



Approved 2016 Budget

Operating and Capital Budgets

The approved 2016 Budget consists of the operating and capital budgets which incorporate the rate-supported water works and wastewater budgets.

Town of Orangeville

Approved March 21, 2016, Resolution No. 14
April 4, 2016, By-Law No. 027-2016

Prepared by:

The Corporation of the Town of Orangeville

87 Broadway

Orangeville, ON L9W 1K1

Tel: (519) 941-0440

Fax: (519) 941-0569

Website: www.orangeville.ca

For more information please contact:

Mark Villeneuve, Treasurer

Email mwilleneuve@orangeville.ca

Tel: (519) 941-0440 ext. 2235

Karen Mills, Deputy Treasurer

Email kmills@orangeville.ca

Tel: (519) 941-0440 ext. 2238

Introduction

We are pleased to present the 2016 Budget to residents and businesses of the Town of Orangeville. The annual budget is a strategic planning document allocating the financial resources of the Town to various programs and services in keeping with the Town’s priorities. It reflects the anticipated needs of the residents, establishes service levels, program offerings, capital improvements and replacements and determines the amount of taxes to be collected from residents and businesses.

The Town of Orangeville takes the management and stewardship of public funds seriously and the rigorous budgetary process focuses on containing costs and demonstrating leadership in financial management.

The 2016 Operating and Capital Budgets incorporate the rate-supported water works and wastewater budgets.

The tax-supported portion of the operating budget funds ongoing financial obligations and the cost to provide programs and services such as recreation centres, library services, transit and protection of persons and property.

The capital budget supports infrastructure and investment in assets such as buildings, equipment, vehicles and land.

The rate-supported operating and capital budgets are self-sustaining – funded entirely from rates for water and wastewater programs and development charges. The rate-supported budgets ensure Orangeville’s ability to provide clean, safe drinking water and protect the natural environment through wastewater collection and treatment.

The primary fiscal objective throughout the budget preparation exercise has been to minimize the impact on the tax levy. The 2016 Budget has been developed on conservative financial principles that reflect the Town’s commitment to maintaining programs and services, improving the quality of operations and keeping expenditures and taxpayer burden to a minimum.

.

We value our heritage, natural environment and small Town appeal while embracing the future with a progressive and innovative spirit.

Table of Contents

Message from the Mayor.....	6
Executive Summary	7
Community Profile.....	10
Governance Profile.....	17
Organizational Structure.....	19
Summary of Staffing Complement by Department.....	20
2016 Budget Summary.....	22
Approved Revenues by Source	23
Approved Expenditures by Function.....	24
2016 Budget Adjusted for Full-Accrual Accounting.....	25
Summary of the 2016 Operating Departmental Budgets	26
Components of Orangeville’s Property Tax Bill	29
Where Your Tax Dollars Go	30
Impact of Property Assessment Values	31
Budget Framework.....	34
Budget Time-Line	39
Reserve Funds and Reserves.....	40
Long Term Liabilities	44
Operating Budget Overview	48
Tax Levy Supported Operating Budget Pressures/Drivers	49

Operating Budget Funding Sources.....	52
Departmental Operating Budgets Index.....	58
Capital Budget Overview.....	141
2015 Capital Budget Update.....	142
2016 Capital Budget Highlights	143
Capital Budget Funding Sources	144
Approved 2016 Capital Projects List.....	146

Message from the Mayor

The 2016 budget represents a great deal of effort and planning on behalf of staff. It is always a challenge to provide the services our citizens expect while balancing their expectations of keeping taxes as low as possible.

The 2016 budget process was guided by the goals and direction set by Council in the 2015 budget. Staff used that budget to help steer the creation of this year's document. With it, we will continue to address street and infrastructure maintenance, provide funding for new parks and recreation projects, and will further bolster reserves to ensure a strong financial foundation for our Town.

The 2016 budget continues on our path of responsible spending and prudent long term viability. Key to that direction is restraint in new spending and refraining from using our reserves.

The future of our Town is bright. We are growing at a controlled rate and are actively working towards increasing our Town Hall's efficiency on several fronts. Our facilities are in good shape and infrastructure repair and maintenance is well managed. Expansion of our sewage plant is well underway, which will ensure capacity keeps up with our growth going into the future.

On behalf of staff and Council, and with thanks to our Finance Chair, Councillor Nick Garisto, I present the 2016 Town of Orangeville budget.

Jeremy D Williams

Mayor of Orangeville



Executive Summary

The approved 2016 Budget document is a result of extensive discussion and planning involving residents and community and business groups.

The balanced budget addresses the social needs of the community, maintains service levels, and enhances some services with a 2.5% increase in the municipal portion of the tax rate.

The Town of Orangeville is mandated to collect Education and County levies. The combined overall residential property tax rate increase over 2015 is 1.1% for Orangeville residents.

To calculate your total property tax bill, multiply your property's Current Value Assessment by the 2016 total residential tax rate of 1.426389%.

Operating Budget

The \$54.4 million dollar operating budget contains the rates-supported budget for water works and wastewater of \$12.2 million dollars. The costs to operate, maintain, and ultimately replace the Town-owned water works and wastewater facilities are funded entirely from user rates. Expansion costs for those services are funded primarily from Development Charges. The 2016 operating budget is approximately 5% more than the prior year. Details about the 2016 operating budget begin on page 48 of this document.

Capital Budget

The \$18 million dollar capital budget includes \$14.8 million for the expansion of the water pollution control plant (WPCP) which began in 2015. While 76% of the cost of this project will be funded through development charges (DC), the Town will be required to finance the bulk of the project until the entire amount of development charges is collected.

Approximately 9% or \$1.7 million dollars of the capital budget is funded from the tax levy. The tax levy allocation increased approximately 20% or \$340 thousand dollars over 2015. Details about the 2016 capital budget begin on page 140 of this document.

Challenges

Unlike senior levels of government revenue sources, which are vast by comparison and generally grow with the economy, municipal governments have limited revenue sources, which only grow through new development and council decisions to increase levies and fees. This situation presents challenges to the Town.

According to Statistics Canada and the Fraser Institute, municipalities receive a much smaller share of taxes paid by an individual or business in Canada (including sales, income and all other taxes) than both senior levels of government.

For example, Ontario municipalities receive 11 cents of every tax dollar raised in Ontario (April 2012 edition of the Fraser Alert), yet own 65% of the capital infrastructure. The Provincial and Federal governments receive 34 cents and 55 cents and own 32% and 3.2% of the capital infrastructure, respectively. Ontario's joint 2008 Provincial Municipal Fiscal and Service Delivery Review showed that Ontario would need \$6 billion in new infrastructure investment every year for 10 years to address the Province's infrastructure deficit. (Association of Municipalities Ontario, 2013)

The Town is currently developing an asset management plan (AMP), which is a long range planning document used to assess and manage risk and strategies for the Town's assets based on an understanding of citizen and business requirements, regulatory compliance, and levels of service.

Phase I of the plan reviewed the Road, Water, and Wastewater network assets which have a total replacement value of \$296.9 million. The graphs in Figures 1 and 2 are from the AMP.

Figure 1, to the right, depicts the Asset Condition Summary, while Figure 2, on the next page, graphs the Capital Infrastructure Gap.

Phase II of the AMP will commence in 2016. The implementation of asset management planning will assist Council in the future and allow them to make informed investment decisions for their residents.

Figure 1 - Asset Condition, \$296.9 million (2015\$)

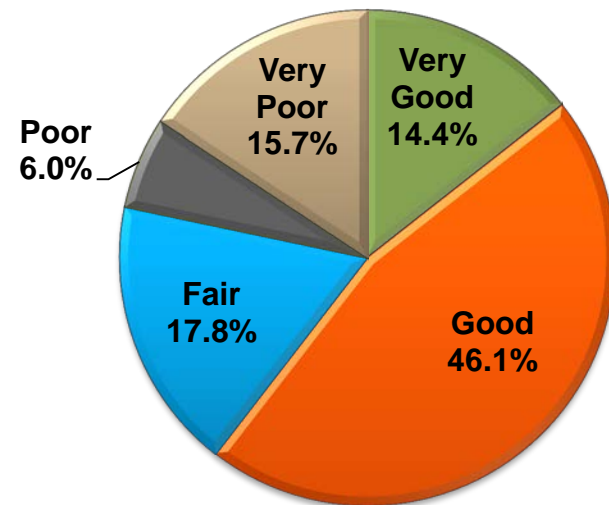
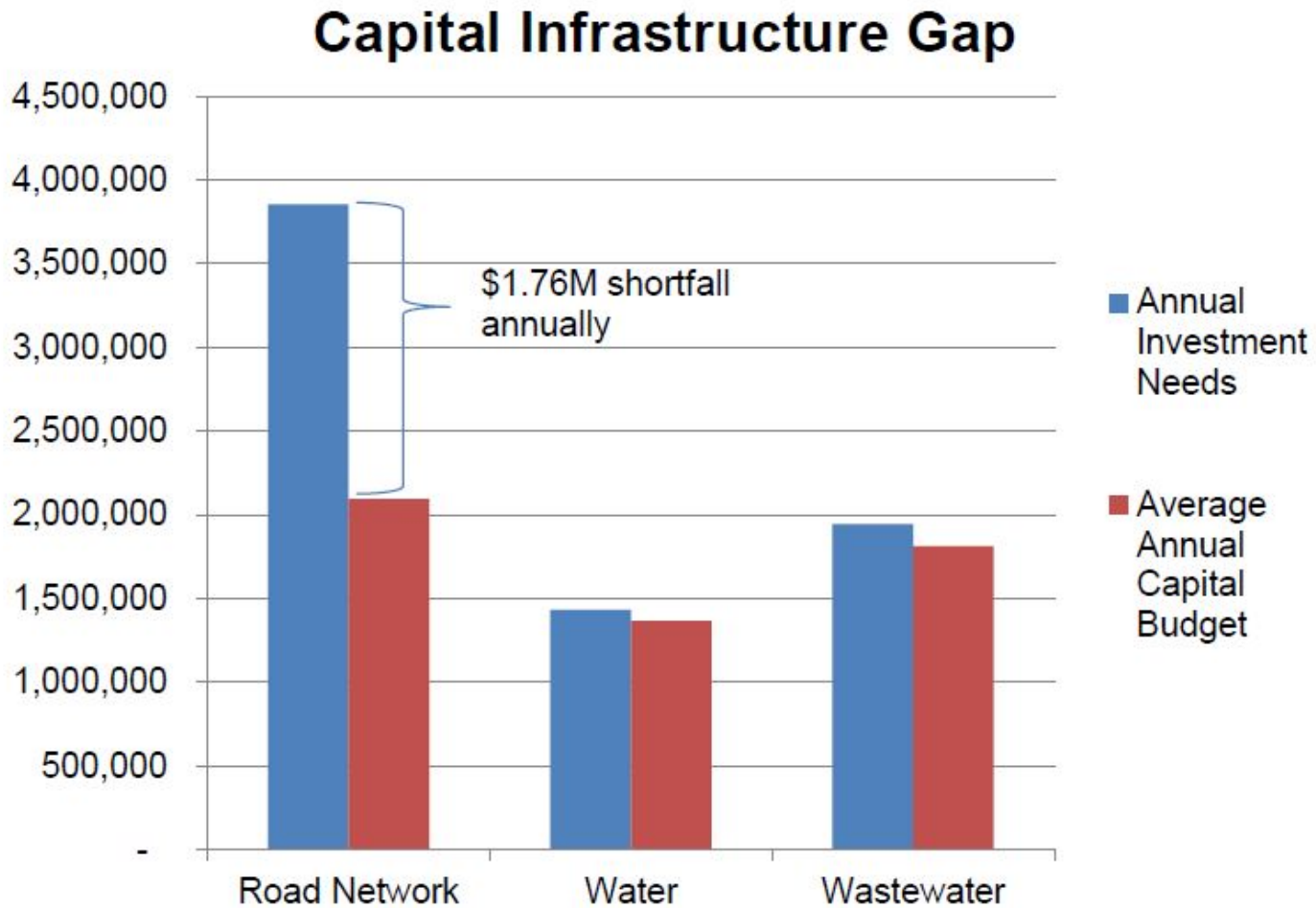


Figure 2 Phase I Capital Infrastructure Gap



Source: Asset Management Plan

Community Profile

The Town of Orangeville was incorporated as a village on December 22, 1863. Orangeville is located at the headwaters of four river systems and it was water that attracted the interest of the community's first pioneers. It currently encompasses 15.6 square kilometers of land in the southern part of Dufferin County. Nestled in the rolling countryside, less than an hour from Toronto and only moments away from the unspoiled, natural beauty of the Niagara Escarpment, Orangeville's small-town charm and "big city" amenities appeal to residents and businesses alike.

Businesses invest and grow in our community because of its convenient location, the lifestyle the area affords, an available highly skilled workforce, and competitive business operating costs. We have a strong, diversified business community and our business park is home to multinational manufacturing operations and successful small business operations. Orangeville is also a regional centre for commercial and service activity. As a shopping destination, Orangeville offers a variety of experiences from exquisite dining and boutiques, to convenient shopping at some of Canada's largest retailers.

We are carefully planning our growth to provide and preserve a welcoming environment for residents, businesses and visitors. Orangeville's lifestyle has something for everyone. The Town enjoys a vibrant culture with live theatre and an active community of artisans. Our easily accessible parks and recreational opportunities offer peaceful parkland, active recreation amenities, and nearby wide-open spaces with excellent hiking trails, cross-country and downhill skiing, golfing, fishing, plus a variety of other activities to satisfy almost every outdoor enthusiast.

Demographics

As the largest urban area in Dufferin County, the Town of Orangeville has experienced steady growth, with Statistics Canada reporting a population of 27,975 people in 2011, which represents a 3.9% increase from 2006. The current population of Orangeville is 28,520 people, projected to rise to 31,600 by 2018. The Ontario Ministry of Finance projects the number of residents for the whole of Dufferin County to increase by 32.7% by 2036, significantly above the provincial average of 15% (Sources: Statistics Canada 2012, and Ontario Ministry of Finance projections). Growth forecasts contained in the Official Plan issued by the County of Dufferin in 2014 state that the local municipalities within the County of Dufferin should plan to accommodate a population of 81,000 persons and 31,000 jobs to 2036, with Orangeville's population forecast of 36,490 to 2031.

Orangeville is a youthful community. In fact, it is the fourth youngest among all municipalities in the Toronto Census Metropolitan Area, with a median age of 37.3 years, well below the provincial median age of 40.0 years. In 2011, 26.7% of the population of Orangeville was between the ages of 25 and 44 years.



Summer Camp participants



The Town of Orangeville has launched an Age Friendly Community Initiative with the goal of joining the World Health Organization's (WHO) Global Network of Age Friendly Cities and Communities.

Membership in the network represents a community's commitment to improving the quality of life for older adults, and to engaging older adults in the process. An age friendly city is an inclusive and accessible urban environment that promotes active aging.

The Age Friendly Committee will serve as the steering committee for this initiative and the Library will provide the necessary support and administration for the project. The Age Friendly Committee has been researching ways to improve the community for seniors. One of the concepts reviewed was an outdoor fitness area dedicated to seniors. Promoting active aging, the fitness equipment is accessible and user-friendly. In support of this initiative the Town installed eco-friendly equipment from a Canadian supplier in the spring 2015.



Access Orangeville was one of four individuals or organizations presented with the inaugural David C. Onley Award for Leadership in Accessibility. The awards, recognizing those who demonstrate leadership in accessibility and disability issues, were presented June 2, 2015 at Queen's Park. Access Orangeville received the award in the role/model/champion category for working to "transform Orangeville into a barrier-free community that is an inspiration to towns and cities across the province". Presenter, Brad Duguid, Minister of Economic Development, Employment and Infrastructure stated, "I am proud to recognize these outstanding recipients of the David C. Onley Award for Leadership in Accessibility. We are a global leader in inclusiveness, and these recipients exemplify our efforts to build a progressive and accessible society. This year's recipients demonstrate that by working together, we will succeed in building a more accessible province for our future generations."

At the presentation were Ontario Minister of Economic Development, Employment and Infrastructure Brad Duguid, Joanne Jordan, Peter Roy, Diva Anderson, Honourable Elizabeth Dowdeswell (Lieutenant Governor of Ontario), Councillor Gail Campbell (Chair of Access Orangeville), Former Lieutenant Governor David C. Onley, Mike Gravelle, Sarah Murray and Larry Rankin.



On behalf of Access Orangeville, Councillor Gail Campbell, was presented with the David C. Onley Award in June 2015.

Business and Industry

The Town of Orangeville has a strong and varied industrial base, including plastics, automotive and food-related industries. Our local manufacturers produce a wide range of products, including automobile seats, fasteners for the aerospace industry, computer cables and plastic hoses. More than 21 businesses employing over 100 employees currently operate in the Orangeville area. Table 1 below lists the Town's major employers excluding retailers. Note that Full Time Equivalent (FTE) = Part Time (PT)/3.

Table 1 - Major Employers as at 2015

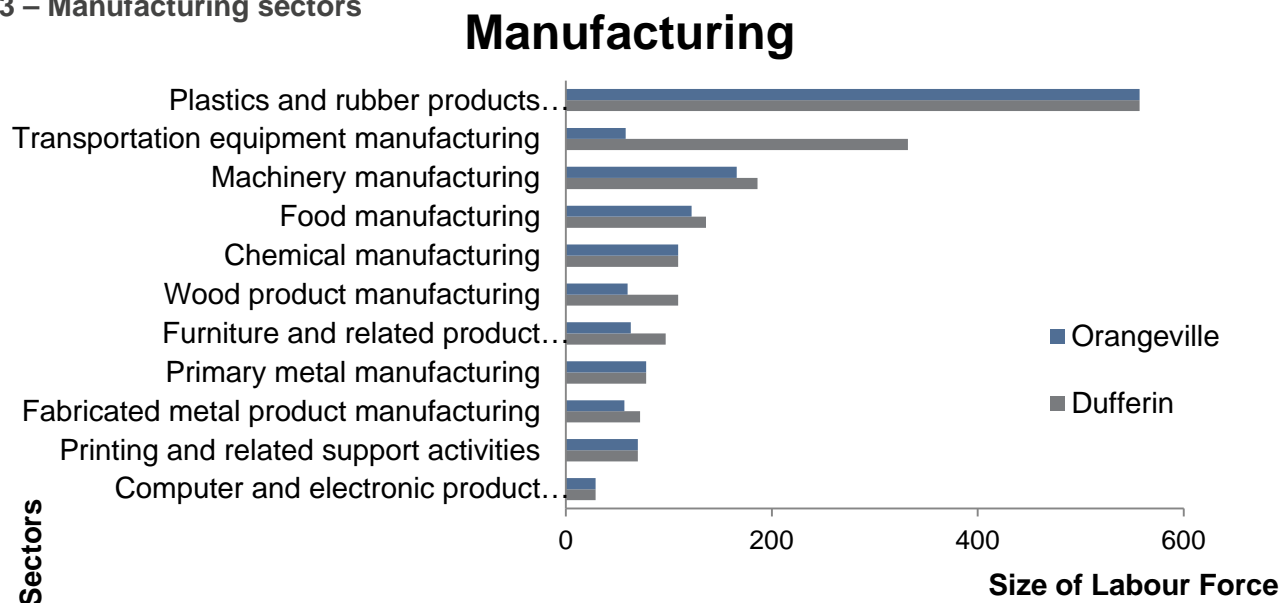
Company Name	Industry	FTEs
Upper Grand District SB	Education	604
Headwaters Health Care Centre	Hospital Services	447
Town of Orangeville	Municipal Government	274
Millennium1 Solutions	Business Process Outsourcing	260
Pinehurst Group Inc.	Manufacturer of architectural millwork and cabinetry	160
Clorox Company of Canada	Manufacturer of plastic products	130
County of Dufferin	Municipal Government	124
Avalon Retirement Centre	Retirement Home	120
Roto-Mill Inc.	Heavy Civil Road Construction	110
Woolwich Dairy Inc.	Manufacturer of goat cheese products	110
E. Hofmann Plastics Inc.	Manufacturer of food grade packaging	100
Hydro One	Electricity Delivery Services	99
Sanoh Canada Ltd.	Manufacturer of tubular automotive parts	88
R.J. Burnside & Assoc.	Engineering & Science Based Solutions	88
Roehling Engineering Plastics	Manufacturer of engineered plastics products	85
Direct Plastics Group	Manufacturer of plastic packaging	84
Dufferin Child & Family Services	Children's service agency	80

Our community is attractive to a growing number of small and medium-sized businesses and entrepreneurs. Orangeville’s position as a thriving regional hub for commercial and service activity has attracted major retailers. The Orangeville and Area Small Business Enterprise Centre provides guidance, resources, support and information to new, emerging and existing small business owners, connecting new businesses to the community and facilitating business-to-business interaction.

Manufacturing

Proximity to the Greater Toronto Area, 400 series highways and Toronto Pearson International Airport has enabled the Town of Orangeville to capitalize on the concentration of manufacturing activity that has located and invested in the region. Together with a well-educated and highly motivated population and a competitive cost environment, the Town has attracted a diverse range of multi-national corporations, as well as small and medium-sized operations serving both national and international markets. With a growing local workforce of more than 2,085 people in 86 local business operations, manufacturing continues to play a significant role in the economic growth and prosperity of the Town and the Dufferin County region. Figure 3 compares the manufacturing sectors in Orangeville and Dufferin County.

