b>	<b>4,171,976</b>	<b>1.70%</b>	<b>4,243,827</b>	<b>1.72%</b>
Principal Re-payments	466,846	727,343	260,497		727,343		727,343		727,343		727,343	
Interest Expense	636,425	629,671	(6,754)		602,075		576,181		550,288		525,813	
<b>Debt Service Charges</b>	<b>1,103,271</b>	<b>1,357,014</b>	<b>253,743</b>	<b>23.00%</b>	<b>1,329,418</b>	<b>(2.03%)</b>	<b>1,303,524</b>	<b>(1.95%)</b>	<b>1,277,631</b>	<b>(1.99%)</b>	<b>1,253,156</b>	<b>(1.92%)</b>
Transfers to(from) Reserve	1,444,521	1,062,129	(382,392)		1,144,086		1,274,446		1,383,991		1,486,403	
<b>Total Transfers</b>	<b>1,444,521</b>	<b>1,062,129</b>	<b>(382,392)</b>	<b>(26.47%)</b>	<b>1,144,086</b>	<b>7.72%</b>	<b>1,274,446</b>	<b>11.39%</b>	<b>1,383,991</b>	<b>8.60%</b>	<b>1,486,403</b>	<b>7.40%</b>
<b>Total Wastewater Levy Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	



# Environment – Wastewater Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Infrastructure Services - Wastewater

### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	61,825	46,704	21,064	21,375	18,389
↳ Reallocation: Equip. Op. & Proj. Tech.					
↳ SLC Sustainability Co-ord. 25%					
2020 OT Detritor Shed	10,000	(10,000)			
Credit Valley Conservation Levy	1,903	18,760	8,977	9,470	9,053
OT Clarifier #4 Fall Protection Agreement Over Strength	20,000	(20,000)			
Facilities Management	39,694	13,081	13,389	13,728	14,101
Marsh Monitoring Services	20,000	(20,000)	20,000	(20,000)	20,000
Biosolids Disposal	100,000				
WPCP Debt Repayment + Int	253,743	(27,596)	(25,894)	(25,893)	(24,475)
Wastewater User Fee Revenues	(130,989)	(137,322)	(140,941)	(153,216)	(149,788)
Transfers to Reserve Fund	(392,883)	92,448	130,360	109,545	102,412
<b>Total</b>	<b>3,293</b>	<b>(43,925)</b>	<b>26,955</b>	<b>(44,991)</b>	<b>(10,308)</b>

Individual Drivers not exceeding \$5,000 have been excluded





## Town of Orangeville Capital Projects

<b>Project</b>	13950.0000 Water Supply --		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

### Description

#### Project Details

The Town requires additional water supply capacity to service its growth to build-out. A municipal class environmental assessment (EA) is being completed to determine the preferred solution, which will likely require the construction of a new municipal well and treatment facility. It is anticipated that the design for this new water supply infrastructure will commence in 2020, with construction starting in 2021.

### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	5,110,000	510,000	4,600,000				
<b>Funding</b>							
<b>Development Charges</b>							
From DC RF - Water	5,110,000	510,000	4,600,000				
<b>Funding Total</b>	<b>5,110,000</b>	<b>510,000</b>	<b>4,600,000</b>				

### Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	New Acquisition	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	13950 Water Supply	

## Town of Orangeville Capital Projects

<b>Project</b>	13961.0000 Water Meter & Billing Upgrade --		
<b>Department</b>	Waterworks		
<b>Version</b>	4 Council Review Draft 1	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Water meters were installed throughout Town in 2002 as part of the universal water metering program. Water meters start to consistently under-record water usage after 15 to 20 years and should therefore be replaced. Implementing a Town-wide meter replacement program will also allow the Town the opportunity to evaluate and implement new technologies to support water conservation initiatives and improved customer service. In 2020, consulting services will be procured to help staff evaluate technologies and oversee the implementation of the water meter replacement program. It is anticipated that water meter replacements will commence in 2021.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	4,375,000	465,000	3,910,000				
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Water	4,225,000	315,000	3,910,000				
	4,225,000	315,000	3,910,000				
<b>Funding Total</b>	<b>4,225,000</b>	<b>315,000</b>	<b>3,910,000</b>				

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year		
Priority		
Status		
Project Type		
Service Life		
Approval Status	Approved	
Project Reference		
Activity	13961 Water Meter & Billing Upgrade	

## Town of Orangeville

### Capital Projects

<b>Project</b>	20330.0000 SCADA Systems --		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

### SCADA 2020 IT Projects

**SCADA Backup Tape Library System** - Provides offline protection of data, which protects against electromagnetic damage from potential issues such as large power surges, natural disasters. Also allows for data to be stored offsite.  
\$14,500

**Core Switch at Waste Treatment** - Water and Wastewater split the costs for the core switch at the WPCP location, due to the number of remote sites that terminate into the core. East Ring, and Buena Vista site. The remaining Water and Waste Water Sites connect to the West Core, which is part of Orangeville IT capital expenditure.  
\$24,500

**SAN (Storage Area Network)** - These units house all the data that is collected by the SCADA servers. There are two units one at Alder, one at WPCP. The system replicates the data and provides failover in the event of power, fibre break, planned maintenance. This solution provides greater resilience for systems of a critical nature — shared Cost 22000 split between Water and Waste Water.  
\$11,000

**SCADA Fire Wall** - There are two Fibre Rings (17 sites), and two entry points WPCP and Alder, each area requires a firewall, that isolates the network from external and internal hacking attempts.  
\$16,000

**Filter PLCs** - The filter PLCs at Dudgeon (Wells 8 B/C), Well 9A/B, and Well 2A at end of life and need to be replaced.  
\$70,000

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>754,605</b>	<b>136,000</b>	<b>32,000</b>	<b>50,860</b>		<b>41,020</b>	<b>494,725</b>
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Water	754,605	136,000	32,000	50,860		41,020	494,725
	754,605	136,000	32,000	50,860		41,020	494,725
<b>Funding Total</b>	<b>754,605</b>	<b>136,000</b>	<b>32,000</b>	<b>50,860</b>		<b>41,020</b>	<b>494,725</b>

#### Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	8 Years	
Approval Status	Approved	
Project Reference	SCADA Sytems Lifecycle Management Program	
Activity	20330 SCADA Systems	

## Town of Orangeville

### Capital Projects

<b>Project</b>	21154.0000 Venturi Meter Replacement --		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
Project Details
<p>Flow meters installed throughout the Town's water supply system are aging and are due for replacement. All meters will be replaced with "smart" magnetic flow meters for increased reliability and reduced maintenance and calibration costs. The replacement program has been updated to include flow meters at the South Sector Reservoir and Pumping Station and will be completed by 2021.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	111,000	69,000	42,000				
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Water	111,000	69,000	42,000				
	111,000	69,000	42,000				
<b>Funding Total</b>	<b>111,000</b>	<b>69,000</b>	<b>42,000</b>				

