



Corporation
of the
Town of Orangeville

Approved 2011 Operating and Capital Budgets



INTRODUCTION

We are pleased to present the 2011 Operating and Capital Budgets on behalf of the residents and businesses of the Town of Orangeville. The budget is intended to serve as a policy document, financial plan, operations guide, and a communications device. In continuing with last year's new format, the budget is presented with a holistic overview of the Town's operations and associated budgets. Within the following pages is information regarding the Town's Operating and Capital Budgets. In addition to the financial overviews, the budget document incorporates information on our community, financial policies, departmental business plans and much more. We hope you find it informative.

BUDGET PHILOSOPHY - Vision and values

The Town of Orangeville takes the management and stewardship of public funds seriously. For several years, the Town's rigorous budgetary process has focused on containing costs and implementing best practices with the goal of demonstrating leadership in financial management. The 2011 Budget continues to build on these core values, prudent processes and successful business practices.

The guiding principles in the preparation of this budget may be summarized as follows:

- Maintain existing service levels
- Improve customer service
- Keep tax rates competitive
- Incorporate a proactive infrastructure renewal plan
- Identify and incorporate efficiencies
- Ensure rates and fees for services are appropriate

OUR VISION

We value our heritage, natural environment and small Town appeal while embracing the future with a progressive and innovative spirit.

The aim of the annual budget is to focus and deliver on the values of Council. Council's values focus the organization as to how we are to conduct ourselves. These values are:

- A barrier-free community
- Encouraging community involvement
- Spending taxpayers money wisely and responsibly
- Encouraging a healthy lifestyle
- Caring for the environment
- Enhancing the Town's environment
- Encouraging business growth
- Supporting arts and culture
- Exceptional recreational and leisure activities
- A safe and secure environment
- Honouring our heritage
- A well maintained infrastructure

COUNCIL DIRECTION

The Municipal Council is the governing and legislative body for the Town of Orangeville, and their involvement in the budget process includes providing input and direction in the following ways:

- Establishing strategic statements such as visions and values
- Outlining council priorities
- Through by-laws, policies and statements such as financial policies, official plans, master plans and long-term development and service plans and statements

Council is also responsible for the review and approval of the recommended operating and capital budgets.

INTRODUCTION

BROADER PUBLIC INPUT

The Town of Orangeville is constantly reviewing and maintaining a variety of different studies and plans which guide the future direction of the Town. They include:

- Development Charges Study
- Growth Management Study
- Roads Needs Assessment
- Trails Master Plan
- Parks and Recreation Strategic Plan
- Official Plan Review
- Asset Management and Condition Studies
- Housing Needs and Mix Analysis

Each of these initiatives was used to guide the 2011 budgeting process, and are taken into consideration during all strategic planning and budget planning processes.

BUDGET GUIDELINES AND PROCESS

Operating and Capital Budgets Approach and Guidelines

The Economic Challenge

In 2009 and early 2010 North America experienced one of the worst economic declines since the 1930s, characterized by stock market meltdowns, bankruptcies and high unemployment rates. The economy is still uncertain and only beginning to slowly show signs of recovering.

Many families and businesses are financially burdened by the lingering recession and are depending more than ever before on municipal services. This poses a critical dilemma for Orangeville, as the Town continues to be subjected to many factors (e.g. inflation, growth, collective agreements, contract escalation costs, fluctuating revenues, emerging legislative requirements, etc.) that put significant strain on the property tax rate in order to maintain the level of service offered. The

impacts of these pressures are permanent and require continuous funding solutions, typically taxation.

Unlike the Federal and Provincial government's revenue sources, which are vast by comparison and most grow with the economy, municipal governments are limited to property taxation and user fees, which only grow through new development and Council decisions to increase the levies. This situation presents challenges to the Town. The Town has always considered increasing taxes as a last resort and through prudent policies, tight budget guidelines and strong leadership the Town continues to offer residents tremendous value for the lowest possible tax rate.

GUIDELINES DESIGNED TO PROVIDE THE LOWEST POSSIBLE TAX INCREASE

For several years, the Town's rigorous budgetary process focused on containing costs and implementing best practices, with the goal of demonstrating leadership in financial management. The 2011 budget guidelines continued to build on those core values, prudent processes and successful business practices. Orangeville has always taken the management and stewardship of public funds very seriously and due to the current economic environment, the Town's approach to the annual operating budget had an even greater focus on financial constraint and tightening the budget. This was accomplished through the following actions:

- Froze most account budgets at 2010 levels
- Vacancy evaluation prior to staff recruitment
- Strict process evaluated funding requests
- Thorough multi-layered review process
- Explored opportunities through service reviews and continuous improvement
- Reinforced priorities through business planning and measures
- Increased revenue through user fee reviews

INTRODUCTION

Under the guidelines, departments were only permitted to include very specific increases, typically related to predetermined agreements, contracts or Council approvals. There was no across the board increase for inflation and no automatic increase for new staffing. The objectives of the guidelines were to provide the lowest possible tax increase while maintaining the Town's service levels.

The budget assumed there would be a net assessment growth of 2%. The 2011 budget continues to ensure that the Town's overall tax supported debt level is decreased. No tax supported debt has been authorized in the approved 2011 budget. The 2011 budget assumes a modest increase in investment income related to increased interest rates. The interest rate earned on investments is assumed to be 3.75% which is an increase of 0.5% compared to 2010. On July 1, 2010, the Provincial Sales Tax merged with the Federal Goods and Services Tax to create a federally administered single Harmonized Sales Tax. The net impact on municipalities was an approximate cost increase of 1.76% or approximately \$70,000 on goods and services. This impact has been provided for in the Operating Budget.

BUDGET REVIEW PROCESS

Operating and Capital Budgets Undergo Multiple Layers of Review

Micro Level Macro Level

Departmental Review – Operating and Capital budget submissions are prepared by the respective department and are reviewed and approved by the Department Head before final submission.

Budgeting Department Review – The Treasury Department in cooperation with the relevant Department Head will review and analyze the operating and capital submissions for adherence to the guidelines. Once all submissions are received, budgets are consolidated, a corporate review/analysis is conducted and the results are presented to the Management Team.

Management Team Review - The next step in the process is to present the draft operating and capital budgets to the Management Team for review and recommendation. The Management Team is comprised of a representative from all operating areas of the Town. During this time, Management assesses the operating and capital budget issues, prioritizes requests and formulates recommendations for the Finance and Administration Committee.

Finance and Administration Committee – The Finance and Administration Committee is comprised of all members of Council. The budgets are presented to the Committee in manageable sections. Typically the Finance and Administration Committee performs a macro level review and focuses on department increases, capital programs and specific budget pressures. After considerable review and multiple requests for additional information, the Finance and Administration Committee either refers the budgets back to the Management Team for further consideration or recommends the budgets to Council for approval.

Council Review - All members of Council will review and vote on the recommended operating and capital budgets. Council may amend the budgets prior to approval.



INTRODUCTION

BUDGET PROCESS TIMELINE

Operating and Capital Budgets Deliberation Schedule

Date	Action Required
Oct. 5, 2010	Departments submit respective <i>2011 Departmental Overview</i> identifying cross departmental initiatives.
Oct. 29, 2010	Departments submit respective <i>2011 Base Operating Budget</i> and <i>New / Amended Service Initiatives</i> .
Nov. 1–5, 2010	Departmental Operating review with CAO.
Nov. 16, 2010	Departments submit respective <i>2011 Capital Budget</i>
Nov. 23-24	Capital Priority Setting meeting(s) held with the Management Team.
Dec. 1, 2010	Departments submit final amended budget submissions.
Jan. 17, 2011	<i>“Proposed 2011 Operating and Capital Budgets”</i> are printed and distributed.
Jan. 24, 2011	Finance and Administration Committee begins budget deliberations.
Jan. 31, 2011	Finance and Administration Committee continues budget deliberations.
Feb. 7, 2011	Council consideration of amended <i>2011 Proposed Operating and Capital Budgets</i> .

ORGANIZATION OF THE BUDGET BOOK

This budget document includes an Executive Summary Section, which provides an overview of the approved 2011 Operating and Capital Budgets. The items included in the “Base” Operating Budget are detailed as well as the “New / Amended Service Initiative” decisions, which were reviewed as part of the operating budget deliberations.

The 2011 approved Operating budget is then presented in summary format by department. Expenditures by department, revenues by department, and net operating budget by department are provided separately. These summaries are followed by each department’s budget.

Each Departmental Section is organized as follows:

- Department Introduction or Description
- Departmental Mission Statement (where applicable);
- 2010 Significant Achievements
- 2011 Direction and Service Priorities
- Departmental Summary Budget – provides budget details by expenditure type (salaries, materials, services, etc.) and by service area (e.g. Recreation Facilities, Road Maintenance, Fire Suppression, etc.)
- Other supplementary information (if applicable)

EXECUTIVE SUMMARY

OVERVIEW

The 2011 budget process was very successful and represents a responsible balance of various competing interests for limited resources.

Overall, the budget maintains levels of services and in some instances enhances services, while serving an ever increasing population. The budget provides funding necessary for maintaining an expanding network of roads, parks and other infrastructure, as well as enhanced capital funding, with reserves for community infrastructure increasing by \$350,000. The Town is taking a more aggressive stance on ensuring infrastructure investment happens on a timely basis without significant tax implications.

The \$42.2 million dollar operating budget contains a one percent increase for the enhancement of core municipal services and another one percent for capital financing, resulting in 2.1 percent residential tax increase for the Orangeville-only tax rate.

The water and wastewater portion of the operating budget totals \$9,503,000. These budgets are self sustaining, and do not rely on tax monies. The 2011 water and wastewater rates have been set based on recommendations in a Water and Wastewater Rate Study. The impact on the annual residential bill is detailed as follows:

	Average Household Annual Cost	% Change over previous year
2010	\$765.42	
2011	823.38	7.6%
2012	889.67	8.1%

The 2011 budget ensures the existing service levels can be maintained, sets out some enhancements, and sets the stage for prudent fiscal planning. The 2011 Operating and Capital Budgets include:

- \$66,000 for more parks maintenance
- \$20,000 to develop an off-leash dog park
- \$2,000 for railway signage
- \$230,000 for the replacement of lights at Rotary Park
- \$500,000 for facility upgrades at Tony Rose Memorial Sports Centre
- \$1.23 million for the reconstruction of Zina Street between Clara and Ada Streets
- Rehabilitation of Town roads infrastructure
- Repaving the fire hall parking lot
- Repairing the Town Hall and Operations Centre roofs
- \$19,000 for the maintenance of a new recreation property
- Expansion of the summer day camp program (which is cost recoverable) to add 20-40 more spaces for children and offer before-camp and after-camp care for working parents
- \$350,000 for future capital needs
- Continued investment in downtown beautification
- Increased tree maintenance and planting

The Orangeville-only tax rate is combined with the County and Education tax adjustments to arrive at an overall tax rate decrease for Orangeville property owners of -0.6 percent. Of the residential tax bill, 55 percent goes to the Town, 28 percent to the County of Dufferin, and 17 percent to the Province for education.

The increasing cost of providing services such as fire and rescue, snow removal, waste collection, recreation programs as well as supporting Orangeville’s vision and values requires careful balancing. This balance is being achieved while ensuring the Town is financially sustainable.

EXECUTIVE SUMMARY

2011 OPERATING BUDGET HIGHLIGHTS – MEETING YOUR NEEDS

Orangeville’s track record of fiscal responsibility and providing value for the property tax dollar is once again reflected in the 2011 Operating and Capital Budgets. The 2011 “Base” Operating Budget requires no reliance on an increase in the tax rate. This has been a major accomplishment since the Town continues to be affected by many factors that put significant upward pressure on the property tax rate. These include inflation, ensuring salary and benefits are competitive, collective agreements, fluctuating revenues, growth-based service requirements, escalating infrastructure renewal costs, changing legislative requirements and the full year impact of the Harmonized Sales Tax (HST).

OPERATING BUDGET OVERVIEW

The 2011 Operating Budget was prepared on the premise that the Town will deliver the same level and quality of services approved in the 2010 Operating Budget. This was presented as the “Base” budget for 2011. As the table below illustrates, the base budget provided for a tax rate decrease of 0.14% which clearly indicates the approved strict guidelines in place during the budgetary process were followed.

Taking into consideration the current economic climate, departments demonstrated financial constraint by submitting additional funding requests to enhance services, provide for higher service standards, add new staff or offer new programs which were not included in the Base Budget Submission. These requests were presented as “New/Amended Service Initiative” to Council during the budget deliberations in detail.

Staff ranked the New/Amended Service Initiatives under three envelopes namely:

- A- Mandatory - This included items which are new expenditures in the 2011 budget being driven by legislative requirements or prior Council decisions. In some cases policy changes would be required by Council to amend the request.
- B- High Priority – This included items that were recommended to maintain our infrastructure, ensure adequate program support or assist in statutory/legislative mandates of various operation areas.
- C- Mid to Low Priority – This included items which all have merit but would not negatively impact existing program delivery.

THE TAX RATE IMPACT OF THE DECISION PACKAGES COUNCIL REVIEWED DURING THE BUDGET DELIBERATIONS ARE SUMMARIZED IN THE FOLLOWING TABLE:

	\$ Impact	Tax Rate Impact	Cumulative Tax Rate Impact
Base Budget	(\$34,649)	-0.14	-0.14
A-Mandatory	\$110,025	0.45	0.31
B-High Priority	\$493,126	2.02	2.33
C-Mid to Low Priority	\$184,237	0.76	3.09
Total	\$752,739	3.1	3.1

EXECUTIVE SUMMARY

Council accepted the base budget adjustments, a reduction of \$34,649; approved \$495,150 of the New/Amended Service Initiatives (Envelopes A & B) and approved additional program expenditures initiated by Council totalling \$39,675. A summary of the approved New/Amended Service Initiatives is provided on the next page. The following table details the impact on the recommended 2011 Operating Budget and Tax Rate:

THE TAX RATE IMPACT OF THE DECISION PACKAGES COUNCIL APPROVED ARE SUMMARIZED BELOW:

	\$ Impact	Tax Rate Impact	Cumulative Tax Rate Impact
Base Budget	(\$34,649)	-0.14	-0.14
A-Mandatory	\$67,025	0.28	0.14
B-High Priority	\$428,125	1.76	1.90
C-Mid to Low Priority	\$0		1.90
Council Initiated	\$39,675	0.16	2.06
Total	\$500,176	2.1	2.1

RATEPAYERS RECEIVE EXCELLENT VALUE:

Below is a chart presenting the value that rate payers in the Town of Orangeville are receiving on town services, compared to other typical household costs.

Typical Household Costs	Annual	Monthly
Natural Gas	\$1,200	\$120
60L of gas/week at \$1.10 per L	\$3,432	\$286
Car Insurance	\$1,500	\$125
Dinner & Movie	\$1,585	\$130
Total Town Services (Based on House Assessed at \$250,000)	\$2030	\$169



EXECUTIVE SUMMARY

While all funding requests presented addressed legitimate Town concerns, Council remains focused on financial constraint given the current economic climate. Therefore, after considerable deliberation and recognizing the challenge of balancing requests for additional resources with limited fiscal flexibility, Council decided on the following New/Amended Service Initiatives.

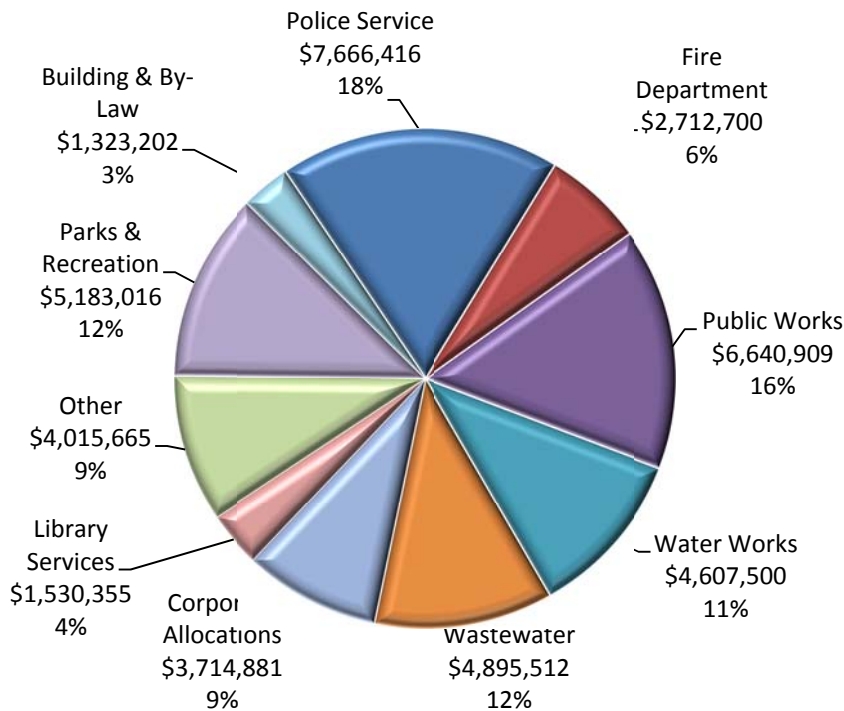
2011 New/Amended Service Initiatives				
<i>Department</i>	<i>Description</i>	<i>Duration</i>	<i>2011 Approved Operating</i>	<i>Envelope</i>
Corporate	Façade Improvement Grant Program	Ongoing	\$ 15,000	A
Parks & Recreation	Diane Drive - Operations & Maintenance	Ongoing	19,100	A
Public Works	Catch Basin Waste Management	Ongoing	65,000	A
Treasury	User Fee Revenue *	Ongoing	(32,075)	A
Corporate	Community Infrastructure Investment	Ongoing	250,000	B
Information Technology	Staff Complement - Systems Administrator *	Ongoing	22,582	B
Parks & Recreation	Expansion of Summer Day Camp	Ongoing	2,400	B
Parks & Recreation	Parks Maintenance	Ongoing	66,000	B
Public Works	Tree Maintenance	Ongoing	20,000	B
Public Works	Storm Sewer Repairs - Broadway	One time	17,000	B
Public Works	Ditching	One time	25,000	B
Treasury	Staff Complement – Financial Analyst *	Ongoing	25,143	B
Corporate	Off-Leash Dog Park	One time	20,000	Council
Corporate	Railway Signage	One time	2,000	Council
Corporate	Corporate Contingency	One time	25,000	Council
Corporate	Community Grant Adjustment	One time	(7,325)	Council
			\$ 534,850	

* These initiatives have a cumulative impact in 2012, since they were funded for only 6 months in the 2011 Operating Budget

EXECUTIVE SUMMARY

2011 OPERATING BUDGET EXPENDITURES

The gross expenditures provided for in the 2011 Operating Budget total \$42,290,157. Major expenditures including Public Works, Water and Wastewater, Parks and Recreation, Protective Services (Police and Fire), and related corporate expenditures account for 84% of the Town's expenditures.



Other includes:			
Mayor & Council	\$261,766	Human Resources	\$436,161
Committees	\$232,827	Information Tech.	\$588,185
Administration	\$375,080	Planning	\$382,831
Communications	\$48,925	Economic Dev /SBEC	\$434,347
Clerk's Dept.	\$448,171	Treasury	\$807,372

Distribution of your 2011 Tax Dollars

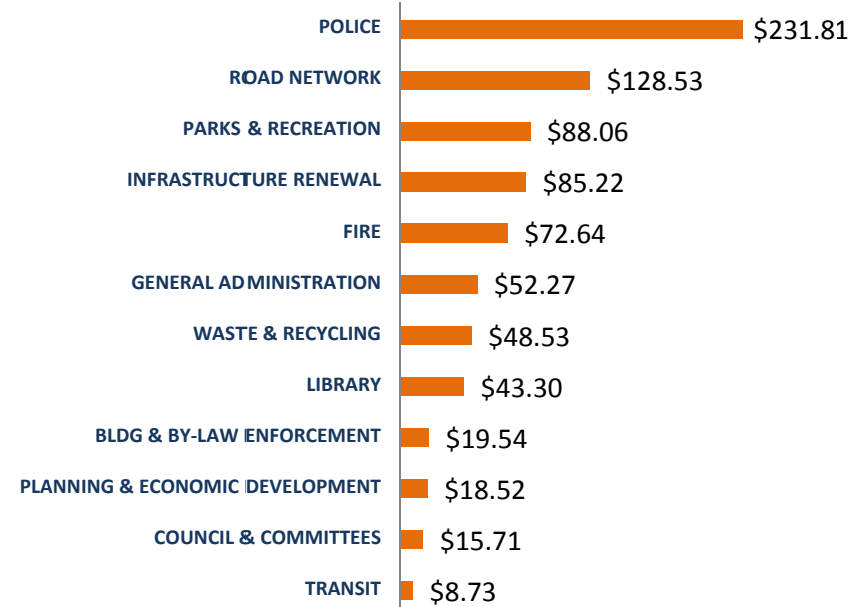
(not including Water & Wastewater)

Based on assessed value of \$100,000

Total taxes levied \$1,431.09



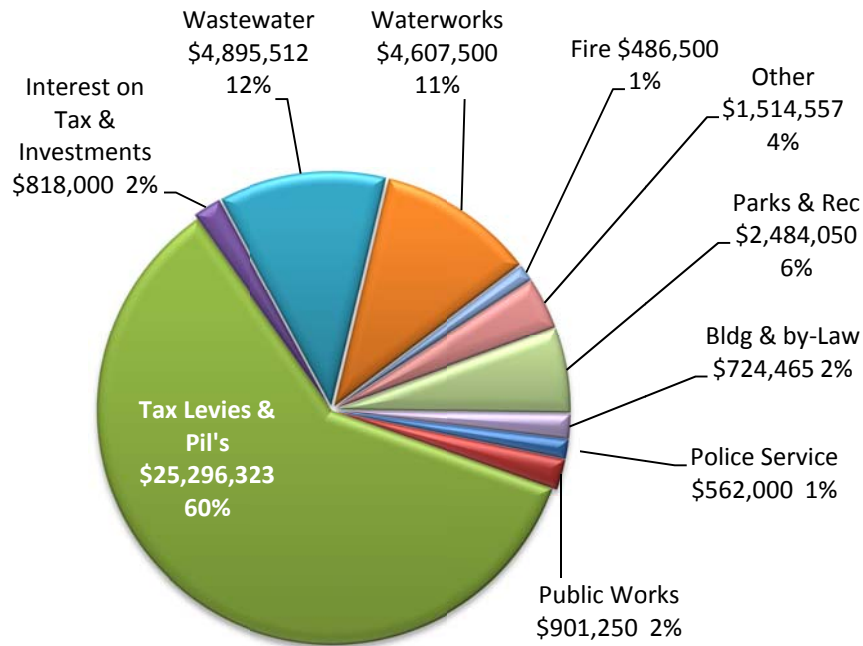
Town Services Breakdown



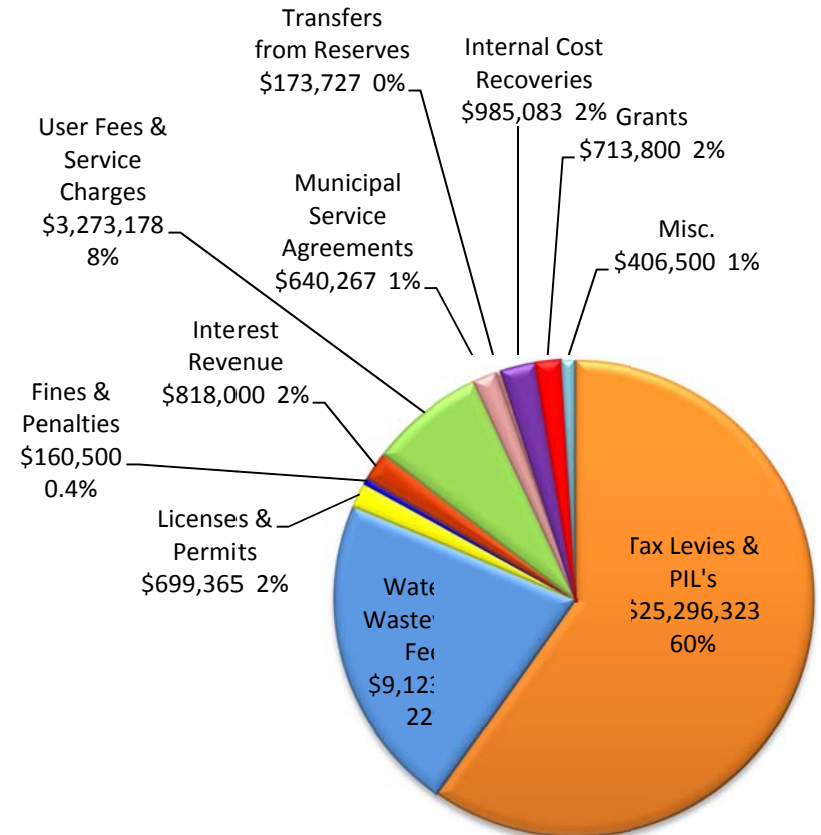
EXECUTIVE SUMMARY

2011 OPERATING BUDGET REVENUES

The \$42,290,157 Operating Budget is funded mainly from revenues associated with taxation and user charges. The Revenue Section, further on in the budget document, provides a detailed listing of the revenue sources and their underlying budget assumptions.



REVENUES BY SOURCE



Other includes:			
Committees	\$13,127	Library	203,303
Corporation Allocations	\$648,002	Information Technology	\$131,350
Clerk's Department	\$86,100	Planning	\$93,000
Human Resources	\$60,000	Economic Dev / SBEC	\$156,500
		Treasury	\$123,175

EXECUTIVE SUMMARY
EXPENDITURES BY DEPARTMENT

	2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
		2010 Budget	2010 Est. Actual	2009 Est. Actual			
MAYOR AND COUNCIL	\$ 261,766	\$ 222,160	\$ 221,202	\$ 212,447	\$ 39,606	17.8%	
COMMITTEES	232,827	234,790	225,412	230,084	(1,963)	-0.8%	
ADMINISTRATION	375,080	362,289	362,203	361,271	12,791	3.5%	
COMMUNICATIONS	48,925	50,180	47,875	50,668	(1,255)	-2.5%	
CLERK'S DEPARTMENT	448,171	432,709	400,531	374,656	15,462	3.6%	
HUMAN RESOURCES	436,161	436,695	421,922	456,410	(534)	-0.1%	
INFORMATION TECHNOLOGY	588,185	490,768	512,949	512,559	97,417	19.8%	
PLANNING	382,831	364,140	364,140	349,035	18,691	5.1%	
ECONOMIC DEVELOPMENT	434,347	454,711	452,734	359,409	(20,364)	-4.5%	
TREASURY	807,372	732,396	729,299	702,475	74,976	10.2%	
CORPORATE ALLOCATIONS	3,714,882	3,812,893	3,665,407	2,471,387	(98,011)	-2.6%	
PARKS AND RECREATION	5,183,016	4,805,061	4,725,495	4,373,690	377,955	7.9%	
POLICE SERVICES	7,666,416	7,174,447	7,574,398	6,834,557	491,969	6.9%	
FIRE DEPARTMENT	2,712,700	2,413,682	2,638,564	2,509,524	299,018	12.4%	
BUILDING & BY-LAW ENFORCEMENT	1,323,202	1,233,875	1,216,612	1,108,220	89,327	7.2%	
PUBLIC WORKS DEPARTMENT	6,640,909	6,320,126	6,180,776	5,666,944	320,783	5.1%	
PUBLIC WORKS - WATER WORKS	4,607,500	4,193,400	3,958,303	4,194,574	414,100	9.9%	
PUBLIC WORKS - WASTEWATER	4,895,512	4,414,900	4,005,599	4,483,508	480,612	10.9%	
ORANGEVILLE PUBLIC LIBRARY	1,530,355	1,367,868	1,307,961	1,414,229	162,487	11.9%	
	\$ 42,290,157	\$ 39,517,090	\$ 39,011,383	\$ 36,665,645	\$ 2,773,067	7.0%	

EXECUTIVE SUMMARY

REVENUES BY DEPARTMENT

	2011 Budget	Comparisons				% Change 2010/11
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
MAYOR AND COUNCIL	\$ -	\$ -	\$ (200)	\$ -	\$ -	-
COMMITTEES	(13,127)	(30,310)	(34,645)	(8,814)	17,183	-56.7%
ADMINISTRATION	-	-	(7,251)	-	-	-
COMMUNICATIONS	-	-	-	-	-	-
CLERK'S DEPARTMENT	(86,100)	(86,500)	(97,283)	(103,057)	400	-0.5%
HUMAN RESOURCES	(60,000)	(101,077)	(107,489)	(75,730)	41,077	-40.6%
INFORMATION TECHNOLOGY	(131,350)	(90,500)	(90,500)	(68,594)	(40,850)	45.1%
PLANNING	(93,000)	(83,000)	(103,164)	(85,807)	(10,000)	12.0%
ECONOMIC DEVELOPMENT	(156,500)	(184,500)	(211,966)	(116,146)	28,000	-15.2%
TREASURY	(123,175)	(66,100)	(71,574)	(45,250)	(57,075)	86.3%
CORPORATE ALLOCATIONS	(26,762,325)	(25,135,647)	(25,160,737)	(22,411,937)	(1,626,678)	6.5%
PARKS AND RECREATION	(2,484,050)	(2,366,000)	(2,399,305)	(2,300,122)	(118,050)	5.0%
POLICE SERVICES	(562,000)	(553,100)	(553,104)	(688,351)	(8,900)	1.6%
FIRE DEPARTMENT	(486,500)	(486,500)	(411,431)	(419,123)	-	-
BUILDING & BY-LAW ENFORCEMENT	(724,465)	(699,953)	(694,551)	(661,346)	(24,512)	3.5%
PUBLIC WORKS DEPARTMENT	(901,250)	(864,300)	(929,648)	(825,791)	(36,950)	4.3%
PUBLIC WORKS - WATER WORKS	(4,607,500)	(4,193,400)	(3,958,303)	(4,194,574)	(414,100)	9.9%
PUBLIC WORKS - WASTEWATER	(4,895,512)	(4,414,900)	(4,005,599)	(4,483,508)	(480,612)	10.9%
ORANGEVILLE PUBLIC LIBRARY	(203,303)	(161,303)	(174,634)	(177,495)	(42,000)	26.0%
	\$ (42,290,157)	\$ (39,517,090)	\$ (39,011,384)	\$ (36,665,645)	\$ (2,773,067)	7.0%

EXECUTIVE SUMMARY
NET TAX LEVY BY DEPARTMENT

	2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
		2010 Budget	2010 Est. Actual	2009 Est. Actual			
MAYOR AND COUNCIL	\$ 261,766	\$ 222,160	\$ 221,002	\$ 212,447	\$ 39,606	17.8%	
COMMITTEES	219,700	204,480	190,767	221,269	15,220	7.4%	
ADMINISTRATION	375,080	362,289	354,952	361,271	12,791	3.5%	
COMMUNICATIONS	48,925	50,180	47,875	50,668	(1,255)	-2.5%	
CLERK'S DEPARTMENT	362,071	346,209	303,248	271,599	15,862	4.6%	
HUMAN RESOURCES	376,161	335,618	314,433	380,680	40,543	12.1%	
INFORMATION TECHNOLOGY	456,835	400,268	422,449	443,965	56,567	14.1%	
PLANNING	289,831	281,140	260,976	263,228	8,691	3.1%	
ECONOMIC DEVELOPMENT	277,847	270,211	240,767	243,262	7,636	2.8%	
TREASURY	684,197	666,296	657,725	657,225	17,901	2.7%	
CORPORATE ALLOCATIONS	(23,047,443)	(21,322,754)	(21,495,329)	(19,940,549)	(1,724,689)	8.1%	
PARKS AND RECREATION	2,698,966	2,439,061	2,326,190	2,073,568	259,905	10.7%	
POLICE SERVICES	7,104,416	6,621,347	7,021,294	6,146,205	483,069	7.3%	
FIRE DEPARTMENT	2,226,200	1,927,182	2,227,133	2,090,401	299,018	15.5%	
BUILDING & BY-LAW ENFORCEMENT	598,737	533,922	522,061	446,875	64,815	12.1%	
PUBLIC WORKS DEPARTMENT	5,739,659	5,455,826	5,251,128	4,841,153	283,833	5.2%	
PUBLIC WORKS - WATER WORKS	-	-	-	-	-		
PUBLIC WORKS - WASTEWATER	-	-	-	-	-		
ORANGEVILLE PUBLIC LIBRARY	1,327,052	1,206,565	1,133,327	1,236,734	120,487	10.0%	
	\$ -	\$ -	\$ -	\$ -	\$ -		

EXECUTIVE SUMMARY

2011 CAPITAL BUDGET HIGHLIGHTS

The 2011 Capital Budget is \$5.0 million dollars and is funded from five main sources:

1. Development Charges
2. Reserves
3. Taxation
4. Federal Gas Tax
5. Water/Sewer Rates

The Capital Budget is within Council approved policies and recognizes the limited amount of tax dollars available for capital work. Also, the continued pressures of growth, maintaining existing infrastructure and provision of new services were balanced against available funding, the impact on the operating budget and the available staff resources to undertake and properly manage the projects. Some highlights of the capital budget are as follows:

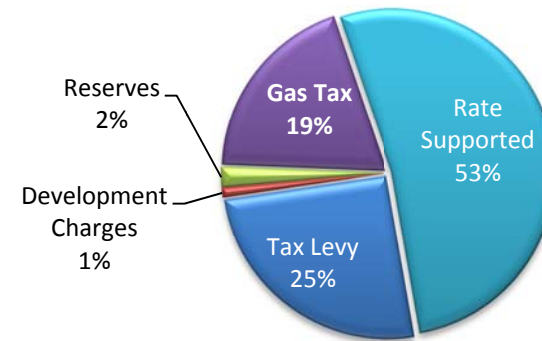
Tax Supported Capital Projects

Roads Rehabilitation	\$943,500
Parks and Recreation Facilities	760,000
Information Technology and Software Upgrades	152,000
Facility Upgrades	208,000
Protective Services	55,000
Library Initiatives	260,000

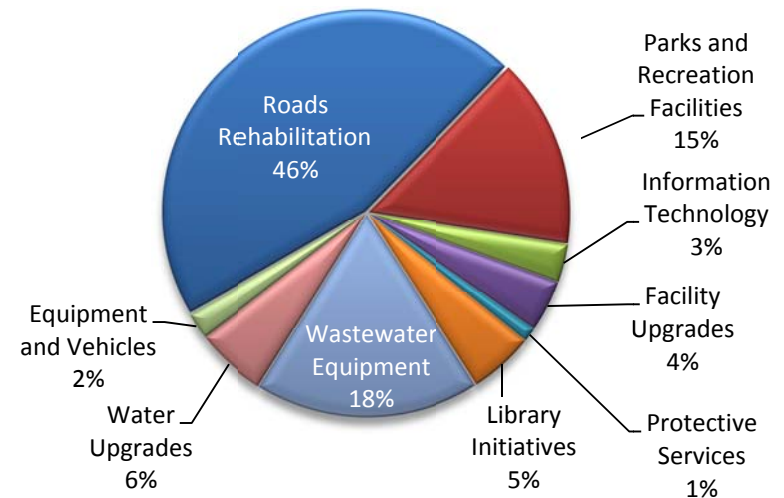
Rate Supported Capital Projects

Roads Rehabilitation	\$1,335,000
SCADA System Upgrades	895,500
Water Upgrades	286,000
Equipment and Vehicles	105,000

Capital Budget Funding Sources



Capital Expenditures by Category



GOVERNANCE PROFILE

The Municipal Council is the governing and legislative body for the Town of Orangeville. Council is responsible for establishing priorities, policy direction, monitoring and valuating the implementation of programs, and authorizing revenue collection and expenditures.

Council is composed of a Mayor, Deputy Mayor and five (5) other Councillors. All members of Council are elected directly and represent the Town. Members do not represent individual wards or districts and serve the community as a whole. The current term began December 1, 2010 and expires on November 30, 2014. The Town of Orangeville's political and administrative decision-making structure includes: Council, the standing and special committees of Council, operating and support departments and various special purpose authorities or bodies. Council also serves as the Budget Committee and Finance Committee for the Municipality. The members of Council are:

Mayor	Rob Adams
Deputy Mayor	Warren Maycock
Councillor	Sylvia Bradley
Councillor	Gail Campbell
Councillor	Mary Rose
Councillor	Jeremy Williams
Councillor	Scott Wilson

After each municipal election, Orangeville Town Council appoints citizens to various Boards and Committees that make decisions and/or recommendations on a variety of matters. These appointments give Orangeville residents from various backgrounds, a chance to volunteer their skills to help in the community. The term of the appointment is usually four years (concurrent with the term of council). Most committees meet monthly. Each committee, at its first meeting, determines the schedule of meetings for the new term.