Figure 3 – Manufacturing sectors



Source: EMSI 2014.3

Business and Professional Services

The Town's strategic location and excellent highway connections put businesses within easy reach of the southwestern Ontario region. These connections are a prime consideration for the growing number of business and professional service firms that have chosen Orangeville for their operations.

Today the Town's business and professional service firms employ more than 2,940 people and comprise a diverse range of businesses that draw extensively from the talents and skills of the local labour force. With lifestyle and location being a major asset for the community, Orangeville has experienced an increase in the number of business and professional service firms, including a significant number of home-based operations.

Creative Industries

An economic revolution is underway and Ontario's economy is relying more on its creative capital: services, information, technology and intellectual property. Businesses specific to these 'creative' industries are delivering considerable value to communities across the Province in economic, artistic and social terms, while integrating digital and emerging technology to produce content related to entertainment and design.



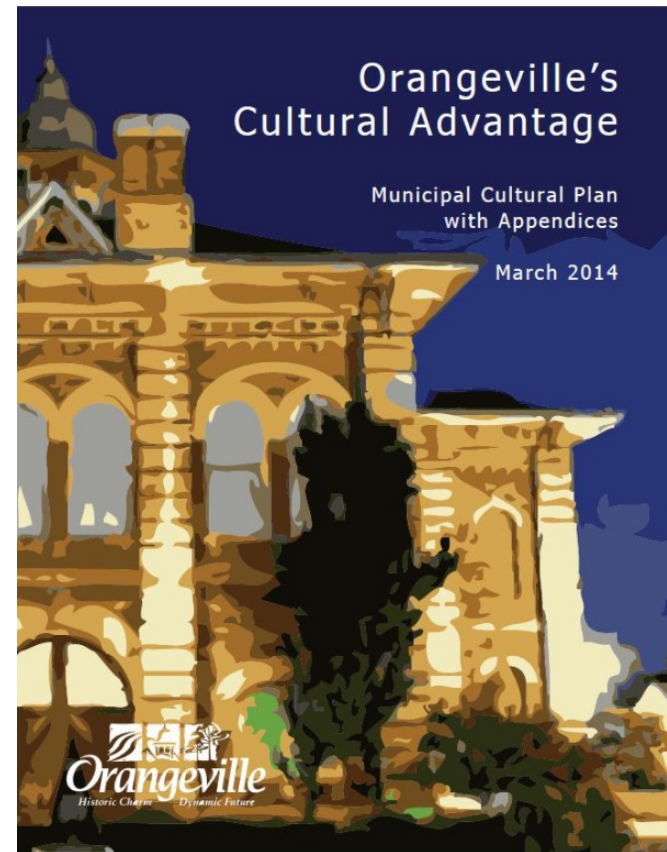
Orangeville's creative economy is flourishing and is supported by a broad base of knowledge and innovative businesses including engineering and architecture services, computer system design, publishing, recording, motion picture and video production, graphic design, advertising computer design and interior design.

Culture and Heritage

Business, cultural and political leaders in Orangeville recognize the compelling message of the creative economy movement – that economic development must include investment in creative industries, and a creative workforce and community life that is rich in creativity and cultural heritage. Orangeville’s Cultural Advantage is a strategic document for the Town and its partners that recognizes culture as an integral part of the social and economic fabric of the community and identifies priorities and actions to enhance its arts, culture and heritage sectors.

Anchored by the renovation of the historic Opera House, home to Theatre Orangeville, the Town has an ongoing beautification program in its downtown to retain its historic character. An exceptional collection of carved tree sculptures and historic murals gives Downtown Orangeville a distinctive character and adds to its vibrancy. Specialty retailers, boutiques, and artisan studios offer a variety of choices. Local fine dining establishments offering multi-cultural cuisine along with more casual cafes and bistros line Broadway and draw visitors and residents to Orangeville’s historic downtown. With deep roots in the Town’s rural past, the Orangeville Farmers’ Market offers a hub for local culinary and artisanal groups to showcase their products in a community venue.

Orangeville is home to a number of independently owned cultural businesses: a unique book store, an arts supply store, a gallery, and art, music and dance schools. The Town’s festival scene and food culture engage the community and make it an attractive locale for businesses and tourists. Whether it’s a live performance at the Opera House, a showcase of fine dining at the Taste of Orangeville or the award-winning Blues & Jazz Festival, Orangeville has become a prime destination for cultural activity. Through the implementation of the Town’s first Municipal Cultural Plan and Cultural Map, Orangeville is making a commitment to the development of cultural policies, programs, partnerships, and initiatives that will ensure the Town reaches its greatest potential as a culturally vibrant and creative community.



Governance Profile

The Municipal Council is the governing and legislative body for the Town of Orangeville. Council is responsible for establishing priorities, developing and evaluating policies and programs, and authorizing revenue collection and expenditures.

Council is composed of a Mayor, Deputy Mayor and five other Councillors. All members of Council are elected directly and represent the Town. Members do not represent individual wards or districts and serve the community as a whole. The current term began December 1, 2014 and expires on November 30, 2018. The Town of Orangeville's political and administrative decision-making structure includes: Council, standing and special committees of Council, operating and support departments and various special purpose authorities or bodies. Council also serves as the Finance and Administration Committee for the Municipality.

The members of Council are:

Mayor	Jeremy D Williams
Deputy Mayor	Warren Maycock
Councillor	Gail Campbell
Councillor	Nick Garisto
Councillor	Don Kidd
Councillor	Sylvia Bradley
Councillor	Scott Wilson



L to R: Warren Maycock, Gail Campbell, Nick Garisto, Jeremy D Williams, Don Kidd, Sylvia Bradley and Scott Wilson

Council Direction

Council provides input and direction in the following ways:

- Establish strategic statements such as visions and values;
- Establish policies that define the strategic priorities of Orangeville;
- Ensure that municipal services are provided in an efficient and cost-effective manner;
- Balance the diverse values and priorities of competing interest within the community; and
- Promote the interests of Orangeville.

Council is also responsible for the review and approval of the recommended operating and capital budgets.

In September 2015, Council directed staff to prepare a draft budget that included assessment phase-in and growth and continued an annual transfer of 1% of the prior year's tax levy to the capital infrastructure renewal reserve. These guidelines imposed an even greater focus on financial constraint and budget reductions. This was accomplished by freezing most account budgets at 2015 levels unless cost pressures were documented; evaluating funding requests through a multi-layered review process; and reinforcing priorities through business planning.

Departments were only permitted to include very specific increases, typically related to predetermined agreements, contracts or Council approvals. There was no across-the-board increase for inflation and no automatic increase for new staffing. The objectives were to deliver the lowest possible tax increase and maintain the Town's service levels.

Council Meetings

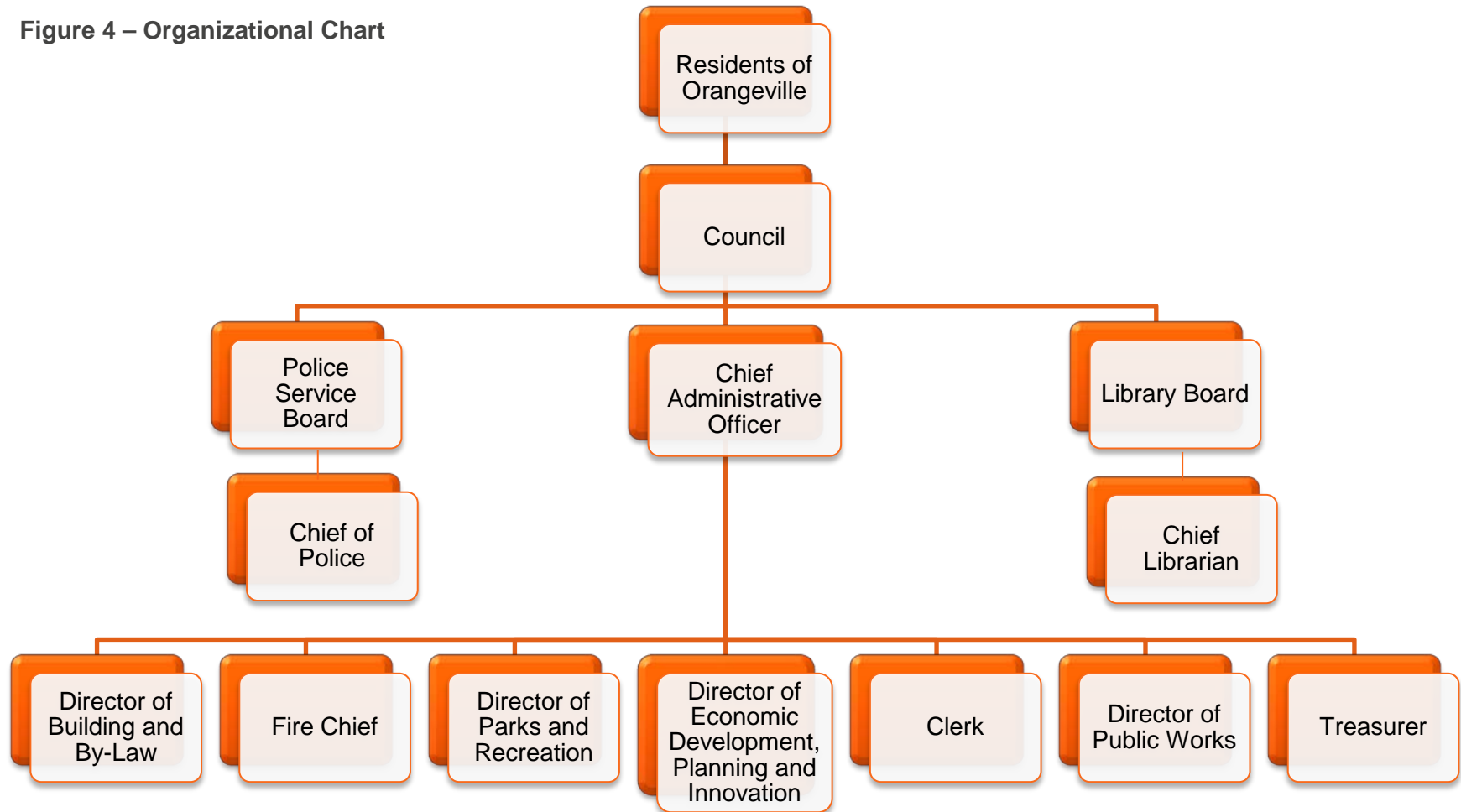
Orangeville Council meets at the Orangeville Town Hall at 87 Broadway, in the Council Chambers. Meetings generally start at 7 p.m. The 2016 schedule is available on the Town's website at <http://www.orangeville.ca>.

Meetings of Orangeville Council can be viewed live on Rogers TV cable or online at <http://www.rogerstv.com/>. Select Dufferin-Caledon and press the "video" button.

Organizational Structure

The Town of Orangeville's corporate structure is comprised of the Chief Administrative Officer (CAO), who has seven key service areas that directly report to his office. Each service area/department has a Director/Manager who oversees the day-to-day operations of the department. The Chief of Police and the Chief Librarian report to their respective Boards which report to Council.

Figure 4 – Organizational Chart



Summary of Staffing Complement by Department

The Town of Orangeville staffing headcount for 2016 is 524 employees: 198 permanent full-time, 270 permanent part-time or casual, and 56 seasonal/contract employees. The casual and seasonal/contract positions fluctuate from year to year depending on the needs of the organization and grant approvals. The employee headcount by division is summarized in Table 2 below, while Table 3 on the following page lists the historical FTEs for 2011 to 2016.

Table 2 – Employee Headcount 2016

Department	Full-time	Part-time	Seasonal/ Contract	Total FTE
Administration	2			2.0
Clerk's	5			5.0
Communications	3			3.0
Human Resources	3	1		3.7
Planning and Innovation	5			5.0
Economic Development	3	2		4.1
Treasury	9	1	1	9.7
Information Technology	4			4.0
Parks and Recreation	28	151	37	71.3
Fire	19	31		24.3
Building and By-Law	10	35		19.9
Public Works	44		16	48.0
Library	6	23	2	17.6
Police Service	57	19		67.6
Total:	198	270	56	285.2

The definition of full-time equivalent (FTE) is the number of working hours that represents one full-time employee during a fixed time period, such as a year in this case. FTE simplifies work measurement by converting work load hours into the number of people required to complete that work. An FTE of 1.0 means that the person is equivalent to a full-time worker, while an FTE or 0.5 signals that the worker is only half-time.

Historical Full-time Equivalent Headcount

Table 3 – Historical Full-time Equivalent Headcount

Divisions	2016	2015	2014	2013	2012	2011
Administration	2.0	2.0	2.0	2.0	2.0	2.0
Clerk's	5.0	5.0	5.0	5.0	5.0	5.0
└ Communications	3.0	3.0	2.4	2.0	1.5	1.5
└ Human Resources	3.7	3.0	2.7	2.7	2.7	2.7
Planning and Innovation	5.0	5.0	4.0	4.0	4.0	4.0
└ Economic Development	4.1	4.1	4.1	3.8	2.8	2.8
Treasury	9.7	9.7	9.7	9.7	9.7	8.7
└ Information Technology	4.0	4.0	4.0	4.0	4.0	4.0
Parks and Recreation	71.3	70.5	70.0	69.8	69.8	69.0
Fire	24.3	22.3	21.3	21.3	21.3	21.3
Building and By-Law	19.9	19.9	19.7	19.7	19.7	19.7
Public Works	48.0	47.0	45.0	42.9	42.9	42.9
Library	17.6	17.6	17.6	17.4	17.4	17.4
Police Service	67.6	67.6	67.6	67.6	67.6	67.6
Total:	285.2	280.7	275.1	271.9	270.4	268.6

2016 Budget Summary

As stipulated in the Municipal Act, 2001, municipalities have very limited means to raise funds, and must prepare balanced budgets annually. These limitations require that Council balance the provision of services with the priority of minimizing tax rate increases. Table 4 below compares the 2016 Budget with that of 2015 and presents estimated actuals for 2015 and actuals for 2014.

Table 4 – 2016 Budget vs 2015 Budget

	2016 Budget	2015 Budget	Change from 2015	Change as percentage	2015 Estimated Actual	2014 Actual
Tax Supported	\$ 42,209,222	\$ 40,170,351	\$ 2,038,871	5.1%	\$ 40,825,089	\$ 39,355,054
Water works Rate Supported	6,272,304	5,905,162	367,142	6.2 %	5,617,055	5,263,141
Wastewater Rate Supported	5,906,535	5,900,539	5,996	0.0 %	5,682,972	5,676,445
Capital Budget	18,021,314	14,813,490	3,207,824	21.7%	9,385,377	5,418,084
Total Gross	\$ 72,409,375	\$ 66,789,542	\$ 5,619,833	8.4%	\$ 61,510,493	\$ 55,712,724

The 2016 Budget requires a municipal tax rate increase of 2.5% to fund current operations and extend essential service levels to growth areas. This equates to a \$71 increase for the municipal portion on the average residential property assessed at \$344,907 for 2016, and an overall increase of \$78 when the County and Education tax rates are included. This is approximately 1.1 % higher than 2015. These increases do not reflect any annual adjustment in property assessment. Please see the Impact of Property Assessment Values beginning on page 31 of this document for further details.

Approved Revenues by Source

Table 5 – Historical Revenue Sources

	2016 Budget	2015 Budget	\$ Change 2015/16	% Chg 2015/16	2015 Est Actual	2014 Actual
Operating Funding:						
Tax Revenue	\$ 32,288,664	\$ 30,243,372	\$ 2,045,292	7%	\$ 30,675,427	\$ 28,610,182
Water/Wastewater Rates	11,666,808	11,327,950	338,858	3%	10,712,495	10,435,221
User Fees	3,648,686	3,559,201	89,485	3%	3,761,571	3,702,011
Municipal Agreements	949,432	949,432	-	-	1,012,011	991,087
Fines & Penalties	1,131,031	1,115,051	15,980	1%	958,928	1,205,212
Internal Cost Recoveries	1,061,272	1,005,894	70,378	7%	1,007,511	884,600
Government Transfers	1,301,637	1,295,606	6,031	0.5%	1,454,802	1,445,063
Debt Charges Recoverable	649,871	816,300	(166,429)	-20%	677,957	849,557
Miscellaneous	546,070	552,518	(6,448)	-1%	594,535	562,994
Licenses & Permits	723,653	721,650	2,003	0.3%	678,599	740,153
Investment Income	348,410	259,550	88,860	34%	368,424	420,260
Transfers from Reserves	57,527	129,527	(72,000)	-56%	222,856	448,301
Sub-total for Operating:	54,338,061	51,976,052	2,412,008	5%	52,125,116	50,294,640
Capital Funding:						
Tax Levy	1,659,733	1,278,086	381,647	30%	1,430,486	1,439,863
Reserve / Reserve Funds	75,000	619,953	(544,953)	-88%	226,450	418,641
Water/Wastewater Rates	4,026,903	950,186	3,076,717	324%	1,074,371	1,427,000
Development Charges	-	800,927	(800,297)	-100%	2,964,021	227,580
Gas Tax	625,654	460,000	165,654	36%	430,060	810,000
Debt	11,327,678	8,207,299	3,120,379	38%	-	595,000
Grants/Other	306,346	2,497,039	(2,190,693)	-88%	356,594	500,000
Sub-total for Capital:	18,021,314	14,813,490	3,207,824	22%	6,481,982	5,418,084
Total Revenues:	\$ 72,409,375	\$ 66,789,542	\$ 5,619,832	9%	\$ 6,534,107	\$ 55,712,724

Approved Expenditures by Function

Table 6 below compares the budgeted expenditures by function for 2016 to 2015. It also listed the estimated actuals for 2015 and the actuals for 2014.

Table 6 - Historical Expenditures

	2016 Budget	2015 Budget	\$ Change 2015/16	% Chg 2015/16	2015 Est Actual	2014 Actual
Operating Funding:						
Protection to persons & property	\$ 14,478,402	\$ 14,796,817	\$ 230,986	2%	\$ 13,276,512	\$ 14,087,272
Environmental	11,893,432	11,502,828	390,604	3%	11,118,321	9,756,515
Recreational and Cultural	9,987,662	9,703,432	284,230	3%	9,841,910	9,382,474
General Government	4,415,216	4,361,763	53,453	1%	4,421,107	4,545,626
Transportation Services	7,316,360	6,896,127	420,233	6%	6,608,162	7,396,875
Infrastructure Renewal	4,239,478	3,242,182	997,296	31%	3,460,436	3,250,956
Planning and Development	2,207,510	2,022,304	185,206	9%	1,886,800	1,874,922
Sub-total for Operating:	54,338,061	51,976,052	2,412,008	5%	52,125,116	50,294,640
Capital Funding:						
General Government	100,030	376,900	(276,870)	-73%	261,509	1,111,096
Protection Services	377,500	545,500	(168,000)	-31%	408,050	396,207
Transportation Services	1,203,000	3,201,674	(1,998,674)	-62%	1,314,731	3,955,259
Environmental Services	15,603,784	8,573,916	7,029,868	82%	6,790,956	2,462,612
Recreation and Cultural Services	737,000	2,115,500	(1,378,500)	-65%	610,131	2,519,126
Sub-total for Capital:	18,021,314	14,813,490	3,207,824	22%	9,385,377	7,925,174
Total Expenditures:	\$ 72,409,375	\$ 66,789,542	\$ 5,769,832	9%	\$ 61,510,493	\$ 58,219,814

2016 Budget Adjusted for Full-Accrual Accounting

As in prior years, the Town of Orangeville's 2016 Budget was completed on the fund basis of accounting, which produces a balanced budget. For budget purposes, legislation allows municipalities to exclude tangible capital asset (TCA) amortization from the budget. However, per Ontario Regulation 284-09, the Town of Orangeville must disclose the estimated impact of full-accrual accounting adjustments as shown in Table 7 below.

Table 7 - PSAB Adjusted 2016 Budget

Estimated impact of Full-Accrual on 2016 Budget	
Revenues	
Tax Revenues	\$ 31,596,266
User Charges	16,039,147
Municipal Service Agreement	949,432
Fines and Penalties	1,131,031
Internal Cost Recoveries	1,061,272
Government Transfers	1,301,637
Miscellaneous	1,253,468
Interest Revenue	348,410
Capital Funding Sources	6,693,636
	60,374,299
Expenditures	
General Government	7,577,681
Protection to persons and property	14,409,982
Transportation	6,102,136
Environmental	11,931,151
Recreation and culture	8,437,451
Planning and development	1,140,953
	69,962,720
2016 Estimated Surplus/(Deficit)	(9,588,421)
Accumulated surplus, beginning est.	174,091,978
Accumulated surplus, end of year (est.)	\$ 164,503,557

The Public Sector Accounting Board's financial reporting requirements incorporate the capitalization of tangible capital assets and amortization expenses in the financials for all Ontario municipalities since its implementation in 2009. A series of accounting adjustments are done to convert the budgeted amounts to full accrual. These adjustments include amortization of tangible capital assets, accumulated surplus/deficit from operations, post-employment benefits, solid waste landfill closure and post-closure expenses.