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	Existing Capital Project	
Project Type	Replacement	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	21154 Venturi Meter Replacement	

## Town of Orangeville

### Capital Projects

<b>Project</b>	26015.3910 Filter Media Replacement -- Well 10		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

The greensand filter media was installed at Well 10 as part of the GUDI well upgrades over 10 years ago. An assessment of the filter media was completed in 2018 and it was determined that the media is no longer performing optimally. Additional funding is being requested so that a contractor can be retained to replace the filter media instead of having staff perform this work.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>55,000</b>	<b>55,000</b>					
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Water	55,000	55,000					
	55,000	55,000					
<b>Funding Total</b>	<b>55,000</b>	<b>55,000</b>					

Attributes
------------

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Rehabilitation	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		
Activity	B0917 <Generated>	



## Town of Orangeville Capital Projects

<b>Project</b>	33100.0000 Reservoir - West Sector --		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
<b>Project Details</b>
<p>Additional funding is required to complete the rehabilitation work at the West Sector Reservoir elevated tank. This project currently includes funding for minor deficiency repairs, and interior cleaning and re-coating. Additional funding will go towards engineering services to examine the need for a mixing system (including possibly computer modeling of the water quality in the tank), a structural steel inspection, and extra costs due to inflation from when original funding was approved.</p> <p>Additional funding is also being proposed in 2023 to allow for the design and construction of a mixing system, if this is determined to be a requirement for the West Sector Reservoir.</p>

Budget							
	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	2,020,000	220,000			1,800,000		
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Water	2,020,000	220,000			1,800,000		
	2,020,000	220,000			1,800,000		
<b>Funding Total</b>	<b>2,020,000</b>	<b>220,000</b>			<b>1,800,000</b>		

Attributes		
Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	Existing Capital Project	
Project Type	Rehabilitation	
Service Life	50	
Approval Status	Approved	
Project Reference		
Activity	33100 Reservoir - West Sector	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0119.4406 Vehicle Replacement - Truck 7		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Truck 7 is a 2-Ton 2010 Ford F550 4x4 with a cargo body truck. This vehicle has reached the end of its useful life and needs to be replaced. The replacement vehicle for Truck 7 will be another 2-Ton 4x4 vehicle, but will have a dump body instead of a cargo body.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>90,000</b>	<b>90,000</b>					
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Water	90,000	90,000					
	90,000	90,000					
<b>Funding Total</b>	<b>90,000</b>	<b>90,000</b>					

#### Operating Impact

	Total	2020	2021	2022	2023	2024	2025	2026
Vehicle Replacement - Truck 7	(58,200)	(9,400)	(8,700)	(8,100)	(7,600)	(7,600)	(8,100)	(8,700)
<b>Total</b>	<b>(58,200)</b>	<b>(9,400)</b>	<b>(8,700)</b>	<b>(8,100)</b>	<b>(7,600)</b>	<b>(7,600)</b>	<b>(8,100)</b>	<b>(8,700)</b>

#### Attributes

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	4406 TS Truck 19-16 5T Peterbil Plo	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		

### Town of Orangeville Capital Projects

<b>Project</b>	B0119.4406 Vehicle Replacement - Truck 7		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Activity		
	B0119 <Generated>	

#### Gallery

P:\Budget 2019\Capital\Requests to add capital projects\Images\B0119.4406.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0794.0000 New Water Works Truck		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

Water Works Operations has increased staffing levels, however, the number of vehicles available to the operators has not increased so that all operators can have access to a vehicle. Development Charges revenue will be used to purchase another 3/4 ton water works truck.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	<b>55,000</b>	<b>55,000</b>					
<b>Funding</b>							
<b>Development Charges</b>							
From DC RF - Water	55,000	55,000					
	55,000	55,000					
<b>Funding Total</b>	<b>55,000</b>	<b>55,000</b>					

Operating Impact
------------------

	Total	2020	2021	2022	2023	2024	2025	2026
New Water Works Truck	32,300	1,000	1,500	2,000	2,500	3,000	3,500	4,000
<b>Total</b>	<b>32,300</b>	<b>1,000</b>	<b>1,500</b>	<b>2,000</b>	<b>2,500</b>	<b>3,000</b>	<b>3,500</b>	<b>4,000</b>

Attributes
------------

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	10 Years	
Approval Status	Approved	
Project Reference		

# Town of Orangeville

## Capital Projects

<b>Project</b>	B0794.0000 New Water Works Truck		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

		Comment
Activity	B0794 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0831.0000 Well 5/5A Variable Frequency Drive		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

Well 5 & 5A are the Town's highest producing wells, and is the only station other than Dudgeon that can operate on system pressure when a SCADA communication failure occurs. Adding variable frequency drive (VFD)s to the well pumps will reduce energy consumption and minimize pressure surges in the distribution system. VFDs can also be programmed to prevent permit to take water exceedances, eliminating the requirement for expensive flow control valves and their maintenance.

Budget							
--------	--	--	--	--	--	--	--

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	40,000	40,000					
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Water	40,000	40,000					
	40,000	40,000					
<b>Funding Total</b>	<b>40,000</b>	<b>40,000</b>					

Attributes		
------------	--	--

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	New Acquisition	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B0831 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0918.0000 Electrical & Mechanical Upgrades at Water Facilities		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

The majority of electrical and mechanical equipment was installed at the water supply facilities prior to 1998. Useful life analysis indicates that this equipment is due for replacement. Condition assessments on the infrastructure commenced in 2018 and 2019, and necessary replacements and/or upgrades will be scheduled over the subsequent years.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	2,012,000	100,000	421,000	436,000	377,000	580,000	98,000
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Water	2,012,000	100,000	421,000	436,000	377,000	580,000	98,000
	2,012,000	100,000	421,000	436,000	377,000	580,000	98,000
<b>Funding Total</b>	<b>2,012,000</b>	<b>100,000</b>	<b>421,000</b>	<b>436,000</b>	<b>377,000</b>	<b>580,000</b>	<b>98,000</b>

Attributes
------------

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2021	
Priority	Medium-Low	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B0918 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1058.0000 SCADA Master Plan		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

<b>Project Details</b>
------------------------

Supervisory Control and Data Acquisition (SCADA) has both software and hardware components and is a critical asset in the Town drinking water and wastewater systems, having a combined replacement value of approximately \$2 million. The failure of a SCADA component could result in the inability to provide drinking water or wastewater services to customers, therefore it is critical that these assets are managed and replaced appropriately. A SCADA master plan will form the framework in which the existing SCADA systems in Town will be maintained, and will identify opportunities to incorporate improved data management and security features into the system. It is anticipated that the SCADA master plan would be implemented over 5-10 years.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	300,000	300,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Water	150,000	150,000					
Trf from RF - Wastewater	150,000	150,000					
	300,000	300,000					
<b>Funding Total</b>	<b>300,000</b>	<b>300,000</b>					

Attributes
------------

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1058 <Generated>	



## Town of Orangeville

### Capital Projects

<b>Project</b>	B1060.0000 Generator Upgrades		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

<b>Project Details</b>
------------------------

Generator upgrades are required at Dudgeon Reservoir and South Sector Reservoir to comply with TSSA requirements for external components (fuel tank, fuel lines, exhaust system, etc.). This project will include engineering services for the design, tendering and contract administration for this work as well as the installation of the upgraded equipment. An inspection of the Well 10 pumphouse generator will also be included in this project.