**Mayor and Council
2010 - 2014**

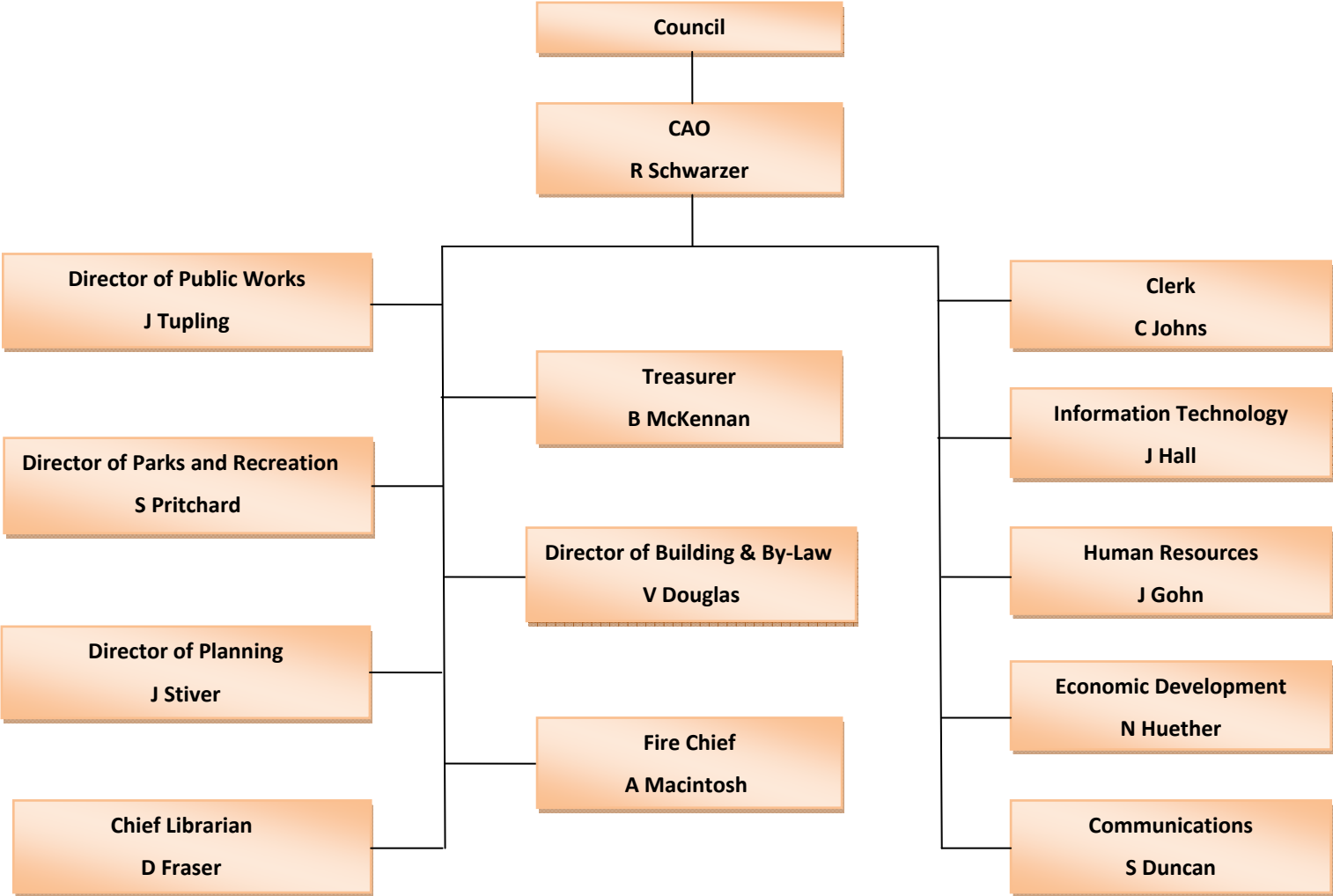


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GOVERNANCE PROFILE

The head of the administrative structure is the Chief Administrative Officer (CAO). The Directors and Managers are each responsible for a

service unit. (i.e. Treasury, Clerks, Parks & Recreation, etc.) and report to the CAO.



COMPREHENSIVE FISCAL AND ACCOUNTING POLICIES

SUMMARY

The Municipality has an extensive array of principles, practices and policies, which govern the financial administration of the entity. The general financial objectives can be summarized as follows:

Financial Viability – To maintain a financially viable municipality that can provide high quality services for our current and future ratepayers.

Financial Management – To enhance the fiscal position of the municipality through sound financial management, both short-term and long-term.

Financial Flexibility – To maintain financial flexibility to anticipate and meet changing economic conditions.

Legislative Compliance – The municipality follows the legislative financial requirements of the *Municipal Act and Regulations*. In addition the municipality meets or exceeds all policy statements of the Public Sector Accounting Board, which is governed by the Canadian Institute of Chartered Accountants.

The following provides an overview of the specific financial policies, controls and planning framework of the municipality. The Town’s fiscal period is January 1 to December 31.

OPERATING BUDGET CONTROL PROCESS

The Town has in place policies in order to allow department’s sufficient latitude to effectively manage programs and service delivery for which they are accountable. These policies establish financial accountability and spending authorities for budget allocations. The general accountabilities and allowable adjustments are as follows:

- Departmental services approved by Council are carried out within the department’s net expenditure approvals, and that deviations from this policy are reported to and reviewed by the CAO or Council, as set out herein.
- Department Directors are accountable to the CAO and Council for their spending, revenue generation and service delivery performance against budget approvals. The Treasurer is to ensure that these variances are detailed in the “Accountability Report” to Council.
- Revenues that are received beyond the level provided for in the budget shall not be spent or committed without Council approval. At year-end, such remaining revenues become part of the Town surplus unless specific approvals are sought to move monies into reserves.
- Reallocations between expenditure classifications (excluding salaries and benefits) that do not affect the net operating budget of a specific program may be made by a Department Director.
- The transfer of approved budgets requires the recommendation of the Department Head and concurrence of the Treasurer and CAO, prior to Council approval.
- All events (i.e. unforeseen grants, etc.) after the original adoption of the budget will be reported as a variance against budget.

CAPITAL BUDGET CONTROL PROCESS

The following points highlight the capital budget control process:

- Council, in adopting the Capital Budget, has determined the sums required for each Capital Project listed in the Capital Budget. The Treasurer certifies that funding for the Capital Projects in the Capital Budget are within the Town’s financial debt limit allowable by the Province of Ontario.

COMPREHENSIVE FISCAL AND ACCOUNTING POLICIES

- All Capital Budgets and departmental reports to Council seeking authority for the release of funds and commencement of the capital project or amendments to the capital program must first be reviewed by the Treasurer to ensure accuracy, financing sources and financial impact and then reviewed by the CAO before being submitted to Council for approval.
- The Treasurer as part of the annual capital budget submission reviews all prior years' capital budget approvals. This review forms part of the annual Capital Budget process.

FINANCIAL PLANNING POLICIES AND PRINCIPLES

The financial plan which covers both the operating and capital budgets for all funds, encompasses the following principles:

- Balance Budget – The Municipality is required under the *Municipal Act* not to plan for a deficit. To achieve this, the budget is prepared on a financial viable basis and is monitored and controlled to enhance the final year-end results to achieve a balanced budget. As such, all budgeted revenues must equal budgeted expenditures.
- Long Range Perspective – All budgets are prepared with a long-term perspective to ensure affordability and equity to the ratepayers. As such, all programs and projects within the operating and capital budgets must be realistic.
- User Pay – The Municipality has a practice to ensure that services that are identifiable to specific users are charged to them (either through user charges or specific area rates) instead of levying a general tax to all property owners.
- Proactive Asset Management – The infrastructure of the Municipality is reviewed on an ongoing basis to assess its condition. Proactive maintenance and rehabilitation programs are then programmed into the budget process.

- Reserves and Reserve Funds shall be utilized by the Municipality to assist in financial planning.
- The establishment of specific revenues to provide for tax rate stabilization, the replacement of infrastructure, facilities and future capital projects and to manage the debt financing needs of the Town.

PURCHASING PRACTICES AND PRINCIPLES

- To ensure the most cost effective and cost efficient methods are used to purchase goods and services for the Town in the manner approved by Council.
- The Town's purchasing decisions are made without favour or bias, that there is equal opportunity for qualified suppliers to bid on business, and that there is a high standard of financial stewardship.
- All purchases for the Municipality must be governed by the financial limits and procurement methods established under the Municipality's Procurement Policy.

CASH MANAGEMENT

The Town makes every reasonable effort to control the Town's cash needs, with a goal of maintaining adequate working capital, maximizing investment opportunities, internal borrowing and debt repayment acceleration. The reduction of service charges and other financing costs is also a goal of cash management.

INTERNAL BORROWING

Where beneficial and practical the Town will maximize the benefit of internal borrowing. The rate charged and credit on borrowed funds is set 0.5 percent above the prime rate charged at the major banks at the time the borrowing occurs.

COMPREHENSIVE FISCAL AND ACCOUNTING POLICIES

REVENUE AND EXPENDITURE POLICIES AND PRINCIPLES

- Revenue Diversification – The Municipality undertakes various reviews to ensure the non-tax base for the Municipality is maximized. In terms of rates and fees, Council is informed during the budget process of the current cost recovery and adjustments are made based on policy.
- Use of One-Time Revenue – These are not used to fund the base budget or ongoing program costs. In some cases they may be utilized to fund the start up cost of a program; however, are generally earmarked for one-time expenditures and utilized to supplement the available capital program funding.
- Expenditures – In addition to the expenditure controls detailed above under the operating and capital budget control processes, monthly reports are prepared for management to monitor actual to planned results.
- Purchasing Policy – Purchases for the Municipality must be governed by the financial limits and procurement methods established under the Municipality's Purchasing By-Law.

DEBT MANAGEMENT

Council reviews the debt level and forecasted level as part of the capital budget review process. It is the goal of Council to ensure debt is fiscally managed and is significantly below the allowable Provincial Government authorized level of 25% of own source revenues. In comparison to other municipal units the Town has a relatively low total debt burden currently at approximately 3% of own source revenues. The practices and actions of Council ensure:

- A strong financial position is maintained
- Encourage planning and budgeting of future capital projects
- Limit and ensure debt is manageable from both a tax rate and user rate viewpoint
- Debt service burden shall be significantly below the allowable Provincial Limit.

INVESTMENT POLICY

This policy applies to the investment of all funds of the Town. It is the goal of the Town to seek the highest investment return with the maximum security, while meeting the cash needs of the Town. Staff must operate within the boundaries of applicable legislation, the *Municipal Act*.

TANGIBLE CAPITAL ASSETS – The Town complies with the Tangible Capital Asset requirements of the Public Sector Accounting board. The annual financial statements are prepared to reflect historical cost and amortization. The Town will comply with the future requirements to integrate these financial statements requirements into its budgeting practices.

BASIS OF ACCOUNTING

The Town prepares its financial information in accordance with the generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants and prescribed practices issued by the Ministry of Housing and Municipal Affairs. The Town's sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing the Town's budget.

COMPREHENSIVE FISCAL AND ACCOUNTING POLICIES

MUNICIPAL FUNDS

The Municipality's resources and operations are separated into various funds. Each fund is a separate fiscal and accounting entity organized by their intended purpose. They are separated to comply with legal, finance and governance requirements. In municipal financial operations, monies raised or supplied for one purpose cannot be used for any other purpose. Legal restrictions and contractual agreements prevent it from being used or diverted to any other use. Fund accounting shows that the money has been used for its intended purpose. The Town's external auditors audit all funds annually. Although all funds are segregated, the Town also prepares Consolidated Financial Statements in accordance with requirements of the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. The following funds are used for budgeting and management report.

General Fund – This fund includes all municipal programs and services not accounted for in any other fund. This is the largest of the funds and the cost of the activities is recovered through municipal property taxes, user fees and other revenue sources. The General Fund also includes a provision for contributions to Reserves and Reserve Funds. For example, in an election year, election expenditures are financed by a transfer from the Election Reserve; conversely in non-election years contributions are made to the Election Reserve. Expenditures and revenues related to the provision of water and sewer services are accounted for as part of the General Fund. Although sewer activities are accounted for in this manner, staff manage the sewer revenues/expenditures on a net basis with contributions/withdraws from the sewer reserve being managed as not to impact on the general tax rate.

The balance in the General Fund as of January 1 is transferred to the Reserve/Reserve Fund during the year.

Capital Fund – The Capital Fund includes all expenditures and financing sources to acquire or contract city infrastructure such as roads, building, vehicles, computer information network, recreation facilities, parks improvement, buses and other fleet vehicles. The Capital Fund is maintained with two components: one for all general municipal assets and the other reflects the transactions of the Town water and wastewater infrastructure needs. The balance in the Capital Fund as of January 1 represents unexpected capital funding.

Reserve/Reserve Fund – A reserve is an appropriation from net revenue at the discretion of Council. The Town does not apply interest earned to the specific reserves, it is reported as General Fund earnings.

A reserve fund is an allocation of accumulated net revenue. A reserve fund differs from a reserve in that reserve fund assets are segregated and restricted to meet the purpose of the reserve fund.

There are two types of reserve funds: obligatory reserve funds and discretionary reserve funds. Obligatory reserve funds are created whenever statute requires. Discretionary reserve funds are established by Council to finance a future expenditure for which it has authority to spend money.



COMPREHENSIVE FISCAL AND ACCOUNTING POLICIES

SUMMARY OF FUND BALANCES

	General Operating	Capital Fund	Reserve/Reserve Fund	Total
Fund Balance - Beginning		8,832,355	(12,447,418)	(3,615,063)
Revenues				
Tax Levies	(25,296,323)			(25,296,323)
Water & Wastewater Fees	(9,123,414)			(9,123,414)
Licences & Permits	(699,365)			(699,365)
Fines & Penalties	(160,500)			(160,500)
Interest Revenue	(818,000)			(818,000)
User Fees & Service Charges	(3,273,178)			(3,273,178)
Municipal Service Agreements	(640,267)			(640,267)
Transfer from Reserve/Reserve Funds	(173,727)			(173,727)
Internal Cost Recoveries	(985,083)			(985,083)
Grants	(713,800)			(713,800)
Miscellaneous	(406,500)	(26,400)		(432,900)
Transfer from Reserve/Reserve Funds		(3,702,940)		
Transfers from Development Charges Reserve				
Transfer from Water & Sewer			(2,099,777)	(2,099,777)
Transfer from General Fund		(1,270,660)	(375,000)	(1,645,660)
Total	(42,290,157)	(5,000,000)	(2,474,777)	(46,061,994)
Expenses				
Mayor, Council & Committees	494,593			494,593
Administration, Clerk & Communications	872,176			872,176
Human Resources	436,161			436,161
Information Technology	588,185	87,000		675,185
Planning & Economic Development	817,178			817,178
Treasury	807,372			807,372
Corporate Allocations	2,069,222	170,000		2,239,222
Parks & Recereation	5,183,016	760,000		5,943,016
Police Services	7,666,416	50,000		7,716,416
Fire Department	2,712,700	55,000		2,767,700
Building & By-law Enforcement	1,323,202	15,000		1,338,202
Public Works	6,640,909	1,496,500		8,137,409
Water & Wastewater	7,403,235	2,106,500		9,509,735
Public Library	1,530,355	260,000		1,790,355
Transfer to Capital Fund	1,270,660		3,702,940	4,973,600
Transfer to Reserve/Reserve Funds	2,474,777			2,474,777
Total	42,290,157	5,000,000	3,702,940	50,993,097
Fund Balance - Ending	-	8,832,355	(11,219,255)	1,316,040

COMMUNITY PROFILE

Orangeville at a glance

Nestled in the rolling countryside less than an hour from Toronto and only moments away from the unspoiled, natural beauty of the Niagara Escarpment, Orangeville’s small-town charm and “big city” amenities appeal to residents and businesses alike.

An attractive lifestyle is a major reason people give for locating in Orangeville; there's something for everyone. The Town boasts a vibrant cultural life with its own live theatre and an impressive community of artisans, as well as having a very active sports community. The Town of Orangeville has a strong and diversified economic base and has become a regional shopping destination.

Over the past few years, Orangeville has experienced steady growth due to our strong mix of location, community amenities, attractive and unique housing and a state-of-the-art regional health care facility. Increasing post-secondary opportunities in the community will help broaden our appeal to families and businesses. We’re carefully planning our grown to provide and preserve a welcoming environment for residents, businesses and visitors.

Proximity to the Greater Toronto Area (GTA), Canada's largest metropolitan area of more than 5.6 million people, equips businesses in Orangeville with a host of benefits. Located at the north-west edge of the GTA, where provincial Highways 9 & 10 intersect, Orangeville is less than an hour's drive (approximately 80 kilometers) from Toronto, and within a day's drive or a short flight to a market of 135 million people.

At the heart of Dufferin County's economic growth, Orangeville is a hub for businesses and industry and only 30 minutes from Ontario's major 400 series highways. Access to a regional trade area of approximately 90,000 people and an accessible and highly skilled workforce,

Orangeville puts businesses and industries within easy reach of one of the world's largest consumer and industrial markets.

<i>Centrally located with short driving times from Orangeville</i>		
<i>To Brampton</i>	<i>38 km</i>	<i>34 minutes</i>
<i>To Alliston</i>	<i>42 km</i>	<i>33 minutes</i>
<i>To Kitchener</i>	<i>77 km</i>	<i>1 hr, 19 min</i>
<i>To Toronto</i>	<i>84 km</i>	<i>1 hr, 8 min</i>
<i>To Buffalo, New York</i>	<i>199 km</i>	<i>2 hr, 15 min</i>
<i>To Detroit, Michigan</i>	<i>354 km</i>	<i>4 hr, 18 min</i>
<i>To Ottawa</i>	<i>518 km</i>	<i>5 hr, 30 min</i>
<i>To New York City, New York</i>	<i>809 km</i>	<i>8 hr, 40 min</i>



COMMUNITY PROFILE

Where are we?

South/Central Ontario



COMMUNITY PROFILE

Getting Around

Air connections to Canadian and international destinations are only 45 minutes away, via Canada's largest airport, Lester B. Pearson International Airport. The Waterloo Regional Airport, a non-hub primary commercial airport offering commercial, corporate and general aviation services is only an hour's drive and the Brampton Flying Club is just 15 minutes from Town.

Full rail service via the Orangeville-Brampton Railway connects industries in Orangeville with the CPR mainline in Mississauga providing a reliable link to all major Can-Am corridors.

A southern bypass route connects Highway 10 with County Rd. 109 and ensures fast and efficient transportation access to the Orangeville Business Park. Orangeville connects commuters to Brampton and downtown Toronto with GO Transit's bus service. Orangeville Transit provides local bus service to the Orangeville Business Park and throughout Town.

Lifestyle and Opportunity - A Great Combination

Ideally situated in the heart of Canada's economic engine, Orangeville's perfect combination of location, lifestyle and opportunities makes it a great place to live and do business. Our historic community is set in the picturesque Hills of the Headwaters, one of the most scenic regions in southern Ontario. Our region's diverse landscape and community amenities and activities help energize our residents and business community.

In June 2010 a new mixed-use residential, commercial and retail development began construction in Orangeville's central business district. 'Broadway Grande' is a five-storey mixed used building featuring 30,000 sq ft of retail and commercial office space, topped off

with two floors of residential space divided into 16 lofts. A breezeway will lead to an enclave of 44 townhouses and a private parkette.

The new development is expected to enhance the downtown core by providing additional places for people to live, shop and work right in the heart of Orangeville. "A vibrant downtown is reflective of a community's spirit and strength," says Orangeville Mayor Rob Adams.

"The Town is committed to the downtown's continued vibrancy – from infrastructure investments, façade improvements and beautification initiatives to hosting major community events." "We want to see business succeed. We want to see the downtown prosper. With investments like the Broadway Grande project, that prospect is realistic."

Orangeville is a vibrant community that is proud of its exceptional lifestyle, amenities and culture. With easy access to transportation networks and a skilled labour force, Orangeville offers a diverse economy with unlimited business opportunities for entrepreneurs who value life/work balance.

Population and Employment - Connected Growth

As the largest urban area in Dufferin County, the Town of Orangeville has experienced steady growth, with Statistics Canada Census, 2006 reporting a population of 26,925 people.

The Town's population is projected to reach 31,684 by 2011, while the Province's 'Places to Grow' initiative projects the number of residents for the whole of Dufferin County to increase by 47% from 2006 levels to 80,000 residents by 2031, creating new opportunities for business, services and residents.

COMMUNITY PROFILE

Population Increases: Town of Orangeville & County of Dufferin

Year	Orangeville	Dufferin County
1996	22,000	45,000
2001	25,000	51,000
2006	29,000	57,000
2011	31,000	61,000

(Source: Hemson Consulting: 2003, Stats Canada: 2001, 2006)

Orangeville is a youthful community. In fact, it is the third youngest among all municipalities in the Toronto Census Metropolitan Area, with a median age of 35 years. In 2006, 31 percent of the resident population was between the ages of 25 and 44 years.

Orangeville has a diverse economic base with representation in sectors such as transportation, construction, agriculture, health care, manufacturing and plastics. Our local manufacturers produce a wide range of products, including automobile seats, fasteners for the aerospace industry, computer cables and plastic hoses. This diversity can be marketed externally, in order to help attract new business investment and assist with forging new supplier relationships.

Competitive Business Operating Costs

Orangeville’s blended tax rates for standard and large industrial operations are competitive when compared to a range of GTA communities. Orangeville also provides access to low-cost reliable power, and offers a full range of energy services and solutions to assist in optimizing local business operations.

Industry Commitment

The Town is firmly committed to creating the conditions that make Orangeville an attractive location for new and existing businesses to connect with the global market place.

The Orangeville-Brampton Railway (OBRY) is an excellent tool in promoting the retention and expansion of existing businesses, as well as the attraction of new business investment. This is particularly true of companies that experience high transportation costs associated, in part, with truck or air transport. There may also be potential for additional sites in association with the development of the southern portion of Veteran’s Way industrial lands.

Historically, Orangeville has experienced a higher rate of growth in residential lands than employment lands. While this is due in part to the lack of available serviced inventory for employment / industrial development and expansion, Orangeville’s proximity and accessibility to the GRA has also contributed to the pace of residential development.

Increasing employment opportunities for Orangeville and Dufferin County are directly connected to population growth. Dufferin County’s employment base is projected to expand to 27,000 local jobs by 2031, up from 18,945 reported by the 2006 census, and will provide the workforce needed to support a growing local and regional economy.

COMMUNITY PROFILE

Town of Orangeville Major Employers – Estimated Full Time Equivalents (FTE's)

Employer	Industry	FTE's
Headwaters Health Care Centre	Hospital Services	600
Upper Grand District School Board	Education	436
Town of Orangeville	Municipal Government	350
Roto-Mill	Heavy Civil Road Construction	267
Davis + Henderson	Business Process Outsourcing	175
Avalon Retirement Centre	Retirement Home	220
Walmart	Retail	135
Clorox Company of Canada	Manufacturer	130
Community Living Dufferin	Life Skills & Employment Training	137
County of Dufferin	County Government	128
Plastiflex Canada Inc.	Manufacturer	100
Hydro One	Electricity Delivery Services	124
R.J. Burnside & Associates	Engineering and Science Based Solutions	100
Woolwich Dairy Inc.	Manufacturer	90
Dufferin Child & Family Services	Child Protection Services	88
Direct Plastics Group	Manufacturer	83
Sanoh Canada Ltd.	Manufacturer	80
Home Depot	Retail	80
Roehling Engineering Plastics	Manufacturer	75

Source: Town of Orangeville Industrial Directory 2010, Community Profile, office enquiry

Housing and Lifestyle - An Appealing Connection

Orangeville appeals to families, offering attractive and unique housing options. Families looking to relocate can select from stately brick century homes on tree-lined streets, single family homes and townhouses in newer subdivisions with access to modern parks and walking trails, or estate residential and executive housing in town or in the surrounding rural areas. There's sure to be something to connect everyone with the lifestyle they've always dreamed of.

Orangeville's housing costs are highly competitive. When compared with surrounding areas Brampton, Caledon and Newmarket, Orangeville ranks lowest across four housing categories.

Toronto Real Estate Board, Market Watch

	Orangeville	Brampton	Caledon	Newmarket
Detached	\$319,435	\$382,757	\$484,091	\$374,596
Semi-Detached	\$221,875	\$288,428	\$297,488	\$281,800
Condo Apartment	\$185,200	\$166,632	N/A	\$190,833
Townhouse	\$214,250	\$272,625	\$280,880	\$272,695
Condo Townhouse	\$177,500	\$182,395	\$306,750	\$234,250

(Source: Toronto Real Estate Board, Market Watch April 2009)

COMMUNITY PROFILE

Our Education Connection

Orangeville and area is served by three school boards, Upper Grand District School Board, Dufferin-Peel Catholic District School Board and Conseil Scolaire de District Centre Sud Ouest. There are two secondary schools, and an ongoing elementary school building program. There are also several well-respected and privately-funded schools in Orangeville and the surrounding areas, as well as a French language school.

A Regional Health Care Centre

Headwaters Health Care Centre is at the heart of medical services for the Greater Dufferin area and a leader in community health care. A merger of two rural hospitals, Headwaters-Orangeville operates as a 108-bed acute care facility, while Headwaters-Shelburne operates a 33-bed chronic care hospital. Headwaters Health Care Centre is home to a wide variety of family practice and medical practitioners as well as consulting and visiting specialists in a range of health care disciplines.

Emergency Services

Orangeville operates its own professional police service and a full-time fire department, utilizing state-of-the-art equipment and modern facilities.

Modern Recreation Facilities

Orangeville boasts two community centres. The Alder Street Recreation Centre is a modern recreation centre combining recreation with community and cultural activities. The Centre features two arenas, a walking/running track, gymnasium, leisure pool with waterslide, lap pool, office and meeting space, a branch library and more. The Tony Rose Memorial Sports Centre provides two arenas and a pool. A variety of recreational and league programs are offered at both centres throughout the year.

Outdoor Connections

The Town also provides approximately 36 hectares of active and passive parks, trails and sports fields, including lighted and unlit baseball diamonds and soccer fields, accessible play areas for all ages, an outdoor skateboard park, splash pad, outdoor ice rinks, and other amenities. As part of our commitment to ensuring the health of our community, the Town is continuing to expand its extensive multi-use trail system.

Within the Orangeville vicinity there is an overwhelming number of outdoor activities available. Island Lake Conservation Area provides access to hiking trails, fishing, canoeing, swimming, bird watching, and other year-round recreational activities. Cross country and downhill skiing, horseback riding, snowmobiling and other outdoor activities are on our doorstep for the enjoyment of area visitors and residents. Over 15 golf courses are within a 30-minute drive of Orangeville for your putting (and driving) pleasure.

Unique Shopping Experiences

Orangeville offers shoppers a variety of choices. Downtown Orangeville radiates charm and character and provides the perfect backdrop for a mix of unique shops set within some magnificent historic Ontario architecture. Stroll along Broadway or explore one of the many side streets of downtown Orangeville and visit an array of clothing boutiques, art stores & galleries and specialty shops. Or, take advantage of the modern convenience and selection available in our shopping centres.

COMMUNITY PROFILE

Local Attractions, Festivals and Events - Connecting the Community

Orangeville hosts a growing number of festivals and special events that reflect the diversity of interests in our community, including the Orangeville Farmers' Market, Orangeville Blues & Jazz Festival, Headwaters Arts Festival in the Hills, Orangeville Agricultural Fall Fair, Orangeville Moonlight Magic/Light Up Downtown and First Night Celebrations. Unique attractions draw visitors from across and beyond the region including Theatre Orangeville, the Credit Valley Explorer Tour Train and our Tree Sculpture Walking Tour.



MAYOR AND COUNCIL

INTRODUCTION

The Municipal Council is the governing and legislative body for the Town of Orangeville. Council is responsible for establishing priorities, policy direction, monitoring and valuating the implementation of programs, and authorizing revenue collection and expenditures.

Council is composed of a Mayor, Deputy Mayor and five (5) other Councillors. All members of Council are elected directly and represent the Town. Members do not represent individual wards or districts and serve the community as a whole. The current term began in 2010 and expires in 2014. The Town of Orangeville's political and administrative decision-making structure includes: Council, the standing and special committees of Council, operating and support departments, various agencies and special purpose authorities.

After each municipal election, Orangeville Town Council appoints citizens to various Boards and Committees that make decisions and/or recommendations on a variety of matters. These appointments give Orangeville residents from various backgrounds, a chance to volunteer their skills to help in the community.

The term of the appointment is usually four years (concurrent with the term of council). Most committees meet monthly. Each committee, at its first meeting, determines the schedule of meetings for the new term.

The major Committees of Council are as follows:

- Accessibility Committee
- Arts and Culture
- Committee of Adjustments
- Council Remuneration Review Ad Hoc Committee
- Economic Development Committee
- Fire Services Advisory Committee
- Heritage Orangeville
- Honours Committee
- Mayor's Seniors' Advisory Committee
- Mayor's Youth Advisory Committee
- Orangeville Sustainability Action Team
- Recreation Committee
- Sports and Cultural Events Funding Committee
- Trailways Committee
- Transit System Optimization Committee

MISSION STATEMENT

Council provides the overall direction for the Municipality in terms of its legislative powers and responsibilities under the Municipal Act, and represents the views and interest of its citizens, businesses and organizations in terms of municipal activities and activities that have an impact on the Town of Orangeville.

MAYOR AND COUNCIL

		2011 Budget	Comparisons				% Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
Expenditures								
04-050-00-019	Honorariums	\$ 180,000	\$ 143,173	\$ 144,276	\$ 140,108	\$ 36,827	25.7%	
04-050-00-025	Fringe Benefits	48,666	38,587	36,576	35,443	10,079	26.1%	
04-050-00-042	Payroll Charges	-	1,200	1,150	988	(1,200)	-100.0%	
04-050-00-045	Office Supplies / Materials	2,500	2,000	2,000	1,000	500	25.0%	
04-050-00-047	Telephone / Communications	7,000	4,000	4,000	4,143	3,000	75.0%	
04-050-00-055	Advertising	2,000	2,000	2,000	1,398	-	-	
04-050-00-071	Memberships / Subscriptions	6,200	6,200	6,200	5,056	-	-	
04-050-00-073	Workshops / Training Courses	600	400	400	-	200	50.0%	
04-050-00-075	Conferences	-	11,000	11,000	9,298	(11,000)	-100.0%	
04-050-00-077	Mileage	1,500	300	300	264	1,200	400.0%	
04-050-00-079	Travel Allowance	-	1,200	1,200	-	(1,200)	-100.0%	
04-050-00-081	Public Relations	10,500	10,000	10,000	12,222	500	5.0%	
04-050-00-097	Agenda Delivery	2,800	2,100	2,100	2,527	700	33.3%	
		261,766	222,160	221,202	212,447	39,606	17.8%	
Revenues								
04-050-00-625	Sundry Revenue	-	-	(200)	-	-		
	Net Tax Levy	\$ 261,766	\$ 222,160	\$ 221,002	\$ 212,447	\$ 39,606	17.8%	

COMMITTEES

ACCESSIBILITY COMMITTEE

The Town of Orangeville's Accessibility Committee is dedicated to promoting a barrier-free environment for all persons, regardless of needs, to participate as fully as possible in all aspects of community life.

The goals of the Accessibility Committee are to encourage and facilitate accessibility on behalf of all persons by:

- Promoting public awareness and sensitivity to accessibility issues
- Encouraging co-operation among all service and interest groups to ensure a better community for all persons
- Identifying and documenting relevant accessibility issues and concerns with respect to all municipal property and buildings
- Liaising with Town Departments and local organizations in addressing accessibility issues that are related to municipal property and buildings
- Recognizing that the needs of all persons are constantly changing

THE ORANGEVILLE SUSTAINABILITY ACTION TEAM

The purpose of this committee is to assist in the development, implementation and promotion of environmentally sustainable practices within the Town of Orangeville in order to reduce the Town's environmental impact and improve the quality of life of its residents, now and in the future.

THE MAYOR'S YOUTH ADVISORY COMMITTEE

(MYAC) acts as an advisory body to Council on matters, within the influence of the Town of Orangeville, which have an impact on the youth of the Town. MYAC meets on the first Thursday of every month at 6:30 p.m.

MAYOR'S SENIORS' ADVISORY COMMITTEE

The purpose of the Mayor's Seniors Advisory Committee is to review, seek input, and make recommendations to Council on matters affecting the seniors of the Town of Orangeville. The committee will establish lines of communication for seniors, provide an opportunity for seniors to bring forth concerns, make constructive suggestions and be involved in the solutions, determine issues affecting seniors as a whole, provide a service and a voice for seniors and provide a focus for ideas to make Orangeville a welcome place for seniors to live.

HERITAGE COMMITTEE

Heritage Orangeville is a standing committee of Town Council that advises Council on all matters related to heritage properties in the Town of Orangeville. Its role is to facilitate the conservation and preservation of not only our inheritance of historically, architecturally, and culturally significant properties, but also our natural environment and our culture, all of which are irreplaceable assets of the community in which we live.

COMMITTEES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Accessibility Committee							
Expenditures							
09-490-00-045	Office Supplies / Materials	\$ 300	\$ 300	\$ 219	\$ 248	\$ -	-
09-490-00-055	Advertising and Promotion	3,300	3,300	1,212	686	-	-
09-490-00-073	Workshops / Training Courses	500	500	-	256	-	-
09-490-00-077	Mileage	100	100	-	188	-	-
09-490-00-321	Special Projects	25,527	15,800	23,613	24,908	9,727	61.6%
		29,727	20,000	25,044	26,286	9,727	48.6%
Revenues							
09-490-00-547	Transfer from Reserves	(9,727)	-	-	-	(9,727)	-
		(9,727)	-	-	-	(9,727)	-
Sub-total Accessibility Committee		20,000	20,000	25,044	26,286	-	-
Mayor's Youth Advisory Committee							
Expenditures							
11-586-00-045	Office Supplies / Materials	150	150	-	-	-	-
11-586-00-051	Printing / Photocopy Costs	300	300	-	-	-	-
11-586-00-053	Postage and Courier	100	100	-	-	-	-
11-586-00-055	Advertising	500	500	-	24	-	-
11-586-00-073	Workshops / Training Courses	1,000	1,000	-	206	-	-
11-586-00-077	Travel and Volunteer Expenses	200	200	200	-	-	-
11-586-00-081	Public Relations	2,000	2,000	1,950	1,500	-	-
11-586-00-082	Bursary Program	2,000	2,000	1,500	-	-	-
		6,250	6,250	3,650	1,730	-	-

COMMITTEES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Mayor's Seniors Advisory Committee							
Expenditures							
11-583-00-051	Printing / Photocopy Costs	100	100	37	14	-	-
11-583-00-071	Memberships / Subscriptions	200	200	112	-	-	-
11-583-00-077	Meeting Expense	500	500	202	433	-	-
11-583-00-090	Seniors Forum	3,000	3,000	743	1,289	-	-
11-583-00-095	Miscellaneous	10,800	23,410	14,000	5,862	(12,610)	-53.9%
		14,600	27,210	15,094	7,598	(12,610)	-46.3%
Revenues							
11-583-00-535	Federal Grants	-	(23,410)	(22,395)	-	23,410	-100.0%
11-583-00-547	Transfer from Reserves	-	(3,500)	(3,500)	(5,000)	3,500	-100.0%
11-583-00-594	Seniors Forum - Donations	(1,400)	(1,400)	(500)	(1,400)	-	-
		(1,400)	(28,310)	(26,395)	(6,400)	26,910	-95.1%
	Sub-total Mayor's Seniors Advisory	13,200	(1,100)	(11,301)	1,198	14,300	-1300.0%
Orangeville Sustainability Team (OSAT)							
Expenditures							
12-717-00-055	Advertising and Promotion	5,000	5,000	1,607	1,287	-	-
12-717-00-321	Special Projects	10,000	10,000	9,356	18,052	-	-
		15,000	15,000	10,964	19,339	-	-

COMMITTEES

		Comparisons					
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Heritage Orangeville							
Expenditures							
11-580-00-019	Honorarium	400	400	151	50	-	-
11-580-00-045	Office Supplies / Materials	100	100	-	44	-	-
11-580-00-047	Telephone / Communications	25	25	-	-	-	-
11-580-00-071	Memberships / Subscriptions	325	325	129	97	-	-
11-580-00-073	Workshops / Training Courses	800	800	-	328	-	-
11-580-00-077	Mileage	300	300	42	62	-	-
11-580-00-275	Plaquing Costs	1,500	1,500	-	1,159	-	-
11-580-00-321	Special Project	4,100	4,100	3,368	3,370	-	-
		7,550	7,550	3,691	5,110	-	-
Revenues							
11-582-00-547	Transfer From Own Funds - Reserve	-	-	-	-	-	-
11-582-00-625	Sundry	(2,000)	(2,000)	(450)	(2,414)	-	-
		(2,000)	(2,000)	(450)	(2,414)	-	-
Sub-total Heritage Orangeville		5,550	5,550	3,241	2,696	-	-
Community Events							
Expenditures							
04-050-00-099	Delegations / Receptions / Retirements	6,700	6,700	7,387	1,348	-	-
04-050-00-167	Sports and Cultural Events	2,000	2,000	2,900	1,350	-	-
04-050-00-321	Special Council Projects	1,500	1,500	1,500	6,880	-	-
04-050-00-325	First Night	15,000	15,000	19,743	8,836	-	-

COMMITTEES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
11-585-00-001	Salaries - Full Time	35,000	26,780	26,780	36,486	8,220	30.7%
11-585-00-209	Outside Services	500	500	7,028	6,832	-	-
11-585-00-368	Town Contribution - Farmers' Market	5,000	5,000	5,000	10,000	-	-
11-585-00-375	Community Grants	47,500	54,800	51,500	52,773	(7,300)	-13.3%
11-585-00-376	Town Contribution - Blues & Jazz	10,000	10,000	10,000	10,000	-	-
11-585-00-377	Entrance Flag	1,500	1,500	131	515	-	-
11-585-00-378	Theatre Orangeville	35,000	35,000	35,000	35,000	-	-
		159,700	158,780	166,969	170,022	920	0.6%
Revenues							
04-050-00-623	First Night Revenues	-	-	(7,800)	-	-	-
Sub-total Community Events		159,700	158,780	159,169	170,022	920	0.6%
Net Tax Levy		\$ 219,700	\$ 204,480	\$ 190,767	\$ 221,269	\$ 15,220	7.4%

ADMINISTRATION

INTRODUCTION

The Administration Department provides leadership and direction and is responsible for the co-ordination of information with all departments while ensuring that the policies of Council are effectively implemented. The Chief Administrative Officer is Council's principal advisor on matters of policy and is responsible to Council for the efficient administration of all Town activities. All Department Heads are responsible to the Chief Administrative Officer for the efficient operation of their respective departments.