The full-accrual version of the 2016 Budget is presented in Table 7 to the left. Amortization is projected at \$7.66M, based on 2014 actuals. Note that an estimated surplus (or deficit) does not represent a surplus (or deficit) of cash. Rather it is the sum of net financial and non-financial assets. In other words, the deficit shown represents a gap in the Town's investments in assets.

To follow is a summary of the operating budget by department in Tables 8, 9 and 10.

Summary of the 2016 Operating Departmental Budgets

Table 8 – 2016 Operating Expenses by Dept.

Department	2016 Budget	Change over 2015		2015 Budget	2015 Est. Actual
		Dollars	Percent		
Council	\$ 329,191	\$ 9,074	2.8 %	\$ 320,117	\$ 300,815
Committees	96,850	(49,000)	-33.6 %	145,850	189,951
Administration	331,077	6,601	2.0 %	324,476	324,670
Clerk's Office	605,332	11,852	2.0 %	593,480	559,030
Communications	357,178	37,643	11.8 %	319,535	242,560
Human Resources	497,266	60,047	13.7 %	437,219	381,039
Corporate Allocations	7,743,687	1,055,640	15.8 %	6,688,047	8,409,638
Treasury	1,059,788	19,607	1.9 %	1,040,181	912,633
Information Technology	758,986	25,406	3.5 %	733,580	809,781
Planning & Innovation	525,548	(22,341)	-4.1 %	547,889	510,266
Economic Development	581,962	8,547	1.5 %	573,415	535,777
Parks & Recreation	6,515,161	280,088	4.5 %	6,235,073	5,985,170
Building	573,853	(3,197)	-0.6 %	577,050	566,711
Facilities	377,530	(2,703)	-0.7 %	380,234	367,826
By-Law Enforcement	835,398	24,408	3.0 %	810,990	788,856
Fire Services	3,590,178	215,443	6.4 %	3,374,735	3,320,299
Public Works	6,075,655	163,252	2.8 %	5,912,403	5,646,770
Cemetery	90,840	1,276	1.4 %	89,564	69,045
Library Services	1,812,319	72,617	4.2 %	1,739,702	1,687,415
Police Services	9,451,422	124,609	1.3 %	9,326,814	9,216,837
Total Tax Levy Expenses:	\$42,209,222	\$2,038,870	5.1 %	\$40,170,351	40,825,089
Rate Supported Budgets:					
Water Works	6,272,304	367,143	6.2 %	5,905,162	5,617,055
Wastewater	5,906,535	5,996	0.0 %	5,900,539	5,682,972
Net Operating Expenses:	\$54,388,061	\$2,412,008	4.6 %	\$51,976,052	\$52,125,116

Table 9 – 2016 Operating Revenues by Department

Department	2016 Budget	Change over 2015		2015 Budget	2015 Est. Actual
		Dollars	Percent		
Council	\$ -	\$ -	-	\$ -	\$ (1,613)
Committees	(12,400)	4,300	-25.7 %	(16,700)	(77,820)
Administration	-	-	-	-	-
Clerk's Office	(95,300)	-	-	(95,300)	(91,097)
Communications	(29,282)	(5,928)	25.4 %	(23,354)	(17,512)
Human Resources	(17,700)	(17,700)	100.0 %	-	-
Corporate Allocations	(34,732,694)	(1,979,559)	6.0 %	(32,753,135)	(33,079,061)
Treasury	(221,500)	(9,000)	4.2 %	(212,500)	(205,264)
Information Technology	(217,000)	(20,000)	10.2 %	(197,000)	(197,000)
Planning & Innovation	(102,800)	64,000	-38.4 %	(166,800)	(126,984)
Economic Development	(188,436)	-	-	(188,436)	(182,258)
Parks & Recreation	(3,021,976)	(73,300)	2.5 %	(2,948,676)	(3,056,175)
Building	(573,853)	3,197	-0.6 %	(577,050)	(566,711)
Facilities	(28,200)	38,200	-57.5 %	(66,400)	(57,106)
By-Law Enforcement	(143,170)	(2,409)	1.7 %	(140,761)	(161,024)
Fire Services	(693,146)	(3,000)	0.4 %	(690,146)	(756,015)
Public Works	(729,054)	92,837	-11.3 %	(821,891)	(839,093)
Cemetery	(55,650)	(5,900)	11.9 %	(49,750)	(77,087)
Library Services	(170,900)	-	-	(170,900)	(192,968)
Police Services	(1,176,160)	(124,608)	11.8 %	(1,051,552)	(1,140,302)
Total Tax Levy Revenues:	(\$42,209,222)	(\$2,038,870)	5.1 %	(\$40,170,351)	(\$40,825,089)
Rate Supported Budgets:					
Water Works	(6,272,304)	(367,142)	6.2%	(5,905,162)	(5,617,055)
Wastewater	(5,906,535)	(5,996)	0.1%	(5,900,539)	(5,682,972)
Net Operating Revenues:	(\$54,388,061)	(\$2,412,008)	4.6 %	(\$51,976,052)	(\$52,125,116)

Table 10 – 2016 Operating Departments Net Tax Levy

Department	2016 Budget	Change over 2015		2015 Budget	2015 Est. Actual
		Dollars	Percent		
Council	\$ 329,191	\$ 9,074	2.8 %	\$ 320,117	\$ 299,203
Committees	84,450	(44,700)	-34.6 %	129,150	112,131
Administration	331,077	6,601	2.0 %	324,476	324,670
Clerk's Office	510,032	11,852	2.4 %	498,180	467,933
Communications	327,896	31,715	10.7 %	296,181	225,048
Human Resources	479,566	42,347	9.7 %	437,219	381,039
Corporate Allocations	(26,989,007)	(923,919)	3.5 %	(26,065,088)	(24,669,422)
Treasury	838,288	10,607	1.3 %	827,681	707,369
Information Technology	541,986	5,406	1.0 %	536,580	612,781
Planning & Innovation	422,748	41,659	10.9 %	381,089	383,282
Economic Development	393,526	8,547	2.2 %	384,979	353,519
Parks & Recreation	3,493,185	206,788	6.3 %	3,286,397	2,928,995
Building	-	-	-	-	-
Facilities	344,330	35,497	11.3 %	313,833	310,720
By-Law Enforcement	692,228	21,999	3.3 %	670,229	627,832
Fire Services	2,897,032	212,443	7.9 %	2,684,589	2,564,284
Public Works	5,346,601	256,090	5.0 %	5,090,512	4,807,677
Cemetery	35,190	(4,624)	-11.6 %	39,814	(8,042)
Library Services	1,641,419	72,617	4.6 %	1,568,802	1,494,447
Police Services	8,275,262	-	-	8,275,262	8,076,535
	\$ -	\$ -	-	\$ -	\$ -

Components of Orangeville's Property Tax Bill

As Orangeville is part of a two-tier municipal government structure, the Town Tax Levy is one of three levies included in the Orangeville property tax bill. County Tax Levy and Education Tax Levy are the other two components. The three combined levies comprise the total property tax levy and are referred to as the Consolidated Tax Levy.

Figure 5 below represents the percentage of each levy included in Orangeville's consolidated property tax rate, while Table 11 provides the 2016 residential property tax rate components of each level of government.

Figure 5 – Distribution of 2016 Residential Property Tax

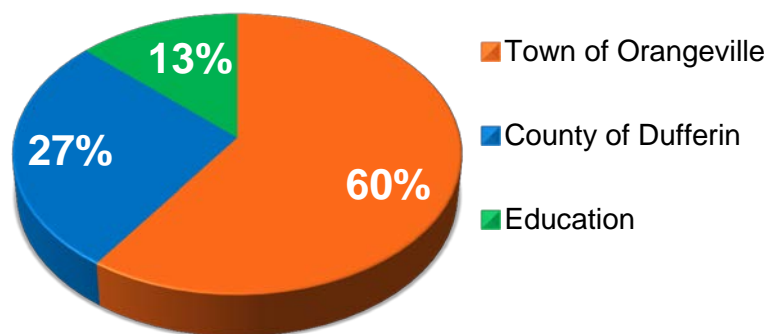


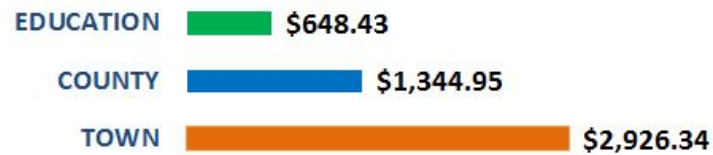
Table 11 - 2016 Residential Tax Rate Components

	2016 Tax Rate	Chg over 2015
Town	0.848442%	2.50 %
County	0.389947%	0.46 %
Education	0.188000%	-3.59 %
Consolidated	1.426389%	1.10 %

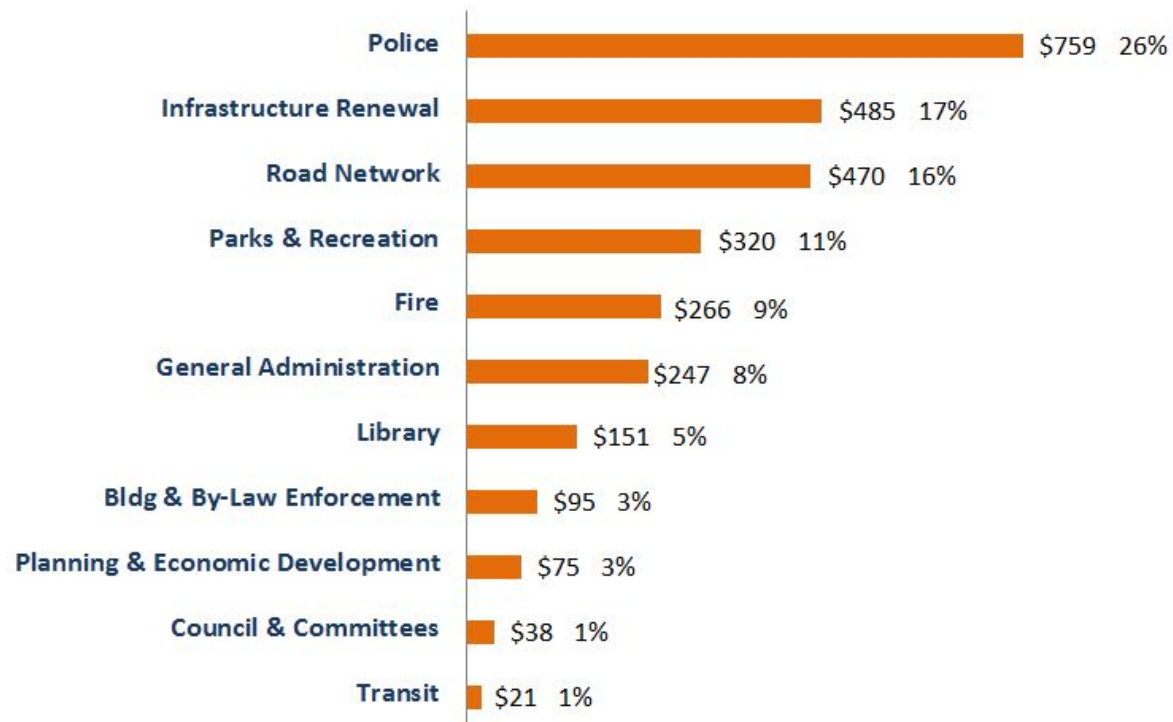
Figure 6 on the page to follow, represents the allocation of property taxes based on an average assessment value of \$344,907 dollars as determined by the Municipal Property Assessment Corporation for 2016. The graph on top shows the portion of taxes allocated to each level of government, while the second graph depicts the distribution of the Town's portion of the property taxes levied.

Figure 6 – Allocation of 2016 Property Taxes

Where Your Orangeville Property Tax Dollars Go
Based on an average household assessed value of \$344,907 - 2016 Property Taxes are \$4,919.72



Town Services Breakdown \$ 2,926



Impact of Property Assessment Values

The Municipal Property Assessment Corporation (MPAC) is an independent, not-for-profit corporation funded by all Ontario municipalities, accountable to the Province, municipalities and property taxpayers through its 15-member Board of Directors.

The role of MPAC is to accurately value and classify all properties in Ontario according to the Assessment Act and regulations established by the Ontario Government.

To establish your property's assessed value, MPAC analyses sales of comparable properties in your area. This method, called Current Value Assessment (CVA) is used by most assessment jurisdictions in North America. In addition, 200 different factors are considered, some key features affecting market value include: location, lot dimensions, living area, age of the property, major renovations or additions, number of bathrooms, fireplaces, garages, pools, and quality of construction. Concerns with your assessment should be directed to MPAC by telephone toll-free 1-866-297-6703 or visit www.aboutmyproperty.ca for details on the reconsideration process.

Assessment appeals within Orangeville have become a considerable risk for the Town as shown in Table 12 below. The potential adjustment due to assessment appeals in Orangeville as of September 30, 2015 provided by MPAC was \$6.7M.

Table 12 – Assessment Appeals in Orangeville

	Estimated Value at Risk	Percentage Adjustment Value at Risk	Estimated Adjustment	Percentage Adjustment Roll
Request for Reconsideration (RfR)	\$ 31,235,260	0.93%	(\$ 291,587)	-0.01%
Assessment Review Board Complaint (ARB)	246,079,362	2.46%	(6,057,000)	-0.17%
Post Roll Amended Notice (PRAN)	17,530,118	2.28%	(400,210)	-0.01%
RfR/ARB/PRAN Assessment Change	\$ 294,844,740	2.29%	(\$ 6,748,797)	-0.19%

For 2016, MPAC determined the average residential assessment for a property in the Town of Orangeville to be \$344,907 based on the 2014 tax year. This represents an average increase of 1.5% over the 2015 average residential assessment value. Therefore, in addition to the funding requirements for all three levels of government as described above, the Orangeville property tax bill may include an impact due to changes in property assessment. Market increases in assessed value are phased-in over four years, while decreases in assessed value are applied immediately. The next province-wide Assessment Update will take place in 2016. These updated assessment values will apply to the 2017-2020 property tax years. In addition to province-wide Assessment Updates, MPAC continues to update property information during non-Assessment Update years to reflect changes in ownership, value, classification and/or school support.

Allocation of Property Taxes on Average Assessed Home

(Assumes the same assessment value for both years)

Table 13 below provides a breakdown of the 2016 impact/increase on an average home assessed at \$344,907 over the 2015 residential property tax rates.

Table 13 - Impact as a result of tax rate change only (does not include change in assessment)

	2016	2015	\$ Increase	% Increase
2016 Average Assessment Value	\$ 344,907	\$ 344,907		
Residential Property Tax Rate	1.426389%	1.410898%		1.10%
Town of Orangeville portion	\$ 2,926	\$ 2,855	\$ 71.35	2.50 %
County of Dufferin portion	1,345	1,339	6.22	0.46 %
Education portion	648	673	-24.14	-3.59 %
Total Taxes per average household with equal assessment values	\$ 4,920	\$ 4,866	\$ 53.43	1.10 %

Allocation of Property Taxes on Average Assessed Home

(Assumes a 1.5% increase in assessment value)

The average change in assessment as per MPAC is 1.5% or \$4,963 dollars. When the change is multiplied by the 2016 rate it results in an increase of \$70.79. This represents the increase in the average Orangeville residential tax bill as a result of MPAC reassessment alone.

When the increase in assessment is combined with the increase in the tax rate the potential overall increase to the average Orangeville resident is 2.57% as detailed in Table 14 . Table 14 provides a breakdown of the 2016 impact (increase) over 2015, with a 1.5% increase in assessment and a 1.1% increase in the Residential Tax Rate.

Table 14 – Impact including the change in tax rate and an increase in assessment

	2016	2015	\$ Increase	% Increase
Average Residential Assessment Value	\$ 344,907	\$ 339,944	\$ 4,963	1.50 %
Residential Property Tax Rate	1.426389%	1.410898%		1.10%
Town of Orangeville portion	2,926	2,814	112	4.00 %
County of Dufferin portion	1,345	1,319	25	1.93 %
Education portion	648	663	(14)	-2.18 %
Total Taxes per average household including average reassessment increase of 1.5% per MPAC	\$ 4,920	\$ 4,796	\$ 123	2.57 %

Budget Framework

The 2016 Budget focuses primarily on preserving existing service levels, delivering those services in a cost effective manner, and providing priority infrastructure upgrades, additions and capital maintenance. It balances the increased costs to deliver services to the community with limited resources.

The Town of Orangeville is constantly reviewing and maintaining a variety of different studies and plans which guide the future direction of the Town including:

- County of Dufferin Official Plan (2014)
- Orangeville Official Plan (2015 - 2016)
- Strategic Plan (2003)
- Development Charges Background Study (2014)
- Water and Wastewater Rates Study (2014)
- Asset Management Plan (on-going)
- Parks and Recreation Strategic Plan (2010-2020)
- Parks Master Plan (2014)
- Municipal Cultural Plan (2014)
- Trails Master Plan (2014)
- Directional Way-finding Master Plan (2014)
- Fire Service Master Plan (2015)
- Dufferin County Emergency Response Plan



Town Hall Orangeville

All of these initiatives were used to guide the 2016 budgeting process. These studies provide an environmental scan to support future fiscal and strategic planning and provide goals and objectives for the Town. The 2016 Budget includes funding for a Strategic Plan, a Sustainability Plan, and Phase II of the Asset Management Plan.

Vision and Values

The aim of the annual budget is to focus and deliver on the values of Council for the Town of Orangeville:

- A barrier-free community
- Encouraging community involvement
- Spending taxpayers money wisely and responsibly
- Encouraging a healthy lifestyle
- Caring for the environment
- Enhancing the Town's environment
- A safe and secure environment
- Exceptional recreation and leisure activities
- Encouraging business growth
- Supporting arts and culture
- Honouring our heritage
- A well maintained infrastructure



Orangeville Crest

The 2016 Budget supports the vision and values of Council for the Town of Orangeville as established in the Strategic Plan and the Official Plan, specifically that Orangeville will sustain and enhance its strong economic, community, cultural and environmental well-being by focusing on the following key areas of importance:

- The maintenance and enhancement of Orangeville's overall quality of life and small town appeal;
- The protection of heritage, cultural and natural environments;
- A growth management strategy that balances opportunities for residential and employment growth while maintaining the community's natural and historic character;
- Providing an economic development strategy that supports the retention and expansion of local businesses and seeks new opportunities;
- The support of an equitable, efficient and accountable municipal service delivery system that allows for regular public consultation.

Official Plan

There is a desire to retain Orangeville's quality of life in the face of growth pressures in a physically finite setting. The Official Plan is a document established under the Planning Act to provide the goals, objectives and policies needed to manage and direct physical land use changes in the community and the effects of land use change on the social, economic and natural environment.

While the Official Plan is updated on an annual basis, the Ontario Planning Act specifies that municipalities must complete a comprehensive review of their Official Plan at least once every five years. Under the Act, Orangeville's Official Plan was reviewed in 2015 and is projected to be complete by summer 2016. Balance is required to ensure that the Town remains an ideal place to live, work and raise a family.

Careful management of growth will include policies and programs to provide the hard and soft services demanded by residents, the provision of adequate employment lands, the protection of the Town's water supplies, the development of adequate municipal infrastructure, the responsible consumption of resources, and leadership in environmentally sustainable practices.

Provincial Growth Plan

The Provincial Policy Statement, 2014 issued under Section 3 of the Planning Act requires municipalities to be "consistent with" the provincial policy statements, and conform or not conflict with provincial plans, as the case may be, when exercising their authority on planning matters.

In 2014 the Province amended Regulation 352/02 of the Planning Act requiring Dufferin County to adopt an Official Plan. In September 2014 the Official Plan for the County of Dufferin was adopted and provides over-arching policy direction on matters of County significance. The County Official Plan directs County growth management and land use decisions by providing upper-tier land use planning guidance for the County's eight local municipalities. Detailed land use planning and local decision making is managed and administered locally through the local municipal official plans which conform to the policies of the County Official Plan. The recent adoption of Ontario Regulation 203/14 will allow the County of Dufferin to pass a by-law exempting Orangeville from County approval for future Official Plan Amendments ensuring the Town continues to approve its own local Official Plan Amendments.

The Town will comply with the requirements of, and in approving planning applications shall conform with, the Provincial Growth Plan for the Greater Golden Horseshoe ('Places to Grow'). Council will endeavor to work with the County of Dufferin to ensure that a minimum of 40 % of Orangeville's growth occurs within the Built-up Areas of the County. The Town will support the achievement of this target in accordance with the intensification policies identified in Section E1.11 of the Town's Official Plan.



Aerial view of Orangeville, Ontario

Budget Review

Operating and Capital Budgets Undergo Multiple Layers of Review

Departmental Review – Operating and capital budget submissions are prepared by the respective departments and are reviewed and approved by the Department Head before final submission.

Departmental Budget Review – The Treasury Department, in cooperation with the relevant Department Head, will review and analyze the operating and capital submissions for adherence to the guidelines. Once all submissions are received, budgets are consolidated, a corporate review/analysis is conducted by the management team.

Corporate Leadership Team Review – The draft operating and capital budgets are presented to the Corporate Leadership Team for review and recommendation. The team is comprised of senior managers from all operating areas of the Town. During this time, management assesses the operating and capital budget issues, prioritizes requests, and formulates recommendations for the Finance and Administration Committee.

Finance and Administration Committee – The Finance and Administration Committee is comprised of all members of Council. Typically, the Finance and Administration Committee performs a macro level review and focuses on department increases, capital programs and specific budget pressures. The Committee invites public comment regarding the proposed budget prior to each meeting and via email.