Budget							
--------	--	--	--	--	--	--	--

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	260,000	260,000					
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Water	260,000	260,000					
<b>Funding Total</b>	<b>260,000</b>	<b>260,000</b>					

Attributes		
------------	--	--

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Legislated	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	25 years	
Approval Status	Approved	
Project Reference		
Activity	B1060 <Generated>	



## Town of Orangeville

### Capital Projects

<b>Project</b>	20362.0000 SCADA Server Replacement --		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

#### Project Details

### SCADA IT Projects 2020

**SCADA Backup Tape Library System** - Provides offline protection of data, which protects against electromagnetic damage from potential issues such as large power surges, natural disasters. Also allows for data to be stored offsite.  
\$14,500

**Core Switch at Waste Treatment** - Water and Wastewater split the costs for the core switch at the WPCP location, due to the number of remote sites that terminate into the core. East Ring, and Buena Vista site. The remaining Water and Waste Water Sites connect to the West Core, which is part of Orangeville IT capital expenditure.  
\$24,000

**SAN (Storage Area Network)** - These units house all the data that is collected by the SCADA servers. There are two units one at Alder, one at WPCP. The system replicates the data and provides failover in the event of power, fibre break, planned maintenance. This solution provides greater resilience for systems of a critical nature — shared Cost 22000 split between Water and Waste Water.  
\$11,000

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	360,455	66,000	11,200	35,860		32,420	214,975
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	360,455	66,000	11,200	35,860		32,420	214,975
<b>Funding Total</b>	<b>360,455</b>	<b>66,000</b>	<b>11,200</b>	<b>35,860</b>		<b>32,420</b>	<b>214,975</b>

#### Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2019	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	8 years	
Approval Status	Approved	
Project Reference		
Activity	B0824 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	26018.0000 Clarifier 3 Centre Unit Replac --		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The centre unit on Clarifier 3 has reached the end of its useful life and requires replacement. Additional funding is required to complete this based on updated quotes from contractors.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	300,000	300,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Wastewater	300,000	300,000					
<b>Funding Total</b>	<b>300,000</b>	<b>300,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0057 <Generated>	

**Town of Orangeville**  
**Capital Projects**

<b>Project</b>	26018.0000 Clarifier 3 Centre Unit Replac --		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

**Gallery**

P:\ADMINISTRATION\Budgets\2018\Environmental Services\Photos\Clarifier No. 3.jpg



## Town of Orangeville

### Capital Projects

<b>Project</b>	B0936.1060 Mixer #4 Replacement		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Two mixers are installed in each denitrification tank at the Water Pollution Control Plant. Each mixer has a useful life of approximately 5 years. Mixer #4 is past the end of its useful life and will need to be replaced.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	44,000	22,000					22,000
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	44,000	22,000					22,000
<b>Funding Total</b>	<b>44,000</b>	<b>22,000</b>					<b>22,000</b>

#### Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	5 Years	
Approval Status	Approved	
Project Reference		
Activity	B0936 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0937.1060 Chlorine Pump Replacement		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Chlorine is used to disinfect the process water at the Water Pollution Control Plant. One of the two chlorine pumps installed at this location was previously replaced in 2005. These pumps have a useful life of approximately 15 years, therefore it is anticipated that this pump will need to be replaced in 2020 to ensure the treatment process is not disrupted.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	6,000	6,000					
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	6,000	6,000					
<b>Funding Total</b>	<b>6,000</b>	<b>6,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B0937 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B0938.1060 Detritor Centre Unit Replacement		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The detritor provides grit removal as part of preliminary treatment at the Water Pollution Control Plant. The centre unit in the detritor has reached the end of its useful life and needs to be replaced.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	135,000	135,000					
<b>Funding</b>							
Transfers from Reserve/Reserve							
Trf from RF - Wastewater	135,000	135,000					
<b>Funding Total</b>	<b>135,000</b>	<b>135,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	30 Years	
Approval Status	Approved	
Project Reference		
Activity	B0938 <Generated>	



## Town of Orangeville Capital Projects

<b>Project</b>	B1058.0000 SCADA Master Plan		
<b>Department</b>	Waterworks		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

Description
-------------

Project Details
-----------------

Supervisory Control and Data Acquisition (SCADA) has both software and hardware components and is a critical asset in the Town drinking water and wastewater systems, having a combined replacement value of approximately \$2 million. The failure of a SCADA component could result in the inability to provide drinking water or wastewater services to customers, therefore it is critical that these assets are managed and replaced appropriately. A SCADA master plan will form the framework in which the existing SCADA systems in Town will be maintained, and will identify opportunities to incorporate improved data management and security features into the system. It is anticipated that the SCADA master plan would be implemented over 5-10 years.

Budget
--------

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	300,000	300,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Water	150,000	150,000					
Trf from RF - Wastewater	150,000	150,000					
	300,000	300,000					
<b>Funding Total</b>	<b>300,000</b>	<b>300,000</b>					

Attributes
------------

Attribute	Value	Comment
Department	Waterworks	
Loc.Fleet.Eqpt	0000	
Budget Year	2020	
Priority	High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	15 Years	
Approval Status	Approved	
Project Reference		
Activity	B1058 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1084.1060 Digester No. 2 Refurbishment		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

Digester No. 2 has been providing 100% of the solids digestion at the Water Pollution Control Plant since Digester No. 1 failed in 2015. As such, Digester No. 2 could not been taken offline for major maintenance work over the past 4 years. Digester No. 2 is past-due for a full clean out and structural inspection. Due to the age of this digester, staff anticipate that significant upgrades will be required, including possibly replacing the roof. This project will involve cleaning out Digester No. 2, completing a structural inspection, and retaining a contractor to complete any necessary repairs to bring the digester back on-line.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	3,300,000	330,000	2,970,000				
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Wastewater	3,300,000	330,000	2,970,000				
<b>Funding Total</b>	<b>3,300,000</b>	<b>330,000</b>	<b>2,970,000</b>				

#### Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	Very High	
Status	New Capital Project	
Project Type	Rehabilitation	
Service Life	50 Years	
Approval Status	Approved	
Project Reference		
Activity	B1084 <Generated>	

## Town of Orangeville

### Capital Projects

<b>Project</b>	B1085.1060 Effluent Gate Valve Replacement		
<b>Department</b>	Wastewater		
<b>Version</b>	2 Finance Review	<b>Year</b>	2020

#### Description

##### Project Details

The gate valves at the final effluent point at the Water Pollution Control Plant are no longer functioning properly and need to be replaced.