The Administration Department is also responsible for the coordination of the Mayor's Office and Council.

MISSION STATEMENT

To assist Council in ensuring policies adopted and decisions made by Council are the most effective in moving the Town forward in a positive and sustainable manner.

2010 SIGNIFICANT ACHIEVEMENTS

- Provided administrative and logistic support for the 2010 Election
- Oversaw property acquisition on behalf of the Town
- Initiated infrastructure/asset replacement plan
- Commenced business system strategy

2011 DIRECTION AND PRIORITIES

- Continue framework for business planning
- Undertake succession planning initiatives
- Target specific business system assessments



Municipal Offices

ADMINISTRATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
04-055-00-001	Salaries - Full Time	\$ 294,549	\$ 285,239	\$ 283,283	\$ 283,158	\$ 9,310	3.3%
04-055-00-005	Salaries - Part Time	-	-	7,695	-	-	-
04-055-00-021	Employee Benefits - Full Time	73,131	66,750	61,979	67,010	6,381	9.6%
04-055-00-025	Employee Benefits - Part Time	-	2,900	804	-	(2,900)	-100.0%
04-055-00-045	Office Supplies / Materials	2,400	2,400	2,143	3,277	-	-
04-055-00-047	Telephone / Communications	900	900	800	892	-	-
04-055-00-051	Printing / Photocopy Costs	200	200	200	104	-	-
04-055-00-053	Postage / Courier / Fax	50	50	100	17	-	-
04-055-00-063	Computer Operation & Supplies	200	200	500	343	-	-
04-055-00-067	Office Equipment	500	500	-	454	-	-
04-055-00-071	Memberships / Subscriptions	950	950	1,033	2,069	-	-
04-055-00-073	Workshops / Training Courses	100	100	-	-	-	-
04-055-00-075	Conferences	600	600	2,000	-	-	-
04-055-00-077	Mileage	300	300	200	-	-	-
04-055-00-081	Public Relations	1,200	1,200	1,467	3,947	-	-
		375,080	362,289	362,203	361,271	12,791	3.5%
Revenues							
04-055-00-536	Ontario Specific Grants	-	-	(7,251)	-	-	-
		-	-	(7,251)	-	-	-
	Net Tax Levy	\$ 375,080	\$ 362,289	\$ 354,952	\$ 361,271	\$ 12,791	3.5%

COMMUNICATIONS

INTRODUCTION

The Town of Orangeville's Communications Department provides responses to public queries and information about programs and services, builds awareness about municipal services, establishes links with the community and media, collaborates with external organizations, develops key messages, and promotes the corporation both externally and internally. The communications department interacts with all departments, Council, Town committees, the public and media.

MISSION STATEMENT

Provide consistent, timely, accurate and effective communications for key audiences – public and staff, relating to the Town's policies, programs and services.

2010 SIGNIFICANT ACHIEVEMENTS

- Launch of Town's Facebook page, with regular monitoring and postings
- Recognition of tree sculptures as a tourism generator .. greater number of private sponsorships to increase number of sculptures, greater number of tour requests by external groups
- Maintained website with daily updates
- Placement of some marketing pieces with different media – Orangeville Living, Escarpment Views
- Updated Adobe Creative Suite so as to be compatible with Parks & Recreation Dept. so staff can assist each other with ads
- Designed annual Public Works calendar with more info than previously
- Created four e-newsletters, with website-based subscriptions
- Created three internal newsletters for staff
- Organized media events

- Worked with all departments to create fairly constant flow of news releases – increased interaction with Police and Library news releases
- Created Town Page every other week – experienced greater use by departments – municipal election added to the 2010 expenditure
- Had assistance for first three months (provincial funding) for a communications intern
- New tree sculpture brochure, with up-to-date information and photos, and a larger size to incorporate some of the sculpture "stories" to create more of a tourism piece
- Undertook Emergency Information Officer role, under Emergency Management Plan, with County's emergency exercise to test control group and flow of information

2011 DIRECTION AND PRIORITIES

- Introduction of some video links to YouTube to promote Town activities
- Introduction of some Town photos on Flickr
- Review of social media opportunities – and practices in other municipalities (blogs, Twitter, etc.)
- Taking Picasa course – free software to post photos in social networking applications
- Completion of a Communications Plan for the Town (internal and external)
- Work with County to create a communications team for emergencies

2011 ASSUMPTIONS AND ISSUES

- Increased demands for communication services

COMMUNICATIONS

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
04-056-00-045	Office Supplies / Materials	\$ 300	\$ 350	\$ 91	\$ 129	\$ (50)	-14.3%
04-056-00-047	Telephone / Communications	900	900	742	1,090	-	-
04-056-00-063	Computer Operations & Supplies	2,200	1,800	2,357	1,539	400	22.2%
04-056-00-064	Website	1,500	1,500	95	1,090	-	-
04-056-00-067	Office Equipment	1,900	200	-	65	1,700	850.0%
04-056-00-071	Memberships / Subscriptions	1,400	1,305	1,305	301	95	7.3%
04-056-00-073	Workshops / Training	1,400	1,100	833	208	300	27.3%
04-056-00-077	Mileage	625	625	676	1,135	-	-
04-056-00-081	Public Relations	3,200	6,500	7,807	2,932	(3,300)	-50.8%
04-056-00-091	Internal Newsletter	-	400	-	-	(400)	-100.0%
04-056-00-092	Town Page Costs	35,000	35,000	33,470	41,679	-	-
04-056-00-385	Transfer from Reserve	500	500	500	500	-	-
		48,925	50,180	47,875	50,668	(1,255)	-2.5%
Net Tax Levy		\$ 48,925	\$ 50,180	\$ 47,875	\$ 50,668	\$ (1,255)	-2.5%

CLERK'S DEPARTMENT

INTRODUCTION

The Clerk's Department is responsible for the records of the Town and serves as an information centre for Council, interdepartmental staff and the public. It processes information presented to Council in the form of agendas, minutes, by-laws and agreements. The department issues business, lottery and marriage licences and records vital statistics on behalf of the Office of the Registrar General. Requests under the *Municipal Freedom of Information and Protection of Privacy Act* are fulfilled by the Clerk. The Clerk and Deputy Clerk perform civil marriage ceremonies. The Clerk is responsible for preparing and conducting municipal elections in accordance with provincial legislation.

MISSION STATEMENT

The Clerk's departments mandate is to provide information, advice and a high level of customer service to Council, staff and the general public.

2010 SIGNIFICANT ACHIEVEMENTS

- Prepared for and conducted the 2010 municipal election.

2011 DIRECTION AND PRIORITIES

- Ongoing implementation of the corporate records management system (TOMRMS)
- Update the Town's Records Retention By-law

2011 AND ONWARD – ASSUMPTIONS AND MAJOR ISSUES

- The responsibility for the Town's records is an ongoing project. A total records management policy needs to be developed and implemented to enable the efficient, cost effective retrieval and storage of information.



Downtown Orangeville

CLERK'S DEPARTMENT

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
04-057-00-001	Salaries - Full Time	\$ 303,611	\$ 293,757	\$ 290,694	\$ 265,810	\$ 9,854	3.4%
04-057-00-021	Employee Benefits - Full Time	92,185	84,302	74,441	68,980	7,883	9.4%
04-057-00-045	Office Supplies / Materials	2,500	3,000	2,500	2,715	(500)	-16.7%
04-057-00-047	Telephone	1,000	-	221	-	1,000	-
04-057-00-051	Printing / Photocopy Costs	3,700	4,000	3,500	5,448	(300)	-7.5%
04-057-00-053	Postage / Courier / Fax	50	50	25	66	-	-
04-057-00-055	Advertising	1,000	1,000	500	1,001	-	-
04-057-00-057	Service Agreement / Equip Repair	250	250	-	-	-	-
04-057-00-059	Equipment Rentals	8,000	8,000	7,348	7,748	-	-
04-057-00-067	Office Equipment	750	750	802	2,590	-	-
04-057-00-069	Professional Fees	250	900	300	223	(650)	-72.2%
04-057-00-071	Memberships / Subscriptions	1,250	1,200	1,000	878	50	4.2%
04-057-00-073	Workshops / Training Courses	7,000	6,500	250	199	500	7.7%
04-057-00-075	Conferences	5,500	5,000	1,200	1,157	500	10.0%
04-057-00-077	Mileage	2,125	2,000	750	1,136	125	6.3%
04-057-00-132	C.O.A. Expenses	4,000	7,000	2,000	2,306	(3,000)	-42.9%
04-057-00-139	Marriage Licences	15,000	15,000	15,000	14,400	-	-
		448,171	432,709	400,531	374,656	15,462	3.6%

CLERK'S DEPARTMENT

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Revenues							
04-059-00-538	Vital Statistics	(5,000)	(5,000)	(6,750)	(14,975)	-	-
04-059-00-539	Marriage Licences	(22,000)	(26,500)	(22,065)	(26,435)	4,500	-17.0%
04-059-00-540	Business Licences	(18,000)	(17,000)	(22,703)	(20,600)	(1,000)	5.9%
04-059-00-542	Lottery Licences	(5,000)	(4,500)	(7,642)	(7,157)	(500)	11.1%
04-059-00-550	Weddings	(7,000)	(7,000)	(5,900)	(9,950)	-	-
04-059-00-596	C.O.A. Application Fees	(21,600)	(19,000)	(24,724)	(15,143)	(2,600)	13.7%
04-059-00-625	Sundry	(7,500)	(7,500)	(7,500)	(8,797)	-	-
		(86,100)	(86,500)	(97,283)	(103,057)	400	-0.5%
	Net Tax Levy	\$ 362,071	\$ 346,209	\$ 303,248	\$ 271,599	\$ 15,862	4.6%

HUMAN RESOURCES DEPARTMENT

INTRODUCTION

The Town of Orangeville's Human Resources Department provides human resources services to the Town's 400 employees who include full-time, part-time, volunteer and contract staff within its 11 departments. Human resources includes payroll, health and safety, recruitment, attendance management, orientation, training, employee development, policies and procedures, research, negotiations, job evaluation, benefit administration, and award programs.

MISSION STATEMENT

Create a positive and respectful environment that delivers exceptional customer service to our employees through effective communications.

2010 SIGNIFICANT ACHIEVEMENTS

- Implemented the HRIS system.
- Implemented the time and attendance software in conjunction with the Parks and Recreation Department.
- Completed Accessibility Training on the Customer Service Standard for all employees and volunteers.
- Reviewed and updated the Employee Handbook.
- Implemented the new Service Award Program.
- Implemented a new job evaluation system.
- Resolved outstanding pay equity issues in conjunction with the Pay Equity Commission.
- Completed background research for the police negotiations and arbitrations.
- Implemented the centralized management program for contractor safety agreements.
- Launched the Health and Safety SharePoint site.
- Second Year for the Town of Orangeville Supervisors Safety Initiative (TOSSI) program with four meetings and guest speakers.

- Implemented the Violence in the Workplace and Harassment programs including:
 - Risk assessments for all locations
 - Policy and procedures
 - Staff training
 - Emergency Procedures Planning
 - RZone
- Achieved an overall reduction in the frequency and severity of accidents and incidents.
- Received 100% funding for an HR Intern to revise the Service Award Program and work on other special projects.
- Preliminary Human Resources and Health and Safety work completed for the Town's takeover of the operations of the Water Pollution Control Plant.
- Recruited 97 positions.
- Received \$36,470 in grant funding for summer students and internship positions from the federal and provincial governments and the Centre for Business and Economic Development.
- Applied for an additional \$11,005 in funding for summer students from the provincial government.

2011 DIRECTION AND PRIORITIES

- Launch the new Employee Handbook.
- Launch the Human Resources SharePoint site.
- Complete job evaluation reviews for all Town positions.
- Conduct an employee survey.
- Create professional development opportunities for employees and supervisors.
- Implement Time and Attendance software in conjunction with the Public Works Department and the Library.

HUMAN RESOURCES DEPARTMENT



Aerial Photo of Downtown Orangeville

2011 ASSUMPTIONS AND MAJOR ISSUES

- An update to the AODA is expected as three more standards are approved by the provincial government including the Human Resources standard in conjunction with the Communications and Transportation standards.
 - Police and Fire Collective Agreements expire at the end of 2011 and negotiations will begin in the fall of 2011 requiring research and background preparation.
 - The current WHMIS program will be updated and become a worldwide program called Globally Harmonized System of Classification and Labelling Chemicals (GHS). This change will require the purchasing of updated materials and staff training.
 - OMERS contributions will be increasing temporarily over the next three years: 1% in 2011, an additional 1% in 2012, and an additional 0.9% in 2013.
-
- Integration of payroll, human resources and time and attendance databases to reduce duplication of work.
 - Update the Performance Appraisal process and forms.
 - Create standard operating procedures for the Water Pollution Control Plant in conjunction with the Public Works Department.
 - Gather information for the implementation of a wellness program.
 - Roll out the corporate orientation program.
 - Health and Safety focus on reviewing and updating the policies and procedures in the Parks and Recreation department.

HUMAN RESOURCES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Human Resources							
Expenditures							
04-062-00-001	Salaries - Full Time	\$ 237,514	\$ 228,495	\$ 222,344	\$ 263,064	\$ 9,019	3.9%
04-062-00-005	Salaries - Part Time	-	-	11,734	3,648	-	-
04-062-00-021	Employee Benefits - Full Time	64,253	58,698	50,073	58,726	5,555	9.5%
04-062-00-025	Employee Benefits - Part Time	-	-	1,212	392	-	-
04-062-00-045	Office Supplies / Materials	800	800	523	882	-	-
04-062-00-047	Telephone / Communications	800	1,000	732	1,055	(200)	-20.0%
04-062-00-051	Printing / Photocopy Costs	2,000	1,200	1,652	1,262	800	66.7%
04-062-00-053	Postage / Courier / Fax	150	200	-	110	(50)	-25.0%
04-062-00-055	Advertising	5,000	5,000	1,500	4,060	-	-
04-062-00-057	Service Agreement / Equip Repair	100	100	-	110	-	-
04-062-00-063	Computer Operation & Supplies	8,000	5,000	13,200	8,833	3,000	60.0%
04-062-00-067	Office Equipment	700	700	100	-	-	-
04-062-00-071	Memberships / Subscriptions	3,000	2,300	2,850	2,770	700	30.4%
04-062-00-073	Workshops / Training Courses	3,000	2,500	3,050	1,266	500	20.0%
04-062-00-075	Conferences	1,400	1,400	1,050	844	-	-
04-062-00-076	Corporate Training	10,500	12,500	1,000	8,181	(2,000)	-16.0%
04-062-00-077	Mileage	1,200	1,200	1,300	997	-	-
04-062-00-099	Staff Recognition Events	15,000	14,525	10,275	10,601	475	3.3%
		353,417	335,618	322,596	366,802	17,799	5.3%
Revenues							
04-062-00-536	Ontario Specific Grants	-	-	(7,251)	-	-	-
04-062-00-526	HR Cost Recovery	-	-	(911)	-	-	-
	Sub-total Human Resources	353,417	335,618	314,433	366,802	17,799	5.3%

HUMAN RESOURCES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Health and Safety							
Expenditures							
09-480-00-001	Salaries - Full Time	-	28,829	28,865	26,074	(28,829)	-100.0%
09-480-00-005	Salaries - Part Time	42,130	37,038	42,305	43,026	5,092	13.7%
09-480-00-021	Employee Benefits - Full Time	-	7,770	5,335	4,983	(7,770)	-100.0%
09-480-00-025	Employee Benefits - Part-Time	15,014	3,840	7,160	4,598	11,174	291.0%
09-480-00-045	Office Supplies / Materials	1,000	1,000	656	867.40	-	-
09-480-00-047	Telephone	800	800	726	768	-	-
09-480-00-069	Professional Fees	14,000	14,000	5,938	4,955	-	-
09-480-00-071	Memberships / Subscriptions	800	800	1,028	635	-	-
09-480-00-073	Workshops / Training Courses	7,000	5,000	6,085	2,789	2,000	40.0%
09-480-00-077	Mileage	600	600	637	289	-	-
09-480-00-095	Safety Equipment / Protective Clothing	800	800	257	625	-	-
09-480-00-099	Health and Safety Recognition	600	600	335	-	-	-
		82,744	101,077	99,327	89,608	(18,333)	-18.1%
Revenues							
09-480-00-547	Transfer from Reserves	(60,000)	(101,077)	(99,327)	(75,730)	41,077	-40.6%
	Sub-total Health and Safety	22,744	-	-	13,879	22,744	
	Net Tax Levy	\$ 376,161	\$ 335,618	\$ 322,596	\$ 380,680	\$ 40,543	12.1%

INFORMATION TECHNOLOGY

INTRODUCTION

The Information Technology Department is responsible for all aspects of the Town's information technology infrastructure. The unit also supports the Orangeville Police Service and Library Boards technology infrastructure and applications. This includes the secure and reliable network that connects workstations, printers and scanners at sites throughout the Town and provides users with access to essential software tools, integrated data sources, and the internet; databases that house and protect extensive data collections across the corporation; software applications that streamline processes and services; websites that extend electronic information access and online services to staff and citizens; telephone, cell phone, voice mail, and handheld devices that facilitate effective communications; public workstations and wireless services that expand public computing and internet access; and backend systems that support the diverse services provided by the Town's departments.



Train Station at Orangeville Rail Yard

2010 SIGNIFICANT ACHIEVEMENTS

Sustaining efforts to protect the Town's information technology infrastructure, including:

- Deployed a 20% refresh of Orangeville's workstations and laptops.
- Implemented public wireless Internet access for the Library and Parks and Recreation.
- Extended fibre optic network to reach Water and Sewer sites along with the provisioning Mill St. Library with increased network services.
- Coordinated major software upgrades to provide effective tools for operations throughout the organization.
- Refined a multi-tier network management system for monitoring, optimizing, troubleshooting and reporting on network status and performance.
- Maintained extensive network documentation to facilitate effective planning, development, and support.

2011 DIRECTION AND PRIORITIES

- Provide secure, email archiving solution to adhere to new regulations on retention of information.
- Supply technical leadership and support for ongoing information technology projects within the civic organization.
- Acquiring and deploying new and replacement information technology equipment in a timely and cost-effective manner.
- Supporting, upgrading, and maintaining the Town's corporate and desktop software applications.
- Assisting user departments in reviewing and refining processes and procedures to ensure they are obtaining maximum benefit from existing systems.

INFORMATION TECHNOLOGY

		2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
Expenditures								
04-104-00-001	Salaries - Full Time	\$ 264,747	\$ 225,625	\$ 225,625	\$ 195,181	\$ 39,122	17.3%	
04-104-00-021	Employee Benefits - Full Time	73,118	55,700	55,700	50,308	17,418	31.3%	
04-104-00-045	Office Supplies / Materials	450	450	1,800	12	-	-	
04-104-00-047	Telephone / Communications	25,646	22,848	26,000	29,453	2,798	12.2%	
04-104-00-048	Data Lines	15,000	15,000	16,600	15,087	-	-	
04-104-00-051	Printing / Photocopy Costs	300	300	-	44	-	-	
04-104-00-053	Postage / Courier / Fax	350	300	-	-	50	16.7%	
04-104-00-063	Computer Operation & Supplies	75,000	61,821	95,000	204,345	13,179	21.3%	
04-104-00-067	Office Equipment	3,500	600	-	1,295	2,900	483.3%	
04-104-00-069	Professional Fees	20,000	12,500	5,000	89	7,500	60.0%	
04-104-00-071	Memberships / Subscriptions	1,350	1,200	1,700	-	150	12.5%	
04-104-00-073	Workshops / Training Courses	10,400	8,000	-	146	2,400	30.0%	
04-104-00-077	Mileage	3,300	3,000	2,100	3,609	300	10.0%	
04-104-00-104	Service Agreements / Equip Repair	95,024	83,424	83,424	12,990	11,600	13.9%	
		588,185	490,768	512,949	512,559	97,417	19.8%	
Revenues								
04-104-00-526	I.S. Cost Recovery	(131,350)	(90,500)	(90,500)	(68,594)	(40,850)	45.1%	
	Net Tax Levy	\$ 456,835	\$ 400,268	\$ 422,449	\$ 443,965	\$ 56,567	14.1%	

PLANNING DEPARTMENT

INTRODUCTION

The Planning Department is responsible for the distribution of information and advice to Council, landowners, the general public and to the development industry with respect to land use planning. The department also administers the Town's Official Plan, Zoning By-law and the development approvals process, and provides planning advice and recommendations to the Committee of Adjustment. Planning staff conduct research into a variety of land use planning matters including changing Provincial policy and emerging issues affecting a broad range of economic, environmental and social factors that contribute to the community. The Department also manages change in the community through direct involvement in built heritage preservation and enhancement, urban design, economic development, and the preservation and enhancement of the natural environment, all with the view of building and maintaining a healthy, balanced community.

MISSION

The Planning Department's objective is to achieve the following:

- Provide timely assistance to Council, the public and private agencies concerned with the development of the Town in determining future policies and actions in all matters relating to the development of the Municipality.
- Provide the public and development industry with high levels of customer service and education in respect of the Town's planning context.
- Take into account the financial status of the Town when considering future development in order that a balance between residential and commercial-industrial assessment may be achieved and maintained.
- Provide the public information regarding the future development pattern of the community, in order to reduce the element of

speculation in land which arises when residents and land developers are not advised of the development policies and plans for the Town.

- Provide guidance and direction based on best practice and emerging program research in making the Town a more liveable and sustainable community.

2010 SIGNIFICANT ACHIEVEMENTS

- Completion of the Housing Needs Analysis.
- Completion and implementation of the 5-year review of the Official Plan and 'Places-to-Grow' and Provincial Policy Statement conformity.
- Completion of a five to ten year departmental business plan and strategic mapping.
- Lead the department in the implementation of such Orangeville Sustainability Action Team (OSAT) initiatives as the Baby Tree Program, numerous tree planting events over the past 3 years that resulted in the planting of over 3,000 trees and shrubs in the community, the publication of Eco Tips, implementation of the Town's anti-idling by-law, and the creation of the Environmental Sustainability Awards.
- Key participant in the development and ongoing implementation of the Trails Master Plan.
- Key participant in the development and ongoing implementation of the Economic Development Strategy.
- Continues to participate in annual Career Pathways events which introduces the Planning profession to area Grade 8 students.

PLANNING DEPARTMENT

2011 DIRECTION AND PRIORITIES

- Ongoing implementation of the Dufferin County Growth Management Study and development of an associated monitoring program.
- Implementation of the recommendations of the Housing Needs Analysis.
- Implementation of new Official Plan policies and directions.
- Restructuring the Planning Department to develop a permanent sustainability/management leadership role for the Corporation including the renaming of the department to Community Planning and Environment Department to better reflect its changing role and responsibilities.
- Address the development of remaining greenfield lands and intensification pressures, in the face of limited servicing capacities.
- Address densification and maturation of housing form issues in light of limited remaining greenfield lands and rising housing prices.
- Maintaining community character, improving the mix of housing types and affordability, and improving jobs-housing balance in the face of increasing residential development densities and mounting redevelopment pressure and increasing land values.
- Investigate further and be the lead participant in the move towards the implementation of a GIS system for the Corporation.



Welcome to Orangeville East End

PLANNING

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
12-701-00-001	Salaries - Full Time	\$ 281,169	\$ 273,342	\$ 268,316	\$ 257,349	\$ 7,827	2.9%
12-701-00-021	Employee Benefits - Full Time	79,862	72,998	68,380	67,226	6,864	9.4%
12-701-00-045	Office Supplies / Materials	2,000	2,000	2,082	2,101	-	-
12-701-00-047	Telephone / Communications	800	800	792	1,222	-	-
12-701-00-051	Printing / Photocopy Costs	2,200	1,000	2,516	1,905	1,200	120.0%
12-701-00-053	Postage / Courier / Fax	-	-	-	59	-	-
12-701-00-055	Advertising	2,500	2,500	6,025	1,654	-	-
12-701-00-063	Computer Operation & Supplies	5,000	5,000	7,996	4,036	-	-
12-701-00-067	Office Equipment	1,000	1,000	-	698	-	-
12-701-00-071	Memberships / Subscriptions	1,200	1,000	1,063	1,078	200	20.0%
12-701-00-073	Workshops / Training Courses	1,600	1,000	489	375	600	60.0%
12-701-00-075	Conferences	2,500	2,500	-	2,562	-	-
12-701-00-077	Mileage	1,000	1,000	772	1,769	-	-
12-701-00-080	Development Expenditures	-	-	5,710	7,001	-	-
12-701-00-321	Special Projects	2,000	-	2,815	-	2,000	-
		382,831	364,140	364,140	349,035	18,691	5.1%
Revenues							
12-705-00-526	Planning Application Fees	(90,000)	(80,000)	(91,000)	(77,200)	(10,000)	12.5%
12-705-00-576	Zoning Information	(2,500)	(2,500)	(2,960)	(3,200)	-	-
12-705-00-625	Sundry	(500)	(500)	(204)	(5,407)	-	-
12-705-00-630	Development Expenditures Recovered	-	-	(9,000)	-	-	-
		(93,000)	(83,000)	(103,164)	(85,807)	(10,000)	12.0%
	Net Tax Levy	\$ 289,831	\$ 281,140	\$ 260,976	\$ 263,228	\$ 8,691	3.1%

ECONOMIC DEVELOPMENT

INTRODUCTION

The primary role of Economic Development is to support the organization in the areas of Marketing (Business Retention and Expansion, Investment Readiness/Attraction and Partnership Marketing), Tourism/Destination Marketing & Management, and Entrepreneurship and Small Business Assistance through the operation of the Orangeville & Area Small Business Enterprise Centre (SBEC).

2010 SIGNIFICANT ACHIEVEMENTS

Marketing & Business Development Initiatives:

- Completed Tourism Development & Marketing Plan (Tourism Plan) and initiated its implementation, including launch of Orangeville Tourism Guide and delivery of Orangeville Tourism Conference.
- Implemented new client tracking and reporting system to improve client communications and management.
- Completed website gap analysis (business section) and initiated implementation of priority recommendations.
- Completed a series of community profile and business testimonial marketing videos.
- Completed quarterly issues of Orangeville Business Connections newsletter.
- Created new marketing tools and delivered new outreach initiatives.

Partnership Development/Funding:

- Secured additional annual core funding from Ministry of Economic Development & Trade to support the operation of the SBEC.
- Communities in Transition funding from Ministry of Economic Development & Trade approved in 2009 supported creation of new marketing tools and delivery of new outreach initiatives.

Reporting:

- Provided Council with bi-monthly New Business Reports and provided the Economic Development Committee (EDC) with quarterly Departmental Activity Reports (enquiries, consultations, workshops hosted, website stats).
- Provided EDC and Council with status update for the Town's Economic Development Strategy.

2011 DIRECTION AND PRIORITIES

- Continue delivery of core Economic Development programs and services and implementation of Economic Development Strategy.
- Implementation of Tourism Plan including introduction of tourism way-finding signage and tourism website enhancements.
- Fully launch newly designed business section of Town website and expand use of social media tools.

2011 AND ONWARD – Major Issues

- Maintain core services, programs and resources.
- The lack of options for serviced employment lands available is a major impediment facing the Town in its efforts to attract new industrial and commercial development and improve job-housing balance.
- Marketing Dufferin Initiative may provide support in promoting Dufferin County as a place to do business.

ECONOMIC DEVELOPMENT

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
12-720-00-001	Salaries - Full Time	\$ 82,021	\$ 80,539	\$ 80,296	\$ 76,961	\$ 1,482	1.8%
12-720-00-005	Salaries - Part Time	16,808	11,750	9,756	-	5,058	43.1%
12-720-00-021	Employee Benefits - Full Time	21,952	20,144	19,184	17,863	1,808	9.0%
12-720-00-025	Employee Benefits - Part Time	5,137	1,763	1,110	-	3,374	191.4%
12-720-00-045	Office Supplies / Materials	300	100	105	74	200	200.0%
12-720-00-047	Telephone / Communications	1,000	1,000	723	942	-	-
12-720-00-051	Printing / Photocopy Costs	1,200	200	810	67	1,000	500.0%
12-720-00-053	Postage / Courier	100	100	130	30	-	-
12-720-00-054	Website Development & Maintenance	10,000	10,000	8,338	-	-	-
12-720-00-055	Marketing & Advertising	23,923	25,000	24,480	22,915	(1,077)	-4.3%
12-720-00-056	Sign Maintenance	2,000	3,000	2,217	-	(1,000)	-33.3%
12-720-00-057	Service Agreement / Equipment Repair	1,200	1,200	959	1,267	-	-
12-720-00-067	Office Equipment	100	100	-	128	-	-
12-720-00-071	Memberships / Subscriptions	670	640	640	640	30	4.7%
12-720-00-073	Workshops / Training Courses	1,200	1,200	1,163	2,640	-	-
12-720-00-075	Conferences	1,000	1,000	1,142	1,178	-	-
12-720-00-077	Mileage	1,000	1,000	784	786	-	-
12-720-00-081	Public Relations	800	800	56	2,609	-	-
12-720-00-321	Special Projects	16,500	60,000	59,630	-	(43,500)	-72.5%
12-723-00-331	Community Profile Brochure	-	-	-	17,154	-	-
12-723-00-335	Trade Shows	500	500	579	507	-	-

ECONOMIC DEVELOPMENT

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
12-723-00-337	Tourism Development & Marketing	18,500	18,500	18,432	44,518	-	-
12-723-00-338	HHTA Partnership Agreement	25,228	24,300	24,375	-	928	3.8%
12-723-00-339	Maintenance – Visitor Centre	4,000	2,000	750	-	2,000	100.0%
12-723-00-341	Community Service Promotion	-	100	109	116	(100)	-100.0%
12-723-00-343	Mementos	2,000	3,000	2,793	2,657	(1,000)	-33.3%
		237,140	267,936	258,557	193,052	(30,796)	-11.5%
Revenues							
12-720-00-536	Government Grants	(16,500)	(60,000)	(60,000)	-	43,500	-72.5%
12-720-00-546	Economic Development Event Revenue	(1,000)	-	-	-	(1,000)	-
		(17,500)	(60,000)	(60,000)	-	42,500	-70.8%
Sub-total Economic Development		219,640	207,936	198,557	193,052	11,704	5.6%
Small Business Enterprise Centre							
Expenditures							
12-724-00-001	Salaries - Full Time	119,068	116,733	114,891	109,825	2,335	2.0%
12-724-00-005	Salaries - Part Time	16,808	11,750	13,210	6,465	5,058	43.1%
12-724-00-021	Employee Benefits - Full Time	36,544	33,829	32,583	30,974	2,715	8.0%
12-724-00-025	Employee Benefits - Part Time	5,137	1,763	1,407	591	3,374	191.4%
12-724-00-045	Office Supplies / Materials	1,000	1,300	1,396	1,236	(300)	-23.1%
12-724-00-047	Telephone/Communications	350	-	-	-	350	-
12-724-00-051	Printing / Photocopy Costs	2,600	1,000	2,189	937	1,600	160.0%
12-724-00-053	Postage / Courier	100	100	17	-	-	-
12-724-00-055	Advertising	800	800	710	985	-	-
12-724-00-063	Computer Equipment / Supplies	3,000	9,500	9,534	302	(6,500)	-68.4%

ECONOMIC DEVELOPMENT

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
12-724-00-069	Professional Fees	2,000	-	-	-	2,000	-
12-724-00-073	Workshops & Training Courses	1,500	1,800	1,949	1,818	(300)	-16.7%
12-724-00-077	Travel Expenses	600	600	302	336	-	-
12-724-00-321	Special Projects	7,500	7,500	15,752	12,660	-	-
12-724-00-403	Publications	200	100	237	228	100	100.0%
		197,208	186,775	194,177	166,357	10,433	5.6%
Revenues							
12-724-00-536	Government Grants	(80,000)	(65,000)	(67,500)	(60,023)	(15,000)	23.1%
12-724-00-546	SBEC Event Revenue	(8,000)	(8,000)	(6,405)	(9,943)	-	-
12-724-00-569	Partner Contributions	(50,000)	(49,000)	(77,795)	(40,550)	(1,000)	2.0%
12-724-00-625	Sundry Revenue	(1,000)	(2,500)	(267)	(5,630)	1,500	-60.0%
		(139,000)	(124,500)	(151,967)	(116,146)	(14,500)	11.6%
Sub-total Small Business Enterprise Centre		58,208	62,275	42,210	50,210	(4,067)	-6.5%
Net Tax Levy		\$ 277,847	\$ 270,211	\$ 240,767	\$ 243,262	\$ 7,636	2.8%

TREASURY

INTRODUCTION

The Treasury Department's function is to handle all of the financial affairs of the Municipality on behalf and in the manner directed by Council. In addition Treasury will advise Council, the Chief Administrative Office and Department Managers on the status of the Town's finances and the actions required to meet the Town's financial obligations and objectives.

MISSION STATEMENT

To provide effective, efficient and quality services valued by our internal and external customers thereby enhancing service levels and satisfaction to our ratepayers.

This mission statement is achieved by the implementation of the following objectives:

- To ensure long term planning is undertaken in all service areas to maximize service delivery.
- To safeguard the assets of the organization.
- To work with internal departments to develop workable financing plans for acquisition and construction of capital projects.
- To ensure the municipality's debt portfolio is managed effectively .
- To exercise proper management of the funds of the municipality.
- Handling all of the financial affairs of the municipality on behalf and in the manner directed by Council.
- To comply with auditing and legislative standards.

2010 SIGNIFICANT ACHIEVEMENTS

- Ongoing development and renewal of numerous financial practices and policies for the corporation to ensure effective controls are in place.
- Developed and implemented monthly key financial reporting to inform senior management of budget variances.
- Further enhanced financial statements and presentation to comply with new requirements established by the Public Sector Accounting Board (PSAB).
- Provided the necessary support for the 2009 Development Charges Study appeal.
- Assisted with the Water/Wastewater Rate Study.
- Assisted and supported all departments with the implementation of HST; complied with the government standards for execution and completion by mandated deadline.
- Maintained over 10,600 property tax accounts.
- Billed approximately \$45 million in property taxes on behalf of the Town, County of Dufferin and the Upper Grand District School Board.
- Improved publication communications to ratepayers.
- Delivered several educational seminars on property tax.
- Calculated and collected in excess of \$3 million dollars in Development Charges on behalf of the Town, County of Dufferin and the Upper Grand District School Board.
- Processed over 6,600 cheques and Electronic Funds Transfers.
- Processed approximately 500 invoices.
- Processed \$18 million in revenues on behalf of other Departments.
- Attended all Tender openings.