After considerable review, and requests for additional information or further management review, the Finance and Administration Committee recommends the budget to Council for approval.

Council Review – All members of Council review and vote on the recommended operating and capital budgets. Council may amend the budgets prior to approval.

Budget Time-Line

August 2015	Budget templates to departments; commence department meetings
September 14	Budget Guideline Report to Council
September	Meet with departments as required
October 16	All budget documents due, including; Narratives, Proposed Operating, Proposed Capital and Service Level Change Initiatives
October 21	Management Group meeting for prioritization of capital projects and service level initiatives
October 28	Corporate Leadership team (CLT) meeting for capital projects overview and discussion
November	Executive level review: Mayor, Finance Chair, CAO, Treasurer
November 23	Final draft; prepare for printing & distribution
December 7	Table the Proposed 2016 Budget document to Council
Jan 11, 25, Feb 8, Mar 7 2016	Finance and Administration Committee budget deliberations
March 7	Recommendation to Council
March 21	Council approved the 2016 Budget

Reserve Funds and Reserves

There are three types of reserves; operating reserves, obligatory reserve funds and discretionary reserve funds.

Operating reserves are created by a resolution of Council for a specific purpose. The monies contained in the operating reserves are held in the general fund and do not earn interest. Council has authority to decide how and when these reserves are used.

Discretionary reserve funds are physically segregated from the general fund and earn interest each month. They are established by by-law for a specific purpose. Council has authority to use these funds in accordance with the purpose set out in the by-law.

Obligatory reserve funds are also physically segregated from the general fund and their balances earn interest each month. They are created by specific legislation or agreement such as the Development Charges Act, 1997 or the AMO Gas Tax Agreement. These funds are restricted by the terms set out in the associated legislation or agreement. Council has no discretion over the level of obligatory reserves but may have some discretion over the specific projects funded by these reserves so long as they meet the specific requirements of the governing legislation or agreement.

Water and Wastewater Reserves

As advised on August 13, 2015, in report TF-2015-25, Updated Financial Performance 2014, water and wastewater reserves were reclassified from obligatory reserve funds to discretionary reserve funds. These funds were collected to provide for future water and wastewater projects identified in the Water and Wastewater Rates Study.

Orangeville's 2013 and 2014 reserve fund balances have been restated as a result of this reclassification.

Table 15 through 18 on the following pages list the Operating Reserves and the Reserve Fund balances as 2014, 2015 and estimated balance for 2016.

Table 15 - Operating Reserves

Reserve	2014 Balance	2015 Unaudited	Estimated 2016
Parks & Recreation – Special Projects	-	\$18,000	-
Concessions	\$88,489	128,425	\$139,838
Working Funds	336,004	423,565	395,211
Building & By-Law	42,000	42,000	42,000
Library Donations	5,880	7,332	6,332
Winter Control	442,367	520,667	520,667
BIA	91,497	91,497	91,497
Rate Stabilization	139,051	139,051	239,051
Economic Development	53,839	8,741	11,741
Economic Development – Starter Company	-	37,285	64,243
Cemetery Development	38,444	38,444	38,444
General Insurance	200,289	150,964	551,767 ¹
Elections	-	35,000	70,000
WSIB	159,260	158,585	98,585
Communications	14,875	22,875	19,875
Growth Management	19,000	21,964	21,964
Budget Software	-	35,000	50,000
Tourism Centre Facility	-	14,992	14,992
Mayor’s Senior Advisory	12	11,876	11,876
Arts & Culture Committee	1,819	6,420	6,420
OSAT	10,680	12,506	9,810
Heritage Orangeville	12,906	42,906	42,906
Events Committee	-	20,000	20,000
Mayor’s Youth Advisory	4,285	4,285	4,285
Accessibility Committee	4,338	9,172	4,338
Total Reserves	\$1,665,035	\$2,001,552	\$2,475,842

¹ \$112,017 of the General Insurance Balance is committed to pay the remaining three supplemental assessment installments as per TF-2015-04.

Table 16 –Discretionary Reserve Funds

Discretionary Reserve Fund	2014 Balance	2015 Unaudited	Committed Funds 2015	Estimated 2016²
Water Rates	\$1,490,332	\$2,857,522	\$1,578,467	\$3,021,926
Wastewater Rates	2,564,360	4,123,089	416,276	5,932,732
Fire Equipment	7,233	38,920	-	73,920
Fire Fleet	29,292	29,521	-	29,521
Police Fleet	88,309	92,092	-	97,092
Parks & Recreation	463,885	1,109,374	18,520	1,160,854
Library Collections	1,072	36,130	22,069	14,061
Library Building	33,874	69,338	-	104,338
WSIB Claims Management	-	41,960	-	41,960
Transportation Services	174,038	1,244,139	1,163,255	80,883
General Capital	3,386,484	4,069,559	214,514	5,453,300
Total Discretionary Reserve Funds	\$8,238,880	\$13,711,644	\$3,413,101	\$16,010,587

² The 2016 Estimated Balance assumes that all committed funds are dispensed in 2016.

Table 17 - Obligatory Reserve Funds

Obligatory Reserve Fund	2014 Balance	2015 Unaudited	Committed Funds 2015	Estimated 2016 ³
Town Wide Hard Development Charges (DC)	\$5,986,536	\$4,671,650	\$675,835	\$5,495,815
Town Wide Soft DC	628,861	834,681	580,212	814,469
Water Distribution DC	586,735	720,373	100,000	665,373
Sewage Collection DC	47,033	51,681	-	63,681
Storm Water Management DC	1,305,166	1,342,112	934,075	463,037
Roads & Secondary Plans DC	156,149	164,714	-	189,714
Parking Improvement	25	25	-	25
Parkland	265,755	680,500	118,304	562,196
Ontario Transit Grant	279,757	227,485	21,272	191,414
AMO Gas Tax	72,090	454,160	257,309	421,726
Building Permit Stabilization	245,722	229,575	-	229,575
Building & By-Law Facilities	12,092	6,910	-	6,910
Total Obligatory Reserve Funds	\$9,585,921	\$9,383,865	\$2,687,007	\$9,103,935

Table 18 – Development Charges Breakdown

TWHDC Segment	2015 Surplus/ (Deficit)	TWSDC Segment	2015 Surplus/ (Deficit)
Roads & Related	(\$2,554,947)	Transit	\$14,863
Police Services	(395,811)	Municipal Parking	5,634
Fire Services	1,144,186	Parks & Recreation	1,536,907
Water	6,304,389	Library	(550,861)
Sewer	173,833	General Government	(314,645)
		Daycare	142,783
Total TWHDC	\$4,671,650	Total TWSDC	\$834,681

³ The 2016 Estimated Balance assumes that all committed funds are dispensed in 2016.

Long Term Liabilities

The Town of Orangeville’s outstanding debt as of December 31, 2015 is \$19,628,374. This includes debt held on behalf of the BIA totalling \$1,941,065. Long term debt is required to fund capital expenditures, whereas short term debt by way of an operating loan is used to temporarily fund operating activities. This is required when time lags exist between the outlay of cash for operating expenditures and receipt of tax revenues. Historical debt balances for 2012 to 2015 can be found in Figure 7.

Figure 7 - Historical Debt

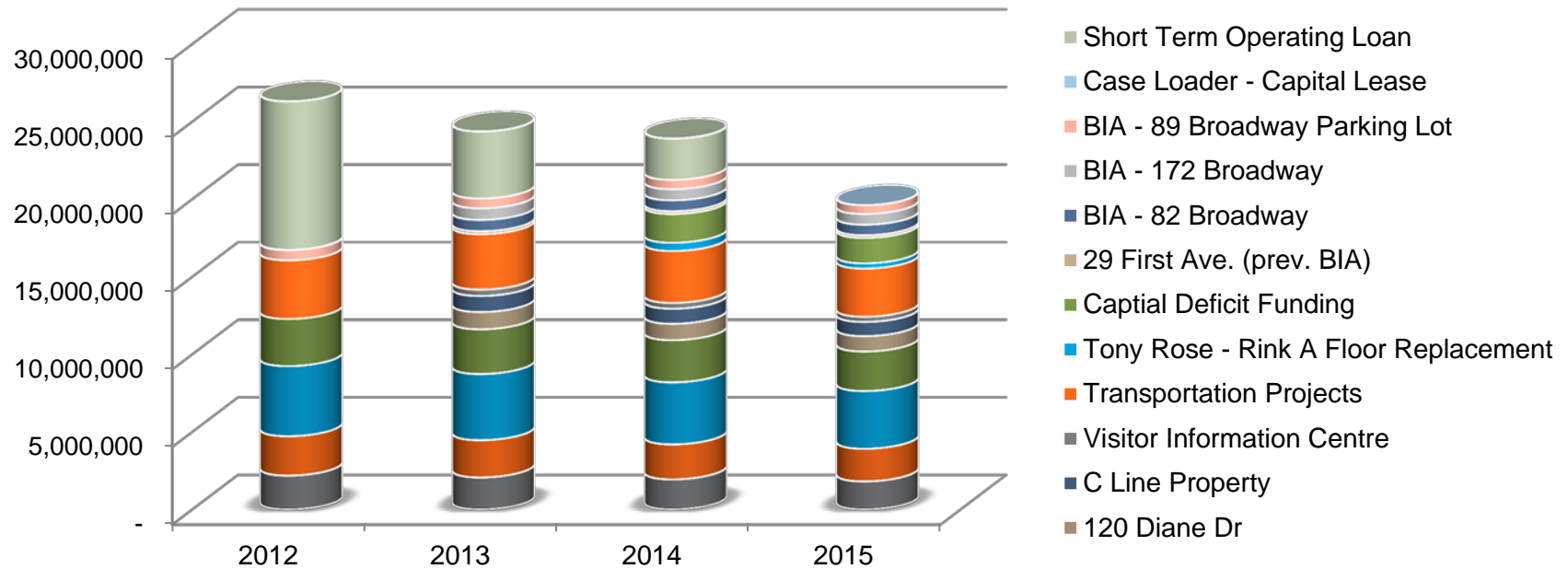


Table 19 - Long Term Debt

Capital Loan	2016 Interest Rate	Maturity	2015 Est. Balance	2016 Total Payment	Tax Levy Funded	BIA Funded	DC Funded	W/WW Rates Funded
Humber College Land	5.15%	2026	\$1,819,180	\$228,535	\$228,535			
Police Station	5.15%	2026	2,106,420	264,620	188,112		\$76,508	
Alder St. Recreation Centre	5.05%	2025	3,719,545	475,209	184,821		290,388	
Westdale Improvement Area	4.91%	2026	2,547,828	301,804	161,968			\$139,836
120 Diane Drive	2.86%	2028	990,029	91,276	91,276			
C Line Property	1.60%	2028	915,646	73,051	73,051			
Visitor Information Centre	2.79%	2023	336,900	47,035	47,035			
Transportation Projects	2.87%	2027	3,105,888	329,590	329,590			
Tony Rose - Rink A Floor Replacement	1.93%	2017	337,622	206,013	206,013			
29 First Avenue	1.95%	2035	170,728	12,303	12,303			
Capital Deficit Funding	2.38%	2022	1,637,521	254,201	254,201			
BIA - 82 Broadway	2.54%	2037	680,572	41,602		\$ 41,602		
BIA - 172 Broadway	2.13%	2033	688,735	44,114		44,114		
BIA - 89 Broadway	4.60%	2029	571,757	57,423		57,423		
TOTAL			\$19,628,374	\$ 2,426,776	\$1,776,906	\$143,139	\$366,896	\$139,836

Table 20 - Future Long Term Debt Obligations

Year	Principal	Interest	Total
2016	\$1,739,986	\$627,148	\$2,367,134
2017	1,699,594	557,638	2,257,232
2018	1,669,902	531,980	2,201,882
2019	1,697,850	462,751	2,160,601
2020	1,753,657	406,767	2,160,424
2021 +	11,067,385	1,276,185	12,343,570
Total	\$19,628,374	\$3,862,469	\$23,490,843

Annual Repayment Limit (ARL)

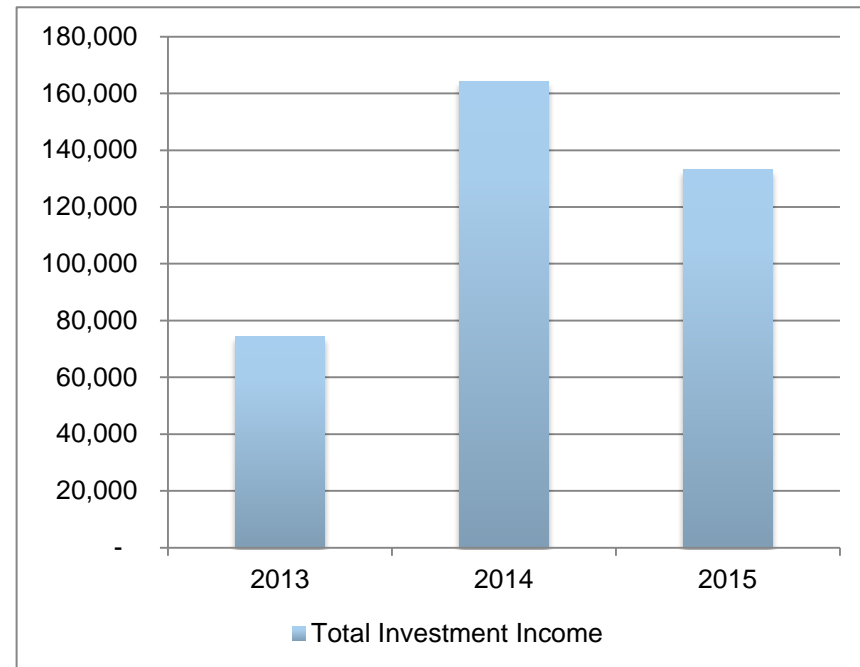
The annual debt and financial obligation limit (also known as the annual repayment limit) for a municipality is determined under Ontario Regulation 403/02 of Section 401 of the Municipal Act 2001. The ARL is the maximum amount that is available to the municipality to cover debt payments in the year. The Ministry of Municipal Affairs and Housing uses information submitted by the municipality by way of the annual Financial Information Return (FIR) to calculate the ARL. The 2014 ARL is based on the 2013 FIR. The Town of Orangeville's 2014 ARL is \$9,499,014⁴. With annual debt payments of \$2,426,776.

Interest Income

Short Term Investments

In 2013 the Town began investing idle reserve funds in short term investments. Funds are invested between 30 and 180 days which allows the Town to earn investment income while still having access to the funds on short notice if required. In 2015, these investments earned between 0.93% and 2.10% compared to the regular bank balance which earned between 0.85% and 1.281%. Since 2013 the Town has earned over \$370,000 on these investments. The interest earned is allocated based on various reserve fund balances at the end of each month and becomes part of the fund balance. Therefore its use is governed by any applicable restrictions or purpose of the fund.

Figure 8 - Interest Income on Short Term Investments



⁴ Ministry of Municipal Affairs and Housing

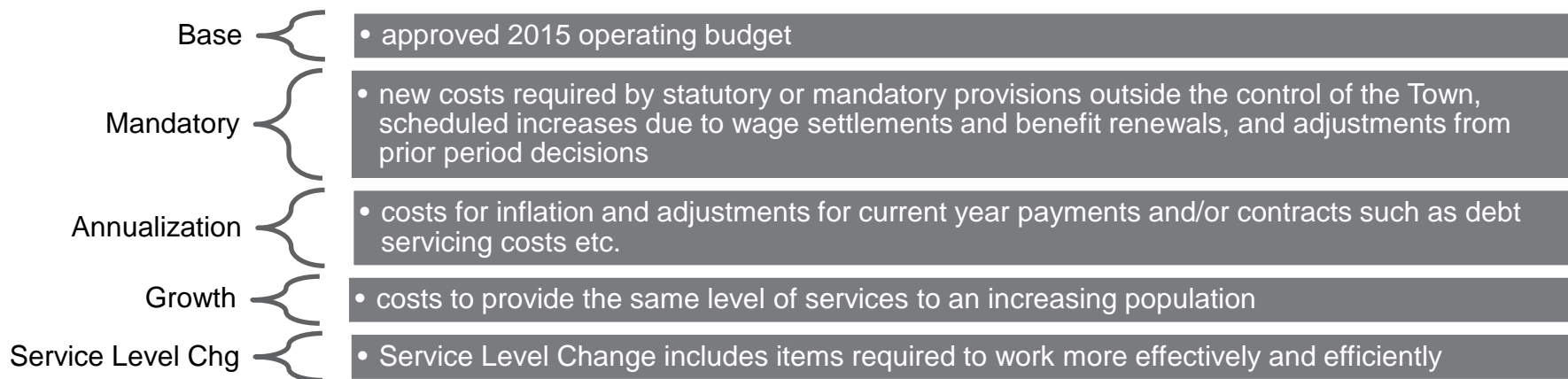
Approved 2016 Operating Budget Detail

Operating Budget Overview

To address the financial challenges outlined and understanding the economic pressures taxpayers are already facing, Senior Management adopted a number of basic principles in formulating the proposed budget submission, resulting in the following measures:

- New staff complement requests were closely scrutinized with 4.5 FTEs approved. As a result, front line services will need to absorb volume growth with existing staff and/or increased contracting. Support services will again have to continue absorbing growth in demand with existing staff, relying on occasional use of contract staff where feasible to address the most severe pressure points.
- Operating departments were challenged to review programs and services in the context of how well they meet programmatic and operating policies and plans.

The incremental impacts were identified by their driver and categorized accordingly.



Highlights of the major budget pressures/drivers in each category are presented on the following page.

All impacts were reviewed to identify mitigation measures wherever possible. After several years of budget constraint, there is little room to adjust operating expenditures, and while departments continue to find ways to absorb routine inflationary pressures, additional funding was allocated to cover the more significant price increases. Individual departmental operating budgets begin on page 58.

Tax Levy Supported Operating Budget Pressures/Drivers

There are many factors influencing/driving the 2016 Budget, the following list highlights the key budget drivers impacting the 2016 tax-levy supported operating budget by category:

	Category Total	Incremental Impact
Major Drivers in the Base Budget	\$ 40,170,351	
All Non-Contract Compensation (tax-levy portion)		\$ 12,220,926
Police Contract Compensation		8,143,542
Fire Contract Compensation		2,491,935
Contractual Services/Consultants		2,299,875
Debt Servicing Cost		1,776,906
Transfers to Reserves		1,408,170
Transfer to Capital		1,300,000
Utilities		1,162,618
Maintenance and repairs		1,103,768
Insurance Premiums and Reserve		985,228
Winter Control – Snow Removal		935,297
Winter Control – Sidewalk Clearing		387,843
Railway and Train Station		346,321
Professional Fees - legal		311,000
Tax write-off allowable		300,000
Software licences and support		176,600
Credit Valley Conservation Levy		126,418
Insurance administration and deductibles		122,553
Bank service, payroll and interest expense		120,100

	Category Total	Incremental Impact	Tax Rate Impact
Drivers in Mandatory:	\$127,552		0.41 %
Newton Drive replenish Capital Reserve		65,000	0.21 %
Asset Management Phase II		30,000	0.10 %
Fire Union Contract Settlement		19,882	0.06 %
Decelerometer		5,000	0.02 %
Credit Valley Conservation Authority Levy		4,670	0.02 %
Transit Operations pilot project		3,000	0.01 %
Drivers in Annualization:	\$213,464		0.69 %
Phase-In Assessment		(771,443)	-2.48 %
Growth in Assessment		(495,875)	-1.59 %
Remove 2015 One-Time Initiatives		(138,800)	-0.45 %
Compensation Items		584,370	1.88 %
Increase contribution to Capital Budget		381,647	1.23 %
Increase to Capital Reserve		300,000	0.96 %
Change in Debt Servicing Cost		149,831	0.48 %
Remove Provincial Waste Grant		92,210	0.30 %
Winter Control – sidewalks, removal & sand/salt		68,000	0.22 %
Investment in ORDC (Orangeville Railway Development Corp.)		50,000	0.16 %
Utilities, fuel and insurance deductibles		39,933	0.13 %
Property Taxes at Alder Recreation Centre		30,750	0.10 %
Maintenance at 172 Broadway		5,250	0.02 %
Reduce Operating Impact due to Capital approvals		(23,000)	0.07 %

	Category Total	Incremental Impact	Tax Rate Impact	
Drivers in Growth:	\$71,254		0.23 %	
2 Firefighters		58,904	0.19 %	2.0 FT
Additional operating costs Parks & Recreation		10,350	0.03 %	
CVC – Vicki Barron Trail Maintenance		2,000	0.01 %	
Drivers in Service Level Change:	\$365,705		1.18 %	
Description	Dept.			
Project Manager (tax levy portion)	PW	13,435	0.04 %	1.0 FTE
Parks Labourer	PR	-	0.00 %	0.8 FTE
Part-time Human Resources Assistant	HR	520	0.00 %	0.7 FTE
Emerald Ash Borer	PW	22,000	0.07 %	
Systems Upgrade Reserve	Corp	100,000	0.32 %	
Tax Stabilization Reserve	Corp	100,000	0.32 %	
Façade Improvement Grant	Corp	45,000	0.14 %	
Strategic Plan	Corp	25,000	0.08 %	
Procurement Project	Corp	25,000	0.08 %	
Sustainability Plan	Corp	20,000	0.06 %	
Compensation Review	HR	25,000	0.08 %	
Tree Sculpture renewal and maintenance	Comm & PW	12,000	0.04 %	
Operations Centre Swipe Card System	PW	14,500	0.05 %	
Sanderson Memorial	Corp	7,500	0.02 %	
Library Collection Development	LB	5,000	0.02 %	
Public Art Display	Arts & Culture	1,000	0.00 %	
2016 Municipal Portion Residential Property Tax Increase			2.5 %	4.5 FTE

Operating Budget Funding Sources

Tax Revenue

The largest funding source for the Town of Orangeville comes from property taxes levied. This category includes Supplementary Taxes, which are additional tax revenues that the Town receives during the year as a result of increases in assessment. The increase in assessment is primarily due to new properties being assessed by the Municipal Property Assessment Corporation or revisions to property values as a result of additions that have been made to a property.