#### Budget

	Total	2020	2021	2022	2023	2024	2025-2029
<b>Expenditures</b>	20,000	20,000					
<b>Funding</b>							
<b>Transfers from Reserve/Reserve</b>							
Trf from RF - Wastewater	20,000	20,000					
<b>Funding Total</b>	<b>20,000</b>	<b>20,000</b>					

#### Attributes

Attribute	Value	Comment
Department	Wastewater	
Loc.Fleet.Eqpt	1060 Water Pollution Control Plant	
Budget Year	2020	
Priority	Medium-High	
Status	New Capital Project	
Project Type	Replacement	
Service Life	25 Years	
Approval Status	Approved	
Project Reference		
Activity	B1085 <Generated>	

# Building



## Who We Are

Manager, Building – 1

Inspectors – 2

Administrative Assistant – 0.5

## Who We Serve

30,000 Residents of Orangeville

9,851 Property Owners

Developers and Contractors

## 2019 Accomplishments

Development of the new Building Bylaw

Implementation of a new Permit Fee Schedule



370 Permits Issued



1531 Inspections



\$50,764,934 Construction Value



\$365,119 Revenue

## What We Do

As part of the Infrastructure Services Department, the Building Division issues building permits (building, plumbing, demolition, pool enclosure, change of use) required to construct, renovate and/or alter existing or new buildings or structures and conducts all building and plumbing inspections. The division is also responsible for administering the Town's crossing guard program.

Enforcement of the Ontario Building Code Act.



## Bruce Ewald, Chief Building Official – Budget Highlights



The mission of the Building Division is to contribute to Orangeville's economic development and protect the lives and safety of Orangeville's citizens and its visitors, by providing timely and professional plan review and inspection services to ensure buildings and projects are built and developed in compliance with the Ontario Building Code. We achieve these goals by ensuring that our inspectors have the required legal and technical knowledge for their area of practice.

We are a self-funded division covering our costs through the collection of Building Permit Fees. The building sector is a key driver in Orangeville's economy with construction values in 2018 of \$31,007,408.59 and current construction values in 2019 of \$50,764,934.11 and we have several large projects which have not yet started this year but are anticipated to begin shortly. Add to that amount all of the spin-off revenue generated by this activity and you can understand just how important this division is to economic growth in Orangeville.

The Building Division has committed to a digital-first strategy to modernize and improve the services it provides to Orangeville. As part of this strategy, we have begun researching digital programs to increase usability, functionality and access that will help the building sector in Orangeville. Our goal is to have a program which will modernize the Building Division but also may be used across numerous municipal services such as Planning, Bylaw and potentially others as well. Stakeholders in the building industry have identified service needs, including a digital program with increased functionalities such as municipal electronic permitting and mobile inspection systems. The goal in implementing a strong, modernized digitally-based suite of building resources would be to improve front-line service delivery by supporting municipal efforts to reduce building permit approval timelines, eliminate redundancies in the inspection process, and to create a more paperless environment within the division.

# Building – Operating Budget Appendix

## 2020 Operating Budget - 5 Years

### Infrastructure Services - Building

	2019 Approved Budget	2020 Proposed Budget	2020 \$ Change	2020 % Change	2021 Proposed Budget	% Change	2022 Proposed Budget	% Change	2023 Proposed Budget	% Change	2024 Proposed Budget	% Change
<b>Administrative Revenues</b>												
User Fees	\$ (200)	\$ (200)	\$ -		\$ (200)		\$ (200)		\$ (200)		\$ (200)	
Licences and Permits	(608,900)	<b>(558,900)</b>	50,000		(568,900)		(578,900)		(588,900)		(598,900)	
<b>Sub-total Revenues:</b>	<b>(609,100)</b>	<b>(559,100)</b>	<b>50,000</b>	<b>(8.21%)</b>	<b>(569,100)</b>	<b>1.79%</b>	<b>(579,100)</b>	<b>1.76%</b>	<b>(589,100)</b>	<b>1.73%</b>	<b>(599,100)</b>	<b>1.70%</b>
<b>Administrative Expenses</b>												
Compensation	430,247	<b>439,680</b>	9,433		450,172		460,537		471,072		480,091	
Insurance	10,079	<b>11,088</b>	1,009		12,197		13,417		14,759		16,235	
Professional Development and Assoc. Fees	4,500	<b>5,600</b>	1,100		5,650		5,700		5,750		5,800	
Office and Administration	8,850	<b>8,615</b>	(235)		7,710		7,845		7,975		8,105	
Licences and Support	250	<b>255</b>	5		260		265		270		275	
Programs	3,000	<b>1,000</b>	(2,000)		1,000		1,000		1,000		1,000	
Safety Equipment and Clothing	1,300	<b>1,300</b>	-		1,350		1,375		1,400		1,425	
Fuel	1,500	<b>1,000</b>	(500)		1,050		1,100		1,150		1,200	
Maintenance and Repairs	14,830	<b>12,300</b>	(2,530)		12,500		12,800		13,000		13,200	
Professional Fees	15,500	<b>500</b>	(15,000)		500		500		500		500	
Inter-Departmental Re-Allocations	57,100	<b>56,600</b>	(500)		56,600		56,600		56,600		56,600	
<b>Sub-total Expenses:</b>	<b>547,156</b>	<b>537,938</b>	<b>(9,218)</b>	<b>(1.68%)</b>	<b>548,989</b>	<b>2.05%</b>	<b>561,139</b>	<b>2.21%</b>	<b>573,476</b>	<b>2.20%</b>	<b>584,431</b>	<b>1.91%</b>
Transfers to(from) Reserve	61,944	<b>21,162</b>	(40,782)		20,111		17,961		15,624		14,669	
<b>Total Transfers</b>	<b>61,944</b>	<b>21,162</b>	<b>(40,782)</b>	<b>(65.84%)</b>	<b>20,111</b>	<b>(4.97%)</b>	<b>17,961</b>	<b>(10.69%)</b>	<b>15,624</b>	<b>(13.01%)</b>	<b>14,669</b>	<b>(6.11%)</b>
<b>Total Building Levy Impact</b>	-	-	-		-		-		-		-	