TREASURY

2011 DIRECTION AND PRIORITIES

- Continually improve communications to ratepayers in the form of tax billing, web site communication and publications.
- Support the financial modeling of the long-term capital program.
- Compile and assist in the development of a five to ten year capital plan.
- Continue the integration of services standards into the budget process.
- Continue discussions on modeling of our current rates and fees and potential revenue areas.
- Continue to provide financial advice and assistance to the municipal team.
- Continuation of the PSAB Tangible Capital Asset project to address new accounting standards and assist in service planning.
- Ongoing review and update of Treasury related policies.
- Assume financial collection issues such as Development Charges Study appeal continuing on the basis of Council's direction.
- Review of insurance and banking services in anticipation of the RFP process.
- On-going support regarding the sale of the railway operation.

2011 ASSUMPTIONS AND MAJOR ISSUES

- Additional changes in provincial and Canadian standards in the accounting profession will require investment in staff training and new business systems and processes.
- Ongoing Development Charges By-Law appeal may result in the refunding of revenues for all Development Charge calculations since its inception resulting in considerable staff time.



Clock Tower on Broadway

TREASURY

	2011 Budget	Comparisons				
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures						
05-101-00-001	\$ 517,495	\$ 466,429	\$ 466,559	\$ 479,052	\$ 51,066	10.9%
05-101-00-005	36,396	35,875	34,461	37,195	521	1.5%
05-101-00-021	149,522	126,459	124,326	134,925	23,063	18.2%
05-101-00-025	6,559	6,233	2,266	2,107	326	5.2%
05-101-00-045	5,500	5,500	5,133	7,467	-	-
05-101-00-047	1,600	1,600	2,215	2,235	-	-
05-101-00-051	5,000	5,000	5,553	4,335	-	-
05-101-00-053	200	200	200	144	-	-
05-101-00-055	500	500	500	-	-	-
05-101-00-057	2,000	2,000	4,230	2,747	-	-
05-101-00-063	2,500	2,500	2,500	-	-	-
05-101-00-065	56,500	56,500	56,837	16,466	-	-
05-101-00-067	2,000	2,000	2,386	3,387	-	-
05-101-00-071	2,100	2,100	2,641	2,608	-	-
05-101-00-073	3,000	3,000	2,682	1,312	-	-
05-101-00-075	4,000	4,000	3,135	3,503	-	-
05-101-00-077	500	500	1,391	696	-	-
05-101-00-145	12,000	12,000	12,285	4,294	-	-
	807,372	732,396	729,299	702,475	74,976	10.2%

TREASURY

	2011 Budget	Comparisons				
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Revenues						
05-102-00-526 Cost Recovery - Internal	(47,500)	(22,500)	(22,500)	(20,000)	(25,000)	111.1%
05-102-00-547 Transfer from Reserve	(20,000)	(20,000)	(20,000)	-	-	-
05-102-00-530 Tax Certificates	(20,000)	(20,000)	(21,682)	(20,165)	-	-
05-102-00-532 User fee Revenues	(32,075)	-	-	-	(32,075)	-
05-102-00-535 Refund fee	(100)	(100)	(240)	(1,510)	-	-
05-102-00-546 Returned cheque fee	(2,000)	(2,000)	(2,440)	(2,075)	-	-
05-102-00-554 Tax Confirmation Letter Fees	(1,000)	(1,000)	(1,250)	(1,000)	-	-
05-102-00-625 Sundry Revenue	(500)	(500)	(3,462)	(500)	-	-
	(123,175)	(66,100)	(71,574)	(45,250)	(57,075)	86.3%
Net Tax Levy	\$ 684,197	\$ 666,296	\$ 657,725	\$ 657,225	\$ 17,901	2.7%

CORPORATE ALLOCATIONS

		Comparisons						
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11	
Administration - Building								
Expenditures								
04-065-00-001	Salaries - Full Time	\$ 82,112	\$ 81,737	\$ 56,376	\$ 30,061	375	0.5%	
04-065-00-021	Employee Benefits - Full Time	29,556	20,192	17,376	10,009	9,364	46.4%	
04-065-00-047	Telephone	3,330	3,330	2,885	3,013	-	-	
04-065-00-049	Insurance	4,576	4,340	4,500	3,259	236	5.4%	
04-065-00-101	Heat / Water	13,500	13,500	13,500	25,019	-	-	
04-065-00-103	Hydro	28,200	28,200	28,200	39,880	-	-	
04-065-00-105	Maintenance Supplies	8,180	8,180	8,749	8,663	-	-	
04-065-00-107	Maintenance Repairs	21,700	21,700	21,074	21,416	-	-	
04-065-00-109	Mat Service	3,032	3,032	3,403	3,276	-	-	
04-065-00-111	Equipment & Repairs	2,020	2,020	1,887	669	-	-	
04-065-00-114	Facility Management	6,600	6,600	1,900	1,900	-	-	
04-065-00-115	Lawn / Garden Maintenance	4,100	4,100	4,164	4,080	-	-	
04-065-00-116	Elevator Maintenance	10,100	10,100	11,130	8,197	-	-	
04-065-00-117	Janitorial Services	33,835	33,835	34,888	35,840	-	-	
04-065-00-118	Security System	1,600	1,600	1,192	1,282	-	-	
04-065-00-120	Snow Removal - Town Hall Lot	1,600	1,600	-	-	-	-	
04-065-00-385	Transfer to Reserves (security system)	5,000	5,000	5,000	-	-	-	
		259,041	249,066	216,223	196,564	9,975	4.0%	
Revenues								
04-065-00-550	Facility Rentals	(30,000)	(30,000)	(30,000)	(30,000)	-	-	
Net Tax Levy Administration - Building		229,041	219,066	186,223	166,564	9,975	4.6%	

CORPORATE ALLOCATIONS

		2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
<i>Credit Valley Conservation</i>								
Expenditures								
06-245-00-085	Transfer of Levy	85,181	85,050	85,050	79,255	131	0.2%	
06-245-00-086	Special Requisitions	24,274	24,840	24,840	23,806	(566)	-2.3%	
06-245-00-087	CVC Trail Support	25,000	25,000	25,000	12,500	-	-	
06-245-00-088	Headwaters Outreach	10,435	10,000	10,000	-	435	4.4%	
		144,890	144,890	144,890	115,560	-	-	
<i>Development Charge By-Law Update</i>								
Expenditures								
04-063-00-055	Advertising	-	-	-	600	-	-	
04-063-00-069	Professional Fees	-	-	212,081	49,044	-	-	
		-	-	212,081	49,644	-	-	
Revenues								
04-063-00-547	Transfer From Reserve	-	-	(200,000)	(49,644)	-	-	
<i>Net Tax Levy Development Chrg By-Law</i>		-	-	12,081	-	-	-	
<i>Special Initiatives</i>								
Expenditures								
12-710-00-001	Salaries - Full time	-	-	150	1,119	-	-	
12-710-00-209	Outside Services	2,500	2,000	4,000	-	500	25.0%	
12-710-00-386	ORDC / Train Activities	50,000	84,000	48,000	159,000	(34,000)	-40.5%	
12-710-00-375	Façade Improvement Grant	15,000	-	-	-	15,000	-	
		67,500	86,000	52,150	160,119	(18,500)	-21.5%	

CORPORATE ALLOCATIONS

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
Elections							
Expenditures							
04-061-00-019	Honorariums	-	17,825	39,347	-	(17,825)	-100.0%
04-061-00-045	Office Supplies / Materials	-	6,500	7,047	81	(6,500)	-100.0%
04-061-00-051	Printing / Photocopy Costs	-	11,600	1,775	-	(11,600)	-100.0%
04-061-00-053	Postage / Courier	-	5,500	8,425	-	(5,500)	-100.0%
04-061-00-055	Advertising	-	2,000	7,354	-	(2,000)	-100.0%
04-061-00-063	Computer Operations & Supplies	-	-	2,909	-	-	
04-061-00-073	Workshops / Training Courses	-	2,300	198	32	(2,300)	-100.0%
04-061-00-209	Outside Services	-	49,775	33,986	1,225	(49,775)	-100.0%
04-061-00-385	Transfer To Reserve (Election)	25,000	-	-	25,535	25,000	
		25,000	95,500	101,041	26,873	(70,500)	-73.8%
Revenues							
04-061-00-547	Transfer From Reserve	-	(60,000)	(58,098)	-	60,000	-100.0%
	Net Tax Levy Elections Office	25,000	35,500	42,943	26,873	(10,500)	-29.6%
Corporate Expenditures							
05-103-00-042	Payroll Charges	63,379	61,330	51,330	14,078	2,049	3.3%
05-103-00-049	Insurance Administration	42,300	75,000	75,584	45,584	(32,700)	-43.6%
05-103-00-050	Retiree Benefits & Salary Continuance	115,000	98,335	156,826	6,082	16,665	16.9%
05-103-00-051	Corporate Contingency	25,000	-	-	-	-	-
05-103-00-053	Postage Expense	25,000	25,000	26,706	25,974	-	-
05-103-00-069	Professional Fees	120,000	120,000	117,171	233,331	-	-
05-103-00-073	Workshops / Training	15,000	-	9,047	-	15,000	-

CORPORATE ALLOCATIONS

		2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
05-103-00-143	Tax Write Offs	140,000	120,000	149,038	161,937	20,000	16.7%	
05-103-00-145	ESA Fees	16,000	16,000	14,050	15,700	-	-	
05-103-00-224	Prior Years Deficit	-	400,000	100,000	330,000	(400,000)	-100.0%	
05-103-00-321	Special Initiatives	45,000	4,000	41,815	(4,146)	41,000	1025.0%	
05-103-00-386	Capital Financing	2,611,771	2,317,771	2,197,456	1,094,087	294,000	12.7%	
		3,218,450	3,237,436	2,939,023	1,922,627	(18,986)	-0.6%	
Corporate Revenue								
05-105-00-500	Tax Levy	(24,912,223)	(22,830,547)	(22,830,549)	(20,745,230)	(2,081,676)	9.1%	
05-105-00-501	Supplementary Taxes	(234,800)	(234,800)	(410,603)	(236,954)	-	-	
05-107-00-510	Canada Post PIL	(9,000)	(9,000)	(9,706)	(9,173)	-	-	
05-107-00-511	MTO PIL	(1,900)	(1,900)	(606)	(583)	-	-	
05-107-00-512	Municipal Act - Hospital	(13,000)	(13,000)	(15,488)	(12,773)	-	-	
05-107-00-514	Hydro One - PIL Town Portion	(62,000)	(62,000)	(64,895)	(62,333)	-	-	
05-107-00-515	Provincial Court House - Exempt Lease	-	-	-	(7,347)	-	-	
05-107-00-516	Orangeville Hydro - PIL Town portion	(50,000)	(50,000)	(52,053)	(50,138)	-	-	
05-107-00-517	Greater Toronto Transit Authority PIL	(12,500)	(12,500)	(14,247)	(12,606)	-	-	
05-107-00-518	Railway Lands PIL	(900)	(900)	(691)	(673)	-	-	
05-112-00-502	Energy Savings (Ainsworth)	-	-	-	(21,513)	-	-	
05-112-00-521	GASAMO Program	-	(15,000)	(3,029)	(1,916)	15,000	-100.0%	
05-112-00-522	Sales & Service Tax Rebates	-	(25,000)	-	-	25,000	-100.0%	
05-112-00-524	Investment Income	(70,000)	(50,000)	(80,000)	(20,000)	(20,000)	40.0%	
05-112-00-526	Administration Costs Recovered	(446,000)	(419,000)	(438,110)	(255,800)	(27,000)	6.4%	
05-112-00-527	P.O.A. Fines Recovered	(70,000)	(70,000)	(61,107)	(34,429)	-	-	

CORPORATE ALLOCATIONS

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
05-112-00-529	Other Revenues	(2,000)	(2,000)	(82,509)	(39,407)	-	-
05-112-00-531	Penalties & Interest on Taxes	(400,000)	(400,000)	(450,000)	(428,426)	-	-
05-112-00-533	Hydro Dividends	(348,000)	(550,000)	(250,000)	(290,896)	202,000	-36.7%
05-112-00-563	Provincial Court Services	(100,000)	(300,000)	(100,000)	(102,097)	200,000	-66.7%
		(26,732,323)	(25,045,647)	(24,872,639)	(22,332,293)	(1,686,676)	6.7%
Net Tax Levy		\$ (23,047,442)	\$ (21,322,755)	\$ (21,495,329)	\$ (19,940,549)	\$ (1,724,687)	8.1%

PARKS AND RECREATION DEPARTMENT

INTRODUCTION

The 2011 Budget submission for Parks and Recreation supports the vision and goals detailed in the 10 year Strategic Plan.

MISSION STATEMENT

The Mission of the Parks and Recreation Department in the Town of Orangeville is to provide opportunities for all residents to participate in an active and healthy lifestyle that benefits the mind and body. To achieve this vision the department has established five core objectives:

1. Increase physical activity opportunities for children and youth.
2. Promote opportunities for seniors to live active and healthy lifestyles.
3. Maintain all parks and recreation facilities to an appropriate standard.
4. Maximize use of parks and recreation facilities and increase revenue.
5. Regularly seek community input and work with local groups and Municipalities and provide feedback.

These priorities are supported by all of the key service areas: parks, trails, recreation facilities, aquatics, children's programming, and special events.

2010 SIGNIFICANT ACHIEVEMENTS

The past year was eventful for parks and recreation with high levels of activity in all service areas. Some of the department's more significant achievements include:

- An increase in the number of special events for families, children and youth including free swims, free skates, summer camp open house, children's activities at the Market on Broadway and twice weekly Play in the Park programming.

- An increase in aquatics programming including: the highest fall registration ever – 325 people participated in lessons each Wednesday alone at the Alder Street Recreation Centre, doubled the number of swim meets from 3 in 2009 to 6 in 2010, additional programming for special needs patrons through partnerships with community organizations.
- An initial review and evaluation of facilities' maintenance standards was conducted. Numerous non-routine maintenance and minor capital projects were completed, including: painting at both recreation centres, sidewalk/walkway repairs at Alder, Building Automation System upgrades, installation of a new washroom at Access Fitness, substantial completion of the remaining energy saving initiatives through the Ainsworth project, assessment phase of repairs to the Alder Street Recreation Centre roof, painting and minor repairs of the Tony Rose pool.
- Renewal and updating numerous facilities agreements including: Hoge's, Hat Trix, Access Fitness, CIMCO Refrigeration, and Fermar Construction for snow clearing.
- Completion of several major capital projects:
 - Tony Rose Memorial Sports Centre renovations through the Building Canada Fund Communities Component grant.
 - Paving and upgrading the George Douglas Way Trail.
 - Constructing trail connections on C-Line and Riddell Road as part of the Recreation Infrastructure Canada (RIInC) grant program.
 - Installation of new play equipment at Rebecca Hills Park.
 - Repair and upgrading the soccer field and lighting at Rotary Park.
- Purchase of former school board properties at Diane Drive, Amelia Street, and Clara Street which were used immediately as part of parks field inventory.

PARKS AND RECREATION DEPARTMENT

- Continued success with the Community Matching Fund program with four additional community based projects: the BMX park with the Lions Club, AED defibrillators for Rotary Park with Men's Slo Pitch, Gates and fencing at the John Street entrance to KayCee Gardens with the Optimist Club. Funds have also been earmarked for the Leash-Free Dog Park.
- Initiation of Sports Council. Representatives taking a lead role in a proposal for the use of the Diane Drive property.
- Completed a Marketing Plan to detail marketing and promotions initiatives for next two years. Implemented on-line registration to the satisfaction of our customers.
- Increased cooperation with community partners on various initiatives: assisted the Rotary Club with Ribfest, worked with various children's support services to enhance summer camp opportunities for children at risk, worked with Life Saving society to increase number of children participating in Swim to Survive, connected with school Parent Council's to raise program awareness.
- Completed hundreds of hours of staff training for health and safety. Initiated a department bi-weekly news update to keep all staff apprised of department issues and upcoming events.
- Expand the Summer Day Camp program to meet additional demand in the younger age groups. This will require staffing enhancements but will also generate additional revenue.
- Explore additional opportunities for seniors' participation in activities. Coordinate with community partners to identify current programs and needs.
- Work with other departments to implement new corporate software tools for assets management, work orders, purchase orders and customer service management.
- Implement parks maintenance standards and policies.
- Initiate next phase of upgrades at Tony Rose: pool deck, drains, and filters, roof, study of arena floors.
- Complete Alder roof repairs and exterior steel maintenance.
- Install digital signs at both recreation centres.
- Implement a preventative maintenance program for all facilities.
- Complete required repairs at the Diane Drive property. Propose a development plan for Diane Drive with input from staff, Sports Council representatives, community groups, and residents.
- Proceed with construction of the off-leash dog park.
- Initiate a project for a second Town Certified Accessible Play space.
- Work with the Rotary Club to initiate a project for the construction of a new splash pad and accessible playground at Fendley Park.
- Work with the Lions Club to construct outdoor ball hockey courts.
- Implement new policies regarding pricing, ice allocation, rates and fees, registered groups and fundraising.
- Review ice rentals and requirements.
- Promote and expand the Community Matching Fund program.

2011 DIRECTION AND PRIORITIES

The direction and priorities for 2011 are laid out in the implementation section of the Strategic Plan. Specific tasks identified for each of the five core objectives. Some of the more significant goals from this list as well as new priorities for 2011 include:

- Complete additional work with schools and community partners, including the Town of Orangeville Library to enhance opportunities for children and youth to be more active.
- Continue to increase number of free events and activities- a minimum of one event per month. Create a sponsor program to help cover the costs of free events.

PARKS AND RECREATION DEPARTMENT

- Increase number of community partnerships to improve events and programs.



Alexandra Park

2011 AND ONWARD ASSUMPTIONS AND MAJOR ISSUES

Parks and recreation is impacted by a number of internal and external variables that make it difficult to project the level of activity, demand and revenue. Some of the major issues for 2011 and the future include:

- Implementation of all day kindergarten will impact recreation programs. Demand for day-time activities will decrease as demand for evening and weekend time increases. This will put additional pressure on the facilities and staff during prime time hours but leave them virtually under capacity during the daytime.
- Continued economic uncertainty appears to be having a negative impact on rentals to major organizations. Registration is down in the more expensive sports such as hockey and figure skating. This may require a re-assessment of the ice requirements. Registration in many low-cost town programs is higher than normal.
- Lack of sufficient facilities maintenance continues to be a challenge as the buildings age and equipment replacements and upgrades become more commonplace.
- Tony Rose requires additional major upgrades in the future to extend the life of the facility. The arena floors at a cost of nearly \$1 million each will likely need replacement in the next five years. Pool repairs are estimated to be between \$1-2 million.
- Parks inventory has expanded significantly (15% more parkland, a 13% increase in sports field use, additional trails, the BMX park and skate park) over the past four years which has impacted the standard of maintenance. Standards need to be established and the appropriate levels of resources identified.
- Communication and promotion continues to be a challenge. Ensuring people are informed of events and initiatives require additional focus and attention. Resident expectations regarding the instant availability of information is high, it will be important to take advantage of as many marketing tools as possible.

PARKS AND RECREATION

	2011 Budget	Comparisons				% Change 2010/11
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
Summary						
Expenditures:						
Recreation Administration	\$ 262,800	\$ 255,500	\$ 278,156	\$ 222,933	\$ 7,300	2.9%
Diane Drive Site	25,100	-	-	-	-	-
Children's Programming	89,780	72,100	80,291	97,340	17,680	24.5%
Summer Camps	189,261	152,300	148,555	143,138	36,961	24.3%
Alder Street Recreation Centre	2,381,602	2,224,626	2,152,048	1,890,180	156,975	7.1%
Tony Rose Memorial Sports Centre	1,432,240	1,442,555	1,395,149	1,403,135	(10,315)	-0.7%
Parks Operations	802,233	657,980	671,295	616,965	144,253	21.9%
Total Expenses	5,183,016	4,805,061	4,725,495	4,373,690	352,854	7.3%
Revenues:						
Recreation Administration	(12,000)	(11,600)	(9,128)	(251)	(400)	3.4%
Diane Drive Site	(6,000)	-	-	-	-	-
Children's Programming	(40,750)	(32,500)	(41,487)	(39,788)	(8,250)	25.4%
Summer Camps	(187,200)	(152,300)	(158,815)	(146,265)	(34,900)	22.9%
Alder Street Recreation Centre	(1,474,600)	(1,391,900)	(1,425,804)	(1,334,324)	(82,700)	5.9%
Tony Rose Memorial Sports Centre	(692,000)	(719,700)	(693,588)	(721,889)	27,700	-3.8%
Parks Operations	(71,500)	(58,000)	(70,483)	(57,605)	(13,500)	23.3%
Total Revenues	(2,484,050)	(2,366,000)	(2,399,305)	(2,300,122)	(112,050)	4.7%
Net Tax Levy	\$ 2,698,966	\$ 2,439,061	\$ 2,326,190	\$ 2,073,568	\$ 240,804	9.9%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Recreation Administration							
Expenditures							
13-530-00-001	Salaries - Full Time	\$ 167,500	\$ 160,000	\$ 200,665	\$ 149,608	\$ 7,500	4.7%
13-530-00-021	Benefits - Full Time	45,000	45,000	44,586	36,570	-	-
13-530-00-112	Liability Insurance	12,000	10,000	4,000	9,477	2,000	20.0%
13-530-00-120	Office Supplies	1,400	1,600	58	1,407	(200)	-12.5%
13-530-00-125	Photocopies	400	400	5	-	-	-
13-530-00-136	Courier	300	100	200	-	200	200.0%
13-530-00-140	Advertising	3,000	4,000	1,506	684	(1,000)	-25.0%
13-530-00-141	Public Relations / Promotions	2,000	3,000	1,500	596	(1,000)	-33.3%
13-530-00-160	Professional Association Fees	1,600	1,600	2,120	1,073	-	-
13-530-00-165	Workshops / Training Courses	1,500	1,800	1,400	450	(300)	-16.7%
13-530-00-166	Conferences	900	900	-	-	-	-
13-530-00-170	Mileage	1,200	1,300	600	1,154	(100)	-7.7%
13-530-00-210	Cell Phones	1,200	1,200	1,200	189	-	-
13-530-00-245	Software Support	1,800	1,600	-	(2,473)	200	12.5%
13-530-00-247	Software Purchase	8,000	8,000	-	9,841	-	-
13-530-00-470	Special Projects	15,000	15,000	20,317	14,355	-	-
		262,800	255,500	278,156	222,933	7,300	2.9%
Revenues							
13-530-00-670	Sponsorship	-	(1,500)	-	(250)	1,500	-100.0%
13-530-00-680	Sales	-	(100)	-	(1)	100	-100.0%
13-530-00-690	Additional fees	(12,000)	(10,000)	(9,128)	-	(2,000)	-
		(12,000)	(11,600)	(9,128)	(251)	(400)	3.4%
Sub-total Parks and Rec Administration		250,800	243,900	269,029	222,681	6,900	2.8%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
<i>Diane Drive Site</i>							
Expenditures							
13-550-00-303	Hydro	12,000	-	-	-	-	-
13-550-00-315	Cleaning Supplies	500	-	-	-	-	-
13-550-00-317	Maintenance and Repairs	3,000	-	-	-	-	-
13-550-00-320	Security	3,600	-	-	-	-	-
13-550-00-322	Life Safety Services	1,000	-	-	-	-	-
13-550-00-323	Consultation	5,000	-	-	-	-	-
		25,100	-	-	-	-	-
Revenues							
13-550-00-699	Transfer to / from Reserve	(6,000)	-	-	-	-	-
		(6,000)	-	-	-	-	-
	<i>Sub-total Diane Drive Site</i>	19,100	-	-	-	-	-
<i>Recreation Children's Programming</i>							
Expenditures							
13-570-00-001	Programming Salaries - Full Time	28,960	26,000	31,000	47,344	2,960	11.4%
13-570-00-008	Casual Wages	14,000	12,000	13,270	10,466	2,000	16.7%
13-570-00-021	Programming Benefits - Full time	8,500	6,800	8,759	14,035	1,700	25.0%
13-570-00-028	Part Time Benefits	2,400	1,500	831	806	900	60.0%
13-570-00-120	Office Supplies	300	300	117	21	-	-
13-570-00-125	Printing / Photocopying	200	200	-	-	-	-
13-570-00-140	Advertising	2,500	1,500	2,300	690	1,000	66.7%
13-570-00-150	Promotions	1,500	500	-	-	1,000	200.0%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-570-00-160	Professional Associations	1,100	1,100	300	-	-	-
13-570-00-165	Workshops Training Courses	800	800	-	214	-	-
13-570-00-170	Mileage	500	200	667	-	300	150.0%
13-570-00-180	Uniforms	300	300	100	-	-	-
13-570-00-210	Cell Phones	720	400	100	-	320	80.0%
13-570-00-410	Materials	1,800	1,500	-	-	300	20.0%
13-570-00-430	Supplies	2,200	2,500	1,198	1,264	(300)	-12.0%
13-570-00-470	Partner Services	22,000	16,000	21,000	19,721	6,000	37.5%
13-570-00-471	Special Events and Facility Rentals	1,500	-	648	2,779	1,500	-
13-570-00-482	Transportation	500	500	-	-	-	-
		89,780	72,100	80,291	97,340	17,680	24.5%
Revenues							
13-570-00-602	Provincial Grants	-	-	(787)	(7,557)	-	-
13-570-00-660	Program Registration	(40,000)	(32,000)	(40,000)	(31,859)	(8,000)	25.0%
13-570-00-661	Extra Fees	(750)	(500)	(700)	(372)	(250)	50.0%
		(40,750)	(32,500)	(41,487)	(39,788)	(8,250)	25.4%
Sub-total Children's Programming		49,030	39,600	38,804	57,552	9,430	23.8%
Summer Camps Expenditures							
13-572-00-001	Salaries - Full Time	28,961	26,000	29,000	22,300	2,961	11.4%
13-572-00-009	Wages - Summer Students	107,500	80,500	78,888	77,439	27,000	33.5%
13-572-00-021	Benefits - Salary Full Time	7,700	6,800	7,200	-	900	13.2%
13-572-00-029	Benefits - Summer Students	11,100	8,500	7,715	7,708	2,600	30.6%
13-572-00-120	Office Supplies	200	200	100	83	-	-

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-572-00-125	Photocopies	200	200	-	2	-	-
13-572-00-140	Advertising	3,000	1,500	2,888	1,189	1,500	100.0%
13-572-00-165	Workshops / Training Courses	2,100	1,500	1,166	1,394	600	40.0%
13-572-00-170	Mileage	500	500	203	1,648	-	-
13-572-00-180	Uniforms	800	800	647	648	-	-
13-572-00-210	Cell Phones	1,200	800	1,180	933	400	50.0%
13-572-00-410	Materials	2,000	1,000	1,305	1,678	1,000	100.0%
13-572-00-430	Supplies	3,500	3,500	4,164	3,637	-	-
13-572-00-431	Camp T-Shirts	4,000	4,000	3,290	5,271	-	-
13-572-00-470	Partner Services	7,500	7,500	2,735	9,289	-	-
13-572-00-471	Field Trips	2,000	2,000	515	913	-	-
13-572-00-481	Facility Rentals	4,500	4,500	5,583	5,852	-	-
13-572-00-482	Transportation	2,500	2,500	1,376	2,590	-	-
13-572-00-490	Program Refunds	-	-	600	566	-	-
		189,261	152,300	148,555	143,138	36,961	24.3%
Revenue							
13-572-00-601	Federal Grants	(2,500)	(5,000)	(2,872)	(2,565)	2,500	-50.0%
13-572-00-602	Provincial Grants	(6,500)	(2,000)	(8,141)	(5,040)	(4,500)	225.0%
13-572-00-604	Other Grants	(1,500)	-	(2,153)	-	(1,500)	
13-572-00-660	Program Registration	(168,000)	(142,000)	(145,000)	(136,731)	(26,000)	18.3%
13-572-00-661	Extra Fees	(8,500)	(3,000)	(615)	(1,568)	(5,500)	183.3%
13-572-00-680	Product Sales	(200)	(300)	(34)	(362)	100	-33.3%
		(187,200)	(152,300)	(158,815)	(146,265)	(34,900)	22.9%
Sub-total Summer Camps		2,061	-	(10,260)	(3,127)	2,061	

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Alder Street Recreation Centre							
General Facility							
Expenditures							
13-540-00-001	Salaries - Full Time	71,500	64,300	66,892	51,432	7,200	11.2%
13-540-00-002	Wages - Full Time	85,200	78,000	78,962	57,648	7,200	9.2%
13-540-00-003	Wages - Full Time Overtime	2,800	3,900	8,000	8,672	(1,100)	-28.2%
13-540-00-005	Wages - Part Time	13,100	15,100	13,000	12,333	(2,000)	-13.2%
13-540-00-006	Wages - Part Time Overtime	-	300	-	-	(300)	-100.0%
13-540-00-008	Wages - Casual	19,900	19,300	19,371	16,260	600	3.1%
13-540-00-009	Wages - Casual Overtime	400	400	2,500	2,070	-	-
13-540-00-021	Benefits - Salary Full Time	22,400	16,500	16,587	13,556	5,900	35.8%
13-540-00-022	Benefits - Wages Full Time	30,000	19,800	20,696	15,898	10,200	51.5%
13-540-00-025	Benefits - Part Time	1,700	1,500	1,500	2,164	200	13.3%
13-540-00-028	Benefits - Casual	2,700	2,000	1,800	1,349	700	35.0%
13-540-00-029	Benefits - Casual Overtime	-	-	300	173	-	-
13-540-00-112	Liability Insurance	25,306	24,000	24,400	4,215	1,306	5.4%
13-540-00-120	Office Supplies	2,250	1,700	2,190	1,728	550	32.4%
13-540-00-125	Photocopies	4,900	4,900	4,200	4,150	-	-
13-540-00-130	Office Equipment Lease	2,640	2,640	2,770	2,614	-	-
13-540-00-131	Office Equipment Repair	300	300	155	232	-	-
13-540-00-132	Office Furniture & Equipment	1,000	2,000	4,000	729	(1,000)	-50.0%
13-540-00-136	Courier	200	200	25	167	-	-
13-540-00-140	Advertising	1,000	1,000	55	234	-	-
13-540-00-150	Meeting Expenses	500	300	25	-	200	66.7%
13-540-00-160	Professional Assoc Fees	500	500	801	471	-	-

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-540-00-162	Training Materials	500	500	330	25	-	-
13-540-00-165	Workshops / Training Courses	8,200	8,200	505	1,757	-	-
13-540-00-170	Mileage	2,000	1,550	443	293	450	29.0%
13-540-00-180	Uniforms	6,600	5,200	3,630	6,503	1,400	26.9%
13-540-00-201	Telephone	4,500	8,600	4,232	7,053	(4,100)	-47.7%
13-540-00-202	Phone System Maintenance	2,500	4,500	-	-	(2,000)	-44.4%
13-540-00-210	Cell Phones and Pagers	2,500	3,500	1,973	3,657	(1,000)	-28.6%
13-540-00-216	Two-way Radios	-	1,200	-	856	(1,200)	-100.0%
13-540-00-220	SOCAN Licensing	800	600	-	(178)	200	33.3%
13-540-00-230	Internet	1,200	3,500	635	1,114	(2,300)	-65.7%
13-540-00-240	Hardware Maintenance	500	500	275	292	-	-
13-540-00-242	Hardware Purchases	15,000	8,000	4,900	4,926	7,000	87.5%
13-540-00-245	Software Support	4,500	4,100	1,069	5,597	400	9.8%
13-540-00-249	I.T. Supplies	-	500	-	-	(500)	-100.0%
13-540-00-301	Gas	41,000	41,000	50,535	49,130	-	-
13-540-00-303	Hydro	88,000	88,000	121,925	202,322	-	-
13-540-00-305	Property Tax - Commercial Space	60,000	60,000	53,343	53,731	-	-
13-540-00-310	Property / Boiler Insurance	19,506	18,500	18,795	12,505	1,006	5.4%
13-540-00-311	Plumbing	6,300	6,000	6,016	4,469	300	5.0%
13-540-00-312	Painting	56,000	4,700	2,900	1,651	51,300	1091.5%
13-540-00-315	Cleaning Supplies	20,000	24,000	17,294	19,313	(4,000)	-16.7%
13-540-00-317	Building Mtce Materials	12,400	12,400	8,499	3,617	-	-
13-540-00-319	Small Tools Purchase	1,000	1,000	1,147	1,165	-	-
13-540-00-320	Security	500	500	785	595	-	-
13-540-00-321	Waste Disposal	6,700	7,750	4,753	7,489	(1,050)	-13.5%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-540-00-322	Life Safety Services	11,300	9,400	11,186	8,716	1,900	20.2%
13-540-00-323	Mat Service	5,000	5,000	5,000	4,298	-	-
13-540-00-325	Outside Services	90,000	56,000	86,561	38,362	34,000	60.7%
13-540-00-330	Equipment Repair Supplies	1,500	1,000	4,429	1,428	500	50.0%
13-540-00-331	Equipment Rental	500	3,100	143	291	(2,600)	-83.9%
13-540-00-332	Equipment Purchases	2,500	5,000	21,469	16,577	(2,500)	-50.0%
13-540-00-335	HVAC Supplies	2,650	3,650	5,199	3,396	(1,000)	-27.4%
13-540-00-336	HVAC Service Contracts	26,500	27,000	14,134	47,482	(500)	-1.9%
13-540-00-338	Equipment Service Contracts	6,000	8,000	4,285	6,664	(2,000)	-25.0%
13-540-00-339	Elevator Service Contract	5,000	4,900	4,800	4,632	100	2.0%
13-540-00-350	Grounds Maintenance	14,000	14,000	11,932	10,753	-	-
13-540-00-352	Parking Lot Maintenance	6,250	1,000	10,000	2,542	5,250	525.0%
13-540-00-355	Snow Clearing Contract	36,000	35,000	19,771	28,429	1,000	2.9%
13-540-00-356	Snow Clearing Materials	5,000	4,900	1,000	9,907	100	2.0%
13-540-00-399	Transfer to Reserve	55,000	15,000	65,469	20,000	40,000	266.7%
		915,702	765,890	837,591	787,458	149,812	19.6%
Revenue							
13-540-00-608	Donations	(5,000)	-	(20,000)	(5,200)	(5,000)	-
13-540-00-610	Community Room Rentals	(22,000)	(28,000)	(19,685)	(24,378)	6,000	-21.4%
13-540-00-615	Commercial Lease Revenue	(215,000)	(170,500)	(170,133)	(110,624)	(44,500)	26.1%
13-540-00-616	Comm Lease - Operating Cost Recovery	(35,000)	(26,000)	(39,033)	(7,100)	(9,000)	34.6%
13-540-00-620	Rental Agreement Revenue	(3,000)	(3,000)	(3,311)	(9,621)	-	-
13-540-00-640	Service Agreement Revenue	(5,000)	(7,500)	(4,398)	(6,180)	2,500	-33.3%

PARKS AND RECREATION

	2011 Budget	Comparisons				% Change 2010/11
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
13-540-00-650 Program Revenue	(5,000)	(6,000)	-	(379)	1,000	-16.7%
13-540-00-670 Advertising Revenue	(10,000)	(15,000)	(399)	(29,581)	5,000	-33.3%
13-540-00-690 Additional Service Fees	-	-	(153)	(243)	-	-
	(300,000)	(256,000)	(257,112)	(193,306)	(44,000)	17.2%
Sub-total Alder Street General Facility:	615,702	509,890	580,479	594,152	105,812	20.8%