Tax revenue funds both operating and capital expenditures. The funding requirements of the Town are determined through the budget process and the tax rate is set based on these requirements. The tax rate is determined by dividing the funding requirement by the property assessment base. The Tax Levy is the last factored component as the Town strives to maximize the use of alternative funds. Additional information about the approved 2016 residential property tax rate and its impact on residents is available on page 29.

In every budget there is a transfer to capital from the tax levy in order to fund the remaining capital projects that do not have alternative sources of funding. For the 2016 Budget the transfer to capital is \$1,659,733, while the minimum level of tax levy contribution as defined in the Federal Gas Tax Agreement in order to secure Gas Tax funding available is \$1,300,000. The amount allocated above the minimum required of \$359,733 speaks to the commitment of Council to address the infrastructure gap identified in Phase I of the Asset Management plan – additional details about these findings is available on pages 7 and 8 of this document.

User Fees, Licenses, Permits and Service Charges

This is the second largest revenue source for the Town of Orangeville. Over \$11M of this amount is generated from water and wastewater rates which are self-sustaining budgets. Other examples included in this section are fees charged for recreation programs, development applications, building permits and taxi and marriage licenses.

Fines and Penalties

The majority of this revenue source results from the late payment of property taxes. These penalties are imposed in accordance with Provincial Legislation. The maximum allowable rate is 1.25% per month, which the Town does apply to amounts overdue monthly. In addition, the Provincial Offences Act allows for the collection of fines for violations under the Highway Traffic Act and for parking infractions within the Town of Orangeville.

Internal Cost Recoveries

This inter-fund revenue is used to offset costs attributed to departments or divisions within the Corporation of the Town of Orangeville. The largest component of this category is transfers from the water works and wastewater rates budgets. As part of the 2016 Budget, approximately \$689,656 of costs that are budgeted in the operating budget are funded through the transfer from the rates budgets. This is done as a result of review conducted in 2008 that identified costs in the operating budget that should be funded from water and wastewater rates.

Government Transfers

A significant portion of this revenue comes from the Province to assist in providing services to residents in the areas of transit, environmental, police, library and small business enterprises. In addition, this category includes payments-in-lieu-of-taxes which are for properties owned and occupied by senior government and government entities which are not subject to taxation but are liable for payments-in-lieu-of-taxes, generally at the equivalent rates. These amounts reflect the actual assessment values provided by the Municipal Property Assessment Corporation.

Debt Charges Recoverable

The debt charges recoverable included in this revenue section are equal to the applicable debt charges expensed in the Corporate Allocations section and therefore have no net impact on the tax levy and or the operating budget. The debt amounts are for development charge eligible debt and water and wastewater capital projects which are charged back to the rates budgets as they are self-sustaining.

Miscellaneous

This source includes concession and vending sales, advertising revenue, donations received for community events such as First Night and the sales of miscellaneous services such as photocopies, fire and police reports and minor cost recoveries.

Municipal Service Agreements

These revenues are generated by the Police and Fire departments for services provided and charged to the upper-tier and neighbouring municipalities. Some examples include court security, Ministry of Transportation Call-Outs and 911 communications and responses.

Investment Income

The most significant portion of investment income is related to dividend payments that the Town receives annually from Orangeville Hydro Limited. The Town owns 94.5% interest in Orangeville Hydro Limited and a 100% interest in Orangeville Hydro Services Inc. and receives an annual dividend. For 2016 the dividend is projected to be \$319,410. The remainder of investment income is derived from interest income related to short-term investments and cash balances. This amount does not include interest earned on reserve funds, as those amounts are separate from the operating fund.

Summary of Operating Expenses by Department

Department	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Council	\$ 329,191	\$ 320,117	\$ 9,074	2.8%	\$ 300,815	\$ 297,889
Committees	96,850	145,850	(49,000)	-33.6%	189,951	128,281
Administration Department	331,077	324,476	6,601	2.0%	324,670	309,589
Clerk's Office	605,332	593,480	11,852	2.0%	559,030	635,633
Communications	357,178	319,535	37,643	11.8%	242,560	294,834
Human Resources	497,266	437,219	60,047	13.7%	381,039	375,602
Corporate Allocations	7,743,687	6,688,047	1,055,640	15.8%	8,449,943	6,289,446
Treasury	1,059,788	1,040,181	19,607	1.9%	912,633	989,306
Information Technology	758,986	733,580	25,406	3.5%	809,781	746,661
Planning & Innovation	525,548	547,889	(22,341)	-4.1%	510,266	420,569
Economic Development	581,962	573,415	8,547	1.5%	535,777	532,369
Parks & Recreation Department	6,515,161	6,235,073	280,088	4.5%	5,985,170	5,827,906
Building	573,853	577,050	(3,197)	-0.6%	566,711	560,063
Facilities	377,530	380,234	(2,703)	-0.7%	367,826	333,056
By-Law Enforcement	835,398	810,990	24,408	3.0%	788,856	769,500
Fire Services	3,590,178	3,374,735	215,443	6.4%	3,320,299	3,334,529
Public Works	6,075,655	5,912,403	163,252	2.8%	5,646,770	6,665,045
Cemetery	90,840	89,564	1,276	1.4%	69,045	70,594
Library Services	1,812,319	1,739,702	72,617	4.2%	1,687,415	1,610,358
Police Services	9,451,422	9,326,814	124,609	1.3%	9,216,837	9,163,824
Tax Levy Expenditures:	\$ 42,209,222	\$ 40,170,351	\$ 2,038,870	5.1%	\$ 40,865,394	\$ 39,355,054
Water Works	6,272,304	5,905,162	367,143	6.2%	5,617,055	5,263,141
Wastewater	5,906,535	5,900,539	5,996	0.1%	5,682,972	5,676,445
Net Expenditures:	\$ 54,388,061	\$ 51,976,052	\$ 2,412,008	4.6%	\$ 52,165,421	\$ 50,294,640

Summary of Operating Revenues by Department

Department	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Council	\$ -	\$ -	\$ -	-	\$ (1,613)	\$ (393)
Committees	(12,400)	(16,700)	4,300	-25.7%	(77,820)	(42,804)
Administration Department	-	-	-	-	-	-
Clerk's Office	(95,300)	(95,300)	-	-	(91,097)	(209,583)
Communications	(29,282)	(23,354)	(5,928)	25.4%	(17,512)	(1,125)
Human Resources	(17,700)	-	(17,700)	100.0%	-	(16,733)
Corporate Allocations	(34,732,694)	(32,753,135)	(1,979,559)	6.0%	(33,119,366)	(31,294,010)
Treasury	(221,500)	(212,500)	(9,000)	4.2%	(205,264)	(187,844)
Information Technology	(217,000)	(197,000)	(20,000)	10.2%	(197,000)	(168,360)
Planning & Innovation	(102,800)	(166,800)	64,000	-38.4%	(126,984)	(104,108)
Economic Development	(188,436)	(188,436)	-	-	(182,258)	(258,263)
Parks & Recreation Department	(3,021,976)	(2,948,676)	(73,300)	2.5%	(3,056,175)	(2,944,922)
Building	(573,853)	(577,050)	3,197	-0.6%	(566,711)	(560,063)
Facilities	(28,200)	(66,400)	38,200	-57.5%	(57,106)	(55,062)
By-Law Enforcement	(143,170)	(140,761)	(2,409)	1.7%	(161,024)	(173,017)
Fire Services	(693,146)	(690,146)	(3,000)	0.4%	(756,015)	(753,097)
Public Works	(729,054)	(821,891)	92,837	-11.3%	(839,093)	(1,242,522)
Cemetery	(55,650)	(49,750)	(5,900)	11.9%	(77,087)	(67,785)
Library Services	(170,900)	(170,900)	-	-	(192,968)	(180,299)
Police Services	(1,176,160)	(1,051,552)	(124,608)	11.8%	(1,140,302)	(1,095,065)
Tax Levy Revenues:	(\$ 42,209,222)	(\$ 40,170,351)	(\$ 2,038,870)	5.1%	(\$ 40,865,394)	(\$ 39,355,055)
Water Works	(6,272,304)	(5,905,162)	(367,142)	6.2%	(5,617,055)	(5,263,141)
Wastewater	(5,906,535)	(5,900,539)	(5,996)	0.1%	(5,682,972)	(5,676,445)
Net Revenues:	(\$ 54,388,061)	(\$ 51,976,052)	(\$ 2,412,008)	4.6%	(\$ 52,165,421)	(\$ 50,294,641)

Summary of Operating Departments Net Tax Levy

Department	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Council	\$ 329,191	\$ 320,117	\$ 9,074	2.8%	\$ 299,203	\$ 297,496
Committees	84,450	129,150	(44,700)	-34.6%	112,131	85,476
Administration Department	331,077	324,476	6,601	2.0%	324,670	309,589
Clerk's Office	510,032	498,180	11,852	2.4%	467,933	426,050
Communications	327,896	296,181	31,715	10.7%	225,048	293,709
Human Resources	479,566	437,219	42,347	9.7%	381,039	358,869
Corporate Allocations	(26,989,007)	(26,065,088)	(923,919)	3.5%	(24,669,422)	(25,004,564)
Treasury	838,288	827,681	10,607	1.3%	707,369	801,463
Information Technology	541,986	536,580	5,406	1.0%	612,781	578,301
Planning & Innovation	422,748	381,089	41,659	10.9%	383,282	316,461
Economic Development	393,526	384,979	8,547	2.2%	353,519	274,106
Parks & Recreation Department	3,493,185	3,286,397	206,788	6.3%	2,928,995	2,882,985
Building	-	-	-	-	-	-
Facilities	349,330	313,833	35,497	11.3%	310,720	277,994
By-Law Enforcement	692,228	670,229	21,999	3.3%	627,832	596,483
Fire Services	2,897,032	2,684,589	212,443	7.9%	2,564,284	2,581,432
Public Works	5,346,601	5,090,512	256,090	5.0%	4,807,677	5,422,523
Cemetery	35,190	39,814	(4,624)	-11.6%	(8,042)	2,808
Library Services	1,641,419	1,568,802	72,617	4.6%	1,494,447	1,430,059
Police Services	8,275,262	8,275,262	(0)	0.0%	8,076,535	8,068,759
Net Tax Levy Budget:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Works	-	-	-	-	-	-
Wastewater	-	-	-	-	-	-
Net Operating Budget :	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Departmental Operating Budgets Index

Council.....	59
Committees	61
Administration	69
Clerk's Office	71
Communications.....	74
Human Resources.....	76
Corporate Allocations.....	78
Treasury	82
Information Technology	84
Planning & Innovation	86
Economic Development.....	88
Parks & Recreation	91
Building.....	105
Facilities.....	107
By-Law Enforcement.....	109
Fire Services.....	112
Public Works Department	115
Transportation	117
Cemetery.....	123
Water Works	124
Wastewater	130
Library Services	133
Police Services	135

Council

The Municipal Council is the governing and legislative body for the Town of Orangeville. Council is responsible for establishing priorities, policy direction, monitoring and valuating the implementation of programs, and authorizing revenue collection and expenditures. The Governance Profile on page 9 gives additional details on the composition of Council.

The Town of Orangeville's political and administrative decision-making structure includes: Council, the standing and special committees of Council, operating and support departments, various agencies and special purpose bodies. The major Committees of Council are as follows:

- Access Orangeville
- Arts and Culture Committee
- Committee of Adjustment
- Council Remuneration Review Committee
- Economic Development Committee
- Emergency Management Committee
- Events Committee
- Fire Services Advisory Committee
- General By-law Committee
- Heritage Orangeville
- Honours Committee
- Orangeville Seniors/Age Friendly Committee
- Orangeville Sustainability Action Team
- Outdoor Wood Burning Review Committee
- Property Standards Committee
- Recreation Committee
- Sign Development Review Committee
- Snow Clearing Committee
- Taxi By-law Review Committee
- Transit Committee

Mission Statement

Council provides the overall direction for the Municipality in terms of its legislative powers and responsibilities under the Municipal Act, and represents the views and interest of its citizens, businesses and organizations in terms of municipal activities and activities that have an impact on the Town of Orangeville.

Council

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 257,191	\$ 249,802	\$ 7,389	3%	\$ 240,365	\$ 240,987
Agenda Delivery	3,000	3,000	-	-	2,351	2,979
Memberships	12,000	10,065	1,935	19%	10,114	6,950
Promotions	21,000	21,000	-	-	12,838	23,650
Office Expenditures	17,400	17,650	(250)	-1%	17,860	9,143
Mileage	1,200	1,200	-	-	898	2,223
Workshops	17,400	17,400	-	-	16,389	11,957
	329,191	320,117	9,074	3%	300,815	297,889
Revenues						
Cost Recovery	-	-	-	-	(1,285)	-
Memento Sales	-	-	-	-	(328)	(393)
	-	-	-	-	(1,613)	(393)
Net Council:	\$ 329,191	\$ 320,117	\$ 9,074	3%	\$ 299,203	\$ 297,496

Committees

After each municipal election, Orangeville Town Council appoints one or more Council Members and citizens to various Boards and Committees that make decisions and/or recommendations on a variety of matters. These appointments give Orangeville residents from various backgrounds a chance to volunteer their skills to better the community. The term of the appointment is usually four years (concurrent with the term of council). Most committees meet monthly. Each committee, at its first meeting, determines the schedule of meetings for the new term.



Access Orangeville – Access Orangeville is dedicated to promoting a barrier-free environment for all persons, regardless of needs, to participate as fully as possible in all aspects of community life. Access Orangeville encourages and facilitates accessibility by promoting public awareness and sensitivity to accessibility issues, encourages co-operation among all service and interest groups to ensure a better community for all persons, and identifies and documents relevant accessibility issues and concerns with respect to all municipal property and buildings.

Arts and Culture Committee – The purpose of this committee is to help position Orangeville as the artistic hub for the Headwaters Region. The Committee will partner with key stakeholders to increase the overall level of arts activity in Orangeville through its support and promotion of arts and culture festivals and attractions. The Committee recognizes the contribution that arts and culture makes to the community through the organization of an annual Arts and Culture Awards event.

Committee of Adjustment – The Committee of Adjustment is authorized by the Ontario Planning Act to grant minor variances, consent to grant land severances and other issues dealing with long-term use of land if the application conforms to the provisions of the Planning Act, Official Plan and Zoning By-law.

Emergency Management Committee – The Emergency Management Committee was formed to ensure that the Town is able to respond to emergency events. The actions of the committee are to supplement and support the role of Orangeville within the Dufferin County Emergency Response Plan and to ensure the ability of the Town to function effectively during an emergency event.

Economic Development Committee – The purpose of this committee is to make recommendations to Council regarding the promotion of economic growth and stability in the Town.

Events Committee - The Events Committee oversees Town community events; coordinates and assists with community events organized by other organizations, and makes recommendations to Council concerning community events.

General By-law Committee - The purpose of this committee is to review by-laws referred to it by Council and make recommendations to Council to simplify, update and improve by-laws.

Heritage Committee – Heritage Orangeville advises Council on all matters related to heritage properties in the Town. Its role is to facilitate the conservation and preservation of historically, architecturally, and culturally significant properties, our natural environment and our culture.

Orangeville Seniors/Age Friendly Community Committee – The purpose of the Orangeville Seniors/Age Friendly Community Committee is to review, seek input, and make recommendations to Council on matters affecting the seniors of the Town.



Honours Committee – The Honours Committee establishes the criteria and administers the Commemorations Policy that honours special individuals who reside in the community, develops guidelines for the naming of streets, parks and other public places, develops policy for tree sculpture initiatives, establishes criteria for accepting donations of works of art and administers the Sports and Cultural Events funding program.



Orangeville Sustainability Action Team – The purpose of this committee is to assist in the development, implementation and promotion of environmentally sustainable practices in order to reduce the Town's environmental impact and improve the quality of life of its residents, now and in the future.

Property Standards Committee - The purpose of this committee is to hear appeals by persons who have been issued Orders under the Property Standards Bylaw of the Town. The Property Standards By-law establishes the minimum levels of maintenance of properties and buildings in the municipality. The committee makes recommendations to Council respecting the Property Standards By-law.

Recreation Committee - The Recreation Committee advises Council on goals, strategies, and new initiatives related to all leisure services including developing the long-term vision, mission, and values for Parks and Recreation in the Town. The Recreation Committee provides a forum for citizens to bring delegations with new ideas and concerns.

Sign By-law Review Committee - The purpose of this committee is to review sections of the Sign By-law, make recommendations to Council and work with the business community on an individual basis to help businesses improve their signage.

Snow Clearing Committee – The purpose of this committee is to review the sidewalk snow removal program and make recommendations to Council.

Transit Committee - The purpose of this committee is to review the operation and routes of the transit system, encourage ridership growth, and make recommendations to Council.

Committees

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Access Orangeville						
Expenses:						
Office Supplies	\$ 300	\$ 300	-	-	\$ 232	\$ 216
Advertising	3,300	3,300	-	-	179	2,173
Workshops / Training	500	500	-	-	73	-
Mileage	100	100	-	-	88	-
Transfer to Reserve	-	-	-	-	4,834	1,782
Special Initiatives	15,800	15,800	-	-	17,095	15,829
	20,000	20,000	-	0%	22,500	20,000
Revenues:						
Provincial Grant	-	-	-	-	(2,500)	-
Sub-total Access Orangeville:	20,000	20,000	-	0%	20,000	20,000
Arts & Culture Committee						
Expenses:						
Printing / Photocopies	200	200	-	-	-	-
Advertising	400	400	-	-	-	1,336
Special Initiatives	5,400	4,400	1,000	23%	2,835	3,039
Miscellaneous	1,000	1,000	-	-	300	29
Transfer to Reserve	-	-	-	-	2,689	-
	7,000	6,000	1,000	17%	5,824	4,403
Revenues:						
Sundry	-	(700)	700	-100%	(524)	(787)
Sub-total Arts & Culture:	7,000	5,300	1,700	32%	5,300	3,616

Committees

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Emergency Committee						
Expenses:						
Special Initiatives	10,000	10,000	-	-	10,000	8,067
Sub-total Emergency:	10,000	10,000	-	0%	10,000	8,067
Events Committee						
Expenses:						
Council Projects	1,500	1,500	-	-	-	229
Canada Day Event	16,000	16,000	-	-	20,807	31,076
Pan Am Games	-	25,000	(25,000)	-100%	19,249	-
Transfer to Reserve	-	20,000	(20,000)	-100%	40,000	-
First Night Event	-	-	-	-	1,249	24,581
	17,500	62,500	(45,000)	-72%	81,305	55,886
Revenues:						
Canada Day Revenues	(10,600)	(13,000)	2,400	-18%	(13,100)	(13,600)
Pan Am Games Revenues	-	-	-	-	(19,995)	-
Transfer from Reserve	-	-	-	-	-	(2,600)
First Night Revenues	-	-	-	-	(2,500)	(10,585)
	(10,600)	(13,000)	2,400	-18%	(35,595)	(26,785)
Sub-total Events:	6,900	49,500	(42,600)	-86%	45,710	29,101

Committees

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Heritage Orangeville						
Expenses:						
Honorarium/Benefits	400	400	-	-	-	-
Office Expenditures	125	125	-	-	45	69
Memberships	325	325	-	-	194	110
Workshops / Training	800	800	-	-	482	-
Mileage	300	300	-	-	227	-
Program Expense	1,500	1,500	-	-	46	567
Special Initiatives	4,100	4,100	-	-	4,466	602
Transfer to Reserve	-	-	-	-	1,940	-
	7,550	7,550	-	0%	7,400	1,347
Revenues:						
Sundry	(1,800)	(1,800)	-	-	(1,650)	(250)
Sub-total Heritage:	5,750	5,750	-	0%	5,750	1,097
Honours Committee						
Expenses:						
Sports & Cultural Events	2,000	2,000	-	-	450	750
Sub-total Honours:	2,000	2,000	-	0%	450	750

Committees

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Orangeville Seniors/Age Friendly Committee						
Expenses:						
Printing / Photocopies	100	100	-	-	59	-
Memberships	200	200	-	-	-	-
Workshops / Training	1,000	1,000	-	-	-	27
Meeting Expenses	500	500	-	-	551	100
Program Expense	3,000	3,000	-	-	-	2,394
Special Projects	-	-	-	-	7,198	-
Age Friendly Initiative	9,000	9,000	-	-	13,573	6,698
Transfer to Reserve	-	-	-	-	11,865	-
	13,800	13,800	-	0%	33,245	9,219
Revenues:						
Provincial Grant	-	-	-	-	(31,274)	(1,756)
Donations	-	(1,200)	1,200	-100%	(50)	(2,400)
	-	(1,200)	1,200	-100%	(31,324)	(4,156)
Sub-total Orangeville Seniors:	13,800	12,600	1,200	10%	1,921	5,063
Orangeville Sustainability Action Team (OSAT)						
Expenses:						
Advertising	5,000	5,000	-	-	2,335	2,547
Special Initiatives	13,000	18,000	(5,000)	-28%	25,066	22,061
Transfer to Reserve	-	-	-	-	1,826	4,000
	18,000	23,000	(5,000)	-22%	29,227	28,608

Committees

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Revenues:						
Provincial Grants	-	-	-	-	(4,500)	(10,000)
Cost Recovery	-	-	-	-	(1,727)	(826)
	-	-	-	-	(6,227)	(10,826)
Sub-total OSAT:	18,000	23,000	(5,000)	-22%	23,000	17,782
Recreation Committee						
Expenses:						
Recreation events	1,000	1,000	-	-	-	-
Sub-total Recreation:	1,000	1,000	-	-	-	-
Net Committees:	\$ 84,450	\$ 129,150	(\$44,700)	-35%	\$ 112,131	\$ 85,476

The Administration Department

The Chief Administrative Officer (CAO) is the senior administrative official of the municipality and is accountable to Town Council for exercising general control and management of the affairs of the municipality for the purpose of ensuring efficient and effective operations of the municipality. Under the direction of the CAO are Administration, Public Works, Parks and Recreation, Building and By-law, Clerk, Treasury, Library Services, Fire and Economic Development, Planning and Innovation.