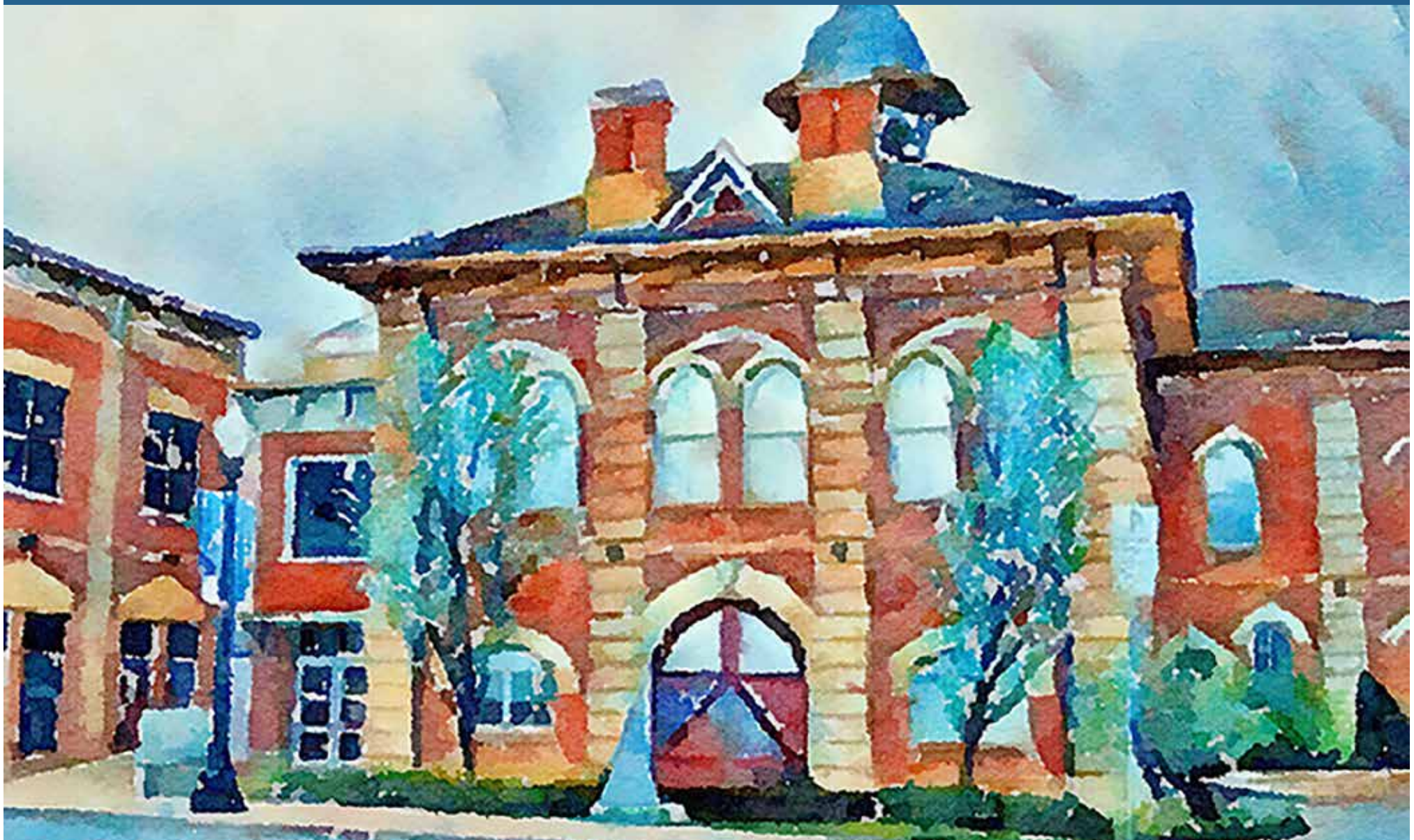

### Material Drivers 2020 - 2024

	2020	2021	2022	2023	2024
Change in compensation envelope	9,433	10,492	10,365	10,535	9,019
↳ SLC Summer Student 50%					
↳ Remove: Senior Bldg Official					
Building Permit revenues	50,000	(10,000)	(10,000)	(10,000)	(10,000)
Professional fees	(15,000)				
Transfer to Building Reserve	<b>(40,782)</b>	<b>(1,051)</b>	<b>(2,150)</b>	<b>(2,337)</b>	<b>(955)</b>
	<b>3,651</b>	<b>(559)</b>	<b>(1,785)</b>	<b>(1,802)</b>	<b>(1,936)</b>

Individual Drivers not exceeding \$5,000 have been excluded



## Financial Outlook





## Debt Analysis

### Debt Financing and Repayments

Debt is one of several capital financing tools available to municipalities. When used responsibly, it can be a powerful tool to help finance long-term capital needs. Municipalities are encouraged to consider all the tools they have for a balanced approach to finance capital expenditures. Ontario's regulatory framework for municipal borrowing helps municipalities to use debt responsibly while regulating their overall ability to borrow. Rules include that municipalities can only incur long-term debt for capital projects. They must balance their budgets in accordance with legislation and generally can't borrow money over the long term to fund current operating expenses. However, a municipality may temporarily borrow money to pay for operating expenses while they are waiting to receive taxes and other revenues for the year. This framework assists municipalities by maintaining their long-term financial health while maintaining public services.

The Annual Repayment Limit (ARL) may be summarized as the maximum amount that a municipality can pay in **principal and interest payments** in the year for new long-term debt (and in annual payments for other financial commitments) without first obtaining approval from the Ontario Municipal Board. The ARL calculation is prescribed by [Ontario Regulation 403/02 \(Debt and Financial Obligation Limits\)](#) under the [Municipal Act, 2001](#). The ARL for the Town as of January 1, 2019 is \$ **10,717,265**.



Ministry of Municipal Affairs and Housing  
777 Bay Street,  
Toronto, Ontario M5G 2E5

Ministère des affaires municipales et du logement  
777 rue Bay,  
Toronto (Ontario) M5G 2E5

#### 2019 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	43401
MUNID:	22014
MUNICIPALITY:	Orangeville T
UPPER TIER:	Dufferin Co
REPAYMENT LIMIT:	\$ 10,717,265

Summary of the Town's Long-term Debt Schedule is listed in **Table Debt 1.0**. This table provides projected opening balance for existing debts, projected new debts issued, projected annual principal and interest charges and projected closing balance for the Town. The projected principal and interest payments for the 10 years horizon trending between 2.9M to 4.6M are well below the 10.7M ARL threshold. As the Town continues to refine its strategic asset management plan in coming months, debt financing will become an integral part of its overall sustainable financial planning. Debt is an equitable source of financing for long term capital assets such as roads, water and wastewater networks, which allows for spreading out the cost of these assets over its useful life and allows infrastructure costs to be paid not just by today's taxpayer, but by future users as well. Table Debt 2.0 and Debt 3.0 represent existing and new debts respectively for the 10 year horizon starting in 2020.