Ice Operations

Expenditures

13-542-00-001 Salaries - Full Time	72,500	64,300	75,604	36,624	8,200	12.8%
13-542-00-002 Wages - Full Time	157,900	132,200	145,175	71,015	25,700	19.4%
13-542-00-003 Wages - Full Time Overtime	4,800	6,700	-	-	(1,900)	-28.4%
13-542-00-005 Wages - Part Time	20,900	19,200	13,873	16,156	1,700	8.9%
13-542-00-006 Wages - Part Time Overtime	-	400	-	-	(400)	-100.0%
13-542-00-008 Wages - Casual	32,800	30,500	37,608	27,912	2,300	7.5%
13-542-00-009 Wages - Part Time Casual Overtime	700	700	-	-	-	-
13-542-00-021 Benefits - Salary Full Time	18,000	16,200	20,093	9,799	1,800	11.1%
13-542-00-022 Benefits - Wages Full Time	45,200	33,400	35,000	20,983	11,800	35.3%
13-542-00-025 Benefits - Part Time	2,700	1,900	1,500	2,806	800	42.1%
13-542-00-028 Benefits - Casual	4,300	3,100	3,385	2,310	1,200	38.7%
13-542-00-162 Training Materials	500	500	-	-	-	-
13-542-00-165 Workshops / Training Courses	5,300	4,000	357	245	1,300	32.5%
13-542-00-301 Gas	41,522	42,000	35,000	17,499	(478)	-1.1%
13-542-00-303 Hydro	68,000	68,000	65,171	74,146	-	-
13-542-00-317 Building Maintenance Supplies	14,000	10,000	2,900	4,323	4,000	40.0%
13-542-00-325 Outside Services	20,000	21,500	35,626	23,350	(1,500)	-7.0%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-542-00-330	Equipment Supplies	11,450	14,000	5,600	4,963	(2,550)	-18.2%
13-542-00-331	Equipment Rental	1,500	1,200	-	-	300	25.0%
13-542-00-332	Equipment Purchases	1,125	1,100	2,500	457	25	2.3%
13-542-00-338	Equipment Service Contracts	22,000	50,000	30,000	45,468	(28,000)	-56.0%
13-542-00-410	Materials	2,500	2,800	1,117	11	(300)	-10.7%
13-542-00-420	Supplies	3,000	4,000	2,309	3,062	(1,000)	-25.0%
		550,697	527,700	512,819	361,128	22,997	4.4%
Revenues							
13-542-00-621	Hourly Rentals	(74,000)	(55,000)	(75,242)	(58,774)	(19,000)	34.5%
13-542-00-622	Non Prime Time Rentals	(6,500)	(2,000)	(6,500)	(1,401)	(4,500)	225.0%
13-542-00-624	School Rentals	(16,000)	(12,000)	(14,895)	(13,991)	(4,000)	33.3%
13-542-00-627	Full Season Youth Rentals	(401,000)	(412,000)	(400,105)	(408,699)	11,000	-2.7%
13-542-00-628	Full Season Adult Rentals	(117,500)	(112,000)	(111,061)	(100,651)	(5,500)	4.9%
13-542-00-651	Public Skating	(12,000)	(12,000)	(13,573)	(12,569)	-	-
13-542-00-652	Shinny	(16,000)	(16,000)	(18,722)	(16,860)	-	-
13-542-00-653	Ticket Ice	-	-	(465)	(250)	-	-
13-542-00-659	Passes	-	(1,200)	-	-	1,200	-100.0%
13-542-00-661	Other Program Registration	-	-	(5,368)	(6,190)	-	-
		(643,000)	(622,200)	(645,931)	(619,385)	(20,800)	3.3%
Sub-total Alder Street Ice Operations:		(92,303)	(94,500)	(133,112)	(258,257)	2,197	-2.3%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Floor Operations							
Expenditures							
13-543-00-001	Salaries - Full Time	9,200	26,200	29,000	35,794	(17,000)	-64.9%
13-543-00-002	Wages - Full Time	15,900	54,100	30,804	68,302	(38,200)	-70.6%
13-543-00-003	Wages - Full Time Overtime	600	2,800	-	-	(2,200)	-78.6%
13-543-00-005	Wages - Part Time	9,800	10,800	15,360	4,140	(1,000)	-9.3%
13-543-00-006	Wages - Part Time Overtime	-	300	-	-	(300)	-100.0%
13-543-00-008	Wages - Casual	13,100	12,600	7,887	8,402	500	4.0%
13-543-00-009	Wages - Part Time Casual Overtime	300	300	-	-	-	-
13-543-00-021	Benefits - Salary Full Time	2,700	6,600	7,700	9,711	(3,900)	-59.1%
13-543-00-022	Benefits - Wages Full Time	5,000	13,600	7,968	15,831	(8,600)	-63.2%
13-543-00-025	Benefits - Part Time	1,300	1,100	1,482	783	200	18.2%
13-543-00-028	Benefits - Casual	1,700	1,300	679	703	400	30.8%
13-543-00-301	Gas	5,000	5,000	5,000	-	-	-
13-543-00-303	Hydro	2,000	2,000	2,000	-	-	-
13-543-00-317	Building Maintenance Materials	-	2,050	-	65	(2,050)	-100.0%
13-543-00-325	Outside Services	500	500	1,063	219	-	-
13-543-00-430	Supplies	-	350	-	-	(350)	-100.0%
		67,100	139,600	108,943	143,950	(72,500)	-51.9%
Revenues							
13-543-00-621	Hourly Rentals	(1,700)	(1,000)	(1,637)	(1,197)	(700)	70.0%
13-543-00-622	Non Prime Time Rentals	(1,000)	-	(1,307)	-	(1,000)	-
13-543-00-627	Full Season Youth Rentals	(13,000)	(16,000)	(11,468)	(15,446)	3,000	-18.8%
		(15,700)	(17,000)	(14,412)	(16,643)	1,300	-7.6%
Sub-total Alder Street Floor Operations:		51,400	122,600	94,531	127,307	(71,200)	-58.1%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Pool Operations							
Expenditures							
13-545-00-001	Salaries - Full Time	185,100	147,600	131,365	130,345	37,500	25.4%
13-545-00-002	Wages - Full Time	47,400	46,600	40,100	34,450	800	1.7%
13-545-00-003	Wages - Full Time Overtime	1,400	2,300	-	-	(900)	-39.1%
13-545-00-005	Wages - Part Time	19,600	18,100	26,175	14,549	1,500	8.3%
13-545-00-006	Wages - Part Time Overtime	-	400	-	-	(400)	-100.0%
13-545-00-008	Wages - Casual	291,000	276,553	226,250	196,332	14,447	5.2%
13-545-00-009	Wages - Summer Students	-	2,300	1,620	1,924	(2,300)	-100.0%
13-545-00-010	PT Wages - Fed Grant Program	-	-	16,379	37,958	-	-
13-545-00-021	Benefits - Salary Full Time	48,400	39,800	34,900	37,935	8,600	21.6%
13-545-00-022	Benefits - Wages Full Time	14,900	11,800	9,900	9,178	3,100	26.3%
13-545-00-025	Benefits - Part Time	2,600	1,800	2,621	2,845	800	44.4%
13-545-00-028	Benefits - Casual	36,000	29,033	19,800	17,115	6,967	24.0%
13-545-00-029	Benefits - Summer Students	-	-	145	187	-	-
13-545-00-120	Alder Pool Office Supplies	950	1,000	950	898	(50)	-5.0%
13-545-00-125	Photocopies	-	500	-	-	(500)	-100.0%
13-545-00-136	Courier	152	300	152	98	(148)	-49.3%
13-545-00-140	Advertising	500	700	500	42	(200)	-28.6%
13-545-00-160	Professional Association Fees	600	1,800	1,043	1,184	(1,200)	-66.7%
13-545-00-162	Training Materials	2,500	500	2,500	43	2,000	400.0%
13-545-00-165	Workshops / Training Courses	1,700	2,600	2,462	2,489	(900)	-34.6%
13-545-00-170	Mileage	300	1,000	528	660	(700)	-70.0%
13-545-00-181	Annual Uniform Allowance	800	1,500	800	1,409	(700)	-46.7%
13-545-00-301	Gas	64,000	64,000	44,000	21,388	-	-

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-545-00-303	Hydro	40,000	40,000	40,000	32,130	-	-
13-545-00-311	Plumbing Costs	2,000	1,950	3,702	1,946	50	2.6%
13-545-00-312	Painting	700	1,000	855	-	(300)	-30.0%
13-545-00-315	Cleaning Supplies	5,000	5,400	4,321	1,778	(400)	-7.4%
13-545-00-316	Chemicals	15,000	15,000	13,215	12,330	-	-
13-545-00-317	Building Mtce Materials	7,000	8,000	10,000	385	(1,000)	-12.5%
13-545-00-323	Mat Service	1,900	1,900	-	-	-	-
13-545-00-325	Outside Services	20,800	21,000	9,000	9,681	(200)	-1.0%
13-545-00-330	Equipment Supplies	6,000	7,100	5,496	5,337	(1,100)	-15.5%
13-545-00-331	Equipment Rentals	1,500	1,700	627	718	(200)	-11.8%
13-545-00-332	Equipment Purchases	2,000	7,600	9,712	378	(5,600)	-73.7%
13-545-00-333	Safety Equipment	1,900	6,400	3,000	1,868	(4,500)	-70.3%
13-545-00-410	Materials	2,200	1,500	2,700	2,652	700	46.7%
13-545-00-411	Course Materials	12,000	10,000	16,080	22,524	2,000	20.0%
13-545-00-412	Lesson Materials	2,000	2,500	2,000	1,750	(500)	-20.0%
13-545-00-431	Course Supplies	1,000	1,000	612	(9,557)	-	-
13-545-00-432	Lesson Supplies	1,200	1,200	1,046	935	-	-
13-545-00-491	Other Program Expense	8,000	8,000	8,139	1,761	-	-
		848,102	791,436	692,694	597,644	56,666	7.2%
Revenues							
13-545-00-601	Federal Grants	(300)	(3,000)	(2,730)	(2,420)	2,700	-90.0%
13-545-00-602	Provincial Grants	(2,500)	(2,500)	(1,152)	(4,678)	-	-
13-545-00-604	Other Grants	(6,000)	(6,000)	(2,019)	(2,553)	-	-
13-545-00-621	Hourly rentals	(41,000)	(50,000)	(38,745)	(44,756)	9,000	-18.0%
13-545-00-624	School Rentals	(8,000)	(12,000)	(2,282)	(10,477)	4,000	-33.3%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-545-00-651	Public Swimming	(62,000)	(58,000)	(58,649)	(58,758)	(4,000)	6.9%
13-545-00-652	Drop-In Programs	(8,000)	(5,000)	(7,097)	(5,296)	(3,000)	60.0%
13-545-00-659	Passes	(36,000)	(35,000)	(49,427)	(39,912)	(1,000)	2.9%
13-545-00-662	Lesson Registration	(298,000)	(270,000)	(295,000)	(286,087)	(28,000)	10.4%
13-545-00-663	Life Saving Courses Registration	(42,000)	(45,000)	(40,885)	(44,928)	3,000	-6.7%
13-545-00-664	Fitness Classes	(600)	(200)	(600)	(1,810)	(400)	200.0%
13-545-00-680	Product Sales	(11,500)	(10,000)	(9,764)	(3,316)	(1,500)	15.0%
		(515,900)	(496,700)	(508,350)	(504,990)	(19,200)	3.9%
Sub-total Alder Street Pool Operations:		332,202	294,736	184,345	92,654	37,466	12.7%
Alder Street Recreation Centre		907,002	832,726	726,243	555,856	74,275	8.9%

Tony Rose Memorial Sports Centre

General Facility Operations

Expenditures

13-560-00-001	Salaries - Full Time	34,100	34,000	35,100	31,131	100	0.3%
13-560-00-002	Wages - Full Time	83,700	80,800	74,500	88,049	2,900	3.6%
13-560-00-003	Wages - Full Time Overtime	4,200	4,000	9,563	10,903	200	5.0%
13-560-00-005	Wages - Part Time	11,400	10,900	8,200	7,978	500	4.6%
13-560-00-006	Wages - Part Time Overtime	200	200	-	-	-	-
13-560-00-008	Wages - Casual	18,000	17,700	14,417	13,497	300	1.7%
13-560-00-009	Wages - Summer Students	400	400	441	603	-	-

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-560-00-021	Benefits - Salary Full Time	9,600	10,900	9,700	8,184	(1,300)	-11.9%
13-560-00-022	Benefits - Wages Full Time	24,100	20,500	20,500	25,220	3,600	17.6%
13-560-00-025	Benefits - Part Time	1,500	1,100	900	848	400	36.4%
13-560-00-028	Benefits - Casual	1,900	1,800	1,300	1,035	100	5.6%
13-560-00-029	Benefits - Summer Students	-	-	43	55	-	
13-560-00-112	Liability Insurance	27,204	25,800	26,211	19,553	1,404	5.4%
13-560-00-120	Office Supplies	1,300	1,300	1,000	1,826	-	-
13-560-00-125	Photocopies	700	1,100	750	955	(400)	-36.4%
13-560-00-130	Office Equipment Lease	2,500	2,400	2,600	2,245	100	4.2%
13-560-00-131	Office Equipment Repair	200	200	-	-	-	-
13-560-00-132	Office Furniture & Equipment	500	2,500	2,800	83	(2,000)	-80.0%
13-560-00-136	Courier	100	100	75	185	-	-
13-560-00-140	Advertising	1,200	1,200	554	1,941	-	-
13-560-00-141	Public Relations / Promotions	300	300	1,034	-	-	-
13-560-00-160	Professional Association Fees	300	600	208	470	(300)	-50.0%
13-560-00-161	Subscriptions / Publications	100	100	-	-	-	-
13-560-00-162	Training Materials	500	300	328	170	200	66.7%
13-560-00-165	Workshops / Training Courses	3,800	6,800	800	87	(3,000)	-44.1%
13-560-00-170	Mileage	1,500	1,500	756	635	-	-
13-560-00-180	Uniforms	5,500	4,800	4,800	5,628	700	14.6%
13-560-00-201	Telephone	3,500	4,700	2,500	3,570	(1,200)	-25.5%
13-560-00-210	Cell Phones	1,600	1,100	1,750	2,245	500	45.5%
13-560-00-216	Two-way Radios	-	1,000	1,624	270	(1,000)	-100.0%
13-560-00-220	SOCAN Licensing	500	1,500	150	107	(1,000)	-66.7%
13-560-00-230	Internet	500	550	550	214	(50)	-9.1%

PARKS AND RECREATION

		2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
13-560-00-242	Hardware Purchases	2,500	2,000	4,200	10,544	500	25.0%	
13-560-00-245	Software Support	3,600	3,600	3,600	10,779	-	-	
13-560-00-249	I.T. Supplies	-	600	-	-	(600)	-100.0%	
13-560-00-301	Gas	6,900	6,900	6,900	9,744	-	-	
13-560-00-303	Hydro	10,300	10,300	10,300	12,579	-	-	
13-560-00-310	Property / Boiler Insurance	6,326	6,000	6,100	4,547	326	5.4%	
13-560-00-311	Plumbing	5,500	5,700	5,935	4,862	(200)	-3.5%	
13-560-00-312	Painting	3,000	4,200	1,099	2,137	(1,200)	-28.6%	
13-560-00-315	Cleaning Supplies	17,500	17,455	10,000	13,723	45	0.3%	
13-560-00-317	Building Mtce Materials	5,000	20,000	10,000	20,265	(15,000)	-75.0%	
13-560-00-319	Small Tools Purchase	1,000	2,000	2,000	1,392	(1,000)	-50.0%	
13-560-00-320	Security	500	450	33	406	50	11.1%	
13-560-00-321	Waste Disposal	6,700	8,200	5,400	7,636	(1,500)	-18.3%	
13-560-00-322	Life Safety Services	8,500	8,700	8,700	6,034	(200)	-2.3%	
13-560-00-323	Mat Service	2,500	4,400	3,000	3,803	(1,900)	-43.2%	
13-560-00-325	Outside Services	31,000	40,700	40,000	48,114	(9,700)	-23.8%	
13-560-00-330	Equipment Repair Supplies	2,000	2,000	2,000	2,010	-	-	
13-560-00-331	Equipment Rental	3,200	3,000	1,800	636	200	6.7%	
13-560-00-332	Equipment Purchases	10,000	8,000	19,000	24,871	2,000	25.0%	
13-560-00-335	HVAC Supplies	6,000	5,000	5,228	754	1,000	20.0%	
13-560-00-336	HVAC Service Contracts	12,000	10,000	11,697	3,543	2,000	20.0%	
13-560-00-338	Equipment Service Contracts	1,100	1,100	500	-	-	-	
13-560-00-350	Grounds Maintenance	3,000	1,500	5,243	7,161	1,500	100.0%	
13-560-00-352	Parking Lot Maintenance	7,500	2,700	2,700	13,731	4,800	177.8%	
13-560-00-355	Snow Clearing Contract	24,500	23,500	16,000	17,751	1,000	4.3%	

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-560-00-356	Snow Clearing Materials	2,700	2,700	3,000	1,950	-	-
13-560-00-399	Transfer to Reserve	10,000	10,000	10,000	10,000	-	-
		433,730	450,855	417,589	466,657	(17,125)	-3.8%
Revenues							
13-560-00-610	Community Room Rentals	(30,000)	(30,000)	(14,435)	(28,534)	-	-
13-560-00-620	Rental Agreement Revenue	(7,500)	(10,000)	(8,233)	(1,629)	2,500	-25.0%
13-560-00-640	Service Agreement Revenue	(6,500)	(6,500)	(6,500)	(5,021)	-	-
13-560-00-670	Advertising Revenue	(5,000)	(5,000)	-	(5,334)	-	-
13-560-00-690	Additional Service Fees	-	-	(450)	(150)	-	-
		(49,000)	(51,500)	(29,618)	(56,502)	2,500	-4.9%
Sub-total Tony Rose General Facility:		384,730	399,355	387,971	410,155	(14,625)	-3.7%
Ice Operations - Expenditures							
13-562-00-001	Salaries - Full Time	45,700	43,700	50,000	21,951	2,000	4.6%
13-562-00-002	Wages - Full Time	113,900	96,400	112,500	52,875	17,500	18.2%
13-562-00-003	Wages - Full Time Overtime	5,600	4,900	-	-	700	14.3%
13-562-00-005	Wages - Part Time	17,400	16,400	10,200	11,567	1,000	6.1%
13-562-00-006	Wages - Part Time Overtime	26,000	300	-	-	25,700	8566.7%
13-562-00-008	Wages - Casual	25,100	23,600	23,048	20,194	1,500	6.4%
13-562-00-009	Wages - Casual Overtime	600	500	-	-	100	20.0%
13-562-00-021	Benefits - Salary Full Time	12,800	13,100	12,000	6,413	(300)	-2.3%
13-562-00-022	Benefits - Wages Full Time	30,000	24,300	26,500	16,210	5,700	23.5%
13-562-00-025	Benefits - Part Time	2,200	1,600	1,020	1,158	600	37.5%
13-562-00-028	Benefits - Casual	2,600	2,400	2,025	1,644	200	8.3%
13-562-00-301	Gas	30,500	30,500	30,500	50,298	-	-

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-562-00-303	Hydro	50,800	50,800	50,800	75,474	-	-
13-562-00-311	Plumbing	1,000	500	4,809	302	500	100.0%
13-562-00-312	Painting	1,000	500	4,195	182	500	100.0%
13-562-00-317	Building Maintenance Materials	3,500	11,600	6,876	21,966	(8,100)	-69.8%
13-562-00-325	Outside Services	35,000	32,500	69,360	24,503	2,500	7.7%
13-562-00-330	Equipment Supplies	10,000	10,100	7,136	3,070	(100)	-1.0%
13-562-00-331	Equipment Rental	1,400	1,400	700	570	-	-
13-562-00-332	Equipment Purchases	4,600	5,000	2,500	(186)	(400)	-8.0%
13-562-00-338	Equipment Service Contracts	14,000	40,000	14,000	26,292	(26,000)	-65.0%
13-562-00-410	Materials	600	2,100	2,000	1,799.28	(1,500)	-71.4%
13-562-00-420	Supplies	3,700	3,700	1,928	3,525	-	-
		438,000	415,900	432,097	339,806	22,100	5.3%
Revenues							
13-562-00-621	Hourly Rentals	(21,000)	(27,000)	(23,699)	(27,656)	6,000	-22.2%
13-562-00-622	Non Prime Time Rentals	(500)	(1,500)	(500)	(1,764)	1,000	-66.7%
13-562-00-624	School Rentals	(14,500)	(10,000)	(15,516)	(11,407)	(4,500)	45.0%
13-562-00-627	Full Season Youth Rentals	(410,000)	(415,000)	(429,300)	(418,197)	5,000	-1.2%
13-562-00-628	Full Season Adult Rentals	(48,000)	(60,000)	(42,000)	(49,990)	12,000	-20.0%
13-562-00-651	Public Skating	(5,000)	(5,000)	(5,000)	(4,312)	-	-
13-562-00-652	Shinny	(400)	(500)	(400)	(900)	100	-20.0%
13-562-00-653	Ticket Ice	(200)	(200)	(200)	(500)	-	-
13-562-00-659	Passes	(1,000)	(1,000)	-	-	-	-
		(500,600)	(520,200)	(516,615)	(514,726)	19,600	-3.8%
Sub-total Tony Rose Ice Operations:		(62,600)	(104,300)	(84,518)	(174,920)	41,700	-40.0%
Floor Operations							

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
13-563-00-001	Salaries - Full Time	23,600	26,500	19,682	34,498	(2,900)	-10.9%
13-563-00-002	Wages - Full Time	55,600	64,300	48,969	130,163	(8,700)	-13.5%
13-563-00-003	Wages - Full Time Overtime	2,900	3,300	-	-	(400)	-12.1%
13-563-00-005	Wages - Part Time	11,500	10,900	15,032	4,766	600	5.5%
13-563-00-006	Wages - Part Time Overtime	300	300	-	-	-	-
13-563-00-008	Wages - Casual	17,200	15,800	9,151	9,949	1,400	8.9%
13-563-00-009	Wages - Casual Overtime	400	400	-	-	-	-
13-563-00-021	Benefits - Salary Full Time	6,500	8,700	4,975	8,488	(2,200)	-25.3%
13-563-00-022	Benefits - Wages Full Time	16,100	16,200	12,412	34,295	(100)	-0.6%
13-563-00-025	Benefits - Part Time	1,500	1,100	1,444	524	400	36.4%
13-563-00-028	Benefits - Casual	1,800	1,700	779	667	100	5.9%
13-563-00-301	Gas	4,200	4,200	4,200	-	-	-
13-563-00-303	Hydro	12,600	12,600	12,600	-	-	-
13-563-00-311	Plumbing	400	300	2,061	151	100	33.3%
13-563-00-312	Painting	400	300	1,506	398	100	33.3%
13-563-00-317	Building Maintenance Materials	1,900	7,900	1,000	831	(6,000)	-75.9%
13-563-00-325	Outside Services	3,000	5,500	21,018	565	(2,500)	-45.5%
13-563-00-410	Materials	200	200	45	1,296	-	-
13-563-00-430	Supplies	1,400	1,400	1,193	-	-	-
		161,500	181,600	156,067	226,592	(20,100)	-11.1%

PARKS AND RECREATION

		Comparisons					
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Revenues							
13-563-00-621	Hourly Rentals	(500)	(1,500)	(484)	(1,146)	1,000	-66.7%
13-563-00-627	Full Season Youth Rentals	(31,000)	(31,000)	(30,971)	(31,078)	-	-
		(31,500)	(32,500)	(31,455)	(32,224)	1,000	-3.1%
	Sub-total Tony Rose Floor Operations:	130,000	149,100	124,612	194,368	(19,100)	-12.8%
Pool Operations							
Expenditures							
13-565-00-001	Salaries - Full Time	105,000	115,600	114,488	108,377	(10,600)	-9.2%
13-565-00-002	Wages - Full Time	28,200	26,900	26,800	31,977	1,300	4.8%
13-565-00-003	Wages - Full Time Overtime	1,400	1,300	-	-	100	7.7%
13-565-00-005	Wages - Part Time	17,160	16,300	20,945	12,255	860	5.3%
13-565-00-006	Wages - Part Time Overtime	400	400	-	-	-	-
13-565-00-008	Wages - Casual	92,600	80,600	74,800	88,404	12,000	14.9%
13-565-00-009	Wages - Summer Students	-	1,700	-	94	(1,700)	-100.0%
13-565-00-021	Benefits - Salary Full Time	31,800	29,200	30,600	30,861	2,600	8.9%
13-565-00-022	Benefits - Wages Full Time	8,800	6,800	6,500	8,708	2,000	29.4%
13-565-00-025	Benefits - Part Time	2,200	1,600	2,045	1,273	600	37.5%
13-565-00-028	Benefits - Casual	9,600	8,500	7,100	8,615	1,100	12.9%
13-565-00-120	Office Supplies	500	700	700	256	(200)	-28.6%
13-565-00-136	Courier	200	400	50	371	(200)	-50.0%
13-565-00-140	Advertising	200	200	68	42	-	-
13-565-00-160	Professional Association Fees	500	500	434	344	-	-
13-565-00-162	Training Materials	500	500	500	122	-	-
13-565-00-165	Workshops / Training Courses	2,000	2,400	2,443	2,205	(400)	-16.7%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-565-00-170	Mileage	500	500	861	660	-	-
13-565-00-181	Annual Uniform Allowance	500	500	500	401	-	-
13-565-00-301	Gas	16,000	16,000	14,000	21,099	-	-
13-565-00-303	Hydro	33,000	33,000	30,000	37,737	-	-
13-565-00-311	Plumbing	1,000	1,000	200	1,070	-	-
13-565-00-312	Painting	1,200	1,600	5,858	-	(400)	-25.0%
13-565-00-315	Cleaning Supplies	3,750	4,750	2,000	-	(1,000)	-21.1%
13-565-00-316	Chemicals	6,600	7,100	6,000	4,317	(500)	-7.0%
13-565-00-317	Building Mtce Supplies	3,300	3,300	3,300	858	-	-
13-565-00-323	Mat Service	1,000	2,000	1,000	54	(1,000)	-50.0%
13-565-00-325	Outside Services	15,000	11,050	16,183	2,540	3,950	35.7%
13-565-00-330	Equipment Supplies	3,100	3,700	3,700	2,999	(600)	-16.2%
13-565-00-331	Equipment Rentals	1,500	2,200	3,807	675	(700)	-31.8%
13-565-00-332	Equipment Purchases	1,600	2,600	9,205	106	(1,000)	-38.5%
13-565-00-333	Safety Equipment	900	900	791	2,748	-	-
13-565-00-410	Materials	1,500	1,900	1,500	2,874	(400)	-21.1%
13-565-00-411	Course Materials	3,500	3,500	-	141	-	-
13-565-00-431	Course Supplies	500	500	(175)	(2,270)	-	-
13-565-00-432	Lesson Supplies	500	500	77	167	-	-
13-565-00-491	Other Program Expense	3,000	4,000	3,116	-	(1,000)	-25.0%
		399,010	394,200	389,396	370,080	4,810	1.2%
Revenues							
13-565-00-604	Other Grants	(4,200)	(5,000)	(4,200)	(6,791)	800	-16.0%
13-565-00-621	Hourly rentals	(12,000)	(15,000)	(12,000)	(10,788)	3,000	-20.0%
13-565-00-624	School Rentals	(6,000)	(10,000)	(8,000)	(9,814)	4,000	-40.0%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
13-565-00-628	Full Season Rentals	(7,000)	(10,000)	(7,000)	(8,267)	3,000	-30.0%
13-565-00-651	Public Swimming	(8,200)	(7,000)	(8,200)	(7,257)	(1,200)	17.1%
13-565-00-652	Drop-In Programs	(1,500)	(2,000)	(1,500)	(1,872)	500	-25.0%
13-565-00-659	Passes	(10,500)	(15,000)	(10,500)	(19,350)	4,500	-30.0%
13-565-00-662	Lesson Registration	(35,000)	(35,000)	(36,500)	(34,173)	-	-
13-565-00-663	Life Saving Courses Registration	(21,000)	(15,000)	(22,000)	(19,768)	(6,000)	40.0%
13-565-00-680	Product Sales	(5,500)	(1,500)	(6,000)	(357)	(4,000)	266.7%
		(110,900)	(115,500)	(115,900)	(118,437)	4,600	-4.0%
Sub-total Tony Rose Pool Operations:		288,110	278,700	273,496	251,643	9,410	3.4%
Tony Rose Memorial Centre		740,240	722,855	701,562	681,247	17,385	2.4%

Parks Operations

Expenditures

11-518-00-001	Salaries - Full Time	244,400	203,500	222,071	193,651	40,900	20.1%
11-518-00-005	Salaries - Part Time	156,000	104,000	95,000	106,339	52,000	50.0%
11-518-00-021	Employee Benefits - Full Time	73,500	54,000	58,100	53,883	19,500	36.1%
11-518-00-025	Employee Benefits - Part Time	21,300	15,000	10,000	13,878	6,300	42.0%
11-518-00-045	Office Supplies / Materials	800	800	800	644	-	-
11-518-00-047	Telephone / Communications	4,500	3,400	4,287	4,073	1,100	32.4%
11-518-00-049	Insurance	9,490	9,000	9,200	6,745	490	5.4%
11-518-00-063	Software Support & Licences	2,000	1,800	1,800	1,533	200	11.1%
11-518-00-071	Memberships-Parks	1,500	1,500	800	1,121	-	-
11-518-00-073	Workshop / Staff Training	2,500	2,200	1,840	2,499	300	13.6%
11-518-00-093	Uniforms	4,800	5,500	4,000	2,304	(700)	-12.7%

PARKS AND RECREATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
11-518-00-101	Heat / Water - Rotary Park	4,000	4,000	4,000	3,687	-	-
11-518-00-105	Park Maintenance & Supplies	41,500	39,600	44,006	34,450	1,900	4.8%
11-518-00-106	Sport Field Maintenance	27,400	26,500	20,000	33,041	900	3.4%
11-518-00-108	Park Lighting Maintenance	2,500	5,500	5,500	715	(3,000)	-54.5%
11-518-00-110	Ball Diamond Lighting - Mtce	5,000	10,000	14,046	10,191	(5,000)	-50.0%
11-518-00-111	Equipment Mtce & Supplies	4,600	4,600	6,500	4,205	-	-
11-518-00-112	Playground Equipment & Repairs	13,000	13,000	13,000	15,382	-	-
11-518-00-115	Skateboard Park	4,000	4,000	4,000	3,370	-	-
11-518-00-120	East Entrance Maintenance	3,500	3,500	2,396	2,280	-	-
11-518-00-124	Trailway Maintenance	10,000	6,500	5,000	3,466	3,500	53.8%
11-518-00-125	Utilities - Ball Diamond	8,200	8,200	12,500	8,178	-	-
11-518-00-126	Utilities - Soccer Field	3,000	3,000	6,200	3,182	-	-
11-518-00-127	Utilities - Field House	3,200	3,200	3,200	4,420	-	-
11-518-00-131	Utilities - Park	7,100	7,100	7,100	4,347	-	-
11-518-00-133	Portable Washrooms	1,000	1,000	847	675	-	-
11-518-00-207	Machinery Rentals	7,000	-	4,323	3,725	7,000	
11-518-00-209	Outside Services	6,500	6,500	6,500	2,035	-	-
11-518-00-285	Turf Maintenance / Fertilizer	12,500	12,500	12,500	6,710	-	-
11-518-00-289	Tree Removal / Replacement	5,500	4,000	5,637	97	1,500	37.5%
11-518-00-290	Park Improvements	15,000	12,500	1,000	23,252	2,500	20.0%
11-518-00-291	Other Program Expense	15,000	15,000	15,000	890	-	-
	Fleet Operations	81,943	67,080	70,143	61,996	14,863	22.2%
		802,233	657,980	671,295	616,965	144,253	21.9%

PARKS AND RECREATION

	2011 Budget	Comparisons				% Change 2010/11	
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11		
Revenues							
11-528-00-535	Federal Grants	(1,500)	(1,000)	(1,847)	(1,663)	(500)	50.0%
11-528-00-536	Ontario Specific Grants	(3,500)	(2,000)	(4,066)	(2,800)	(1,500)	75.0%
11-528-00-592	Soccer Field Lighting Revenue	(2,000)	(2,000)	(1,832)	(2,124)	-	-
11-528-00-598	Ball Diamond Lighting Revenue	(14,000)	(10,000)	(13,103)	(11,103)	(4,000)	40.0%
11-528-00-599	Ball Diamond Out of Town Surcharge	(500)	-	(200)	(100)	(500)	
11-528-00-600	Sports Field Rentals	(36,500)	(30,000)	(35,263)	(30,610)	(6,500)	21.7%
11-528-00-602	Batting Cage Rental	-	-	(1,035)	(500)	-	
11-528-00-603	Soccer Field Rentals	(12,000)	(12,000)	(10,365)	(8,044)	-	-
11-528-00-608	Concessions	(1,000)	-	(218)	(121)	(1,000)	
11-528-00-609	Skate park Rentals	(500)	(1,000)	(265)	(168)	500	-50.0%
11-528-00-625	Sundry	-	-	(2,289)	(372)	-	
		(71,500)	(58,000)	(70,483)	(57,605)	(13,500)	23.3%
	Sub-total Parks Operations:	730,733	599,980	600,812	559,359	130,753	21.8%
	Net Tax Levy	\$ 2,698,966	\$ 2,439,061	\$ 2,326,190	\$ 2,073,568	\$ 259,904	10.7%

POLICE SERVICES

INTRODUCTION

The Orangeville Police Service has been in existence since 1864 and has proudly provided safety and security to the community and those who visit our community. The Orangeville Police Service operates out of a new Headquarters located at 390 C Line. It maintains the Dufferin County Emergency 911 Centre, providing full dispatch for its members and the Orangeville Fire Service and part-time dispatch for the Shelburne Police Service; fire notification for Grand Valley and Mulmur Fire Services and 911 call transfers for OPP and ambulance services.

The Orangeville Police Services Board is the formal governance body for policing and, together with the police service share in the responsibility of providing effective and efficient protection services that enhance public safety and security.

MISSION STATEMENT

The fundamental purpose of the Orangeville Police Service is to provide a safe and secure environment for all members of the community.

We believe in:

- Working in partnership with, and being accountable to, the community.
- Maintaining a good rapport and open lines of communication with the community members.
- Maintaining high standards of service.
- Building on the strengths of our staff.

BUSINESS PLAN

The Provincial Adequacy Standards Regulation requires the Orangeville Police Services Board to prepare a business plan every three years that addresses the core business functions of the police service, including how it will provide adequate and effective police services.

The Business Plan must also address:

- Quantitative and qualitative performance objectives and indicators relating to: the police services provision of community-based crime prevention initiatives, community patrol and criminal investigation services
- Community satisfaction with police services
- Emergency calls for service
- Violent crime and clearance rates for violent crime
- Property crime and clearance rates for property crime
- Youth crime and clearance rates for youth crime
- Police assistance to victims of crime and re-victimization rates
- Road safety
- Information technology
- Police facilities
- Resource planning

In the Business Planning Process and in formulating policing priorities the Police Services Board working in partnership with the Chief of Police must take the core responsibilities as outlined in the Police Services Act and the Adequacy Standards into consideration.

During the development of the Business Plan, surveys were conducted with members of the community as well as an internal survey of all members of the Service. All members of Municipal Council were

POLICE SERVICES

consulted, as well as the federal and provincial representatives for this area. In addition, external forums were held with school representatives and members of the BIA.

In 2008, the Orangeville Police Service conducted a community survey utilizing our Auxiliary police officers, to determine if the Service was meeting the expectations of the citizens and to ask for input on the deployment of our resources. The survey was also conducted to identify priorities and public safety perceptions.

Residents of our community have a high level of satisfaction with their police service and generally feel safe. Those who took part in the survey overwhelmingly responded that they felt 'very safe' or 'safe' in their neighbourhoods in relation to crimes involving violence such as assaults, robbery or abuse (90%).

When asked how satisfied they were with the current quality of policing delivered, 96% responded from 'satisfied' to 'very satisfied'.

The respondents identified issues such as illicit drugs, school crime prevention programs and youth complaints as activities of concern where they would like to see the police concentrate more of their efforts. The survey results mirrored very closely the results of the internal survey conducted with staff who reported the same priorities, with illicit drugs as being the top priority.

CONCLUSION

The business plan outlines our future direction and priorities where our resources will be committed. According to our Community Survey our residents have a high level of satisfaction with their Police Service and feel very safe in their community.

We are committed to maintaining and enhancing our service delivery and we take pride in the trust that the community has placed in us.