The Administration Department is also responsible for the coordination of the Mayor's Office and Council.

Mission Statement

To assist Council in ensuring policies adopted and decisions made by Council are the most effective in moving the Town forward in a positive and sustainable manner.

2016 Direction and Priorities

The CAO, with the senior management team in place, will move forward on determining and implementing long-term goals for the Town.

Key initiatives for the coming year will include the following:

- Review and update administrative and corporate policies
- Review of the organization structure
- Review methods of service delivery for the municipality

Administration Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 316,027	\$ 309,426	\$ 6,601	2%	\$ 310,635	\$ 299,502
Memberships	2,500	1,500	1,000	67%	1,318	5,001
Public Relations	2,000	1,400	600	43%	2,227	1,845
Office Expenditures	5,350	8,350	(3,000)	-36%	4,868	3,242
Workshop / Conferences	5,200	3,800	1,400	37%	1,122	-
Transfer to Reserve	-	-	-	-	4,500	-
Net Administration:	\$ 331,077	\$ 324,476	\$ 6,601	2%	\$ 324,670	\$ 309,589

The Clerk's Department

The Clerk's Department serves as an information centre for Council, staff and the public and maintains the records of the Town. The department is responsible for:

- Council meeting support (agendas, minutes)
- Records management including the indexing and maintenance of all permanent corporate records (by-laws, minutes, contracts, agreements, etc.)
- The Committee of Adjustment function, including the processing of all applications and decisions
- Secretarial services to several of the Town's advisory committees
- Business, lottery, and marriage licenses
- Vital statistics
- Administration of the Municipal Freedom of Information and Protection of Privacy Act
- Civil marriage ceremonies
- Municipal elections

The Human Resources and Communication divisions report to the Clerk.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Continued excellent service to Council, the public and staff
- Monitoring provincial legislation to ensure compliance
- Exploring and analyzing the costs and benefits of a corporate-wide records management program

Mission Statement

The Clerk's Department mandate is to provide information, advice and a high level of customer service to Council, staff and the general public.

Clerk's Office

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 491,182	\$ 479,330	\$ 11,852	2%	\$ 455,500	\$ 483,479
Memberships	900	900	-	-	617	963
Advertising	2,000	2,000	-	-	1,894	1,485
Office Expenditures	19,050	19,050	-	-	15,173	14,169
C.O.A Expenses	5,700	5,700	-	-	2,234	2,744
Marriage Licenses	15,000	15,000	-	-	14,400	9,600
Professional Fees Audit	500	500	-	-	519	214
Workshops/Conferences	5,000	5,000	-	-	322	2,918
Transfer to Reserve	31,000	31,000	-	-	31,000	31,000
	570,332	558,480	11,852	2%	521,659	546,573
Revenues:						
C.O.A. Application Fees	(24,800)	(24,800)	-	-	(6,800)	(39,550)
Miscellaneous	(6,000)	(6,000)	-	-	(6,330)	(6,751)
Vital Statistics	(6,000)	(6,000)	-	-	(8,050)	(8,225)
Weddings	(8,500)	(8,500)	-	-	(11,315)	(10,550)
Business Licenses	(20,000)	(20,000)	-	-	(24,385)	(24,712)
Lottery Licenses	(4,000)	(4,000)	-	-	(4,152)	(5,264)
Marriage Licenses	(26,000)	(26,000)	-	-	(30,065)	(29,195)
	(95,300)	(95,300)	-	0%	(91,097)	(124,247)
Sub-Total Clerks:	475,032	463,180	11,852	3%	430,562	422,326

Clerk's Office

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Elections						
Expenses:						
Transfer to Reserve	35,000	35,000	-	-	35,000	-
Sub-Total Elections:	35,000	35,000	-	0%	37,371	3,724
Net Clerk's Office:	\$ 510,032	\$ 498,180	\$ 11,852	2%	\$ 467,933	\$ 426,050

The Communications Division

The Communications Division responds to public queries, provides information about programs, builds awareness about municipal services, establishes links with the community and media, collaborates with external organizations, develops key messages, and promotes the corporation both externally and internally via a wide variety of media, including social media. The communications division manages corporate messaging and interacts with all departments, Council, Town committees, the public and media.

The Communications Division reports to the Clerk.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Continuing work to comply with accessibility legislation for all documents, ongoing accessible document training
- Increase frequency of publication of external corporate e-newsletters
- Investigate future need and cost of the creation of an Orangeville app
- Create a five-year Communications Strategic Plan to outline goals and initiatives
- Continuation of Town Page as a weekly publication
- Create new Writing Guidelines to enhance all departments' understanding of corporate standards
- Simplify process for staff requests for advertising and marketing content and materials
- Determine level of graphic design needs required by the corporation
- Increase use of social media amongst several departments

Mission Statement

Provide consistent, timely, accurate and effective communications for key audiences – public and staff, relating to the Town's policies, programs, services and events.

Communications Division

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 278,678	\$ 246,035	\$ 32,643	13%	\$ 176,239	\$ 203,434
Memberships	1,400	1,400	-	-	1,095	1,357
Public Relations	3,000	3,000	-	-	1,738	1,461
Town Page Costs	51,500	51,500	-	-	52,337	69,914
Website	3,000	2,500	500	20%	2,936	4,755
Office Expenditures	7,500	9,000	(1,500)	-17%	4,175	4,664
Tree Sculpture Brochure	3,000	-	3,000	100%	-	-
Tree Sculpture Investment	5,000	-	5,000	100%	-	-
Workshops	4,100	4,100	-	-	2,040	2,749
Transfer to Reserve	-	2,000	(2,000)	-100%	2,000	6,500
	357,178	319,535	37,643	12%	242,560	294,834
Revenues:						
Cost Recovery	(26,032)	(17,354)	(8,678)	50%	(17,434)	-
Donations Tree Sculptures	(250)	-	(250)	100%	(78)	-
Transfer from Reserve	(3,000)	(6,000)	3,000	-50%	-	(1,125)
	(29,282)	(23,354)	(5,928)	25%	(17,512)	(1,125)
Net Communications:	\$ 327,896	\$ 296,181	\$ 31,715	11%	\$ 225,048	\$ 293,709

The Human Resources Division

The Town of Orangeville's Human Resources Division provides human resources and health and safety functions to the Town's 524 full-time, part-time, and contract employees within every Town department including the Orangeville Police Service.

The division provides direction and support to the departments in the following areas:

- Health and Safety
- Recruitment and Selection
- Training and Development
- Compensation and Benefits
- Employment Law
- Labour Relations
- Organizational Behaviour
- Attendance Management
- Performance Management
- HR Information System
- Employee Wellness
- Return to Work

Mission Statement

Create a positive, safe and respectful work environment for all employees and provide resources and tools to the Departments to support staff development and job satisfaction.

The Human Resources Division reports to the Clerk.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Develop and introduce an Employee Wellness Program
- Collective agreement negotiations the Police Association – Uniform Contract and Civilian Contracts
- Expand training and development opportunities for management and staff
- Review and update human resources related policies and procedures
- Expand self-service modules to include the remaining departments and the performance management module
- Create an orientation video to introduce new employees to the Town and its various departments

Human Resources Division

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 352,166	\$ 317,119	\$ 35,047	11%	\$ 288,743	\$ 262,199
Memberships	3,000	3,000	-	-	1,798	8,718
Advertising	3,000	3,000	-	-	2,847	610
Office Expenditures	13,050	13,050	-	-	12,993	11,325
Safety Equipment / Clothing	750	750	-	-	688	430
Consulting Fees	5,000	5,000	-	-	3,020	-
Professional Fees	21,000	21,000	-	-	15,146	38,689
Workshops / Conferences	16,800	16,800	-	-	6,568	8,511
Salary Review	47,500	22,500	25,000	111%	-	-
Staff Recognition Events	18,000	18,000	-	-	14,997	18,197
Corporate Training	17,000	17,000	-	-	8,239	11,729
Transfer to Reserve	-	-	-	-	26,000	-
	497,266	\$ 437,219	60,047	14%	381,039	375,602
Revenues:						
Cost Recovery	(17,700)	-	(17,700)	100%	-	(80)
Net Human Resources:	\$ 479,566	\$ 437,219	\$ 42,347	10%	\$ 381,039	\$ 358,869

Corporate Allocations

The Corporate Allocations section of the Operating Budget is comprised of several elements which have not been identified within specific departments. Expenditures and revenues in this classification generally pertain to the Municipal operations as a whole or the benefits are shared across the entire Municipality. Additional details are provided below.

Corporate Expenditures

This section pertains to the general operations of the Town as a whole. This classification includes items such as:

- Insurance administration (broker and adjusters fees, and under deductible claims). Insurance coverage premiums are charged to departments.
- Legal, auditing and other professional services.
- Service charges relating to banking and payroll administration.
- Funding for special initiatives as approved by Council including Phase II of the Asset Management Plan, a Corporate Strategic Plan, a Sustainability Plan and a memorial for Terry Sanderson.
- Tax write-offs and roll adjustments based on successful appeals.
- Contributions to the Credit Valley Conservation Authority. Mandated levy contribution to ensure Ontario's water, land and natural habitats are conserved, restored and responsibly managed through watershed-based programs.
- Continued commitment to the infrastructure reserve \$1,628,255.
- Capital projects funding from operating of approximately \$1,659,733.
- Total debt principal and interest payment of approximately \$1,811,906.
- Debt Charges Recoverable of approximately \$649,870 are debt payments recovered from Development Charges, BIA Contributions and Water/Wastewater contributions.

Corporate Revenues

Tax Levy

Property taxation is the major source of revenue for the Town. To determine the tax levy for a property, the property's assessment value, as determined by MPAC, is multiplied by the tax rate for its property class.

Interest on Taxes

This source of revenue is a result of the late payment of property taxes. These penalties are imposed in accordance with Provincial Legislation. The maximum allowable rate is 1.25% per month, which the Town applies to amounts overdue monthly.

Payments-In-Lieu-of Taxes (PIL'S)

Although property owned and occupied by the government and government entities is not subject to taxation, they are liable for payments-in-lieu-of taxes, generally at the equivalent tax rates. The approved 2016 budget reflects the actual assessment values provided by the Municipal Property Assessment Corporation for 2015.

Interest on Investments

Interest earned on bank deposits, investments, and loans through cash management policy and strategy.

Cost Recoveries

These are charge-backs generally to the water and wastewater accounts (which are self-sustaining) and other expenditure classifications for the purpose of recovering costs from external parties.

Corporate Allocations

	2016 Budget	2015 Budget	Change over 2015		2015 Est Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Insurance Expenditures	\$ 133,553	\$ 122,553	\$ 11,000	9%	\$ 231,221	\$ 100,284
Retiree Benefits/Salary Continuance	200,000	200,000	-	-	274,972	146,881
WSIB Schedule II	20,000	20,000	-	-	676	1,736
Police Service Brd Honorariums	52,940	52,940	-	-	51,464	174,956
Special Initiatives	107,500	70,000	37,500	54%	69,534	26,258
Service Charges	80,100	96,100	(16,000)	-17%	68,682	73,522
Corporate Contingency	25,000	25,000	-	-	21,617	25,467
Tax write-offs allowable	300,000	300,000	-	-	359,835	384,759
Community Grants	31,000	31,000	-	-	32,568	21,500
Charity Rebates	33,600	33,600	-	-	39,225	25,783
Vicki Barron Lakeside Trail	-	8,000	(8,000)	-100%	8,000	8,000
CVC Island Lake Trail Maintenance	35,000	25,000	10,000	40%	25,000	25,000
Façade Improvement Grant	45,000	-	45,000	100%	-	22,031
Credit Valley Cons. Levy	131,088	126,418	4,670	4%	126,418	119,916
Investment in ORDC	379,142	329,142	50,000	15%	410,757	489,456
Professional Fees	220,000	220,000	-	-	353,814	380,184
Capital Financing	1,811,906	1,662,075	149,831	9%	1,628,179	1,022,534
Debt Charges Recoverable	649,870	816,300	(166,430)	-20%	754,465	849,556
Transfer to Capital Budget	1,659,733	1,286,664	373,069	29%	1,336,722	1,078,793
Accumulated Deficit	-	-	-	-	1,363,445	62,843
Newton Drive t/f Reserve	65,000	-	65,000	100%	-	-
Transfer to General Reserves	200,000	-	200,000	100%	-	-
Transfer to Capital Reserve	1,563,255	1,263,255	300,000	24%	1,293,349	1,223,439
	7,743,687	6,688,047	1,055,640	16%	8,449,943	6,262,899

Corporate Allocations

	2016 Budget	2015 Budget	Change over 2015		2015 Est Actual	2014 Actual
			Dollars	Percent		
Revenues:						
Tax Levy - Town	(31,907,635)	(29,862,343)	(2,045,292)	7%	(29,862,334)	(28,048,195)
Supplementary Taxes	(381,029)	(381,029)	-	-	(813,093)	(561,987)
Debt Charges Recoverable	(649,870)	(816,300)	166,430	-20%	(677,957)	(585,132)
Payment-in-lieu of Taxes	(181,210)	(179,673)	(1,537)	1%	(181,219)	(179,724)
Investment Income	(24,000)	(12,000)	(12,000)	100%	(73,441)	(14,503)
Admin Recovery	(486,540)	(486,540)	-	-	(488,077)	(504,040)
P.O.A. Fines Recovered	(175,000)	(180,000)	5,000	-3%	(105,036)	(162,416)
Other Revenues	(55,000)	(40,000)	(15,000)	38%	(61,719)	(3,462)
Penalties & Interest	(533,000)	(533,000)	-	-	(448,695)	(665,007)
Hydro Dividends	(319,410)	(242,250)	(77,160)	32%	(286,187)	(400,487)
Transfer from Reserve	(20,000)	(20,000)	-	-	(76,608)	(139,136)
	(34,732,694)	(32,753,135)	(1,979,559)	6%	(33,119,366)	(31,267,463)
Net Corporate:	\$ (26,989,007)	(\$26,065,088)	(\$923,919)	4%	(\$24,669,422)	(\$25,004,564)

Corporate Allocations

	2016 Budget	2015 Budget	Change over 2015		2015 Est Actual	2014 Actual
			Dollars	Percent		
Revenues:						
Tax Levy - Town	(31,907,635)	(29,862,343)	(2,045,292)	7%	(29,862,334)	(28,048,195)
Supplementary Taxes	(381,029)	(381,029)	-	-	(813,093)	(561,987)
Debt Charges Recoverable	(649,870)	(816,300)	166,430	-20%	(677,957)	(585,132)
Payment-in-lieu of Taxes	(181,210)	(179,673)	(1,537)	1%	(181,219)	(179,724)
Investment Income	(24,000)	(12,000)	(12,000)	100%	(73,441)	(14,503)
Admin Recovery	(486,540)	(486,540)	-	-	(488,077)	(504,040)
P.O.A. Fines Recovered	(175,000)	(180,000)	5,000	-3%	(105,036)	(162,416)
Other Revenues	(55,000)	(40,000)	(15,000)	38%	(21,414)	(3,462)
Penalties & Interest	(533,000)	(533,000)	-	-	(448,695)	(665,007)
Hydro Dividends	(319,410)	(242,250)	(77,160)	32%	(286,187)	(400,487)
Transfer from Reserve	(20,000)	(20,000)	-	-	(76,608)	(139,136)
	(34,732,694)	(32,753,135)	(1,979,559)	6%	(33,079,061)	(31,267,463)
Net Corporate:	\$ (26,989,007)	(\$26,065,088)	(\$923,919)	4%	(\$24,629,117)	(\$25,004,564)

The Treasury Department

The Treasury Department's function is to handle all of the financial affairs of the Municipality on behalf and in the manner directed by Council. In addition, Treasury will advise Council, the Chief Administrative Office and Department Managers on the status of the Town's finances and the actions required to meet the Town's financial obligations and objectives.

The mission statement is achieved by the implementation of the following objectives:

- To ensure long term planning is undertaken in all service areas to maximize service delivery;
- To safeguard the assets of the organization;
- To work with internal departments to develop workable financing plans for acquisition and construction of capital projects;
- To ensure the municipality's debt portfolio is managed effectively;
- To exercise proper management of the funds of the municipality; and
- To comply with auditing and legislative standards.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Continued support for the Asset Management Plan process
- Development of a Capital Plan
- Continue to formalize and integrate Risk Management processes
- Revise and update the Town's Procurement Policy
- Review systems for integration opportunities and efficiencies

Mission Statement

To provide effective, efficient and quality services valued by our internal and external customers thereby enhancing service levels and satisfaction to our ratepayers.

Treasury

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 929,588	\$ 909,981	\$ 19,607	2%	\$ 804,152	\$ 869,289
Office Expenditures	28,900	28,900	-	-	23,332	37,308
Postage / Courier	20,000	20,000	-	-	24,485	26,344
Software Licences/Support	41,500	41,500	-	-	33,169	36,997
Memberships	3,000	3,000	-	-	1,577	2,770
Workshops / Conferences	14,600	14,600	-	-	3,133	11,411
Actuarial Review	5,000	5,000	-	-	5,597	3,051
Mun Comparison Study	2,200	2,200	-	-	2,188	2,137
Reserve Budget Software	15,000	15,000	-	-	15,000	-
	1,059,788	1,040,181	19,607	2%	912,633	989,306
Revenues:						
Cost Recovery - Internal	(112,000)	(103,000)	(9,000)	9%	(103,000)	(92,700)
Tax Certificates	(31,000)	(31,000)	-	-	(25,010)	(20,750)
Processing Fee Revenue	(62,000)	(62,000)	-	-	(62,240)	(61,847)
Finance Charges	(4,500)	(4,500)	-	-	(4,978)	(460)
Service Charges	(4,500)	(4,500)	-	-	(5,220)	(5,385)
Miscellaneous Sales	(7,500)	(7,500)	-	-	(4,816)	(6,701)
	(221,500)	(212,500)	(9,000)	4%	(205,264)	(187,844)
Net Treasury:	\$ 838,288	\$ 827,681	\$ 10,607	1%	\$ 707,369	\$ 801,463

The Information Technology Division

The Information Technology Division is responsible for all aspects of the Town's information technology infrastructure. The unit also supports the Orangeville Police and Library Boards technology infrastructure and applications. This includes the secure and reliable network that connects workstations, printers and scanners at sites throughout the Town and provides users with access to essential software tools, integrated data sources, and the internet; databases that house and protect extensive data collections across the corporation; software applications that streamline processes and services; websites that extend electronic information access and online services to staff and citizens; telephone, cell phone, voice mail, and handheld devices that facilitate effective communications; public workstations and wireless services that expand public computing and internet access; and backend systems that support the diverse services provided by the Town's departments.

The Information Technology Division reports to the Treasurer.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Implementation of diverse internet connectivity and redundant services
- Define an overall software strategy that all departments can leverage
- Implementation new client hardware and software in Police services
- Support Geographic Information System (GIS) in integrating municipal data assets
- Continue to roll additional training on software platforms used in the organization
- Deploy SharePoint, and workflows to all municipal departments.

Mission Statement

The Information Technology Division is committed to delivering the best information technology services and solutions in support of the mission of the Town.