# Debt Analysis

## Table Debt 1.0: Summary of Projected Debt- 10 Year

Budgeted Debt										
	2 Finance Review									
	Run Date: 11/4/19 3:07 PM									
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Budgeted Opening Balance (A)	(29,306,292)	(29,438,603)	(36,333,438)	(38,208,051)	(39,056,596)	(39,133,449)	(37,138,101)	(34,507,298)	(34,438,638)	(34,017,339)
<b>New Financing (B)</b>										
Total New Financing	(2,418,094)	(10,033,093)	(4,799,399)	(4,035,000)	(3,416,340)	(1,450,000)		(1,753,600)	(1,465,000)	(1,581,600)
Budgeted Debt Principal Payments (C)	2,283,052	2,564,843	2,733,159	3,013,477	3,186,117	3,311,963	2,518,206	1,822,260	1,886,299	1,820,206
Budgeted Debt Interest Payments	1,089,422	1,310,216	1,364,482	1,387,536	1,386,085	1,298,960	1,202,589	1,188,613	1,173,727	1,160,000
Total Debt Service Charges	3,372,474	3,875,059	4,097,641	4,401,013	4,572,202	4,610,923	3,720,795	3,010,873	3,060,026	2,980,206
Receipts from BIA	(86,121)	(86,120)	(86,120)	(86,120)	(86,727)	(87,030)	(87,030)	(87,030)	(87,030)	(48,592)
Net Town's Debt Service Charge	3,286,353	3,788,939	4,011,521	4,314,893	4,485,475	4,523,893	3,633,765	2,923,843	2,972,996	2,931,614
Budgeted Ending Balance = (A+B-C)	(29,441,334)	(36,906,853)	(38,399,678)	(39,229,574)	(39,286,819)	(37,271,486)	(34,619,895)	(34,438,638)	(34,017,339)	(33,778,733)

## Table Debt 2.0: Existing Debt as of January 1, 2020

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>Existing Debt as of Jan 1, 2020</b>										
00572 Debt - Alder St Rec Ctr	(2,350,843)	(1,990,660)	(1,618,489)	(1,233,689)	(835,845)	(424,664)				
00573 Debt - Humber College Lands	(1,162,078)	(989,732)	(812,575)	(629,880)	(441,237)	(246,247)	(44,867)			
00574 Debt - Police Station	(1,354,635)	(1,156,023)	(950,718)	(738,619)	(519,594)	(293,175)	(59,313)			
00575 Debt - Westdale Improvement Are	(1,726,328)	(1,500,837)	(1,267,752)	(1,026,637)	(777,225)	(519,396)	(252,440)			
00576 Debt - Transportation Projects	(2,094,313)	(1,826,178)	(1,547,869)	(1,259,752)	(961,293)	(652,228)	(332,045)	(240)	(240)	(240)
00577 Debt - 120 Diane Dr	(725,741)	(656,400)	(584,233)	(509,436)	(431,952)	(351,665)	(268,391)	(182,097)	(92,570)	
00579 Debt - Visitor Information Ctr	(178,306)	(135,967)	(92,147)	(46,849)						
00580 Debt - BIA 89 Broadway	(433,375)	(392,358)	(350,164)	(306,721)	(261,993)	(215,906)	(168,193)	(118,916)	(68,028)	(15,466)
00581 Debt - 29 First Ave	(134,824)	(126,031)	(117,238)	(108,445)	(99,652)	(90,859)	(82,066)	(73,273)	(64,480)	(55,687)
00582 Debt - BIA 82 Broadway	(578,409)	(552,788)	(526,322)	(498,983)	(470,743)	(441,652)	(411,480)	(380,353)	(348,198)	(315,015)
00584 Debt - Real Term Energy Corp -	(736,243)	(654,304)	(562,355)	(459,520)	(344,852)	(217,327)	(75,840)			
00586 Debt - WPCP Expansion	(17,819,891)	(16,984,817)	(15,684,059)	(14,765,089)	(13,864,768)	(12,984,055)	(12,123,327)	(11,283,387)	(10,556,044)	(9,828,701)
00679 Debt -For Budget Purposes Only		(2,367,508)	(12,138,517)	(16,567,431)	(20,014,442)	(22,687,275)	(23,311,139)	(22,460,034)	(23,300,080)	(23,793,232)
00680 Capital Lease Obligation - Poli	(11,306)	(105,000)	(81,000)	(57,000)	(33,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)
Total Budgeted Ending Balance	(29,306,292)	(29,438,603)	(36,333,438)	(38,208,051)	(39,056,596)	(39,133,449)	(37,138,101)	(34,507,298)	(34,438,638)	(34,017,339)

# Debt Analysis

**Table: Debt 3.0**

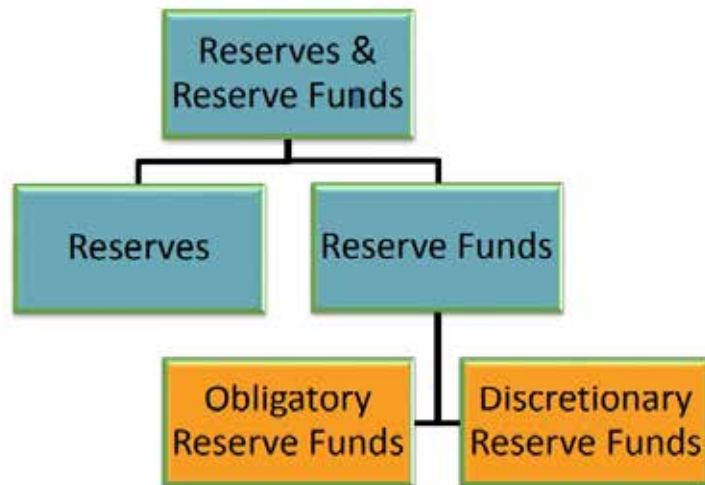
## Projected New Debts by Project

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>340 Parks</b>										
B1115.0000 Orangeville Outdoor Multi-purpose Festival and Events Centre								1,000,000		
B1164.2560 Rotary Park Redevelopment Phase 1					700,000					
B1165.2560 Rotary Park Artificial Ice Trail/Splash Pad						1,000,000				
<b>380 Facilities</b>										
21170.1300 Elevator and front desk Recons -- Public Library - 1 Mill St		2,500,000								
B0965.1200 Alder Parking Lot Asphalt Replacement					1,000,000					
B1106.0000 Tony Rose/Alder Recreation and Leisure Centre Design		1,000,000								
B1163.1210 Tony Rose Facility Upgrades				1,840,000						
B1166.1200 Eco Chill Refrigeration System			1,000,000							
<b>440 Fire</b>										
21104.0000 Fire Station --	2,418,094	4,030,156	1,612,062							
B0914.1110 Replacement of Fire Department Ladder Truck						450,000				
<b>460 Public Works</b>										
B0067.0000 Church Street Reconstruction , Mill St. to Margaret St			684,400							
B0982.0000 Reconstruction of Carlton Dr. Madison to Lawrence		1,000,000								
B1009.0000 Reconstruction of Zina St First St to Louisa										773,000
B1013.0000 Reconstruction of Rustic Cresc										808,600
B1014.0000 Reconstruction of Amanda Townline to Parsons							753,600			
B1017.0000 Reconstruction of Steven Street									734,000	
B1018.0000 Reconstruction of Andrew Street									731,000	
B1044.0000 Reconstruction of Centennial		1,502,937	1,502,937							
B1125.0000 Blind Line from Hansen North					1,716,340					
B1136.0000 Lower Monora Creek Stream Retrofit & Protection Works				2,195,000						
<b>Total By Year</b>	<b>2,418,094</b>	<b>10,033,093</b>	<b>4,799,399</b>	<b>4,035,000</b>	<b>3,416,340</b>	<b>1,450,000</b>	<b>0</b>	<b>1,753,600</b>	<b>1,465,000</b>	<b>1,581,600</b>