Orangeville Police Community Service Vehicle

POLICE SERVICES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
06-200-00-003	Salaries - Uniformed	\$ 3,753,798	\$ 3,483,062	\$ 3,889,506	\$ 3,633,979	\$ 270,736	7.8%
06-200-00-006	Salaries - Civilians	329,234	371,582	293,928	384,660	(42,348)	-11.4%
06-200-00-007	Salaries - Civilians Part Time	58,543	53,192	13,387	68,672	5,351	10.1%
06-200-00-008	Salaries - Court Security Full Time	180,186	166,977	206,162	94,550	13,209	7.9%
06-200-00-009	Salaries - Court Security Part Time	113,415	134,099	135,176	58,403	(20,684)	-15.4%
06-200-00-019	Honorariums - Police Commission	25,000	25,000	40,525	45,450	-	-
06-200-00-025	Benefits - Police Commission	1,515	1,515	1,847	2,545	-	-
06-200-00-029	Empl Benefits - Uniformed	1,007,450	885,316	886,766	771,085	122,134	13.8%
06-200-00-031	Empl Benefits - Civilians	91,980	107,121	76,752	98,428	(15,141)	-14.1%
06-200-00-032	Empl Benefits - Civilian PT	17,504	16,437	2,666	13,458	1,067	6.5%
06-200-00-033	Empl Benefits - Court Security FT	53,423	49,528	49,374	22,709	3,895	7.9%
06-200-00-034	Empl Benefits - Court Security PT	47,232	48,900	28,024	12,898	(1,668)	-3.4%
06-204-00-006	Salaries - Civilians Communications	648,856	540,799	615,237	484,699	108,057	20.0%
06-204-00-007	Salaries - Civilians Commun PT	288,400	290,975	336,720	212,872	(2,575)	-0.9%
06-204-00-031	Employee Benefits - Civilians FT	169,252	155,661	149,551	128,066	13,591	8.7%
06-204-00-032	Employee Benefits - Civilian PT	84,827	95,968	59,708	41,582	(11,141)	-11.6%
06-200-00-042	Payroll Charges	-	2,500	2,500	2,900	(2,500)	-100.0%
06-200-00-045	Office Supplies / Materials	6,000	6,000	6,585	7,971	-	-
06-200-00-047	Telephone / Communications	60,000	52,000	59,709	59,753	8,000	15.4%
06-200-00-049	Insurance	57,992	55,000	55,876	55,331	2,992	5.4%
06-200-00-051	Printing / Photocopy Costs	1,500	1,500	624	697	-	-
06-200-00-053	Postage / Courier	1,500	1,500	2,795	1,713	-	-
06-200-00-055	Advertising	1,000	1,000	576	1,521	-	-
06-200-00-057	Service Agreement / Equip Repair	27,000	25,250	25,801	18,995	1,750	6.9%

POLICE SERVICES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
06-200-00-059	Equipment Rentals	1,000	1,000	372	316	-	-
06-200-00-063	Computer Operation & Supplies	128,000	115,000	130,106	117,544	13,000	11.3%
06-200-00-067	Office Equipment	2,000	2,000	5,226	3,551	-	-
06-200-00-069	Professional Fees	1,500	1,500	2,803	5,865	-	-
06-200-00-070	Identification Equipment / Supplies	2,000	2,000	3,312	1,760	-	-
06-200-00-071	Memberships / Subscriptions	3,300	3,300	2,966	2,473	-	-
06-200-00-073	Workshops / Training Courses	32,000	28,000	27,757	35,909	4,000	14.3%
06-200-00-075	Conferences	5,000	5,000	5,200	4,555	-	-
06-200-00-077	Mileage	3,000	3,000	2,299	1,933	-	-
06-200-00-081	Public / Safety Relations	3,000	3,000	3,616	10,662	-	-
06-200-00-093	Uniforms & Equipment	52,000	45,000	52,466	70,300	7,000	15.6%
06-200-00-094	Canine Unit Support	2,500	2,500	2,356	1,393	-	-
06-200-00-210	Meals (Prisoners & Officers)	7,000	7,000	9,782	4,821	-	-
06-200-00-214	Investigations	15,000	15,000	22,202	7,077	-	-
06-200-00-216	Breathalyzer Expense	1,515	1,515	500	992	-	-
06-200-00-339	Bike Patrol	3,030	3,030	-	842	-	-
06-202-00-045	Office Supplies / Materials	303	303	141	72	-	-
06-202-00-047	Telephone	808	808	2,100	1,977	-	-
06-202-00-068	Secretarial Services	9,000	7,000	5,500	9,279	2,000	28.6%
06-202-00-069	Professional Fees	65,000	60,000	78,152	36,843	5,000	8.3%
06-202-00-071	P.S.B. Memberships / Dues	3,030	3,030	4,119	2,635	-	-
06-202-00-073	P.S.B. Workshops / Seminars	505	505	-	587	-	-
06-202-00-075	P.S.B. Conferences	404	404	-	-	-	-
06-202-00-279	Award Presentations	1,000	1,000	41	271	-	-
06-204-00-045	Office Supplies / Materials	-	-	100	36	-	-

POLICE SERVICES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
06-204-00-057	Service Agreement / Equip Repairs	5,050	5,050	8,900	31,262	-	-
06-204-00-067	Office Equipment	707	707	600	1,738	-	-
06-204-00-135	Radio Licence	1,313	1,313	1,000	991	-	-
06-206-00-049	Insurance	5,694	5,400	7,500	4,092	294	5.4%
06-206-00-057	Service Agreements / Equip Repair	3,000	3,000	2,000	-	-	-
06-206-00-101	Heat/ Water	5,400	5,400	3,573	8,572	-	-
06-206-00-103	Hydro	20,700	20,700	20,700	22,223	-	-
06-206-00-105	Maintenance Supplies	6,000	6,000	14,055	11,380	-	-
06-206-00-107	Maintenance Repairs	3,000	3,000	13,107	13,712	-	-
06-206-00-109	Mat Service	2,200	2,200	2,200	2,017	-	-
06-206-00-111	Equipment & Repairs	1,000	1,000	840	3,138	-	-
06-206-00-115	Snow Removal / Lawn Maintenance	4,500	4,500	8,414	10,789	-	-
06-206-00-117	Janitorial Services	37,000	37,000	36,086	34,920	-	-
06-208-00-	Fleet Expenditures	203,350					
		7,666,416	7,174,447	7,574,398	6,834,557	491,969	6.9%

POLICE SERVICES

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Revenues							
06-235-00-526	Admin Costs Recovered	(135,500)	(134,100)	(134,700)	(137,747)	(1,400)	1.0%
06-235-00-536	Ontario Specific Grants	(200,000)	(200,000)	(183,291)	(326,725)	-	-
06-235-00-560	Mun Agreement - County 911	(105,000)	(101,000)	(109,789)	(97,300)	(4,000)	4.0%
06-235-00-561	Police / Fire Agreements	(73,000)	(71,200)	(61,953)	(68,079)	(1,800)	2.5%
06-235-00-565	Costs Recovered - Paid Duty	(13,000)	(12,000)	(29,242)	(15,528)	(1,000)	8.3%
06-235-00-567	Costs Recovered - Reports	(31,000)	(30,300)	(33,087)	(39,008)	(700)	2.3%
06-235-00-568	Costs Recovered - Auctions	(3,500)	(3,500)	(529)	(180)	-	-
06-235-00-625	Sundry	(1,000)	(1,000)	(512)	(3,784)	-	-
		(562,000)	(553,100)	(553,104)	(688,351)	(8,900)	1.6%
	Net Tax Levy	\$ 7,104,416	\$ 6,621,347	\$ 7,021,294	\$ 6,146,205	\$ 483,069	7.3%

FIRE DEPARTMENT

INTRODUCTION

The Orangeville Fire Department consists of 32 volunteer firefighters and 10 full time firefighters covering the hours of 0600 to 1800 7 days a week. The Orangeville Fire Chief also holds the position of Dufferin County Fire Coordinator as well as the Community Emergency Management Coordinator for Orangeville with the Deputy Chief being the alternate in these positions.

The Orangeville Fire Department responds to emergency calls in Orangeville as well as the Town of Mono, East Garafraxa, and Amaranth Townships.

The firefighters respond to over 1400 calls annually consisting of:

Fire responses: structural, vehicle, agricultural;

Motor vehicle accident responses: extrication of victims, First Aid, stabilizing victims and removing them from the vehicles, assist police in protecting the scene and traffic control, clean-up of liquid spills such as gasoline, oil, etc.;

Medical responses: usually life threatening conditions which include trouble breathing, possible heart attack, seizures, industrial entrapment where hydraulic equipment is required etc.;

Other responses not included in the above: carbon monoxide activations, natural gas leaks, fire alarm activations, hazardous material spills, burning complaints, unknown odors, public assistance, as well as Mutual Aid if required by another fire department.

Response equipment consists of: (1) 2008 Pierce Contender Pumper; (1) 2005 Pierce Enforcer Pumper/Rescue; (1) 2003 Ford XLT F550 Compressed Air Foam Mini Pumper; (1) 2002 Pierce Dash 105 foot Ladder Truck; (1) 1997 Freightliner 1800 Gallon Tanker and (1) 1989 International Emergency Support Truck.



Fire Hall Dawson Road

FIRE DEPARTMENT

		2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
Expenditures								
06-150-00-001	Salaries - Full Time	\$ 1,404,375	\$ 1,237,836	\$ 1,351,514	\$ 1,296,041	\$ 166,539	13.5%	
06-150-00-008	Salaries - Volunteer Firefighters	277,976	267,800	334,317	308,835	10,176	3.8%	
06-150-00-021	Employee Benefits - Full Time	388,690	298,531	336,614	290,540	90,159	30.2%	
06-150-00-027	Employee Benefits - Volunteers	157,000	136,065	126,122	138,086	20,935	15.4%	
06-150-00-045	Office Supplies / Materials	3,500	3,500	2,752	3,394	-	-	
06-150-00-047	Telephone / Communications	6,200	6,200	5,245	6,637	-	-	
06-150-00-049	Insurance	6,959	6,600	6,700	5,002	359	5.4%	
06-150-00-051	Printing / Photocopy Costs	500	500	431	-	-	-	
06-150-00-053	Postage / Courier	1,000	1,000	698	510	-	-	
06-150-00-055	Advertising	900	900	805	1,268	-	-	
06-150-00-057	Service Agreement / Equip. Repair	1,000	1,000	1,710	56	-	-	
06-150-00-059	Office Equipment - Lease	3,900	3,900	4,303	5,199	-	-	
06-150-00-067	Office Equipment	2,000	2,000	545	1,289	-	-	
06-150-00-071	Memberships / Subscriptions	1,800	1,800	3,603	1,990	-	-	
06-150-00-073	Workshops / Training Courses	4,000	4,000	6,091	4,038	-	-	
06-150-00-077	Mileage	2,100	1,800	2,757	2,183	300	16.7%	
06-150-00-080	Emergency Planning	3,500	3,500	1,771	4,413	-	-	
06-150-00-081	Public Relations	3,500	3,500	3,966	3,052	-	-	
06-152-00-049	Insurance - Volunteers	7,500	7,500	7,412	7,185	-	-	
06-152-00-073	Training Personnel	54,000	54,000	49,576	52,517	-	-	
06-152-00-077	Mileage / Meeting Expenses	600	600	98	448	-	-	
06-152-00-093	Uniforms	20,000	20,000	20,147	16,012	-	-	
06-152-00-095	Safety Equip. / Protective Clothing	23,800	23,800	26,846	8,505	-	-	
06-152-00-096	Bunker Gear	11,900	11,900	8,660	7,679	-	-	

FIRE DEPARTMENT

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
06-152-00-135	Radio / Lic / Ins / Alarm Sys / Alert	20,000	15,000	14,052	14,212	5,000	33.3%
06-152-00-171	Fire Prevention	9,800	9,800	10,387	10,738	-	-
06-152-00-175	Expendable Supplies & Equipment	40,000	40,000	39,328	43,899	-	-
06-152-00-223	Central Communications	117,000	116,700	116,700	116,700	300	0.3%
06-154-00-049	Insurance	1,160	1,100	1,118	834	60	5.4%
06-154-00-101	Heat / Water	6,000	6,000	5,000	7,043	-	-
06-154-00-103	Hydro	7,920	7,200	8,205	9,764	720	10.0%
06-154-00-105	Maintenance Supplies	3,500	3,500	3,350	3,941	-	-
06-154-00-107	Maintenance Repairs	14,900	14,900	14,546	19,223	-	-
06-154-00-111	Equipment & Repairs	4,800	4,800	4,386	4,746	-	-
06-154-00-115	Snow Removal / Lawn Maintenance	4,000	4,000	3,576	3,777	-	-
06-154-00-117	Janitorial Services	3,000	3,000	3,357	2,600	-	-
06-156-00	Fleet Expenditures	81,921					
06-175-00-385	Transfer to Reserve	12,000	-	-	-	12,000	
		2,712,700	2,413,682	2,638,564	2,509,524	299,018	12.4%
06-180-00-554	Burning Permits	(9,000)	(9,000)	(7,610)	(8,635)	-	-
06-180-00-559	M.T.O. Call - Outs	(9,500)	(9,500)	(13,900)	(10,675)	-	-
06-180-00-560	Municipal Agreements	(450,000)	(450,000)	(368,805)	(375,000)	-	-
06-180-00-566	Fire Reports	(2,000)	(2,000)	(5,569)	(5,388)	-	-
06-180-00-571	Costs Recovered	(10,000)	(10,000)	(15,443)	(19,425)	-	-
06-180-00-625	Sundry	(6,000)	(6,000)	(105)	-	-	-
		(486,500)	(486,500)	(411,431)	(419,123)	-	-
Net Tax Levy		\$ 2,226,200	\$ 1,927,182	\$ 2,227,133	\$ 2,090,401	\$ 299,018	15.5%

BUILDING AND BY-LAW ENFORCEMENT

INTRODUCTION

Building and By-Law Enforcement provides internal support to Council and the Corporation as well as external services to the Public through the following service areas:

- Building Permit issuance and inspection
- By-Law Enforcement
- Crossing Guard Program
- Town Hall Administration / Facilities Management
- Contracting out and Facilities Management of Animal Control
- Parking Agreements
- Special Projects

MISSION STATEMENT

Our ongoing goal is to provide quality, efficient and effective levels of service to Orangeville Council, Orangeville residents, and our external customers on a continuing basis. We continually seek out new ways to improve the delivery of the services we provide while maintaining an accountable and cost effective department.

2010 SIGNIFICANT ACHIEVEMENTS

Significant achievements include:

- Staff members continually upgrade their skills through Ministry approved training and educational courses on an annual basis to ensure we stay current with the ongoing changes to the Ontario Building Code Act and regulations.
- All Building Inspectors will have met the mandatory point requirement to maintain certification through continuing educational courses.
- The 2010 annual Accessibility Plan has been completed and adopted by Orangeville Council.
- Updates to the Town Hall HVAC system will be complete by the end of the year.
- General daily maintenance at Town Hall and the Orangeville Library has been merged to create efficiencies.
- Department updates were completed on the Town of Orangeville Web Site.
- Departmental forms and information sheets have been updated.

BUILDING AND BY-LAW ENFORCEMENT

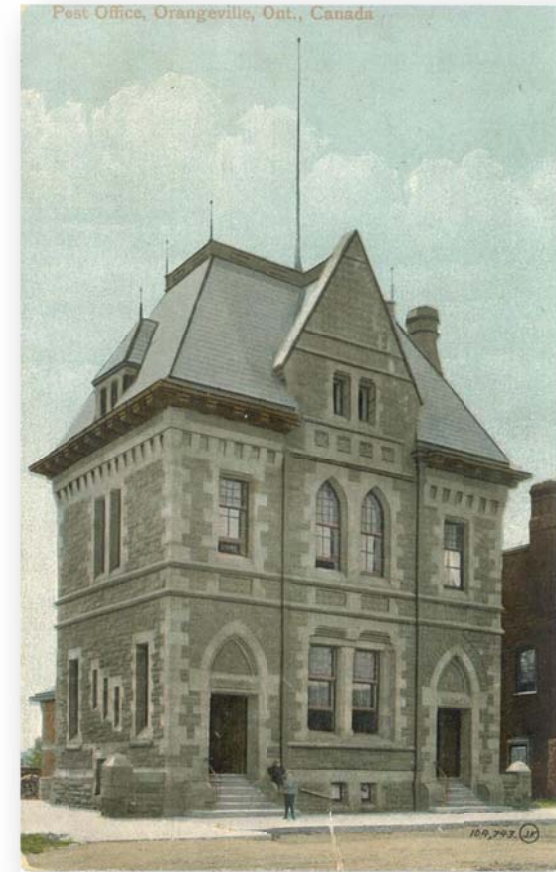
2011 DIRECTION AND PRIORITIES

- Staff will continue to update their skills through participation in Ministry approved training and educational courses.
- Continued development of additional standards and policies related to the Ontarians with Disabilities Act and Regulation 429/07.
- Plan for and complete additional updates to infrastructure and equipment replacement at Town Hall and the Orangeville Library.
- The province plans to replace the current 2006 Ontario building Code in the summer of 2011 with the 2011 Building Code which will incorporate significant changes.
- Work with all stakeholders in adapting to the new 2011 Building Code changes.
- Follow up and review of all open inactive building files to close out and archive.
- Review operating budgets to more accurately reflect the cost of providing administrative support for the Accessibility Committee.

2011 AND ONWARD ASSUMPTIONS AND MAJOR ISSUES

- The Town of Orangeville owns many buildings and structures that are valuable assets that require ongoing maintenance and repairs. At this time there is not a standard annual general maintenance schedule or longer term building component replacement schedule program in place to protect these valuable assets.
- There are limited or no reserve accounts in place to fund these future building component replacements for most Town owned facilities. There is a growing need for a designated staff person (Facilities Manager) to budget, set up capital reserves and oversee the ongoing maintenance of these Town owned facilities.

- Continued downloading and new responsibilities passed on to Municipalities by the province will continue to impact service delivery and staffing needs.



Circa 1886 Orangeville Post Office

BUILDING & BY-LAW ENFORCEMENT

	2011 Budget	Comparisons				
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Summary						
Expenses:						
Building	\$ 557,565	\$ 528,053	\$ 524,653	\$ 468,225	\$ 29,512	5.6%
Property Standards Enforcement	218,686	193,150	186,130	155,641	25,536	13.2%
Canine control	64,734	61,877	56,877	55,509	2,857	4.6%
Parking	172,855	154,081	154,648	128,733	18,774	12.2%
Crossing Guards	309,361	296,714	294,304	286,180	12,647	4.3%
Total Expenses	1,323,202	1,233,875	1,216,612	1,094,288	89,327	7.2%
Revenues:						
Building	(557,565)	(528,053)	(548,265)	(488,585)	(29,512)	5.6%
Property Standards Enforcement	(65,000)	(70,000)	(66,167)	(74,180)	5,000	-7.1%
Canine control	(1,900)	(1,900)	(1,131)	(1,354)	-	-
Parking	(100,000)	(100,000)	(78,988)	(97,226)	-	-
Crossing Guards	-	-	-	-	-	-
Total Revenues	(724,465)	(699,953)	(694,551)	(661,346)	(24,512)	3.5%
Net Tax Levy	\$ 598,736	\$ 533,922	\$ 522,061	\$ 432,942	\$ 64,814	12.1%

Building

BUILDING & BY-LAW ENFORCEMENT

		Comparisons					
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
06-250-00-001	Salaries - Full Time	\$ 328,404	\$ 314,650	314,650	\$ 305,198	\$ 13,754	4.4%
06-250-00-021	Employee Benefits - Full Time	87,326	79,678	79,678	75,936	7,648	9.6%
06-250-00-045	Office Supplies / Materials	2,500	2,500	2,500	2,744	-	-
06-250-00-047	Telephone / Communications	2,625	2,625	1,625	1,937	-	-
06-250-00-049	Insurance	26,993	25,600	26,100	19,250	1,393	5.4%
06-250-00-051	Printing / Photocopy Costs	700	700	900	1,728	-	-
06-250-00-053	Postage / Courier / Fax	700	700	-	-	-	-
06-250-00-055	Advertising	300	300	-	-	-	-
06-250-00-057	Service Agreement / Equip. Repair	11,500	11,500	10,000	5,121	-	-
06-250-00-063	Computer Operations & Supplies	700	700	700	-	-	-
06-250-00-067	Office Equipment /Furniture	2,000	5,000	3,000	505	(3,000)	-60.0%
06-250-00-	Equipment	3,000	-	-		3,000	#DIV/0!
06-250-00-069	Professional Fees	-	-	-	198	-	-
06-250-00-071	Memberships / Subscriptions	3,000	3,000	3,200	2,596	-	-
06-250-00-073	Workshops / Training Courses	5,000	5,000	5,000	2,849	-	-
06-250-00-075	Conferences	1,500	1,500	1,500	987	-	-
06-250-00-077	Mileage	1,100	1,100	-	305	-	-
06-250-00-079	Lease Vehicle Expenses	25,718	19,000	22,000	17,691	6,718	35.4%
06-250-00-081	Public Relations	800	800	800	580	-	-
06-250-00-095	Safety Equip. / Protective Clothing	1,700	1,700	1,000	470	-	-
06-250-00-113	Rental / Administration Costs	50,000	50,000	50,000	30,000	-	-
06-250-00-209	Outside Services	2,000	2,000	2,000	131	-	-
		557,565	528,053	524,653	468,225	29,512	5.6%
Revenue							

BUILDING & BY-LAW ENFORCEMENT

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
06-260-00-551	Building Permits	(547,865)	(518,353)	(539,861)	(481,568)	(29,512)	5.7%
06-260-00-553	Demolition Permits	(500)	(500)	-	(141)	-	-
06-260-00-556	Pool Enclosure Permits	(4,000)	(4,000)	(1,054)	(2,927)	-	-
06-260-00-576	Building Information	(4,000)	(4,000)	(2,300)	(2,400)	-	-
06-260-00-625	Sundry	(1,200)	(1,200)	(5,050)	(1,550)	-	-
		(557,565)	(528,053)	(548,265)	(488,585)	(29,512)	5.6%
Sub-total Building Costs		-	-	(23,612)	-	-	
Property Standards Enforcement Expenditures							
06-270-00-001	Salaries - Full Time	122,800	107,988	107,988	94,283	14,812	13.7%
06-270-00-021	Employee Benefits - Full Time	34,709	29,862	29,862	24,750	4,847	16.2%
06-270-00-045	Office Supplies / Materials	1,620	1,620	1,620	1,197	-	-
06-270-00-047	Telephone	1,600	1,620	1,000	828	(20)	-1.2%
06-270-00-049	Insurance	19,847	17,000	17,500	12,808	2,847	16.7%
06-270-00-055	Advertising	1,000	1,500	-	-	(500)	-33.3%
06-270-00-057	Service Agreements / Equip. Repair	4,650	4,650	4,800	-	-	-
06-270-00-069	Professional Fees	6,550	6,550	3,550	6,101	-	-
06-270-00-071	Memberships / Subscriptions	810	810	810	410	-	-
06-270-00-073	Workshops / Training Courses	2,800	2,800	1,000	1,057	-	-
06-270-00-079	Lease Vehicle Expenses	16,200	12,650	16,000	13,379	3,550	28.1%
06-270-00-093	Uniforms	1,100	1,100	1,000	508	-	-
06-270-00-138	Taxi Licences Admin	1,000	1,000	-	75	-	-

BUILDING & BY-LAW ENFORCEMENT

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
06-270-00-205	Materials & Supplies	1,000	1,000	1,000	-	-	-
06-270-00-209	Outside Services	3,000	3,000	-	245	-	-
		218,686	193,150	186,130	155,641	25,536	13.2%
Revenue							
06-275-00-527	By-Law Fines Recovered	(6,000)	(11,000)	(3,705)	(9,210)	5,000	-45.5%
06-275-00-543	Taxi Licences	(24,000)	(24,000)	(27,075)	(26,142)	-	-
06-275-00-544	Sign Permits	(30,500)	(30,500)	(35,387)	(38,828)	-	-
06-275-00-571	By-Law Costs Recovered	(3,500)	(3,500)	-	-	-	-
06-275-00-625	Sundry	(1,000)	(1,000)	-	-	-	-
		(65,000)	(70,000)	(66,167)	(74,180)	5,000	-7.1%
Sub-total Property Standards Costs		153,686	123,150	119,964	81,461	30,536	24.8%
Canine Control							
Expenditures							
06-280-00-069	Professional Fees	1,000	1,000	-	-	-	-
06-280-00-101	Heat	4,350	4,350	4,350	3,935	-	-
06-280-00-103	Hydro	4,600	4,600	4,600	5,024	-	-
06-280-00-107	Repairs & Maintenance	3,000	3,000	-	-	-	-
06-280-00-117	Purchased Services	48,784	47,827	47,827	45,550	957	2.0%
06-280-00-187	Pound Expenses	3,000	1,100	100	-	1,900	172.7%
06-280-00-385	Transfer to Reserves		-	-	1,000	-	
		64,734	61,877	56,877	55,509	2,856.89	4.6%

BUILDING & BY-LAW ENFORCEMENT

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Revenues							
06-290-00-555	SPCA Special Agreement Revenue	(1,400)	(1,400)	(1,131)	(1,354)	-	-
06-290-00-572	Canine Fines & Penalties	(500)	(500)	-	-	-	-
		(1,900)	(1,900)	(1,131)	(1,354)	-	-
	Sub-total Canine Costs	62,834	59,977	55,746	54,155	2,856.89	4.8%
Parking Expenditures							
07-363-00-001	Salaries - Full Time	87,771	80,293	80,000	66,994	7,478	9.3%
07-363-00-021	Employee Benefits - Full Time	25,224	19,798	19,798	17,771	5,426	27.4%
07-363-00-042	Overhead Allocation from General	14,500	14,500	14,500	14,500	-	-
07-363-00-045	Office Supplies / Materials	300	300	300	6	-	-
07-363-00-093	Uniforms	200	200	100	197	-	-
07-363-00-103	Hydro	1,800	1,800	1,800	1,715	-	-
07-363-00-115	Snow Removal	2,600	2,600	2,600	1,313	-	-
07-363-00-241	Parking Tickets / Refunds	2,500	5,050	550	-	(2,550)	-50.5%
07-363-00-242	Processing Costs - MTO	5,100	5,100	5,100	4,884	-	-
07-363-00-243	Parking Lot Maintenance	4,040	4,040	2,500	2,722	-	-
07-363-00-245	Laneway & Parking - 85 Broadway	3,100	3,100	3,500	3,000	-	-
07-363-00-246	Parkinson Lot & 82 Broadway	14,420	6,000	13,900	5,481	8,420	140.3%
07-363-00-247	Armstrong & Little York Parking Lots	2,300	2,300	2,000	1,285	-	-
07-363-00-249	Hutchison Lot	9,000	9,000	8,000	8,865	-	-
		172,855	154,081	154,648	128,733	18,774	12.2%

BUILDING & BY-LAW ENFORCEMENT

		Comparisons					
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Revenues							
07-364-00-569	Revenue Recovered From BIA	(35,000)	(35,000)	(35,000)	(35,000)	-	-
07-364-00-587	Fine Revenue	(65,000)	(65,000)	(43,988)	(62,226)	-	-
		(100,000)	(100,000)	(78,988)	(97,226)	-	-
	Sub-total Parking	72,855	54,081	75,660	31,507	18,774	34.7%
Crossing Guards							
07-359-00-001	Salaries - Full Time	42,130	41,304	41,304	40,101	826	2.0%
07-359-00-005	Salaries - Part Time	234,179	218,978	218,978	215,248	15,201	6.9%
07-359-00-021	Employee Benefits - Full Time	12,108	11,172	11,172	10,442	936	8.4%
07-359-00-025	Employee Benefits - Part Time	16,094	20,410	18,000	17,339	(4,316)	-21.1%
07-359-00-047	Telephone	600	600	600	358	-	-
07-359-00-095	Safety Equip. / Protective Clothing	3,030	3,030	3,030	2,158	-	-
07-359-00-205	Materials & Supplies	1,220	1,220	1,220	535	-	-
		309,361	296,714	294,304	286,180	12,647	4.3%
	Net Tax Levy	\$ 598,736	\$ 533,922	\$ 522,061	\$ 453,303	\$ 64,814	12.1%

PUBLIC WORKS DEPARTMENT

INTRODUCTION

The 2011 Budget for the Public Works Department supports a wide range of services. These are summarized below:

- The maintenance and operation of the road network which includes the road surface, the storm collection (catch basins) and drainage system (storm sewers), the sidewalks and the boulevard trees, streetlights, signs, and traffic signals.
- The maintenance of the surface drainage courses, creeks or stormwater management ponds that the storm sewers discharge into.
- The maintenance and operation of the water supply and distribution system, including the storage reservoirs.
- The maintenance and operation of the sanitary sewer collection system.
- Until December 31, 2010, the administration of the contract with the Ontario Clean Water Agency for the operation of the Water Pollution Control Plant.
- The administration of the contracts for the collection and disposal of recyclable and solid waste materials.
- The administration of the contract for the operation of the Orangeville Transit system.
- The administration of the contracts for the engineering and construction contracts for the infrastructure renewal projects that are undertaken within the service envelope described above.
- The review and approval of the engineering component of the planning applications received by the Town.
- Operation of a Town run cemetery.

The presentation of the above functions, in the following pages, has been prepared on the basis of the predominate funding source. The Tax

Supported functions (Transportation, Environmental and Cemetery) are presented first. These are followed by two further sections detailing the Rate Supported functions (Water and Wastewater). The Rate Supported functions have no reliance on the tax rate for operating or capital expenditure needs. All revenues required are generated from user charges via the water/wastewater fees.

MISSION STATEMENT

To operate and maintain the services that are provided to meet or exceed the applicable regulatory requirements and/or in accordance with the direction provided by Council.

2010 SIGNIFICANT ACHIEVEMENTS

- Reconstructed, or began the reconstruction of 4.3 lane-kilometers of road and associated work (sanitary sewer, watermain, storm sewer, and sidewalk replacement).
- Working in partnership with Parks & Recreation, managed the tendering and reconstruction of 1.2 km of trail way.
- Resurfaced approximately 30,000 m² of road surface and rehabilitated approximately 100 catch basin and maintenance hole structures.
- Replaced approximately 1,200 m² of sidewalk and repaired approximately 3,100 m² to remove safety hazards.
- Removed 23 dead or high hazard trees, removed 40 old stumps, and planted 25 replacement trees.
- Increased transit ridership by approximately 3%, maintaining ridership above 100,000.
- Through tenders, acquired a new sweeper and a snow plough truck.
- Rehabilitated two bridges based on recommendations in the biannual bridge needs assessment.

PUBLIC WORKS DEPARTMENT

- Operated the water supply and distribution system in such a way that there were no significant issues raised during the annual Ministry of Environment inspection.
- Helped to ensure that the WPCP operated generally in accordance with the applicable regulatory requirements.
- Provided a level of service for solid waste collection and removal such that there were a minimal number of complaints from the residents.
- Completed the installation of the de-chlorination facilities, and began the construction of the new inlet works, at the WPCP.
- Tendered the contract for the haulage, storage and disposal of biosolids.
- Undertook the biannual monitoring of the Orangeville Marsh, as required by the Certificate of Approval for the WPCP.
- Reviewed and assessed the technologies available to replace the existing water works SCADA system and initiated projects to complete the necessary upgrades.
- Filed the Notice of Study Completion for the Class Environmental Assessment for the expansion of the WPCP capacity.
- Worked toward a smooth transition for the operation of the WPCP from the Ontario Clean Water Agency to the Public Works on January 1, 2011.
- Worked with the County and Council toward transitioning the responsibility for waste management services from the Town to the County after 2012.
- Continue with a road reconstruction and rehabilitation program that will help to address the road and underground pipe infrastructure deficit that still exists, including the Village Green subdivision.
- Conduct a Road Needs Assessment to identify multi-year road reconstruction and rehabilitation priorities.
- Continue to enhance the service and ridership on Orangeville Transit.
- Ensure a smooth transition for the responsibility of the operation of the WPCP from the Ontario Clean Water Agency to Public Works on January 1, 2011.
- Complete the Class Environmental Assessment for the expansion of the WPCP capacity.
- Initiate detailed design of an expansion to the WPCP.
- Update Municipal Servicing Standards.
- Extend solid waste management contracts (garbage, recycling and yard waste) to the end of 2012 in anticipation of the county assuming control of these services in 2013.
- Begin the Class EA process to connect a new water supply source(s) to the Town's water supply system, while having regard for the findings and potential outcomes of the Source Protection Committee work under the Clean Water Act.
- Working with Orangeville Hydro, put in place a new water and wastewater billing system that will be compatible with Orangeville's smart meter billing system, that will be in place for some time.
- Enhance the urban forestry program by doing more trimming to remove branches that are overhanging the road and interfering with garbage trucks or are overhanging sidewalks and interfering with pedestrians.

2011 DIRECTION AND PRIORITIES

- Continue to maintain and operate the services Public Works is responsible for to meet the regulatory requirements and the level of service established by Council

PUBLIC WORKS DEPARTMENT

2011 AND ONWARD – ASSUMPTIONS AND MAJOR ISSUES

- Initiate the Class EA process for a biosolids management plan.
- Continue to provide the level of service based on the applicable regulatory requirements and/or policies approved by Council.
- Maintain all piped services to satisfy the expectations of the system users.
- Implement the road and sidewalk reconstruction and rehabilitation programs and urban forestry programs, as approved by Council.
- Connect a new water supply source(s) to the Town’s water supply system to accommodate the planned growth.

WATER AND WASTEWATER SERVICES

The water and wastewater portion of the operating budget totals \$9,503,000. These budgets are self sustaining, and do not rely on tax monies. The 2011 water and wastewater rates have been set based on recommendations in a Water and Wastewater Rate Study.

The study looked at the costs to operate and maintain the systems on a day to day basis, projected the estimated capital costs to renew the water and wastewater infrastructure for the short term (10 years), and assessed how much money should be set aside each year in each service so there would be monies available for the longer term capital needs. For both services, there are fixed costs associated with operating the two systems. Therefore, the pricing structure has two components; a monthly base fee which customers use whether or not they use any water and a consumptive fee which is based on the unit rate in the by-law multiplied by the amount of water used.

The fees are structured so that sufficient monies are collected through the water and wastewater rates to pay all the costs incurred to operate

and maintain the system. The surpluses are put into dedicated reserves to fund future capital works. No tax dollars are used to fund the water and wastewater systems, nor are water and wastewater funds used to pay for tax dollar supported projects.

The base monthly charge varies by meter size, however, the vast majority of homes in Orangeville are billed the minimum per meter rate. The metered rate is billed per cubic metre. Below are the approved and forecasted costs per typical household in Orangeville.