Information Technology

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 449,048	\$ 436,142	\$ 12,906	3%	\$ 401,655	\$ 436,967
Office Expenditures	5,652	5,652	-	-	19,974	3,462
Communications	9,954	9,954	-	-	43,867	26,708
Internet / Data Lines	44,532	44,532	-	-	13,502	14,590
IT Supplies	110,600	98,100	12,500	13%	192,557	108,428
Consulting Fees	25,000	25,000	-	-	33,892	37,383
Memberships	1,500	1,500	-	-	1,278	2,851
Workshops	10,500	10,500	-	-	1,410	7,703
Mileage	6,500	6,500	-	-	3,154	7,104
Lease Equipment	95,700	95,700	-	-	98,492	101,466
	758,986	733,580	25,406	3%	809,781	746,661
Revenues:						
Internal Recovery	(217,000)	(197,000)	(20,000)	10%	(197,000)	(168,360)
Net Information Tech:	\$ 541,986	\$ 536,580	\$ 5,406	1%	\$ 612,781	\$ 578,301

The Planning and Innovation Department

The Planning and Innovation Department is responsible for the distribution of information and advice to Council, landowners, the general public and to the development industry with respect to community and land use planning. The department administers the Town's Official Plan, Zoning By-law and the development approvals process, and provides planning advice and recommendations to the Committee of Adjustment and Council. Planning staff conduct research into a variety of land use planning matters including changing Provincial policy and emerging issues affecting a broad range of economic, environmental and social factors that contribute to the community. The Department also manages change in the community through direct involvement in built heritage preservation and enhancement, urban design, economic development, and the preservation and enhancement of the natural environments, all with the view of building and maintaining a healthy balanced community. The Economic Development Department reports to the Director of Economic Development, Planning and Innovation.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Undertake the Town's Official Plan five year review, in the context of the new Provincial Policy Statement (2014) and County of Dufferin Official Plan (2015)
- Implementation of Geographic Information System (GIS) in conjunction with other Town departments
- Review the role, function and disposition of the former Humber Lands
- Address the development of remaining greenfield lands and intensification opportunities in the face of limited land and servicing capacities
- Address issues of active transportation, secondary units and ensure up to date provisions in policy documents
- Update, refine and revise Urban Design Guidelines
- Investigate implementation of Land Manager Planning Module for Planning Department tracking to tie in with GIS

Mission Statement

The Planning Department's objective is to provide guidance and direction based on best practice and emerging trends in making the Town a more livable, complete and sustainable community.

Planning & Innovation

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 495,748	\$ 454,089	\$ 41,659	9%	\$ 394,471	\$ 383,281
Office Expenditures	8,800	8,800	-	-	5,114	7,449
Advertising	3,000	3,000	-	-	1,357	2,658
Memberships	2,500	2,500	-	-	2,125	1,803
Workshops	5,500	5,500	-	-	5,158	3,849
GIS Training	10,000	10,000	-	-	-	-
Official Plan Review	-	64,000	(64,000)	-100%	42,078	-
	525,548	547,889	(22,341)	-4%	510,266	420,569
Revenues:						
Application Fees	(100,000)	(100,000)	-	-	(60,424)	(101,515)
Zoning Information	(2,500)	(2,500)	-	-	(2,480)	(2,460)
Other Income	(300)	(300)	-	-	(80)	(133)
Transfer from Reserve	-	(64,000)	64,000	-100%	(64,000)	-
	(102,800)	(166,800)	64,000	-38%	(126,984)	(104,108)
Net Planning:	\$ 422,748	\$ 381,089	\$ 41,659	11%	\$ 383,282	\$ 316,461

The Economic Development Division

The primary role of Economic Development is to support the organization in the areas of business retention and expansion, investment readiness/attraction, tourism development, and entrepreneurship and small business assistance through the operation of the Orangeville & Area Small Business Enterprise Centre (SBEC).

The Economic Development Division reports to the Director of Economic Development, Innovation and Planning.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Delivery of Business Retention + Expansion Program targeted to manufacturing sector in order to support business and economic development initiatives.
- Continued implementation of Economic Development Strategy, the Tourism Development and Marketing Plan, and the Municipal Cultural Plan.
- Continued implementation of the Town of Orangeville Directional Way-finding Plan and pursuit of funding programs to support the implementation process.
- Outreach and awareness building of the community as a place to do business, increased communication and involvement with existing businesses, and promotion of visitation to Orangeville through completion of various business, culture and tourism related activities.
- Continued promotion of Town-owned general industrial lands.
- Oversee the promotion of visitor services in collaboration with Theatre Orangeville.
- Continue to seek opportunities to promote and engage youth entrepreneurship locally.

Mission Statement

The Town of Orangeville's Economic Development office is dedicated to encouraging economic growth in our community. Emerging, new and existing businesses undergoing development, growth, change, or relocation can take advantage of a full range of economic development services geared to growing and maintaining a strong and diversified economic base in Orangeville.

Economic Development

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Economic Development						
Expenses:						
Compensation	\$ 172,373	\$ 168,835	\$ 3,538	2%	\$ 152,875	\$ 134,551
Office Expenditures	3,800	3,800	-	-	2,664	2,182
Website Development	8,000	8,000	-	-	935	4,043
Marketing & Advertising	26,000	26,000	-	-	26,357	25,756
Sign Maintenance	2,000	2,000	-	-	1,084	2,000
Memberships/Subscriptions	890	890	-	-	534	636
Workshops/Training	3,300	3,300	-	-	2,630	2,379
Public Relations	1,300	1,300	-	-	1,821	1,237
Tourism Development	18,500	18,500	-	-	13,899	17,473
Visitor Services Agreement	46,012	46,012	-	-	46,820	46,820
Theatre Orangeville	35,000	35,000	-	-	35,000	35,000
Transfer to Reserve	3,000	3,000	-	-	8,601	1,000
	320,175	316,637	3,538	1%	293,220	287,499
Revenues:						
Provincial Grants	(4,867)	(4,867)	-	-	-	-
Event Revenue	(1,500)	(1,500)	-	-	(3,827)	(4,492)
	(6,367)	(6,367)	-	0%	(3,972)	(27,967)
Sub-total Economic Dev.:	313,808	310,270	3,538	1%	289,248	259,532

Economic Development

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Small Business Enterprise Centre						
Expenses:						
Compensation	237,572	232,563	5,009	2%	224,579	152,150
Office Expenditures	8,200	8,200	-	-	3,066	5,477
Advertising	1,000	1,000	-	-	945	900
Professional Assoc Fees	2,000	2,000	-	-	1,401	1,562
Workshops	2,000	2,000	-	-	728	2,100
Special Projects	7,750	7,750	-	-	8,440	8,819
Starter Program	3,165	3,165	-	-	3,398	1,862
Memberships/Subscriptions	100	100	-	-	-	-
	261,787	256,778	5,009	2%	242,557	244,870
Revenues:						
Provincial Grants	(97,042)	(97,042)	-	-	(93,767)	(157,646)
Event Revenue	(8,000)	(8,000)	-	-	(5,792)	(7,328)
Partner Contributions	(42,000)	(42,000)	-	-	(44,200)	(35,397)
Transfer from Reserve	(34,527)	(34,527)	-	-	(34,527)	(29,902)
Other Income	(500)	(500)	-	-	-	(23)
	(182,069)	(182,069)	-	0%	(178,286)	(230,296)
Sub-total SBEC:	79,718	74,709	5,009	7%	64,271	14,574
Net Economic Development: \$	393,526	\$ 384,979	\$ 8,547	2%	\$ 353,519	\$ 274,106

The Parks and Recreation Department

The Parks and Recreation Department is committed to providing healthy lifestyle opportunities for all members of the community with a vision encompassing five core objectives:

1. Increase physical activity opportunities for children and youth;
2. Promote opportunities for seniors to live active and healthy lifestyles;
3. Maintain all parks and recreation facilities to an appropriate standard;
4. Maximize use of parks and recreation facilities and increase revenue; and
5. Regularly seek community input and work with local groups and municipalities and provide feedback.

These priorities are supported by all of the key services areas including administration, parks, trails, recreation facilities, programs and special events.

Parks and Recreation works with various committees of Council, schools, community partners, sport and user groups and service clubs to build capacity for delivering recreation, sports and events through its facilities, parks, trails and programs.

2016 Direction and Priorities

The Parks and Recreation Department is committed to the five core objectives in its delivery of the following key initiatives for the coming year:

- Ensure programs, facilities and parks are accessible and meet the needs of our community
- Continue to maintain all facilities and parks to maximize use and ensure safety for our patrons
- Complete capital projects for facilities and parks as approved by Council
- Work with other Town departments to develop Energy Management and Asset Management Plans

Mission Statement

The Parks and Recreation Department is committed to providing opportunities for all residents to participate in an active and healthy lifestyle that benefits the mind and body.

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Parks & Recreation Compensation						
Expenses:						
Compensation	\$ 4,085,612	\$ 3,918,982	\$ 166,630	4%	\$ 3,603,220	\$ 3,499,709
Recreation Administration						
Expenses:						
Insurance	10,000	10,000	-	-	11,393	4,800
Office Expenditures	9,984	4,900	5,084	104%	8,346	2,264
Public Relations / Promotions	3,500	3,500	-	-	2,921	2,293
Professional Association Fees	6,800	6,800	-	-	6,191	5,255
Workshops	4,000	4,000	-	-	551	508
Mileage	1,200	1,200	-	-	626	178
Software Licence & Support	15,000	15,000	-	-	15,390	11,862
Transfer to Sports Event Reserve	-	-	-	-	17,000	9,000
Special Initiative	8,000	8,000	-	-	-	7,225
	58,484	53,400	5,084	10%	62,418	43,385
Revenues:						
Cost Recovery	(10,000)	(10,000)	-	-	(8,412)	(10,297)
Sub-total Rec Admin:	48,484	43,400	5,084	12%	54,006	33,088
Diane Drive						
Expenses:						
Utilities	15,531	15,000	531	4%	15,223	16,765
Maintenance and Repair	3,500	3,500	-	-	3,353	2,537

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Safety Equipment/Clothing	1,000	1,000	-	-	201	929
Outside Services	2,500	2,500	-	-	2,271	503
Sub-total Diane Drive:	22,531	22,000	531	2%	21,048	20,734
Recreation Programming						
Expenses:						
Office Expenditures	5,230	5,230	-	-	2,912	3,130
Workshops/Coferences	4,200	4,200	-	-	3,835	932
Uniforms	700	700	-	-	667	365
Materials and Supplies	9,500	7,000	2,500	36%	9,178	6,459
Youth Initiatives	9,000	9,000	-	-	7,589	11,199
Outside Services	88,000	58,000	30,000	52%	86,363	80,719
Special Initiatives	4,000	9,000	(5,000)	-56%	8,158	1,715
Transfer to Reserve	-	-	-	-	-	5,000
Program Expense	2,500	550	1,950	355%	27	-
	123,130	93,680	29,450	31%	118,728	109,519
Revenues:						
Other Grants	-	-	-	-	-	(5,000)
Program Registration	(115,000)	(82,500)	(32,500)	39%	(154,298)	(105,843)
Transfer from Reserve	-	(5,000)	5,000	-100%	(5,000)	-
	(115,000)	(87,500)	(27,500)	31%	(159,298)	(110,843)
Sub-total Rec. Programming:	8,130	6,180	1,950	32%	(40,570)	(1,324)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Summer Camps						
Expenses:						
Office Expenditures	4,000	4,000	-	-	5,507	2,684
Workshops	3,000	3,000	-	-	2,250	1,696
Uniforms	2,500	6,500	(4,000)	-62%	2,419	4,632
Materials and Supplies	10,000	7,000	3,000	43%	12,285	6,471
Outside Services	12,000	3,500	8,500	243%	9,379	7,545
Special Initiatives	5,500	3,500	2,000	57%	2,882	3,217
Rental - Facility	6,700	6,700	-	-	2,345	8,245
Program Expense	1,800	1,800	-	-	1,776	1,587
	45,500	36,000	9,500	26%	38,843	36,076
Revenues:						
Grant Revenues	(2,500)	(2,500)	-	-	(10,676)	(8,629)
Program Registration	(190,000)	(165,000)	(25,000)	15%	(207,366)	(147,213)
Product Sales	(1,500)	(1,500)	-	-	(669)	(793)
	(194,000)	(169,000)	(25,000)	15%	(218,711)	(156,635)
Sub-total Summer Camps:	(148,500)	(133,000)	(15,500)	12%	(179,868)	(120,559)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Alder Recreation Centre						
General Facility						
Expenses:						
Insurance	69,374	69,374	-	-	69,373	56,109
Office Expenditures	16,700	17,700	(1,000)	-6%	17,215	14,680
Public Relations / Promotions	1,800	1,800	-	-	1,360	807
Training Materials	1,000	1,000	-	-	-	-
Workshops/Conferences	9,400	9,400	-	-	2,595	5,246
Uniforms	9,700	9,700	-	-	5,528	5,999
Communications	9,300	9,300	-	-	7,450	7,101
Equipment Purchases	13,782	13,782	-	-	5,933	6,831
Utilities	480,489	468,489	12,000	3%	538,554	510,624
Property Tax	59,000	28,250	30,750	109%	38,080	53,045
Uncollectable Accts Receivable	-	-	-	-	15,000	-
Safety Equipment/Clothing	9,300	9,300	-	-	11,148	9,391
Outside Services	53,000	53,000	-	-	55,796	67,171
Maintenance and Repair	67,700	64,150	3,550	6%	71,309	67,571
HVAC Maintenance	27,500	27,500	-	-	43,798	30,940
Grounds Maintenance	29,225	28,025	1,200	4%	24,558	24,260
Transfer to Reserve	60,000	60,000	-	-	60,000	60,000
	917,270	870,770	46,500	5%	967,697	919,775
Revenues:						
Commercial Lease Revenue	(165,200)	(165,200)	-	-	(147,996)	(154,773)
Rental Agreement Revenue	(77,926)	(71,926)	(6,000)	8%	(86,940)	(75,651)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Facilities Costs Recovered	(44,700)	(44,700)	-	-	(44,049)	(48,280)
	(287,826)	(281,826)	(6,000)	2%	(278,986)	(278,704)
Sub-total Alder General:	629,444	588,944	40,500	7%	688,711	641,071
Ice Operations						
Expenses:						
Advertising	500	500	-	-	402	-
Workshops/Training Courses	450	450	-	-	-	70
Maintenance and Repair	24,700	24,700	-	-	27,863	32,712
Outside Services	35,000	20,000	15,000	75%	22,337	23,896
Service Agreements	36,000	36,000	-	-	36,595	30,190
	96,650	81,650	15,000	18%	87,197	86,868
Revenues:						
Hourly Rentals	(625,000)	(620,000)	(5,000)	1%	(599,922)	(625,808)
Public Skating	(10,000)	(13,000)	3,000	-23%	(8,586)	(10,182)
Shinny	(20,000)	(20,000)	-	-	(18,093)	(22,783)
Other Program Registration	(6,400)	(6,400)	-	-	(5,550)	(6,607)
	(661,400)	(659,400)	(2,000)	0%	(632,151)	(665,380)
Sub-total Alder Ice:	(564,750)	(577,750)	13,000	-2%	(544,954)	(578,512)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Floor Operations						
Expenses:						
Building Maintenance	1,950	1,950	-	-	992	1,595
Outside Services	1,000	1,000	-	-	793	1,190
	2,950	2,950	-	0%	1,785	2,785
Revenues:						
Hourly Rentals	(25,000)	(25,000)	-	-	(27,738)	(37,313)
Sub-total Alder Floor:	(22,050)	(22,050)	-	0%	(25,953)	(34,528)
Pool Operations						
Expenses:						
Office Expenditures	1,600	1,600	-	-	1,319	883
Workshops/Training Courses	4,400	4,400	-	-	3,738	1,644
Uniform Allowance	2,500	2,500	-	-	782	1,492
Maintenance and Repair	44,795	40,145	4,650	12%	35,998	39,607
Outside Services	27,300	27,300	-	-	24,116	21,338
Other Program Expense	19,400	19,400	-	-	18,048	19,686
	99,995	95,345	4,650	5%	84,001	84,650
Revenues:						
Grant Revenues	-	-	-	-	(2,432)	(4,065)
Hourly Rentals	(56,000)	(56,000)	-	-	(57,098)	(66,278)
Public Swimming	(62,500)	(65,000)	2,500	-4%	(59,705)	(63,717)
Other Programs	(30,500)	(29,000)	(1,500)	5%	(27,623)	(32,280)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Lesson Registration	(424,000)	(394,000)	(30,000)	8%	(447,089)	(409,064)
Product Sales	(14,500)	(14,500)	-	-	(17,227)	(16,435)
	(587,500)	(558,500)	(29,000)	5%	(611,174)	(591,839)
Sub-total Alder Pool:	(487,505)	(463,155)	(24,350)	5%	(527,173)	(507,189)
Concessions						
Expenses:						
Telephone	300	200	100	50%	266	141
Maintenance and Repair	2,300	2,300	-	-	643	2,326
Outside Services	1,200	1,200	-	-	1,574	1,093
Transfer to Reserve	6,752	10,071	(3,319)	-33%	22,774	8,052
Concession Supplies	82,500	82,500	-	-	66,963	81,486
Vending Supplies	32,000	32,000	-	-	25,524	30,466
	125,052	128,271	(3,219)	-3%	117,744	123,564
Revenues:						
Concession Sales	(155,000)	(155,000)	-	-	(144,846)	(157,696)
Vending Revenue	(52,000)	(52,000)	-	-	(45,978)	(47,582)
	(207,000)	(207,000)	-	0%	(190,824)	(205,278)
Sub-total Alder Concessions:	(81,948)	(78,729)	(3,219)	4%	(73,080)	(81,714)
Sub-total Alder Recreation Centre:	(526,809)	(552,740)	25,931	-5%	(482,449)	(560,872)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Tony Rose Memorial Centre						
General Facility						
Expenses:						
Insurance	33,936	33,936	-	-	33,936	27,703
Office Expenditures	6,250	5,950	300	5%	3,442	6,402
Maintenance and Repair	41,100	38,100	3,000	8%	33,555	37,787
Workshops/Training Courses	7,000	7,000	-	-	1,711	5,240
Uniforms	7,700	7,700	-	-	4,401	4,690
Communications	5,100	5,100	-	-	5,856	5,071
Equipment Purchases	9,700	9,700	-	-	2,669	12,748
Utilities	189,482	191,482	(2,000)	-1%	211,405	198,631
Safety Equipment / Clothing	7,600	7,600	-	-	10,721	6,674
Outside Services	42,725	42,725	-	-	54,695	51,135
Grounds Maintenance	22,300	22,300	-	-	13,735	20,253
Transfer to Reserve	10,000	10,000	-	-	10,000	10,000
	382,893	381,593	1,300	0%	386,126	386,335
Revenues:						
Community Room Rentals	(20,000)	(24,000)	4,000	-17%	(19,296)	(23,181)
Service Agreement Revenue	(1,000)	(1,000)	-	-	(1,257)	(1,238)
Advertising Revenue	(20,000)	(23,000)	3,000	-13%	(24,592)	(19,479)
	(41,000)	(48,000)	7,000	-15%	(47,149)	(43,898)
Sub-total Tony Rose General:	341,893	333,593	8,300	2%	338,977	342,437

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Ice Operations						
Expenses:						
Maintenance and Repair	18,410	17,410	1,000	6%	7,849	12,351
Outside Services	42,650	42,650	-	-	35,373	33,839
	61,060	60,060	1,000	2%	43,222	46,190
Revenues:						
Ice Rentals	(475,000)	(485,000)	10,000	-2%	(452,460)	(452,427)
Public Skating	(10,000)	(7,000)	(3,000)	43%	(12,542)	(11,666)
Shinny	(1,500)	(1,500)	-	-	(367)	(1,146)
Other Program Registration	(550)	(750)	200	-27%	(324)	(897)
	(487,050)	(494,250)	7,200	-1%	(465,693)	(466,136)
Sub-total Tony Rose Ice:	(425,990)	(434,190)	8,200	-2%	(422,471)	(419,946)
Floor Operations						
Expenses:						
Maintenance and Repair	3,300	3,300	-	-	2,462	1,036
Outside Services	1,500	1,500	-	-	1,238	1,646
	4,800	4,800	-	0%	3,700	2,682
Revenues:						
Hourly Rentals	(40,000)	(38,000)	(2,000)	5%	(44,862)	(23,240)
Sub-total Tony Rose Floor:	(35,200)	(33,200)	(2,000)	6%	(41,162)	(20,558)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Pool Operations						
Expenses:						
Office Expenditures	800	800	-	-	991	550
Workshops/Training	3,200	3,200	-	-	1,716	1,536
Uniform Allowance	1,500	1,500	-	-	358	735
Maintenance and Repair	26,000	22,000	4,000	18%	20,276	14,211
Outside Services	10,650	10,650	-	-	10,914	8,774
Equipment Purchases	2,900	2,000	900	45%	792	1,731
Other Program Expense	16,500	16,500	-	-	19,915	11,567
	61,550	56,650	4,900	9%	54,962	39,104
Revenues:						
Grant Revenues	-	-	-	-	(1,263)	(1,927)
Hourly rentals	(35,000)	(35,000)	-	-	(34,415)	(39,619)
Public Swimming	(11,500)	(11,500)	-	-	(12,144)	(11,488)
Other Programs	(18,600)	(21,100)	2,500	-12%	(11,458)	(22,647)
Lesson Registration	(84,000)	(85,000)	1,000	-1%	(85,312)	(84,655)
Product Sales	(11,500)	(11,500)	-	-	(16,845)	(10,593)
	(160,600)	(164,100)	3,500	-2%	(161,437)	(170,929)
Sub-total Tony Rose Pool:	(99,050)	(107,450)	8,400	-8%	(106,475)	(131,825)
Concessions						
Expenses:						
Telephone	150	150	-	-	355	130