# Reserves Analysis

## Reserves and Reserve Funds Analysis

Reserves and Reserve Funds are established by Council to assist with long-term financial stability and financial planning. By maintaining reserves, the Town can accumulate funds for future or contingent liabilities – a key component of sound long-term financial planning practices. They also provide a cushion to absorb unexpected shifts in revenues and expenditures, fund one-time expenditure requirements, and minimize fluctuations in taxes caused by cyclical conditions. Credit rating agencies consider municipalities with higher reserves to be more advanced in their financial planning. Reserves are allocated at the discretion of Council, often as part of an overall strategy for funding programs or projects; Reserve Funds are segregated and restricted for a specific purpose. In a municipality, a distinction is further made between Obligatory and Discretionary reserve funds.

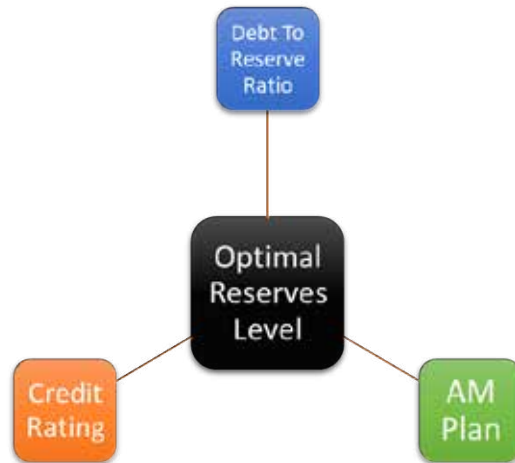


**Reserves** are an allocation of accumulated net revenue. They are not associated with any specific asset. A reserve is generally used to mitigate the impact of fluctuations in operating costs and revenue. Reserves do not earn interest. Examples of reserves currently used to mitigate budgetary fluctuations include Reserve for Winter Control, Reserve for Rate Stabilization, and the Reserve for General Insurance.

**Reserve Funds** are segregated and restricted to meet a specific purpose. They represent monies set aside either by a by-law of the municipality or by the requirement of provincial legislation. Interest earned on reserve funds must be allocated to the specific reserve fund that earned it. Reserve Funds are further segregated as follows:

1. **Obligatory Reserve Funds** are created whenever a provincial statute requires revenue received for special purposes to be segregated from the general revenues of the municipality. Obligatory reserve funds can only be used for their prescribed purpose. Examples include Development Charge, Building Permit, Federal and Provincial Gas Tax and Payment-in-Lieu of Parkland.
2. **Discretionary Reserve Funds** are established, based on Council direction, to finance future expenditures for which the Town has the authority to spend money or to provide for a specific contingent liability. A number of Discretionary Reserve Funds have been established to assist in funding long-term programs. Some of these Discretionary Reserve Funds are Fleet and Equipment Replacement, Information Systems and Parks and Recreation. Water and Wastewater have both Obligatory Reserve Funds (under DC) and Discretionary Reserves.

## Reserves Analysis



**Table Reserves 1.0** represents the Town's 10-year projections for Obligatory Reserve Funds, Discretionary Reserve Funds, Reserves, and Water/Waste Water Reserves. The effective use and management of reserves and reserve funds is a critical aspect of an organization's strategic financial plan and continued long-term financial sustainability. It is crucial that the Town have principles, programs and policies formally approved by Council that serve as a framework to make important financial decisions. Staff have been working to formalize a policy for reserves and reserve funds to provide guidance with respect to the administration, establishment, targeted levels and uses of the Municipality's reserves and reserve funds. In respect to **Optimal** or **Targeted** levels for reserves and reserve funds, the following variables should be considered:

- **Debt to Reserve Ratio:** This measure reflects the amount of debt outstanding divided by a municipality's reserves and reserve funds. A measure above 1.0 indicates that a municipality has more long-term debt than reserves. Long-term projection for the Town's Reserves levels have been maintained below 1 to optimize the debt to reserve ratio.
- **Credit Rating:** Reserve and reserve fund balances impact the Town's credit rating and associated cost of borrowing thus at a minimum, reserve and reserve fund balances should be maintained at levels that support the maintenance of the Town's credit rating. Most credit agencies such as S&P (Standard and Poor's), Moody's Investors and Fitch Ratings, use 2:1 ratio for Reserves to Debt level. In other words, at a minimum, reserve levels should be maintained twice the times of debt levels.
- **Asset Management Plan:** Contributions to and draws from reserves to smooth out capital projects provide a predictable impact on the tax levy and water/wastewater rates. Reserves level adequacy vis-à-vis asset management depends on:
  - The investment needs and timing identified in asset management plans, including embedded service levels and levels of risk
  - Preferred trade-off between reserve funding and debt financing
  - The need to divert funding to pay for growth-related infrastructure that is not fully recoverable by Development Charges

The Town of Orangeville's [2016 Asset Management Plan](#) assumes that existing assets will be replaced when these assets reach the end of their *Maximum Potential Life*. The total replacement value of the Town's Roads, Bridges and Major Culverts, Water, and Wastewater assets is **\$678.8 million** (2016). The funding shortfall according to the Town's current asset management plan is \$5.35 million. This funding shortfall suggests that current budget levels are insufficient to sustain the asset portfolio in the long-term. Reliance on the alternate sources of funding, to reduce impact of tax levy and water/waste water rates, creates the necessity for the