ANNUAL RESIDENTIAL BILL COMPARISON WATER / WASTEWATER RATES

	Average Household Annual Cost	% Change over previous year
2010	\$765.42	
2011	823.38	7.6%
2012	889.67	8.1%



PUBLIC WORKS - TRANSPORTATION

	2011 Budget	Comparisons				
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Summary						
Expenses:						
Administration	\$ 750,992	\$ 688,014	\$ 705,947	\$ 607,794	\$ 62,978	9.2%
Operations Centre	156,429	153,653	136,723	144,452	2,776	1.8%
Roadways - Road Maintenance	1,738,081	1,552,427	1,526,120	1,318,921	185,654	12.0%
Roadside Maintenance, Miscellaneous	440,659	407,839	422,740	408,585	32,820	8.0%
Sidewalks/Street Name Signs/Street Light	720,744	711,940	654,572	653,418	8,804	1.2%
Fleet Operations	382,808	405,640	405,447	380,701	(22,832)	-5.6%
Municipal Transit	589,129	577,662	557,088	471,556	11,467	2.0%
Total Expenses	4,778,842	4,497,175	4,408,637	3,985,427	281,667	6.3%
Revenues:						
Administration	(100,000)	(100,000)	(100,600)	(99,796)	-	-
Operations Centre	(94,000)	(94,000)	(94,000)	(93,000)	-	-
Roadways - Road Maintenance	(56,500)	(11,000)	(10,000)	(18,079)	(45,500)	413.6%
Roadside Maintenance, Miscellaneous	-	-	-	-	-	-
Sidewalks/Street Name Signs/Street Light	-	-	-	-	-	-
Fleet Operations	-	-	-	-	-	-
Municipal Transit	(321,700)	(311,000)	(320,420)	(313,929)	(10,700)	3.4%
Total Revenues	(572,200)	(516,000)	(525,020)	(524,804)	(56,200)	10.9%
Net Tax Levy	\$ 4,206,642	\$ 3,981,175	\$ 3,883,617	\$ 3,460,623	\$ 225,467	5.7%

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
Administration							
Expenditures							
07-300-00-001	Salaries - Full Time	\$445,339	\$407,573	\$427,615	\$382,279	37,766	9.3%
07-300-00-005	Salaries - Part Time	17,201	16,500	16,159	15,677	701	4.2%
07-300-00-021	Employee Benefits - Full Time	108,820	97,241	101,019	92,052	11,579	11.9%
07-300-00-025	Employee Benefits - Part Time	11,468	11,000	7,495	1,657	468	4.3%
07-300-00-045	Office Supplies / Materials	3,500	3,500	2,882	3,741	-	-
07-300-00-047	Telephone / Communications	2,500	2,500	2,179	3,042	-	-
07-300-00-049	Insurance	134,964	128,000	130,039	90,640	6,964	5.4%
07-300-00-051	Printing / Photocopy Costs	200	200	180	145	-	-
07-300-00-053	Postage / Courier / Fax	500	500	116	210	-	-
07-300-00-055	Advertising	3,800	3,800	1,915	3,007	-	-
07-300-00-057	Service Agreement / Equip Repair	3,700	2,200	3,260	2,878	1,500	68.2%
07-300-00-063	Computer Operation & Supplies	2,000	1,000	3,620	976	1,000	100.0%
07-300-00-067	Office Equipment	5,700	2,700	2,700	2,576	3,000	111.1%
07-300-00-071	Memberships / Subscriptions	3,500	3,500	2,942	3,744	-	-
07-300-00-073	Workshops / Training Courses	3,000	3,000	1,050	2,524	-	-
07-300-00-075	Conference	1,500	1,500	675	475.00	-	-
07-300-00-077	Mileage	3,300	3,300	2,102	2,172	-	-
		750,992	688,014	705,947	607,794	62,978	9.2%
Revenue							
07-302-00-526	Administration Costs Recovered	(100,000)	(100,000)	(100,600)	(99,796)	-	-
	Sub-total Administration	650,992	588,014	605,347	507,998	62,978	10.7%

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
Operations Centre							
Expenditures							
07-305-00-001	Salaries - Full Time	48,539	46,560	39,280	53,553	1,979	4.3%
07-305-00-021	Employee Benefits - Full Time	17,090	16,393	14,500	2,502	697	4.3%
07-305-00-045	Office Supplies / Materials	3,000	3,000	2,723	3,250	-	-
07-305-00-047	Telephone / Communications	2,400	4,400	1,329	2,040	(2,000)	-45.5%
07-305-00-051	Printing & Photocopying	4,500	2,400	3,682	1,662	2,100	87.5%
07-305-00-063	Computer Operations & Supplies	1,000	1,000	639	-	-	-
07-305-00-101	Heat	10,300	10,300	9,603	12,499	-	-
07-305-00-103	Hydro	14,400	14,400	14,477	18,845	-	-
07-305-00-105	Maintenance Supplies	1,000	1,000	1,765	1,536	-	-
07-305-00-107	Building Maintenance & Repairs	36,000	36,000	31,911	29,158	-	-
07-305-00-119	Workshop Equipment	18,200	18,200	16,814	19,407	-	-
		156,429	153,653	136,723	144,452	2,776	1.8%
Revenue							
07-305-00-526	Chargeback to Water & Sewer	(94,000)	(94,000)	(94,000)	(93,000)	-	-
	Sub-total Operations Centre	62,429	59,653	42,723	51,452	2,776	4.7%
Roadways - Road Maintenance							
Expenditures							
Bridges & Culverts							
07-310-00-001	Salaries - Full Time	430	412	2,256	715	18	4.4%
07-310-00-205	Materials & Supplies	1,000	1,000	275	-	-	-
07-310-00-209	Outside Services	8,000	8,000	11,831	3,000	-	-

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
<i>Ditching</i>							
07-314-00-001	Salaries - Full Time	7,087	6,798	7,275	3,471	289	4.3%
07-314-00-205	Materials & Supplies	2,000	2,000	500	-	-	-
07-314-00-209	Outside Services	32,500	11,000	7,000	-	21,500	195.5%
<i>Catch Basin, Curb, Storm Sewer</i>							
07-316-00-001	Salaries - Full Time	46,387	44,496	48,386	55,165	1,891	4.2%
07-316-00-205	Materials & Supplies	11,000	11,000	12,746	13,015	-	-
07-316-00-209	Outside Services	162,000	37,000	81,133	52,298	125,000	337.8%
<i>Sweeping, Flushing, Cleaning</i>							
07-318-00-001	Salaries - Full Time	53,904	51,706	49,318	39,104	2,198	4.3%
07-318-00-205	Materials & Supplies	200	200	200	-	-	-
07-318-00-209	Outside Services	44,800	43,500	39,615	37,171	1,300	3.0%
<i>Shoulder Maintenance</i>							
07-320-00-001	Salaries - Full Time	3,543	3,399	3,237	4,295	144	4.2%
07-320-00-205	Materials & Supplies	2,100	2,100	1,355	1,765	-	-
07-320-00-209	Outside Services	5,000	5,000	432	1,330	-	-
<i>Resurfacing & Patching</i>							
07-322-00-001	Salaries - Full Time	45,958	44,084	51,420	42,595	1,874	4.3%
07-322-00-205	Materials & Supplies	9,000	9,000	4,211	11,648	-	-
07-322-00-209	Outside Services	108,000	108,000	100,667	101,210	-	-
<i>Snow Plowing</i>							
07-324-00-001	Salaries - Full Time	86,547	83,018	43,097	94,845	3,529	4.3%
07-324-00-209	Outside Services	106,880	105,000	23,345	46,532	1,880	1.8%

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
<i>Snow Removal</i>							
07-325-00-001	Salaries - Full Time	86,547	83,018	30,626	36,532	3,529	4.3%
07-325-00-209	Outside Services	202,000	202,000	24,776	162,555	-	-
<i>Sanding & Salting</i>							
07-326-00-001	Salaries - Full Time	64,322	61,700	91,760	47,645	2,622	4.2%
07-326-00-205	Materials & Supplies	278,600	264,100	212,100	252,249	14,500	5.5%
07-326-00-209	Outside Services	26,800	26,800	11,745	16,496	-	-
<i>Winter Standby</i>							
07-330-00-209	Outside Services	47,600	46,300	55,903	45,369	1,300	2.8%
	Transfer to Reserve (Winter Control)	-	-	378,584	-	-	
<i>Safety Devices, Signs, Railroad Crossing Mtce</i>							
07-332-00-001	Salaries - Full Time	57,769	55,414	60,908	64,815	2,355	4.2%
07-332-00-103	Traffic Signal Energy	15,000	15,000	10,624	13,640	-	-
07-332-00-104	Traffic Signal Repairs	68,000	68,000	44,050	51,908	-	-
07-332-00-205	Materials & Supplies	19,500	19,500	15,870	18,498	-	-
07-332-00-209	Outside Services	64,000	64,000	38,149	37,026	-	-
07-332-00-235	Railway Crossing Maintenance	18,100	18,100	16,293	17,119	-	-
<i>Administration, Roadways</i>							
07-334-00-001	Salaries - Full Time	24,053	23,072	25,817	27,048	981	4.3%
<i>Training Courses</i>							
07-336-00-001	Salaries - Full Time	18,254	17,510	15,000	16,487	744	4.2%
07-336-00-073	Workshops / Training Courses	7,700	7,700	4,000	1,780	-	-
07-336-00-077	Mileage	500	500	118	267	-	-
07-336-00-218	Traffic Counts	3,000	3,000	1,500	1,329	-	-
		1,738,081	1,552,427	1,526,120	1,318,921	185,654	12.0%

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
Revenue							
07-345-00-573	Roadways Costs Recovered	(13,000)	(10,500)	(9,500)	(17,024)	(2,500)	23.8%
07-345-00-547	Trasnfer from Reserve	(43,000)	-	-	-	-	-
07-345-00-625	Sundry	(500)	(500)	(500)	(1,055)	-	-
		(56,500)	(11,000)	(10,000)	(18,079)	(45,500)	413.6%
	Sub-total Roadways Administration	1,681,581	1,541,427	1,516,120	1,300,843	140,154	9.1%
Roadside Maintenance, Miscellaneous Expenditures							
07-348-00-001	Salaries - Full Time and Standby	114,357	109,695	116,609	102,379	4,662	4.2%
07-348-00-023	Overhead Payroll Burden	-	-	11,688	11,180	-	-
07-348-00-047	Share of Cell Phone Costs	3,000	3,000	2,296	2,839	-	-
07-348-00-069	Professional Fees (Engineer)	4,200	4,200	2,000	935	-	-
07-348-00-093	Uniforms	9,924	9,300	9,621	8,797	624	6.7%
07-348-00-205	Materials & Supplies	15,325	15,525	4,046	16,641	(200)	-1.3%
07-348-00-209	Outside Services	5,000	5,000	3,219	6,685	-	-
07-348-00-223	Central Communications	6,500	6,000	6,000	5,300	500	8.3%
07-348-00-225	Radio Communications / Licence / Pagin	3,400	3,400	1,411	2,858	-	-
07-348-00-229	Small Tools, Brooms, Shovels, Rakes	2,700	2,700	500	1,669	-	-
Median Maintenance							
07-349-00-001	Median - Allocation of Wages	-	-	5,466	7,020	-	-
07-349-00-103	Median - Energy Costs	2,200	2,200	2,448	2,356	-	-
07-349-00-205	Median - Materials & Supplies	2,300	2,300	500	2,139	-	-
07-349-00-209	Median - Outside Services	10,700	12,500	11,876	11,295	(1,800)	-14.4%

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
<i>S.W.M. Pond & Boulevard Maintenance</i>							
07-350-00-001	Salaries - Full Time	6,765	6,489	32,795	8,231	276	4.3%
07-350-00-205	Materials & Supplies	500	500	500	216	-	-
07-350-00-209	Outside Services	77,400	70,000	68,517	71,095	7,400	10.6%
07-350-00-285	Boulevard Fertilizer / Weed Control	3,100	3,100	500	3,664	-	-
<i>Tree Maintenance</i>							
07-351-00-001	Salaries - Full Time	9,557	9,167	13,887	11,445	390	4.3%
07-351-00-205	Materials & Supplies	500	500	173	374	-	-
07-351-00-209	Outside Services	110,000	90,000	94,692	86,310	20,000	22.2%
07-351-00-285	Tree Carving Maintenance	2,000	2,000	741	1,207	-	-
<i>Debris & Litter Pick-Up</i>							
07-353-00-001	Salaries - Full Time	23,731	22,763	8,549	23,045	968	4.3%
07-353-00-209	Outside Services	27,500	27,500	24,707	19,955	-	-
<i>Sub-total Roadside Maintenance Misc</i>		440,659	407,839	422,740	408,585	32,820	8.0%
Sidewalks / Street Name Signs / Street Lighting							
Expenditures							
<i>Sidewalks</i>							
07-356-00-001	Salaries - Full Time	135,511	129,986	100,000	95,765	5,525	4.3%
07-356-00-021	Employee Benefits - Full Time	-	-	-	329	-	-
07-356-00-205	Materials & Supplies	10,600	10,600	9,149	12,438	-	-
07-356-00-209	Outside Services	316,800	314,000	303,816	281,767	2,800	0.9%
07-356-00-210	Sidewalk Equipment Standby	18,900	18,500	13,589	13,300	400	2.2%
<i>Street Name Signs</i>							
07-357-00-001	Salaries - Full Time	1,933	1,854	5,089	919	79	4.3%

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
07-357-00-205	Materials & Supplies	5,700	5,700	1,927	1,474	-	-
	Street Lighting						
07-360-00-103	Energy Charge	143,000	143,000	126,078	154,177	-	-
07-360-00-255	Maintenance Orangeville Hydro	83,000	83,000	89,424	88,349	-	-
07-360-00-257	Maintenance Outside Service	5,300	5,300	5,500	4,900	-	-
		720,744	711,940	654,572	653,418	8,804	1.2%
	Fleet Operations						
	Expenditures	382,808	405,640	405,447	380,701	(22,832)	-5.6%
		382,808	405,640	405,447	380,701	(22,832)	-5.6%
	Municipal Transit						
	Expenditures						
07-398-00-001	Salaries - Full Time	35,602	35,376	35,376	9,545	226	0.6%
07-398-00-002	Wages and Benefits Allocation	-	-	11,955	8,031	-	-
07-398-00-021	Employee Benefits - Full Time	8,784	8,041	8,041	2,156	743	9.2%
07-398-00-045	Office Supplies / Materials	500	500	500	122	-	-
07-398-00-049	Insurance	11,598	11,000	11,175	7,579	598	5.4%
07-398-00-051	Printing / Photocopying Costs	5,000	5,000	2,500	5,555	-	-
07-398-00-053	Postage/Courier	100	100	-	16	-	-
07-398-00-055	Advertising	3,000	3,000	2,000	362	-	-
07-398-00-077	Mileage	700	700	310	624	-	-
07-398-00-111	Equipment & Repairs	2,200	2,200	2,244	248	-	-
07-398-00-205	Materials & Supplies	1,000	1,000	560	891	-	-

PUBLIC WORKS - TRANSPORTATION

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
07-398-00-209	Outside Services	12,100	12,100	10,324	2,995	-	-
07-398-00-211	Licences	645	645	645	516	-	-
07-398-00-312	Operating Charges	397,700	390,000	390,000	338,566	7,700	2.0%
07-398-00-313	Maintenance Charges	83,000	83,000	59,258	74,350	-	-
07-398-00-314	Transit Study	5,000	5,000	-	-	-	-
07-398-00-315	Treasury Cost Recovery	22,200	20,000	22,200	20,000	2,200	11.0%
		589,129	577,662	557,088	471,556	11,467	2.0%
Revenue							
07-399-00-536	Ontario Specific Grants	(151,000)	(151,000)	(151,000)	(151,000)	-	-
07-399-00-622	User Fees - Transit	(144,000)	(140,000)	(138,600)	(135,653)	(4,000)	2.9%
07-399-00-623	Advertising Fees - Transit	(26,700)	(20,000)	(30,821)	(27,276)	(6,700)	33.5%
		(321,700)	(311,000)	(320,420)	(313,929)	(10,700)	3.4%
Sub-total Municipal Transit		267,429	266,662	236,668	157,627	767	0.3%
Net Tax Levy		\$ 4,206,642	\$ 3,981,175	\$ 3,883,617	\$ 3,460,623	\$ 225,467	5.7%

PUBLIC WORKS - ENVIRONMENTAL

	2011 Budget	Comparisons				
		2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Summary						
Expenses:						
Solid Waste Administration	\$ 33,442	\$ 31,666	\$ 31,731	\$ 30,620	\$ 1,776	5.6%
Garbage Collection	1,007,075	976,075	942,360	916,187	31,000	3.2%
Waste Recycling	749,550	746,550	733,270	668,628	3,000	0.4%
Total Expenses	1,790,067	1,754,291	1,707,360	1,615,434	35,776	2.0%
Revenues:						
Solid Waste Administration	-	-	-	-	-	
Garbage Collection	(85,500)	(105,000)	(85,500)	(82,729)	19,500	-18.6%
Waste Recycling	(217,300)	(212,300)	(251,627)	(157,636)	(5,000)	2.4%
Total Revenues	(302,800)	(317,300)	(337,127)	(240,365)	14,500	-4.6%
Net Tax Levy	\$ 1,487,267	\$ 1,436,991	\$ 1,370,233	\$ 1,375,070	\$ 50,276	3.5%

PUBLIC WORKS - ENVIRONMENTAL

		2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
Solid Waste Administration								
Expenditures								
08-400-00-001	Salaries - Waste	\$ 26,506	\$ 25,480	\$ 25,480	\$ 24,398	1,026	4.0%	
08-400-00-021	Benefits - Waste	6,936	6,186	6,251	6,222	750	12.1%	
		33,442	31,666	31,731	30,620	1,776	5.6%	
Garbage Collection								
Expenditures								
08-411-00-308	Miscellaneous Collections	10,000	10,000	9,000	9,185	-	-	
08-411-00-309	Collection Charges	670,000	640,000	640,285	622,654	30,000	4.7%	
08-411-00-310	Disposal / Tipping Charges	300,000	300,000	269,500	269,761	-	-	
08-411-00-311	Administration Costs	18,500	17,500	15,000	14,586	1,000	5.7%	
08-411-00-313	Residential / Condominium Rebate	8,575	8,575	8,575	-	-	-	
		1,007,075	976,075	942,360	916,187	31,000	3.2%	
Revenues								
08-411-00-622	User Fees - Garbage Tags	(80,000)	(100,000)	(80,000)	(77,364)	20,000	-20.0%	
08-411-00-623	User Fees - Large Items	(5,500)	(5,000)	(5,500)	(5,365)	(500)	10.0%	
		(85,500)	(105,000)	(85,500)	(82,729)	19,500	-18.6%	
	Sub-total Garbage Collection	921,575	871,075	856,860	833,458	50,500	5.8%	

PUBLIC WORKS - ENVIRONMENTAL

		2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual			
Waste Recycling								
Expenditures								
08-413-00-111	Equipment	30,000	30,000	23,026	14,006	-	-	
08-413-00-306	Collection & Disposal - White Goods	8,000	10,000	4,975	9,106	(2,000)	-20.0%	
08-413-00-307	Collection & Disposal - Yard Waste	165,000	165,000	166,962	156,908	-	-	
08-413-00-308	Miscellaneous Collections	550	550	550	501	-	-	
08-413-00-309	Collection & Disposal - Recycling	530,000	525,000	521,757	482,541	5,000	1.0%	
08-413-00-311	Administration Costs	6,000	6,000	6,000	5,168	-	-	
08-413-00-312	Fuel Surcharge	10,000	10,000	10,000	396	-	-	
		749,550	746,550	733,270	668,628	3,000	0.4%	
Revenues								
08-413-00-536	Ontario Specific Grants	(205,000)	(200,000)	(236,520)	(143,239)	(5,000)	2.5%	
08-413-00-622	User Fees - White Goods	(12,000)	(12,000)	(13,108)	(14,398)	-	-	
08-413-00-638	Other Revenue	(300)	(300)	(2,000)	-	-	-	
		(217,300)	(212,300)	(251,627)	(157,636)	(5,000)	2.4%	
Sub-total Waste Recycling		532,250	534,250	481,643	510,992	(2,000)	-0.4%	
Net Tax Levy		\$ 1,487,267	\$ 1,436,991	\$ 1,370,233	\$ 1,375,070	50,276	3.5%	

PUBLIC WORKS - CEMETERY

		Comparisons					
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
09-475-00-001	Salaries - Full Time	\$ 45,100	\$ 43,260	\$ 45,578	\$ 47,800	\$ 1,840	4.3%
09-475-00-021	Employee Benefits - Full Time	-	-	-	77	-	-
09-475-00-045	Office Supplies / Materials	-	200	200	(200)	(200)	-100.0%
09-475-00-049	Insurance	-	200	200	152	(200)	-100.0%
09-475-00-071	Memberships / Subscriptions / Licence	500	500	500	425	-	-
09-475-00-073	Conferences / Training Courses	500	500	-	-	-	-
09-475-00-111	Equipment	200	200	-	71	-	-
09-475-00-193	Foundations / Markers	7,500	5,000	5,400	5,863	2,500	50.0%
09-475-00-195	Cornerposts	900	900	900	575	-	-
09-475-00-203	Maintenance Costs / Parts	1,000	1,600	700	4,279	(600)	-37.5%
09-475-00-209	Outside Services	15,000	15,000	10,000	5,841	-	-
09-475-00-213	Software Lease	1,300	1,300	1,300	1,200	-	-
		72,000	68,660	64,778	66,082	3,340	4.9%
Revenues							
09-477-00-548	Interest Earned	-	(1,000)	-	(6,485)	1,000	-100.0%
09-477-00-588	Sales of Plots	(10,250)	(9,000)	(26,000)	(10,610)	(1,250)	13.9%
09-477-00-589	Burials	(16,000)	(16,000)	(35,000)	(33,060)	-	-
09-477-00-590	Foundations	-	(5,000)	(6,500)	(8,967)	5,000	-100.0%
09-477-00-625	Sundry	-	-	-	(1,500)	-	-
		(26,250)	(31,000)	(67,500)	(60,622)	4,750	-15.3%
	Net Tax Levy	\$ 45,750	\$ 37,660	\$ (2,722)	\$ 5,460	\$ 8,090	21.5%

PUBLIC WORKS – WATER (RATE SUPPORTED)

INTRODUCTION

The Orangeville Water Works consists of twelve groundwater supply wells and associated treatment facilities, four storage reservoirs with a useable storage capacity of 15,900 cubic meters, and approximately 115 km of distribution watermains. There are high lift pumping stations associated with the two in-ground storage facilities. There are approximately 8,700 service connections from those watermains to properties within the municipal boundary. The operating and maintenance of the Orangeville water works is fully funded from user rates. Capital works may be funded from rates, development charges, grants or debt.

MISSION STATEMENT

Consistent with the overall Mission Statement for the Public Works Department, the Orangeville Water Works is operated to meet or exceed the applicable regulatory requirements.

2010 SIGNIFICANT ACHIEVEMENTS

- Replaced approximately 650 meters of old watermain in conjunction with the reconstruction of some existing residential streets.
- Received a Limited Scope _ Entire Accreditation from the Canadian General Standards Board as the Operating Authority for the Orangeville Water Works pursuant to the Ministry of the Environment's Drinking Water Quality Management Standard.
- Received the Municipal Drinking Water Licence and Drinking Water Works Permit for the Orangeville Water Works from the Ministry of the Environment pursuant to the *Safe Drinking Water Act* and its associated regulations.

- Received no significant water quality or quantity complaints from customers.
- Successfully worked through the 2010 annual Ministry of the Environment inspection with no significant issues being identified.
- Completed the expansion of the Town's fibre optic network, the first step in upgrading the SCADA system and initiated the design process for that upgrade.
- The rate structure was set through 2014 with the passing of By-law 29-2010.

2011 DIRECTION AND PRIORITIES

- Continue to operate the system in accordance with the requirements of O. Reg. 170/03, as amended.
- Continue to work with the Source Protection Committee as it moves to develop its policies to protect the municipal drinking water supplies from a water quality and water quantity perspective under the *Clean Water Act*.
- Continue to upgrade the water distribution system when roads are reconstructed by replacing old watermains that are subject to breaks, thereby disrupting service to the customers.
- Continue with the overall upgrade to the SCADA system.

2011 AND ONWARD – ASSUMPTIONS AND MAJOR ISSUES

The major challenge for Orangeville will be to find additional sources of water supply given that the source will be outside its municipal boundaries, and to some extent controlled by the need to meet the requirements of the *Clean Water Act*.

Public Works Department - WATER (RATE SUPPORTED)

	Comparisons					
	2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Summary						
Expenses:						
Water Supply	\$ 1,849,312	\$ 1,360,300	\$ 1,241,192	\$ 1,258,272	\$ 489,012	36%
Water Mains	174,112	153,600	159,925	107,803	20,512	13%
Meters & Conservation	120,588	108,000	136,470	113,706	12,588	12%
Mono Contract	200,009	161,800	175,448	158,517	38,209	24%
Service to Private Properties	106,397	91,200	90,304	90,917	15,197	17%
Hydrants	72,858	76,600	86,951	75,487	-3,742	-5%
Water Works Administration	1,372,545	1,367,961	1,388,247	1,238,698	4,584	0%
Water Works Vehicles	108,480	96,447	74,930	65,991	12,033	12%
Transfer to Reserve	603,199	777,492	604,838	1,085,183	-174,293	-22%
Total Expenses	4,607,500	4,193,400	3,958,303	4,194,574	\$ 414,100	10%
Revenues:						
Program Revenues	(4,607,500)	(4,193,400)	(3,958,303)	(4,194,574)	(414,100)	10%
Total Revenues	(4,607,500)	(4,193,400)	(3,958,303)	(4,194,574)	(414,100)	10%
NET WATER WORKS	\$ -	\$ -	\$ -	\$ -	\$ -	

Water Supply

Public Works Department - WATER (RATE SUPPORTED)

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
08-420-01-001	Salaries - Full Time	\$ 547,012	\$ 487,300	\$ 413,419	\$ 447,358	\$ 59,712	12%
08-420-01-047	Telephone / Communications	36,600	36,200	35,506	32,488	400	1%
08-420-01-073	Workshops / Training Courses	13,500	17,600	5,817	9,569	(4,100)	-23%
08-420-01-093	Uniforms	10,400	9,400	8,298	7,539	1,000	11%
08-420-01-101	Heat	18,000	18,800	13,142	15,110	(800)	-4%
08-420-01-103	Hydro	270,000	270,000	260,903	253,786	-	-
08-420-01-111	Equipment & Repairs	27,500	37,000	13,274	25,049	(9,500)	-26%
08-420-01-123	Chemicals	48,000	48,000	42,644	43,021	-	-
08-420-01-205	Materials & Supplies	34,000	40,000	51,155	46,239	(6,000)	-15%
08-420-01-209	Outside Services	789,300	360,000	353,974	346,945	429,300	119%
08-420-01-223	Central Communications (Emerg Ans Srv)	6,000	6,000	6,000	5,400	-	-
08-420-01-247	PIL Water Sewer Property	5,000	-	4,111	-	5,000	-
08-420-01-305	Property Taxes	14,000	-	6,379	-	14,000	-
08-420-01-307	SCADA Maintenance	30,000	30,000	26,571	25,768	-	-
Water Mains							
08-422-01-001	Salaries - Full Time & Standby	79,612	59,100	81,549	53,779	20,512	35%
08-422-01-111	Equipment & Repairs	500	500	2,525	194	-	-
08-422-01-205	Materials & Supplies	25,000	25,000	23,181	33,766	-	-
08-422-01-209	Outside Services	69,000	69,000	52,670	20,064	-	-
Meters & Conservation							
08-424-01-001	Salaries - Full Time	36,488	35,000	28,552	34,099	1,488	4%
08-424-01-111	Equipment & Repairs	5,000	5,000	5,000	6,961	-	-
08-424-01-205	Materials & Supplies	500	500	-	-	-	-
08-424-01-209	Outside Services / Maintenance	52,600	51,500	49,056	49,094	1,100	2%
08-424-01-257	Toilet Rebate Program	10,000	-	30,190	-	10,000	-
08-424-01-259	Meter Purchases & Conservation Devices	16,000	16,000	23,672	23,552	-	-

Public Works Department - WATER (RATE SUPPORTED)

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Mono Contract							
08-425-01-001	Salaries - Full Time / Standby	115,509	110,800	95,606	107,702	4,709	4%
08-425-01-111	Equipment & Repairs	3,000	3,000	-	1,346	-	-
08-425-01-205	Materials & Supplies	3,000	3,000	8,270	1,963	-	-
08-425-01-209	Outside Services	78,500	45,000	71,571	47,506	33,500	74%
Service to Private Properties							
08-426-01-001	Salaries - Full Time	66,897	51,700	52,364	53,371	15,197	29%
08-426-01-111	Equipment & Repairs	1,000	1,000	-	-	-	-
08-426-01-205	Materials & Supplies	12,000	12,000	14,101	12,536	-	-
08-426-01-209	Outside Services	26,500	26,500	23,839	25,010	-	-
Hydrants							
08-427-01-001	Salaries - Full Time	35,858	29,600	30,300	29,099	6,258	21%
08-427-01-205	Materials & Supplies	5,000	5,000	20,346	13,252	-	-
08-427-01-209	Outside Services	20,000	30,000	36,305	33,136	(10,000)	-33%
08-427-01-212	Replacement Hydrants	12,000	12,000	-	-	-	-
Administration - Water Works							
08-428-01-001	Salaries - Full Time	244,370	248,000	242,031	315,711	(3,630)	-1%
08-428-01-021	Benefits - Full Time	59,375	57,261	55,126	-	2,114	4%
08-428-01-022	Water Works Share, Post Retirement Benefits	10,000	35,000	35,000	-	(25,000)	-71%
08-428-01-042	Overhead Allocation from General	242,600	207,600	207,600	118,800	35,000	17%
08-428-01-043	Overhead Allocation - Operations Centre	50,000	47,000	47,000	46,500	3,000	6%
08-428-01-045	Office Supplies / Materials	1,500	1,000	2,001	1,301	500	50%
08-428-01-049	Insurance	30,500	28,900	29,360	20,462	1,600	6%
08-428-01-051	Printing / Photocopy Costs	500	700	500	-	(200)	-29%
08-428-01-053	Postage / Courier	1,000	500	179	206	500	100%
08-428-01-055	Advertising	2,000	1,500	1,379	1,093	500	33%
08-428-01-063	Computer Operation & Supplies	3,000	2,000	634	62	1,000	50%
08-428-01-067	Office Equipment	1,000	1,000	404	82	-	-

Public Works Department - WATER (RATE SUPPORTED)

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
08-428-01-068	Reading / Billing Services	178,000	190,600	190,600	185,468	(12,600)	-7%
08-428-01-069	Professional Fees - (Audit)	30,000	25,000	57,552	31,482	5,000	20%
08-428-01-071	Memberships / Subscriptions	1,500	1,500	1,333	1,489	-	-
08-428-01-073	Workshops / Training Courses	3,500	4,000	2,248	1,828	(500)	-13%
08-428-01-075	Conferences	2,000	2,000	1,279	-	-	-
08-428-01-077	Mileage	2,000	2,000	1,590	1,782	-	-
08-428-01-087	Debenture Principal (Water Meter Loan)	184,700	184,700	182,452	174,874	-	-
08-428-01-088	Infrastructure Debt Financing	300,000	300,000	300,000	300,000	-	-
08-428-01-089	Debenture Interest (Water Meter Loan)	25,000	27,700	29,980	37,558	(2,700)	-10%
08-428-01-000	Vehicle Fleet Expenses	108,480	96,447	74,930	65,991	12,033	12%
08-455-01-385	Transfer to Reserves	603,199	777,492	604,838	1,085,183	(174,293)	-22%
Total Water Works Expenditures		4,607,500	4,193,400	3,958,303	4,194,574	414,100	10%
Revenue							
08-430-01-550	Property Rental	(15,000)	(10,900)	(9,941)	(14,938)	-4,100	38%
08-430-01-575	Meter and Conservation Devices	(16,000)	(16,000)	(25,756)	(27,562)	-	-
08-430-01-581	Water Works Monthly Fees Billing	(650,000)	(598,100)	(587,349)	(645,088)	-51,900	9%
08-430-01-582	Water Works Volume Billing	(3,484,000)	(3,156,200)	(2,899,547)	(3,153,589)	-327,800	10%
08-430-01-583	Miscellaneous Sales	(15,000)	(15,000)	(24,892)	(16,984)	-	-
08-430-01-624	Mono Contract	(205,000)	(174,700)	(191,238)	(117,730)	-30,300	17%
08-430-01-625	Sundry Revenues	(5,000)	(5,000)	-	(1,663)	-	-
08-430-01-574	Service Charges	(217,500)	(217,500)	(219,580)	(217,020)	-	-
		(4,607,500)	(4,193,400)	(3,958,303)	(4,194,574)	(414,100)	10%
NET WATER WORKS		\$ -	\$ -	\$ -	\$ -	\$ -	

PUBLIC WORKS – WASTEWATER (RATE SUPPORTED)

INTRODUCTION

The Orangeville wastewater system consists of a collection system (sanitary sewers), four sewage pumping stations and the Water Pollution Control Plant (WPCP) at 16 Town Line. The WPCP, which has a rated capacity of 14,400 m³/day, treats all of the sewage that is collected by the sanitary sewer system. The WPCP treats sewage using the activated sludge process with pre-denitrification for biological nutrient removal. Treated effluent is discharged to the Credit River south of the WPCP. There are approximately 115 km of sanitary sewers in the collection system with manholes located at regular intervals. The operating and maintenance of the Orangeville wastewater system is fully funded from user rates. Capital works may be funded from rates, development charges, grants or debt.

MISSION STATEMENT

The Orangeville wastewater system is operated to be consistent with the mission statement for the Public Works Department; specifically, to meet or exceed the applicable regulatory requirements.

2010 SIGNIFICANT ACHIEVEMENTS

- De-chlorination of Effluent: A project was undertaken to de-chlorinate the effluent from the WPCP in 2009. This project was completed in 2010 and provides for de-chlorinated effluent that is non-toxic to aquatic life.
- New Inlet Works Facility: The construction of a new inlet works facility at the WPCP started in 2010 and is expected to reach completion late in 2011. The new facility will replace the outdated inlet works facility that was constructed in the early 1970's.

- WPCP Operation: Town Council passed a motion electing not to renew the contract with the Ontario Clean Water Agency for the operation of the WPCP after it expired at the end of 2010. In preparation of the Town's takeover of the operation of the facility, a supervisor and five new operations staff were hired and the transition was seamless.

2011 DIRECTION AND PRIORITIES

- WPCP Expansion: The Environmental Assessment for the expansion of the WPCP should be completed early in 2011, resulting in the posting of the Environmental Study Report (ESR) for public review. Pending the result of the ESR review, detailed design work may commence.
- Biennial Marsh Monitoring: The Certificate of Approval for the WPCP requires that Marsh Monitoring be undertaken once every two years. The work that was completed in 2010 will be reviewed with Credit Valley Conservation and the Ministry of the Environment to plan for the 2012 monitoring program and to establish ongoing monitoring requirements for inclusion in a certificate of Approval for an expanded WPCP.

2011 AND ONWARD – ASSUMPTIONS AND MAJOR ISSUES

The major issue facing Orangeville with respect to its wastewater collection and treatment system will be its ability to expand the WPCP to provide sewage treatment capacity to the remaining undeveloped lands within the Town's municipal boundary.

Public Works Department - WASTEWATER (RATE SUPPORTED)

	C o m p a r i s o n s					
	2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Summary						
Expenses:						
Sanitary Sewer	\$ 262,146	\$ 252,900	\$ 236,179	\$ 228,723	\$ 9,246	4%
Wastewater Administration	890,684	889,100	861,877	734,356	1,584	0%
CVC Levy	115,400	109,886	109,886	103,060	5,514	5%
Water Pollution Control Plant	2,130,704	2,242,440	2,285,515	2,147,708	(111,736)	-5%
Transfer to Reserve	1,496,578	920,574	512,144	1,269,661	576,004	63%
Total Expenses	4,895,512	4,414,900	4,005,599	4,483,508	480,612	11%
Revenues:						
Program Revenues	(4,895,512)	(4,414,900)	(4,005,599)	(4,483,508)	(480,612)	11%
Total Revenues	(4,895,512)	(4,414,900)	(4,005,599)	(4,483,508)	(480,612)	11%
NET WASTEWATER	\$ -	\$ -	\$ -	\$ -	\$ -	

Public Works Department - WASTEWATER (RATE SUPPORTED)

		C o m p a r i s o n s					
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Sanitary Sewer							
08-401-00-001	Salaries - Full Time and Standby	\$ 104,146	\$ 99,900	\$ 70,759	\$ 74,518	\$ 4,246	4%
08-401-00-042	Operations Centre Chargeback	50,000	47,000	47,000	46,500	3,000	6%
08-401-00-047	Telephone	3,000	2,500	3,061	2,513	500	20%
08-401-00-073	Workshops / Training Courses	4,000	4,000	6,569	4,544	-	-
08-401-00-093	Uniforms	4,000	4,000	3,832	3,263	-	-
08-401-00-103	Hydro	7,000	7,000	5,357	6,158	-	-
08-401-00-111	Equipment & Repairs	15,000	10,000	17,805	13,469	5,000	50%
08-401-00-205	Materials & Supplies	12,000	10,500	15,788	9,513	1,500	14%
08-401-00-208	Overstrength Agreement Sampling	2,000	2,000	2,266	2,428	-	-
08-401-00-209	Outside Services	55,000	60,000	57,742	60,416	(5,000)	-8%
08-401-00-223	Central Communications	6,000	6,000	6,000	5,400	-	-
08-401-00-385	Transfer to Reserves - Collection	-	-	-	777,700	-	-
Wastewater Administration							
08-402-00-001	Salaries - Full Time	125,911	120,200	136,335	95,594	5,711	5%
08-402-00-021	Employee Benefits - Full Time	33,073	30,100	30,980	21,953	2,973	10%
08-402-00-022	Post Retirement Benefits	10,000	35,000	35,000	-	(25,000)	-71%
08-402-00-042	Overhead Allocation from General	228,800	193,800	193,800	118,800	35,000	18%
08-402-00-049	Insurance	9,300	8,800	8,940	6,214	500	6%
08-402-00-055	Advertising	200	200	868	-	-	-
08-402-00-069	Professional Fees - (Audit)	2,000	7,000	9,281	5,423	(5,000)	-71%
08-402-00-070	Billing / Reading Services	178,000	190,600	145,080	185,468	(12,600)	-7%
08-402-00-071	Memberships / Subscriptions	400	400	154	150	-	-
08-402-00-073	Workshops / Training Courses	1,000	1,000	981	-	-	-
08-402-00-075	Conferences	500	500	-	-	-	-
08-402-00-077	Mileage	1,500	1,500	458	754	-	-
08-402-00-087	Debenture Principal	300,000	300,000	300,000	300,000	-	-

Public Works Department - WASTEWATER (RATE SUPPORTED)

		C o m p a r i s o n s					
		2011 Budget	2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
CVC Levy							
08-403-00-085	General Levy - 50% CVC	89,300	85,046	85,046	79,255	4,254	5%
08-403-00-086	Special Levy - 50% CVC	26,100	24,840	24,840	23,806	1,260	5%
Water Pollution Control Plant							
08-405-00-001	Salaries Full Time	292,760	-	-	-	292,760	-
08-405-00-002	Salaries Over Time	25,000	-	-	-	25,000	-
08-405-00-003	Salaries Standby	8,625	-	-	-	8,625	-
08-405-00-021	Benefits Full time, Over Time & Standby	93,849	-	-	-	93,849	-
08-405-00-047	Telephone	3,200	-	-	-	3,200	-
08-405-00-049	Insurance	1,000	-	-	-	1,000	-
08-405-00-069	Professional Services	10,000	10,000	916	-	0	-
08-405-00-073	Workshops / Training Courses	7,500	-	-	-	7,500	-
08-405-00-087	Debenture Costs	11,993	22,615	24,362	32,513	(10,622)	-47%
08-405-00-093	Uniforms/Safety Equip./Protective Cloth.	5,830	-	-	-	5,830	-
08-405-00-101	Natural Gas	75,000	-	-	-	75,000	-
08-405-00-103	WPCP - Hydro	360,000	265,000	231,478	251,889	95,000	36%
08-405-00-111	Equipment Replacement & Repairs	80,000	-	-	-	80,000	-
08-405-00-123	Chemicals	105,000	-	-	-	105,000	-
08-405-00-205	Materials & Supplies	30,000	-	-	-	30,000	-
08-405-00-206	Outside Laboratory Services	15,000	-	-	-	15,000	-
08-405-00-209	Outside Services	80,000	-	-	-	80,000	-
08-405-00-	Vehicle - Wastewater	15,400	-	-	-	15,400	-
08-405-00-247	PIL WPCP	10,600	10,500	10,536	10,508	100	1%
08-405-00-301	OCWA Operating / Mtce Charges	-	960,000	955,772	1,033,758	(960,000)	-100%
08-405-00-302	Capital & Finance Charges	155,947	145,325	143,578	135,427	10,622	7%
08-405-00-303	Marsh Monitoring Survey	15,000	40,000	48,083	8,906	(25,000)	-63%
08-405-00-304	Consulting Fees	9,000	9,000	25,322	2,294	0	-
08-405-00-305	Biosolids Disposal	710,000	700,000	820,956	672,413	10,000	1%

Public Works Department - WASTEWATER (RATE SUPPORTED)

		2011 Budget	Comparisons				% Change 2010/11
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	
08-405-00-310	Transitional Costs	10,000	80,000	24,513	-	(70,000)	-88%
08-405-00-385	Transfer to Reserves - Treatment	1,496,578	920,574	512,144	491,961	576,004	63%
Total Sanitary Sewer Expenditures		4,895,512	4,414,900	4,005,599	4,483,508	480,612	11%
Program Revenues							
08-407-00-506	Sewer Monthly Fees Billing	(650,412)	(605,000)	(586,092)	(643,364)	(45,412)	8%
08-407-00-508	Sewer Volume Billing	(4,134,000)	(3,750,000)	(3,344,829)	(3,782,111)	(384,000)	10%
08-407-00-578	Contribution from Over Strength Agrmnt	(50,000)	(50,000)	(65,018)	(56,103)	0	-
08-407-00-579	Sewer Back-Up Charges	(1,100)	(1,500)	(1,260)	(1,110)	400	-27%
08-407-00-625	Sundry	-	(8,400)	(8,400)	(820)	8,400	-100%
08-407-00-520	Hydro Usage - Entec	(20,000)	-	-	-	(20,000)	-
08-407-00-526	Hydro Usage - XOGEN	(40,000)	-	-	-	(40,000)	-
Total Sanitary Sewer Revenues		(4,895,512)	(4,414,900)	(4,005,599)	(4,483,508)	(480,612)	11%
NET Wastewater		\$ -	\$ -	\$ -	\$ -	\$ -	-

LIBRARY

INTRODUCTION

The Library is a vital part of our municipality and continues to flourish as a strong member and active partner within the community. The Library Board looks forward to a new and cooperative relationship with the Town and Council.

MISSION STATEMENT

The Orangeville Public Library seeks to meet the informational, educational, recreational and cultural interests and needs of our community by providing free and timely access to print and non-print resources appropriate to those needs. The Orangeville Public Library seeks to encourage and facilitate reading, literacy and lifelong learning by supplying Orangeville Public Library resources in a variety of formats designed to interest, inform and enlighten.

The Orangeville Public Library seeks to protect the public's right to know by resisting censorship and providing equal access to information needed for informed and effective daily living, decision making, problem solving and thoughtful participation in civic/community affairs. The Orangeville Public Library seeks to provide the highest quality service and to organize and display the collection for easy, open access by all.

2010 SIGNIFICANT ACHIEVEMENTS

Significant achievements were:

- Improvements to organizational structure with the CAO, Treasurer and Secretary to the Board designated to Town
- New Chief Librarian hired in August 2010
- Enhanced working relations with Town:
 - Instituted a daily inter branch courier system
 - Established daily on-site maintenance services
- Increased the number of hours open for public service
- Improvements to facilities included:
 - New carpet installed in the Mill Street Location

- Porcelain tile to replace the slate flooring
- Improved stair coverings
- Continued progress towards Provincial Accreditation
- Increased awareness and value of the Virtual Branch
- One Book, One County – successful county wide literacy initiative in partnership with the Shelburne and Grand Valley libraries and Booklore
- Additional programming delivered through Community Partnerships:
 - Optimist Club – Grade 4 Literacy Program
 - Dufferin Diversity Network - Human-Living Library
 - Investor's Group – Book Bags shared with the public during Public Library Month

2011 Strategic Direction and Service Priorities

- Build on existing relationships with the Town to ensure maximum efficiencies in public service delivery
- Enhanced teen and adult programming including implementation of homebound services
- Provincial accreditation

2012 and Onward Assumptions and Major Issues

- Strategic Plan and needs assessment
- Optimize the use of technologies to improve the circulation system, collection statistics, and the virtual branch along with all electronic databases

ORANGEVILLE PUBLIC LIBRARY

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Expenditures							
11-600-03-001	Salaries - Full Time	\$ 454,809	\$ 432,535	\$ 369,568	\$ 440,792	\$ 22,274	5.1%
11-600-03-005	Salaries - Part Time	507,171	441,420	462,596	451,658	65,751	14.9%
11-600-03-021	Employee Benefits - Full Time	132,317	120,483	93,849	100,011	11,834	9.8%
11-600-03-025	Employee Benefits - Part Time	82,849	75,268	59,410	55,049	7,581	10.1%
11-600-03-045	Office Supplies	7,000	6,200	6,011	6,922	800	12.9%
11-600-03-047	Telephone	3,695	9,595	4,231	4,453	(5,900)	-61.5%
11-600-03-049	Insurance	400	400	400	303	-	-
11-600-03-053	Postage / Courier / Fax	500	400	375	397	100	25.0%
11-600-03-055	Advertising	8,500	5,600	5,746	4,261	2,900	51.8%
11-600-03-059	Equipment Rentals / Leased Equip	10,508	10,908	10,908	9,094	(400)	-3.7%
11-600-03-065	Computer Maintenance Agreement	8,000	8,000	9,230	7,794	-	-
11-600-03-067	Office Equipment	7,100	6,000	6,240	33,854	1,100	18.3%
11-600-03-068	Accounting Services	2,500	2,500	2,500	2,500	-	-
11-600-03-069	Professional Fees (Audit)	1,500	1,500	1,500	1,523	-	-
11-600-03-071	Memberships	2,275	1,900	1,815	1,201	375	19.7%
11-600-03-073	Workshops / Training Courses	6,000	4,000	3,226	3,185	2,000	50.0%
11-600-03-075	Conferences	5,750	5,000	3,156	4,566	750	15.0%
11-600-03-077	Mileage	1,250	1,515	1,295	670	(265)	-17.5%
11-600-03-081	Programs	11,070	11,070	10,244	6,389	-	-
11-600-03-082	Adult Programming	6,000	6,000	5,685	4,568	-	-
11-604-03-049	Insurance	1,661	1,600	1,600	1,213	61	3.8%
11-604-03-101	Heat / Water	6,300	6,300	5,016	10,300	-	-
11-604-03-103	Hydro	13,680	13,680	14,528	17,000	-	-
11-604-03-105	Maintenance Supplies - Building	12,500	2,000	7,692	1,373	10,500	525.0%
11-604-03-107	Maintenance Repairs	47,895	22,130	25,149	18,818	25,765	116.4%

ORANGEVILLE PUBLIC LIBRARY

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
11-604-03-109	Mat Service	1,100	1,100	1,000	661	-	-
11-604-03-115	Snow Removal / Lawn Maintenance	4,320	4,000	5,264	4,350	320	8.0%
11-604-03-116	Elevator Maintenance	2,000	2,100	1,574	1,405	(100)	-4.8%
11-604-03-117	Janitorial Services	12,000		23,850	47,125	12,000	
11-626-03-049	Insurance	1,142	1,100	1,100	834	42	3.8%
11-626-03-101	Heat / Water	3,400	3,400	3,400	3,400	-	-
11-626-03-103	Hydro	5,304	5,304	5,304	5,100	-	-
11-626-03-105	Maintenance Supplies - Building	200	200	500	200	-	-
11-626-03-107	Maintenance Repairs	2,000	2,000	2,000	1,500	-	-
11-626-03-383	Contribution to Capital	157,660	152,660	152,000	161,760	5,000	3.3%
		1,530,355	1,367,868	1,307,961	1,414,228	162,487	11.9%

ORANGEVILLE PUBLIC LIBRARY

		2011 Budget	Comparisons				
			2010 Budget	2010 Est. Actual	2009 Est. Actual	\$ Change 2010/11	% Change 2010/11
Revenues							
11-608-03-526	Admin Costs Recovered	(50,003)	(50,003)	(48,754)	(47,533)	-	-
11-608-03-531	Fines & Penalties	(19,000)	(19,000)	(17,191)	(19,018)	-	-
11-608-03-532	Contribution From Surplus	(7,000)			-	(7,000)	-
11-608-03-535	Federal Grants	(2,100)	(5,100)	(3,505)	(2,773)	3,000	-58.8%
11-608-03-536	Ontario Specific Grants	(30,700)	(30,700)	(30,700)	(48,587)	-	-
11-608-03-547	Transfer from Reserves	(35,000)			-	(35,000)	-
11-608-03-570	Non-Resident Fees	(42,000)	(40,000)	(54,920)	(46,866)	(2,000)	5.0%
11-608-03-594	Donations	(6,500)	(4,000)	(4,086)	-	(2,500)	62.5%
11-608-03-607	Room Rental	(1,000)	(1,000)	(1,624)	(1,464)	-	-
11-608-03-620	Costs Recovered	(7,000)	(4,000)	(9,486)	(5,589)	(3,000)	75.0%
11-608-03-625	Sundry	(2,000)	(6,500)	(2,745)	(4,067)	4,500	-69.2%
11-608-03-627	Photocopies	(1,000)	(1,000)	(1,623)	(1,598)	-	-
		(203,303)	(161,303)	(174,634)	(177,495)	(42,000)	26.0%
Net Tax Levy		\$ 1,327,052	\$ 1,206,565	\$ 1,133,327	\$ 1,236,733	\$ 120,487	10.0%

Summary of Town's Revenues

REVENUE BY SOURCE

	2011 Budget	Comparisons				\$ Change 2010/11	% Change 2010/11
		2010 Budget	2010 Est. Actual	2009 Est. Actual			
TAX REVENUE	25,147,023	\$ 23,065,347	\$ 23,241,152	\$ 20,982,184	\$ 2,081,676	9.0%	
PAYMENTS-IN-LIEU-OF TAXES	149,300	148,400	156,995	154,953	\$ 900	0.6%	
WATER & WASTEWATER FEES	9,123,412	8,608,300	7,963,902	8,378,082	\$ 515,112	6.0%	
LICENSES & PERMITS	699,365	672,853	698,397	647,433	\$ 26,512	3.9%	
FINES & PENALTIES	160,500	165,500	125,991	124,883	\$ (5,000)	-3.0%	
INTEREST REVENUE	818,000	1,000,000	780,000	739,322	\$ (182,000)	-18.2%	
USER FEES & SERVICE CHARGES	3,273,178	3,155,128	3,188,433	3,089,250	\$ 118,050	3.7%	
MUNICIPAL SERVICE AGREEMENTS	640,267	630,653	549,000	546,786	\$ 9,614	1.5%	
TRANSFERS FROM RESERVES	173,727	121,077	119,327	75,730	\$ 52,650	43.5%	
INTERNAL COST RECOVERIES	985,083	801,032	996,154	754,341	\$ 184,051	23.0%	
GRANTS	713,800	741,800	762,516	767,347	\$ (28,000)	-3.8%	
MISCELLANEOUS	406,502	407,000	429,517	405,334	\$ (498)	-0.1%	
	\$ 42,290,157	\$ 39,517,090	\$ 39,011,384	\$ 36,665,645	\$ 36,665,645		

CAPITAL BUDGET

INTRODUCTION

The Capital Budget is a long-term, multi-year plan that is updated and refined on an annual basis. This plan reflects the need to invest in our infrastructure as the Town grows and the existing infrastructure ages. Along with these factors the withdrawal of Provincial and Federal capital allocations has created a significant financial challenge for the Town of Orangeville. The need to prepare long-term infrastructure renewal plans, at the same time plan for growth, which is supported by prudent financial planning, is a major undertaking.

OVERVIEW OF CAPITAL BUDGET PREPARATION

In addition to being a planning tool, the Capital Budget and Forecast is a very important financial tool. By identifying and quantifying our renewal and growth needs we are able to determine the existing financial capacity and financial implications of the Town undertaking the desired plan. The use of long term financial planning ensures that service levels are maintained and our assets are in a good state of repair without negative impact or significant tax or rate increases in any particular year.

The guiding principles that staff employ in the development of the Capital Budget and Forecast may be summarized as follows:

- Focus on the renewal needs of existing assets
- Focus on the needs of the community
- Achieve optimum benefit from the use of taxpayer's dollars
- Increase the efficiency of our program delivery
- Communicating the capital plan and priorities thus reducing community pressure to fund projects of lower priority

CAPITAL BUDGET INPUTS

The graphic below illustrates the hierarchy of information which leads to the Town's overall vision and impacts capital investment decisions.



PRESENTATION OF THE CAPITAL BUDGET AND FORECAST

The Town of Orangeville presents a capital investment plan annually to Council. Over the balance of the year, staff will be providing direction on the future needs of the infrastructure plan. In addition to the approved items detailed in this document, staff may bring forward additional items during the year. However, all projects require Council approval prior to them being undertaken. There is no commitment to fund future years unless Council has specifically approved the funding for these projects. In addition, for projects in the current year that are contingent on various external-funding sources and funding for these contingent projects is not forthcoming, the projects may be deferred, amended or cancelled.

CAPITAL BUDGET

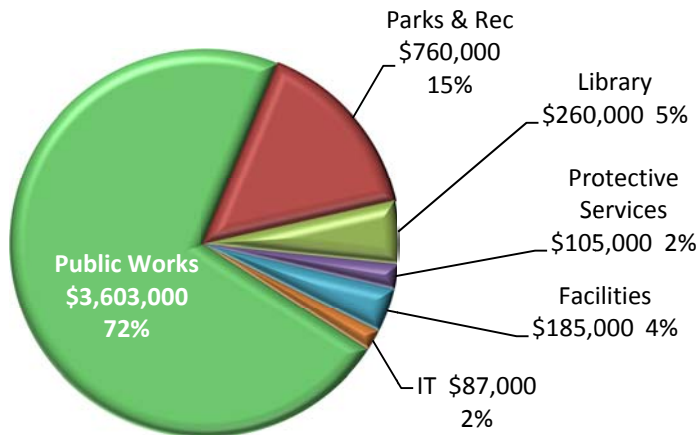
Staff will be bringing forward a multi-year plan prior to the 2012 budget to inform future years' budget deliberations. Projects to be included in the forecast indicate expectations and do not represent commitments that the Town will proceed with. Exceptions to this would be growth related projects that have been incorporated into the Town's Development Charge Background Study.

Over time priorities may change or external funding may be available, which may result in Council amending or adjusting the projects in the capital forecast plan.

The approved 2011 Capital Budget includes gross expenditures of \$5,000,000. The following charts detail the gross 2011 Capital Budget by program and then by funding source. Specific details will be provided under separate cover. Summary details are presented on the next page.

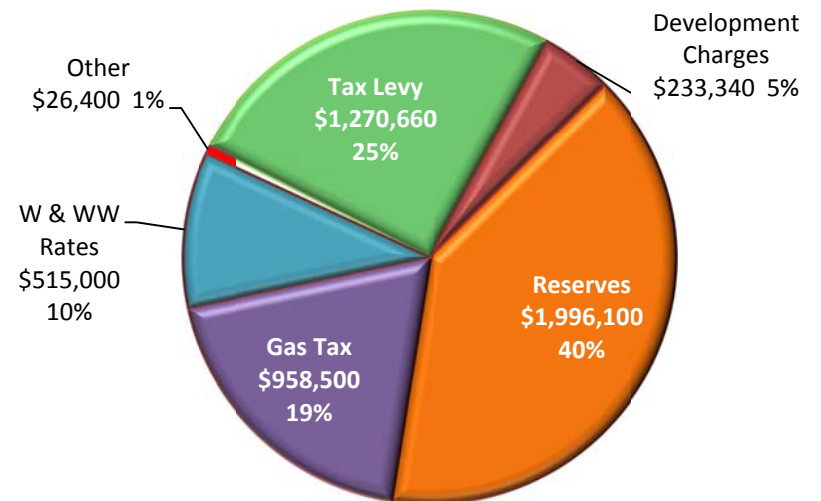
The following chart summarizes the departmental breakdown for approved capital initiatives:

EXPENDITURE BY PROGRAM AREA - \$5,000,000



Financing of the 2011 Capital Budget is provided by several different funding sources. As shown in this next chart, the largest source of financing is from the Reserves (predominately rate supported, Water and Wastewater). Other financing sources include Federal Gas Tax, Development Charges and external recoveries. Development Charges are applied against the town's growth related projects. Annually the development charge funding can be very variable due to timing of specific growth related projects.

**CAPITAL BUDGET - \$5,000,000
APPROVED FUNDING SOURCES**



Approved 2011 Capital Projects

TAX SUPPORTED		Gross Cost 2011	<i>Funding Sources</i>					Operating Impact *	
Dept	Project		From Operating	Gas Tax	Reserves	DC's	W & S Rates		Other
B&B	Parking Infraction Software	15,000		15,000					
Corp.	Off-Leash Dog Park	20,000	20,000						
Corp.	Town Hall Roof	75,000	75,000						
Corp.	Town Hall Office and Flooring	75,000	75,000						
Fire	Repaving of parking lot	55,000	55,000						
IT	Workstation/server replacement	87,000	70,000		17,000				(1,000)
Library	Wireless infrastructure/scanner	30,000	5,000		25,000				
Library	Exterior and interior signage	10,000			10,000				
Library	Library Collection	200,000	152,660			47,340			
Library	Security Camera	20,000			20,000				
P&R	Rotary Park Lights	230,000	230,000						(3,500)
P&R	Tony Rose Roof	500,000	500,000						
P&R	Alder carpet replacement	30,000			30,000				
Police	Workstation/server replacement	50,000	50,000						(1,000)
PW	Operations Centre Roof	38,000	38,000						
PW	Reconstruction of Zina St.	1,230,000		715,000			515,000		(1,000)
PW	Rehab. of maint. holes/catchbasins	125,000		125,000					
PW	Sidewalk replacement	75,000		75,000					
PW	Cluster Signs	20,000		20,000					
PW	Street Lighting on Tideman Drive	8,500		8,500					
Total		2,893,500	1,270,660	958,500	102,000	47,340	515,000	-	(6,500)

Approved 2011 Capital Projects

RATE SUPPORTED		Gross Cost 2011	<i>Funding Sources</i>					Operating Impact *
Dept	Project		From Operating	Gas Tax	Reserves	DC's	W & S Rates	
PW	Reconstruction of Parsons Street	820,000			820,000			
PW	SCADA System Upgrads	895,500			886,600			8,900
PW	Mini Excavator	70,000			52,500			17,500
PW	Water Meter Upgrade	100,000			100,000			
PW	Additional Water Supply Capacity	100,000				100,000		
PW	B-Line Watermain	86,000				86,000		
PW	Purchase of New Pick Up Truck	35,000			35,000			
Total		2,106,500	-	-	1,894,100	186,000	-	26,400
Total Tax and Rate Supported 2011		5,000,000	1,270,660	958,500	1,996,100	233,340	515,000	26,400

**The Operating Impact related to these projects has been reflected in the 2011 Approved Operating Budgets of the impacted Departments*

CAPITAL BUDGET

OUTLOOK

Going forward, there are some areas of focus for the Town of Orangeville when it comes to Capital Budgeting, including:

- Continuing to leverage “Economic Stimulus” opportunities.
- Continuing investments in the community, such as the road network, water treatment and distribution, wastewater treatment and facility renewal and upkeep.
- The need to present a consolidated long-term Investment and Financing Plan.
- The Town, as required by PSAB Tangible Capital Asset Requirements has completed an assessment of the historical cost of our assets. The chart below outlines the Town’s infrastructure, broken down into different asset categories.

Asset Class	Historical Cost (\$000's)	Replacement Cost (\$000's)	2009 Depreciation (\$000's)
Buildings	\$28,638	\$41,881	\$759
Water/Wastewater	\$109,341	\$199,720	\$2,140
Parks	\$11,420	\$16,971	\$321
Machinery/Equip.	\$6,269	\$6,363	\$638
Road Network	\$65,157	\$132,560	\$2,015
Vehicles	\$3,538	\$3,675	\$270
Total	\$224,363	\$401,170	\$6,143

Based on the average annual depreciation charge there is a potential of a funding gap. The Treasury Department will, in conjunction with all other Departments, be reviewing options to reduce our infrastructure funding shortfall.



DEBT OUTSTANDING

CURRENT DEBT OUTSTANDING

The total current debt obligations for the Town of Orangeville are \$26,552,205. As illustrated in the chart below, the level of debt is well below the allowable provincial limits.

Year	Principal	Interest	Total
2011	1,149,196	851,547	2,000,743
2012	1,073,652	792,613	1,866,265
2013	875,291	745,080	1,620,371
2014	917,386	702,986	1,620,371
2015 ONWARDS	14,314,977	5,129,476	19,444,454
	\$ 18,330,503	\$ 8,221,702	\$ 26,552,205

Approximately \$8.7 million of this total relates to projects funded from the general tax rate. The balance of approximately \$17.8 million is funded through rates (water and wastewater fees) and development charges.

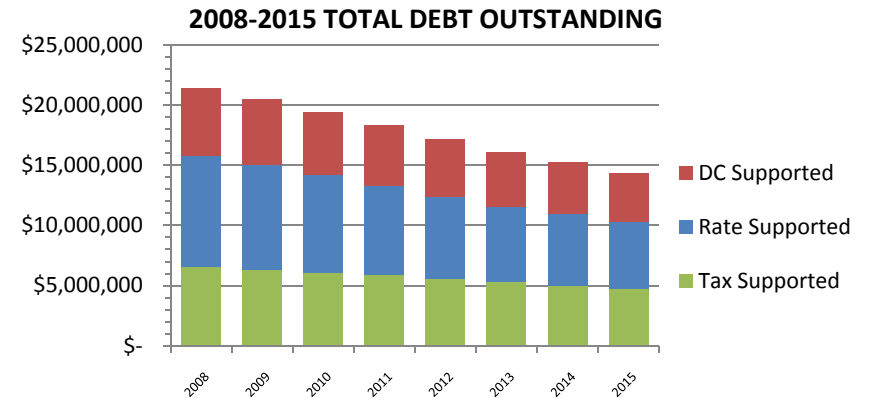
The forecasted debt to be outstanding is illustrated in the chart titled 2008-2015 Total Debt Outstanding. This chart compares the debt obligations of the past, present and future. There was no new debt issued in 2010 or 2011 for tax supported purposes.

The total debt outstanding (\$18.4 million) is financed as follows:

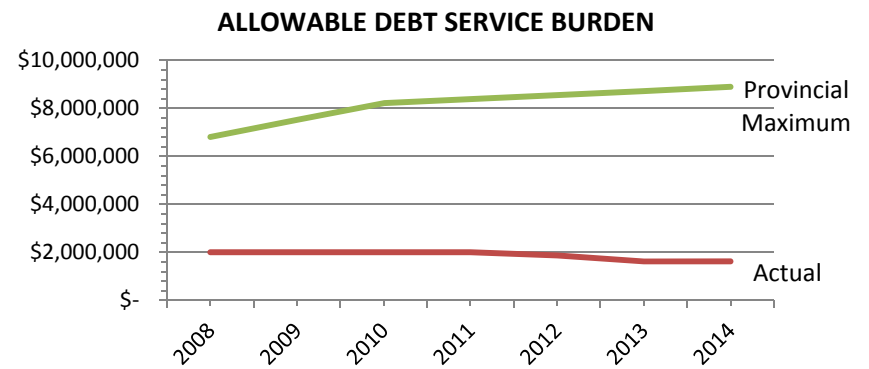
- Tax Rate Supported: \$5.9 million
- Rate Supported: \$5.0 million
- Development Charge Supported: \$7.5 million

As noted in the 2008-2015 Total Debt Outstanding chart, the tax supported debt is declining and no new debt will be issued during this

time period. The rate supported debt (water and wastewater) and all future debt issues have been incorporated into the rate setting model for water and wastewater user rates.



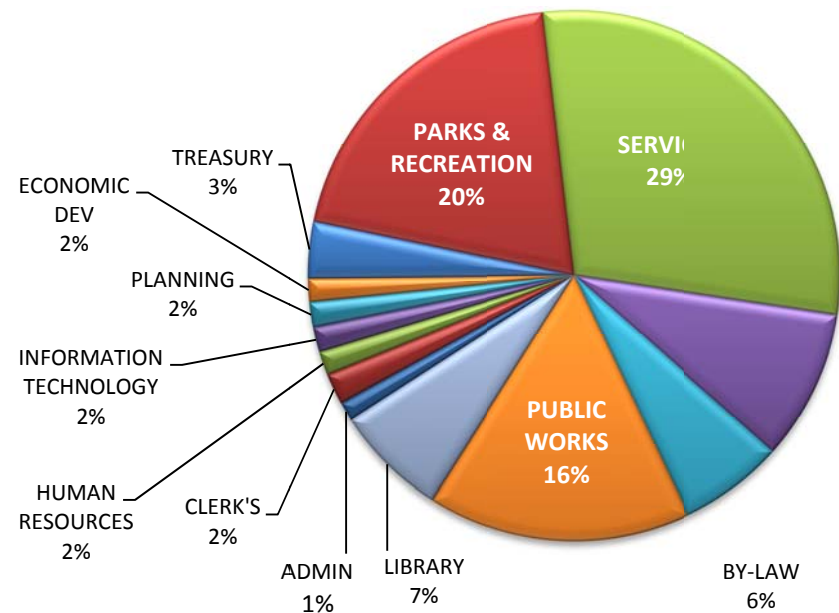
The allowable Annual Repayment Limit respecting long-term debt and financial obligations is set by the Provincial Government. The maximum allowable limit is set at 25% of the municipality's own source revenues. The limit for the current year (2011) is approximately \$8.4 million. The Town's current obligations are approximately \$2.0 million, which is substantially below the allowable limit. The chart below compares forecasted debt service burden against the allowable Provincial limit.



SUMMARY OF STAFFING BY DEPARTMENT

	2009		2010		2011	
	FT	PT	FT	PT	FT	PT
Administration	3.0		3.0		3.0	
Clerk's	5.0		5.0		5.0	
Human Res.	3.0	0.8	3.0	0.8	3.0	0.8
Information Tech.	3.0		3.0		4.0	
Planning	4.0		4.0		4.0	
Economic Dev.	3.0	0.5	3.0	0.5	3.0	0.8
Treasury	7.0	1.0	7.0	1.0	8.0	1.0
Parks & Rec (Note 2)	30.0	20.5	30.0	20.5	30.0	22.0
Police	68.0	8.8	68.0	8.8	68.0	8.8
Fire (Note 1)	16.0	8.0	16.0	8.0	16.0	8.0
Building & By-Law	8.0	7.8	9.0	7.8	9.0	7.8
PW (Note 2)	28.0	7.0	34.0	7.0	35.0	7.0
Library	7.0	11.0	7.0	11.0	7.0	11.0
	185.0	65.3	192.0	65.3	195.0	67.1
NET CHANGE					3.0	1.8

Full Time Equivalents by Department



Additional Staff Complement approved in 2011

<u>Dept</u>	<u>Position Created</u>	
IT	Systems Administrator	1.0
EDC	Additional hours offset by Grant funds	0.3
Treasury	Financial Analyst	1.0
P & R	Casual Labour – Summer Camps	0.5
P & R	Casual Labour – Parks Maintenance	1.0
PW	Labourer	1.0

Note 1: The part time Fire Volunteers total 32 personnel, hours are variable annually, this equates to 8 FTE's

Note 2: The major operating departments have large numbers of staff providing program services. Most of these staff are working significantly less than 40 hours per week. Similar to Note 1, the total staff far exceed the FTE's.

GLOSSARY

Accounting Principles

Generally Accepted Accounting Principles that apply specifically to the process of developing estimates and budgets and the reporting of results for financial documents.

Accrual Accounting

The Municipality's sources of financing and expenditures are recorded using the accrual basis of accounting. This basis recognizes revenues as they become available and measurable and expenditures as they are incurred and measurable as the result of receipt of goods or services and the creation of a legal obligation to pay. This is also the basis for developing the Municipality's budget.

Allowance

A provision for an expected loss or reduction in the value of an asset, so as to reduce the reported value of the asset to a value which reflects its estimated realizable value. Examples of an allowance are: Allowance for Doubtful Accounts, Allowance for Uncollectable Taxes.

Approved Budget

The final budget passed by Council, which will govern the operations and reporting during the fiscal year.

Assessment

A value established by the Municipal Property Assessment Corporation (MPAC) for real property for use as a basis of levying property taxes for municipal purposes.

Assets

All properties, both tangible and intangible, owned by an entity.

Base Budget

Budget resources that are required to maintain service at the level provided in the previous year's budget.

Budget

A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures for the provision of various municipal programs and services, approved by Council.

Budget Document

The official written statement prepared by administration, which presents the proposed budget for the fiscal year to Council.

Budget Message

A general discussion of the proposed budget presented in writing as part of the budgeted document. The budget message explains principal budget issues and highlights against the background of financial experience in recent years and presents recommendations made by senior administration, for the consideration of Committee and Council.

Budget Principles

Propositions employed in the operating and capital budget development, control and reporting.

Capital Budget

A plan of proposed capital expenditures to be incurred in the current year and over a period of subsequent future years [long term], identifying each capital project and the method of financing.

Capital Projects

Projects, which purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or infrastructure.

GLOSSARY

Collective Agreement

A legally binding agreement between an employer and a union, detailing the terms and conditions of employment.

Current Taxes

Taxes that are levied and payment due within the fiscal year.

Debenture Debt

The payment of interest and repayment of principle to holders of the Municipality's debt instruments, used to finance capital projects.

Debt Limit

The total outstanding debt service charges incurred by the Municipality. This can be expressed as the Council Policy limit or the allowable Provincial Government Limit.

Deficit

The excess of liabilities over assets, or expenditures over revenues, in a fund over an accounting period.

Department

A basic organizational unit of the Municipality, which is functionally unique in its delivery of services.

Development Charges (DC)

Development charges are assessed against land development projects in order to help fund the cost of capital infrastructure needed to service growth.

Estimated Revenue

The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by Council.

Expenditure

Acquired goods and services.

External Boards

Local boards which are consolidated in the Municipality's financial reporting. These boards are under the control of the Council.

Fiscal Policy

Actions adopted to achieve a financial outcome.

Fiscal Year

The twelve-month accounting period for recording financial transactions. The Town of Orangeville's fiscal year is January 1 to December 31.

Full Time Equivalent Position (FTE)

A measure to account for all staffing dollars in terms of their value as a staffing unit. For example two (2) half-time positions would equate to one (1) FTE.

Fund

A set of interrelated accounts to record revenues and expenses associated with a specific purpose. A fund has its own revenues, expenditures, assets, liabilities and equity.

Fund Balance

A term used to express the equity (assets minus liabilities) of governmental fund types and trust funds. A fund balance is the excess of cumulative revenues and other sources of funds, over cumulative expenditures and other uses of funds.

GLOSSARY

Generally Accepted Accounting Principles (GAAP)

Recognized uniform principles, standards, and guidelines for financial accounting and reporting. GAAP encompasses the conventions and rules that define accepted accounting principles at a particular time.

Grant

A monetary contribution by one governmental unit or other organization to another. Typically, these contributions are made to local governments by the Provincial and Federal Governments.

Inflation

A rise in price levels caused by economic activity.

Infrastructure

The facilities and assets employed by the Municipality to deliver services. These facilities and assets are numerous and are not limited to: roads, sewers, water plants, buildings and vehicles.

Investment Income

Interest and dividend income received from investments and cash balances.

Long Term Debt

Borrowing to finance capital projects having a maturity of more than one year after the date of issue.

Net-Tax Levy (Impact)

This represents the total gross expenditures required with consideration given to non-taxation revenues including all non-taxation revenue sources. The gross expenditure minus the non-tax revenue sources represents the impact on the tax rate. If the impact results in a positive number, additional pressures would result on the tax rate; conversely, a

negative number shows the initiative has a positive impact on the tax rate.

Object Code

A revenue or expenditure category used consistently across the municipality to provide more detailed analysis and reporting of revenues and/or expenditures. For example, grants, building permits, miscellaneous licenses, fees, rentals, taxation, personnel services, materials, purchased services and supplies.

Operating (Current) Budget

The budget containing allocations for such expenditures as salaries and wages, materials and supplies, utilities, and insurance to provide basic government programs and services for the current fiscal year.

Payments in Lieu of Taxes (PIL's)

Payments in lieu of taxes received from other governments which are exempt from the payment of property taxes.

Program

A group of activities, operations or organizational units directed to attain specific objectives and are accounted for as such.

Public Sector Accounting Board (PSAB)

The subcommittee of the Canadian Institute of Chartered Accountants which provides recommendations and issues pronouncements to enhance the financial reporting information of public sector bodies.

GLOSSARY

Surplus

The excess that exists when expenditures at fiscal yearend are lower than had been budgeted for or revenues are higher. Surpluses are required to be applied fully in the following year's operating budget to reduce amounts raised through taxation, unless allocated to a reserve by Council.

Reserves

An allocation of accumulated net revenue. It has no reference to any specific asset and does not require the physical segregation of money or assets.

Reserve Fund

Assets segregated and restricted to meet the purpose of the reserve fund. They may be:

Obligatory – created whenever a statute requires revenues received for special purpose to be segregated.

Discretionary – created whenever a municipal council wishes to earmark revenues to finance a future project for which it has authority to spend money.

Revenue

Funds that a government entity receives as income. It includes such items as property tax payments, fees for specific services, receipts from other governments, fines, grants and interest income.

Tax Levy

The total amount to be raised by property taxes for operating and debt service purposes specified in the annual Tax Levy by-Law.

Tax Rate

The rate levied on each real property according to assessed property value and property class.

User Fees

A fee levied for services or use of municipal property on an individual or groups of individuals benefiting from service.



ACRONYMS

AODA	Accessibility for Ontarians with Disabilities Act	MYAC	The Mayor's Youth Advisory Committee
BIA	Business Improvement Area	OMERS	Ontario Municipal Employees Retirement System
CAO	Chief Administrative Officer	OSAT	Orangeville Sustainability Team
Corp.	Corporate Allocations	P&R	Parks and Recreation
DC	Development Charges	PIL	Payment in Lieu
EDC	Economic Development Committee	PSAB	Public Sector Accounting Board
FT	Full Time	PT	Part Time
FTE	Full Time Equivalents	PW	Public Works
GAAP	Generally Accepted Accounting Principles	RFP	Request for Proposal
GIS	Geographic Information System	SBEC	SBEC Small Business Enterprise Centre
GTA	The Greater Toronto Area	SCADA	Supervisory Control and Data Acquisition
HR	Human Resources	TOMRMS	The Ontario Municipal Records Management System
HRIS	Human Resources Information System	TOSSI	Town of Orangeville Supervisors Safety Initiative
HST	Harmonized Sales Tax	WHMIS	Workplace Hazardous Materials Information System
HVAC	Heating, Ventilating and Air Conditioning	WPCP	Water Pollution Control Program
IT	Information Technology		
MPAC	Municipal Property Assessment Corporation		
MTO	Ontario Ministry of Transport		



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