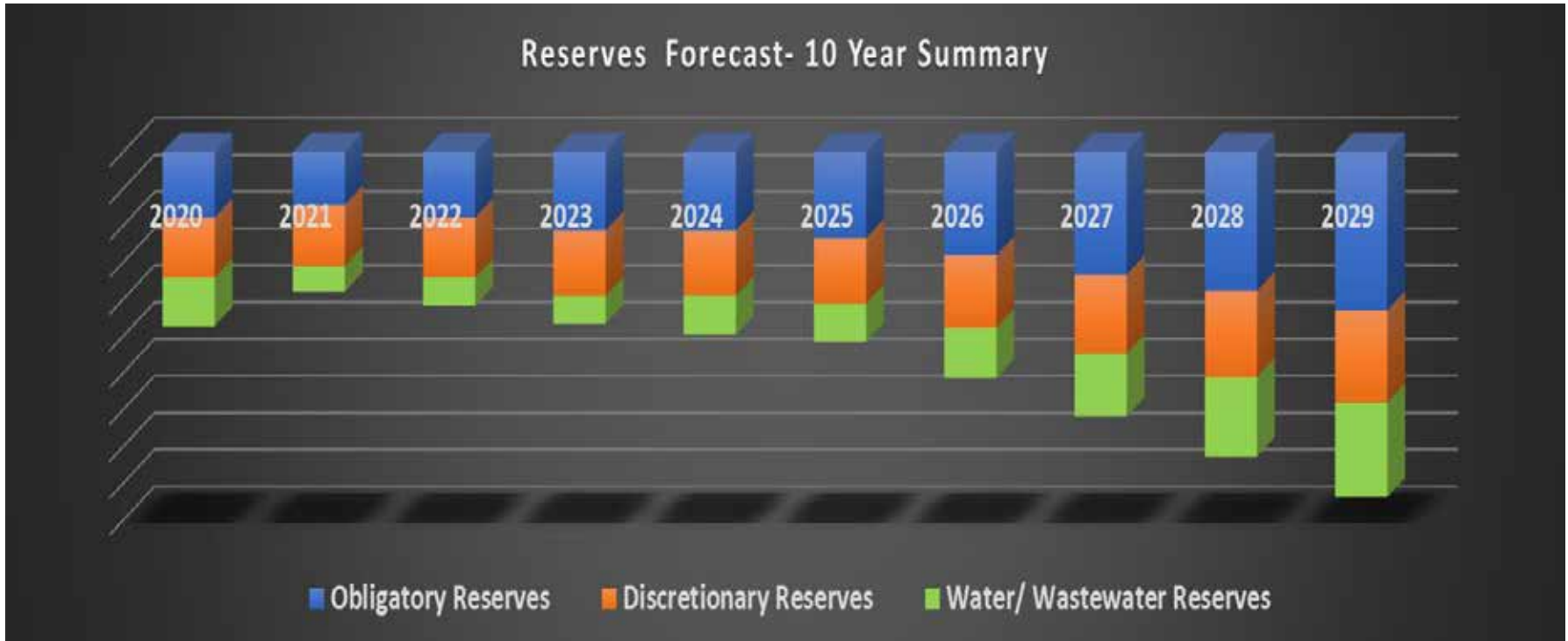
## Reserves Analysis

Town to perform strategic, long-term financial planning to ensure adequate reserve levels for future capital requirements. With the next iteration of the Town's Asset Management Plan, scheduled for 2020 and guided by the Provincial Regulation [O.Reg 588/17](#), Council can expect a much clearer picture pertaining to optimal reserves level required by the Town of Orangeville.

**Table Reserves1.0: Summary of Projected Reserves and Reserve Funds 2020-2029**

Reserves - Forecast Summary 10 year										
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>Obligatory Reserves</b>										
Development charges	15,906,479	12,232,592	15,466,678	18,727,839	18,431,140	19,850,916	23,925,551	28,473,258	32,200,076	36,893,929
Other Obligatory Reserves	1,874,120	2,085,840	2,278,399	2,563,511	2,864,042	3,492,420	4,144,490	4,820,946	5,522,505	6,161,677
<b>Total Obligatory Reserves</b>	<b>17,780,599</b>	<b>14,318,432</b>	<b>17,745,077</b>	<b>21,291,350</b>	<b>21,295,182</b>	<b>23,343,336</b>	<b>28,070,041</b>	<b>33,294,204</b>	<b>37,722,581</b>	<b>43,055,606</b>
<b>Discretionary Reserves &amp; Reserve Funds</b>										
General Capital	7,902,359	7,493,136	6,445,057	7,075,614	6,246,154	6,747,627	7,837,454	9,234,797	10,449,249	11,549,770
Fleet and Equipment	1,038,797	1,372,523	1,738,329	2,053,006	2,391,552	1,980,369	2,344,362	2,523,435	2,863,993	2,819,648
Parks & Recreation	1,042,125	1,039,220	1,094,092	1,166,381	1,014,696	781,437	836,763	595,866	586,280	595,883
Winter Control	1,052,393	974,393	974,393	896,393	896,393	896,393	896,393	896,393	818,393	818,393
Information Systems	406,618	435,168	398,818	491,464	578,348	668,778	756,945	846,415	925,152	1,012,459
Rate Stabilization	1,527,242	1,827,242	2,177,242	2,527,242	2,877,242	3,227,242	3,577,242	3,927,242	4,277,242	4,627,242
General Insurance	1,524,997	1,674,308	1,734,893	1,734,893	1,734,893	1,734,893	1,734,893	1,734,893	1,734,893	1,734,893
Other Discretionary Reserves	1,607,144	1,631,586	1,656,341	1,831,843	2,009,336	1,859,847	1,821,119	1,933,358	2,094,581	2,257,828
<b>Total Discretionary Reserves</b>	<b>16,101,675</b>	<b>16,447,576</b>	<b>16,219,165</b>	<b>17,776,836</b>	<b>17,748,614</b>	<b>17,896,586</b>	<b>19,805,171</b>	<b>21,692,399</b>	<b>23,749,783</b>	<b>25,416,116</b>
<b>Water/ Wastewater Reserves</b>										
Water	8,782,002	5,288,570	4,903,909	3,989,181	5,606,549	3,859,282	5,997,460	7,948,622	10,836,457	13,327,640
Wastewater	4,106,023	1,393,868	2,488,762	3,252,737	4,684,301	6,169,014	7,382,546	8,858,714	10,403,801	12,077,740
<b>Total Water/ Wastewater Reserves</b>	<b>12,888,025</b>	<b>6,682,438</b>	<b>7,392,671</b>	<b>7,241,918</b>	<b>10,290,850</b>	<b>10,028,296</b>	<b>13,380,006</b>	<b>16,807,336</b>	<b>21,240,258</b>	<b>25,405,380</b>
<b>Total Reserves</b>	<b>46,770,299</b>	<b>37,448,446</b>	<b>41,356,913</b>	<b>46,310,104</b>	<b>49,334,646</b>	<b>51,268,218</b>	<b>61,255,218</b>	<b>71,793,939</b>	<b>82,712,622</b>	<b>93,877,102</b>

# Reserves Analysis



## Appreciation

This year, the Finance and Communication divisions have joined forces in developing a budget communication document to ensure that high level budget concepts are being effectively communicated to Council, residents, community partners and various stakeholders. That “numbers” are supported by “narratives” to allow for a more holistic approach to “evidence-based” decision-making. On behalf of Council and Staff we thank our Core Budget Team and Communications Team for their creativity and dedication.

The process of assembling a budget requires significant effort and co-ordination across the organization. We thank everyone involved in the process for their hard work and due diligence. We would like to thank our global management team for their continuous support and input in making the 2020 Budget a success.



**Treasurer,**  
Nandini Syed,  
CMM III, CPA, CMA



**Deputy Treasurer,**  
Faye West,  
CPA, CGA



**Financial Analyst,**  
Lina Pacheco



**Manager,**  
**Communications,**  
Sheila Duncan



**Graphic Designer,**  
**Communications,**  
Laurie Smith  
RGD, CGD