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Maintenance and Repair	2,000	2,400	(400)	-17%	202	1,487
Outside Services	1,500	2,000	(500)	-	899	1,712
Transfer to Reserve	4,661	2,272	2,389	105%	17,162	12,361
Concession Supplies	46,669	47,000	(331)	-	44,414	35,198
Vending Supplies	27,000	27,000	-	-	26,711	24,283
	81,980	80,822	1,158	1%	89,743	75,171
Revenues:						
Concession Sales	(67,000)	(67,000)	-	-	(73,080)	(52,360)
Vending Revenue	(70,000)	(72,000)	2,000	-3%	(65,601)	(63,140)
	(137,000)	(139,000)	2,000	-1%	(138,681)	(115,500)
Sub-total Tony Rose Concessions:	(55,020)	(58,178)	3,158	-5%	(48,938)	(40,329)
Sub-total Tony Rose Memorial Centre:	(273,367)	(299,425)	26,058	-9%	(280,069)	(270,221)

Parks

Expenses:

Office Expenditures	5,300	5,300	-	-	3,722	3,004
Insurance	23,481	23,481	-	-	23,481	16,699
Workshop/Training	5,200	5,200	-	-	3,877	5,978
Uniforms	5,800	5,800	-	-	4,655	4,646
Park Maintenance	44,100	43,000	1,100	3%	45,751	40,962
Sport Field Maintenance	25,900	25,900	-	-	28,483	25,918

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Park Lighting Maintenance	2,500	2,500	-	-	656	7,353
Ball Diamond Lighting - Maintenance	5,000	5,000	-	-	-	2,229
Playground Maintenance	15,000	15,000	-	-	4,746	16,182
Skateboard Park Maintenance	3,000	3,000	-	-	-	2,168
Maintenance and Repair	9,500	9,500	-	-	11,198	10,320
Trail way Maintenance	20,000	10,000	10,000	100%	10,164	7,618
Utilities - Rotary Park	4,266	4,120	146	4%	3,344	2,976
Utilities - Ball Diamond	9,526	9,200	326	4%	10,279	8,756
Utilities - Soccer Field	3,800	3,300	500	15%	5,822	3,162
Utilities - Field House	3,624	3,500	124	4%	2,693	3,660
Utilities - Rotary Splash Pad	3,500	5,000	(1,500)	-30%	2,452	141
Utilities - Park	8,100	8,100	-	0%	5,311	8,716
Portable Washrooms	4,200	4,500	(300)	-7%	3,111	2,569
Machinery Rentals	5,000	5,000	-	-	5,420	4,663
Outside Services	9,000	24,000	(15,000)	-63%	23,184	60,249
Grounds Maintenance	6,000	6,000	-	-	4,788	789
Tree Removal/Replacement	12,500	12,500	-	-	8,298	8,214
Park Improvements	15,000	15,000	-	-	10,349	13,403
Matching Grant	15,000	15,000	-	-	5,000	-
Transfer to Reserve	-	-	-	-	10,000	-
Fleet Expenditures	81,408	79,199	2,209	3%	67,952	90,983
	345,704	348,100	(2,396)	-1%	304,736	351,358
Revenues:						
Grant Revenues	(1,750)	(1,250)	(500)	40%	(2,950)	(2,400)

Parks & Recreation Department

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Lighting Revenues	(14,500)	(14,500)	-	-	(12,687)	(14,004)
Rental Revenues	(51,700)	(50,700)	(1,000)	2%	(54,024)	(51,352)
Miscellaneous	(650)	(650)	-	-	(1,402)	(1,174)
	(68,600)	(67,100)	(1,500)	2%	(71,062)	(68,930)
Sub-total Parks:	277,104	281,000	(3,896)	-1%	233,674	282,429
Net Parks & Recreation	\$ 3,493,185	\$ 3,286,397	\$ 206,788	6%	\$ 2,928,992	\$ 2,882,985

Building and By-Law Enforcement

Building and By-Law Enforcement provides internal support to Council and the Corporation as well as external services to the public through the following service areas: building permit issuance and inspection; by-law enforcement; taxi cab by-law administration, licensing, and inspection; sign permit issuance and inspection; crossing guard program; Town Hall administration, toilet rebate and water meter installation programs. Facilities management includes the Visitor Information Centre, Rail Yard building, Animal Shelter, maintenance projects at the Library building on Mill Street; parking agreements; and project management of construction or renovations to Town facilities. Staff supports the Access Orangeville and Property Standards Committees and is the Town of Orangeville representative on the Dufferin-Caldeon POA Board.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Continued development of additional standards and policies related to the Ontarians with Disabilities Act and Regulation 429/07
- Review and update the Sign Permit By-law number 28-2013
- Staff to sit on Burning By-law and Taxi By-Law review committees
- Land Management software upgrade
- Work with stakeholders in adapting the 2012 Ontario Building Code as amended
- Staff to continue to update their skills through participation in Ministry approved training and educational courses
- Review operating budgets to more accurately reflect the cost of providing administrative support for the Access Orangeville Committee

Mission Statement

Our goal is to provide quality, efficient and effective levels of service to Orangeville Council, the residents, and external customers. We continually seek out new ways to improve the delivery of the services we provide while remaining accountable and cost effective.

Building

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 426,128	\$ 418,253	\$ 7,875	2%	\$ 389,104	\$ 423,845
Memberships	3,200	3,200	-	-	3,744	3,144
Workshops/Conferences	4,626	5,700	(1,074)	-19%	1,298	2,474
Professional Fees	500	500	-	-	10,612	-
Insurance	46,429	46,429	-	-	54,842	45,673
Office Expenditures	6,825	8,175	(1,350)	-17%	5,543	4,601
Equipment	3,600	4,100	(500)	-12%	3,674	552
Safety Equipment/Clothing	1,700	1,700	-	-	1,557	465
Outside Services	11,000	9,900	1,100	11%	11,130	8,854
Fleet Expenditures	16,015	18,076	(2,061)	-11%	15,738	14,454
Maintenance and Repair	3,830	5,241	(1,411)	-27%	3,705	1,000
Internal Chargeback	50,000	55,000	(5,000)	-9%	50,000	55,000
Transfer to Reserve	-	776	(776)	-100%	15,764	-
	573,853	577,050	(3,197)	-1%	566,711	560,063
Revenues:						
Transfer from Reserve	-	-	-	-	(38,108)	(4,468)
Building Permits	(568,453)	(570,850)	2,397	0%	(525,458)	(551,270)
Demolition Permits	(400)	(500)	100	-20%	(150)	-
Pool Enclosure Permits	(1,500)	(2,000)	500	-25%	(435)	(1,015)
Building Information	(3,000)	(3,000)	-	-	(1,885)	(2,859)
Miscellaneous	(500)	(700)	200	-29%	(675)	(451)
	(573,853)	(577,050)	3,197	-1%	(566,711)	(560,063)
Net Building:	\$ -	\$ -	\$ -	-	\$ -	\$ -

Facilities

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Administration Buildings						
Expenses:						
Compensation	\$ 126,418	\$ 123,682	\$ 2,736	2%	\$ 121,858	\$ 122,052
Insurance	5,765	9,959	(4,194)	-42%	3,906	8,258
Office Expenditures	5,300	5,030	270	5%	5,682	4,485
Outside Services	53,500	56,100	(2,600)	-5%	56,257	48,470
Safety Equipment & Clothing	600	600	-	-	504	-
Equipment Purchases	3,500	3,000	500	17%	1,979	3,780
Grounds Maintenance	4,700	4,700	-	-	3,155	3,745
Maintenance and Repairs	40,450	34,580	5,870	17%	29,799	30,215
Utilities	68,150	60,101	8,049	13%	77,674	70,458
Sub-total Admin Buildings:	308,383	297,752	10,631	4%	300,814	291,463
Rail Yard and Train Station						
Expenses:						
Outside Services	1,000	4,000	(3,000)	-75%	-	-
Grounds Maintenance	9,500	5,500	4,000	73%	6,975	9,505
Maintenance and Repairs	3,800	3,800	-	-	509	5,457
Utilities	2,879	2,781	98	4%	2,422	1,861
Sub-total Rail Yard:	17,179	16,081	1,098	7%	9,906	16,823

Facilities

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Visitor Information Centre						
Expenses:						
Insurance	67	67	-	-	68	66
Office Expenditures	500	1,000	(500)	-50%	-	-
Outside Services	9,000	9,000	-	-	7,204	15,665
Property Tax	23,500	19,000	4,500	24%	22,789	-
Grounds Maintenance	7,500	7,500	-	-	5,655	4,161
Maintenance and Repairs	6,000	5,000	1,000	20%	2,383	2,010
Utilities	5,400	9,117	(3,717)	-41%	3,323	2,868
Transfer to Reserve	-	15,716	(15,716)	-100%	14,992	-
	51,967	66,400	(14,433)	-22%	56,414	24,770
Revenues:						
Property Rental	(28,200)	(56,400)	28,200	-50%	(56,414)	(55,062)
Cost Recovery	-	(10,000)	10,000	-100%	-	-
	(28,200)	(66,400)	38,200	-58%	(56,414)	(55,062)
Sub-total Visitor Info Ctr.:	23,767	-	23,767	100%	-	(30,292)
Net Facilities:	\$ 349,330	\$ 313,833	\$ 35,496	11%	\$ 310,720	\$ 277,994

By-Law Enforcement

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Property Standards Enforcement						
Expenses:						
Compensation	\$ 171,411	\$ 167,760	\$ 3,651	2%	\$ 153,034	\$ 160,394
Office Expenditures	5,420	6,120	(700)	-11%	4,917	3,898
Insurance	19,898	19,898	-	-	19,898	10,908
Outside Services	13,500	13,900	(400)	-3%	21,204	3,869
Professional Fees	4,000	3,000	1,000	33%	2,943	4,448
Memberships / Subscriptions	700	810	(110)	-14%	350	509
Workshops	2,400	2,300	100	4%	438	2,183
Fleet Expenditures	13,370	12,107	1,262	10%	11,794	13,139
Uniforms	600	400	200	50%	823	42
Materials / Supplies	1,000	1,000	-	-	10	483
	232,298	227,295	5,003	2%	215,410	199,874
Revenues:						
Costs Recovered	(17,000)	(11,791)	(5,209)	44%	(5,837)	(20,834)
Taxi Licenses	(22,000)	(22,000)	-	-	(27,832)	(23,090)
Sign Permits	(38,000)	(34,000)	(4,000)	12%	(40,337)	(46,130)
Other Income	-	(500)	500	-100%	-	-
	(77,000)	(68,291)	(8,709)	13%	(74,006)	(90,054)
Sub-total Property Strds:	155,298	159,004	(3,706)	-2%	141,404	109,820

By-Law Enforcement

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Canine Control						
Expenses:						
Professional Fees	500	500	-	-	-	-
Utilities	8,000	9,034	(1,034)	-11%	7,154	7,648
Maintenance and Repairs	2,000	2,000	-	-	124	-
Outside Services	58,900	58,747	153	0%	58,458	56,290
	69,400	70,281	(881)	-1%	65,736	63,938
Revenues:						
Agreement Revenue	(1,450)	(1,450)	-	-	(1,489)	(1,457)
Fine Revenue	-	(300)	300	-100%	-	-
	(1,450)	(1,750)	300	-17%	(1,489)	(1,457)
Sub-total Canine Control:	67,950	68,531	(581)	-1%	64,247	62,481
Crossing Guards						
Expenses:						
Compensation	364,394	356,013	8,381	2%	348,935	344,578
Office Expenditures	600	600	-	-	641	516
Safety Equipment / Clothing	3,300	3,250	50	2%	3,538	3,237
Materials / Supplies	1,220	1,220	-	-	752	918
	369,514	361,083	8,431	2%	353,866	349,249

By-Law Enforcement

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Parking						
Expenses:						
Compensation	104,286	102,091	2,195	2%	102,699	103,732
Office Expenditures	4,800	4,800	-	-	5,362	4,755
Uniforms	300	300	-	-	270	287
Grounds Maintenance	8,500	6,540	1,960	30%	687	7,387
Processing Costs/Refunds	10,100	11,100	(1,000)	-9%	7,624	3,803
Parking Lot Leases	36,200	27,500	8,700	32%	37,203	36,476
	164,186	152,331	11,855	8%	153,844	156,440
Revenues:						
Parking Agreement Revenue	(11,720)	(9,720)	(2,000)	21%	(17,500)	(27,220)
Fine Revenue	(53,000)	(61,000)	8,000	-13%	(68,029)	(54,286)
	(64,720)	(70,720)	6,000	-7%	(85,529)	(81,506)
Sub-total Parking:	99,466	81,611	17,855	22%	68,315	74,934
Net By-Law Enforcement:	\$ 692,228	\$ 670,229	\$ 21,999	3%	\$ 627,832	\$ 596,483

Fire Services

The Orangeville Fire Department is a composite department consisting of 34 volunteer firefighters and 10 full time firefighters covering the hours of 0600 to 1800 7 days a week. The Orangeville Fire Chief also holds the position of Dufferin County Fire Coordinator as well as the Community Emergency Management Coordinator for Orangeville with the Deputy Chief being the alternate in these positions.

The Orangeville Fire Department responds to emergency calls in Orangeville as well as the Town of Mono, East Garafraxa, and Amaranth Townships.

The firefighters respond to over 1300 calls annually consisting of:

Fire responses: structural, vehicle, agricultural;

Motor vehicle accident responses: extrication of victims, First Aid, stabilizing victims and removing them from the vehicles, assist police in protecting the scene and traffic control, clean-up of liquid spills such as gasoline, oil, etc.;

Medical responses: usually life threatening conditions which include trouble breathing, possible heart attack, seizures, industrial entrapment where hydraulic equipment is required etc.;

Other responses not included in the above: carbon monoxide activations, natural gas leaks, fire alarm activations, hazardous material spills, burning complaints, unknown odors, public assistance, as well as Mutual Aid if required by another fire department.

Response apparatus consists of: (1) 2008 Pierce Contender Pumper; (1) 2005 Pierce Enforcer Pumper/Rescue; (1) 2003 Ford XLT F550 Compressed Air Foam Mini Pumper; (1) 2002 Pierce Dash 105 foot Ladder Truck; (1) 1997 Freightliner 1800 Gallon Tanker and (1) 2012 Spartan MetroStar Rescue Truck.

Mission Statement

To provide a standard of excellence to the community of Orangeville and its surrounding area in fire suppression, preplanning, inspections, and public education.

Fire Services

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Administration						
Compensation	\$ 390,916	\$ 384,407	\$ 6,509	2%	\$ 385,833	\$ 395,702
Office Expenditures	12,500	12,500	-	-	8,537	8,657
Insurance	43,487	43,487	-	-	57,951	24,271
Equipment - Lease	6,100	6,100	-	-	5,747	4,382
Memberships	2,650	2,650	-	-	2,305	3,122
Workshops/Training	6,300	6,300	-	-	5,737	5,098
Emergency Planning	2,500	2,500	-	-	2,495	1,493
Expendable Supplies	45,000	48,800	(3,800)	-8%	49,208	41,840
Public Relations	3,000	3,000	-	-	4,004	2,501
Central Communications	125,366	125,366	-	-	125,366	124,125
Radio/Licence/Ins/Alarm	21,000	21,000	-	-	24,712	22,525
Transfer to Reserve Equip.	35,000	35,000	-	-	35,000	18,000
Suppression FT						
Compensation	2,006,857	1,807,412	199,445	11%	1,764,491	1,774,230
Uniforms	11,296	10,496	800	8%	4,115	5,142
Safety & Protective Clothing	14,800	14,800	-	-	1,222	13,053
Training Personnel	20,550	20,550	-	-	17,755	11,829
Suppression VLT						
Compensation	569,499	559,248	10,251	2%	551,596	599,946
Uniforms	15,005	15,005	-	-	11,023	10,298
Insurance VLT	8,170	8,170	-	-	7,895	8,163
Safety & Protective Clothing	22,200	22,200	-	-	11,577	19,579
Training Personnel	48,550	48,550	-	-	46,759	27,916

Fire Services

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Prevention						
Fire Prevention Services	11,000	11,000	-	-	13,560	9,170
Outside Services	1,000	1,000	-	-	84	695
Building						
Utilities	14,703	14,200	503	4%	18,566	16,660
Maintenance and Repairs	32,800	32,800	-	-	23,087	26,348
Grounds Maitenance	4,500	4,500	-	-	5,896	5,632
Fire Master Plan	-	-	-	-	7,745	18,072
Fleet Operations						
Fuel	21,508	20,773	735	4%	16,218	23,486
Insurance	18,663	18,663	-	-	18,662	12,225
License	920	920	-	-	392	450
Maintenance and Repairs	60,200	59,200	1,000	2%	79,150	88,562
Leasing Charges	14,139	14,139	-	-	13,611	11,357
	3,590,178	3,374,735	215,443	6%	3,320,299	3,334,529
Revenues:						
Burning Permits	(10,000)	(9,000)	(1,000)	11%	(7,670)	(9,077)
M.T.O. Call - Outs	(12,000)	(12,000)	-	-	(9,225)	(15,785)
Municipal Service Agreements	(648,646)	(648,646)	-	-	(708,146)	(689,244)
Costs Recovered	(16,000)	(14,000)	(2,000)	14%	(29,419)	(30,312)
Other Income	(6,500)	(6,500)	-	-	(1,555)	(1,450)
	(693,146)	(690,146)	(3,000)	0%	(756,015)	(753,097)
Net Fire Services:	\$ 2,897,032	\$ 2,684,589	\$ 212,443	8%	\$ 2,564,284	\$ 2,581,432

The Public Works Department

The Public Works Department is composed of two groups. The first is the group of Staff who are involved in the day to day operations and maintenance of the services for which the Department is responsible. This group is commonly referred to as the “outside staff”. The second group is the administration staff who deals with the engineering or administration component of those services.

Public Works is responsible for the following services:

1. The maintenance and operation of the road network which includes the road surface, the storm collection (catchbasins) and drainage system (storm sewers), sidewalks, boulevard trees, streetlights, signs, and traffic signals.
2. The maintenance of the surface drainage courses, creeks or stormwater management ponds into which the storm sewers discharge.
3. The maintenance and operation of the water supply and distribution system, including the storage reservoirs (see the separate water works overview).
4. The maintenance and operation of the sanitary sewer collection system and Water Pollution Control Plant (see separate wastewater overview).
5. The administration of the contract for the operation of the Orangeville Transit system.
6. The operation and maintenance of the Greenwood Cemetery.
7. The administration engineering and construction contracts for infrastructure renewal projects that are undertaken within the service envelope described above.
8. The review and approval of the engineering component of the planning applications received by the Town.

Mission Statement

To operate and maintain the services that are provided to meet or exceed the applicable regulatory requirements and/or in accordance with the direction provided by Council.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Continue with a road reconstruction and rehabilitation program that will help to address the road and underground pipe infrastructure deficit that exists
- Continue to enhance the service provided by, and ridership on, Orangeville Transit
- Continue with the update of the Municipal Servicing Standards
- Along with Parks & Recreation, oversee the implementation of an Emerald Ash Borer Management Plan
- Work toward the development of an Asset Management Plan to provide a framework for a sustainable approach to maintaining and renewing Town infrastructure

Public Works Transportation

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Transportation Compensation						
Expenses:						
Compensation	\$ 1,786,863	\$ 1,745,961	\$ 40,902	2%	\$ 1,656,210	\$ 1,813,634
Transportation Administration						
Expenses:						
Office Expenditures	15,800	15,800	-	-	11,370	12,061
Insurance	249,059	249,059	-	-	249,059	213,061
Advertising	6,500	6,500	-	-	1,631	7,637
Study	-	30,000	(30,000)	-100%	10,860	-
Administration Costs	13,000	13,000	-	-	21,797	12,909
Memberships / Subscriptions	4,250	3,670	580	16%	4,127	3,098
Workshops / Training Courses	7,850	7,850	-	-	2,529	4,788
Traffic Counts	3,000	3,000	-	-	-	1,272
Inside Staff Safety Allowance	1,500	1,100	400	36%	436	-
	300,959	329,979	(29,020)	-9%	301,809	274,827
Revenues:						
Subdivision Recovery	(102,000)	(102,000)	-	-	(102,000)	(102,000)
Provincial Grant Waste	-	(92,210)	92,210	-100%	(92,210)	(297,723)
Miscellaneous Revenue	-	(200)	200	-100%	-	-
	(102,000)	(194,410)	92,410	-48%	(194,210)	(399,723)
Sub-total Administration:	198,959	135,570	63,390	47%	107,599	(124,896)

Public Works Transportation

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Operations Centre						
Expenses:						
Office Expenditures	10,450	10,600	(150)	-1%	8,386	9,157
Utilities	37,500	36,000	1,500	4%	41,841	40,238
Maintenance and Repair	85,300	68,200	17,100	25%	74,155	54,420
Outside Services	12,500	13,000	(500)	-4%	9,472	12,257
Equipment	34,000	28,000	6,000	21%	32,819	26,208
	179,750	155,800	23,950	15%	166,673	142,279
Revenues:						
Internal Recoveries	(100,000)	(100,000)	-	-	(100,000)	(100,000)
Miscellaneous Revenue	(3,120)	(3,120)	-	-	(3,120)	(3,120)
	(103,120)	(103,120)	-	0%	(103,120)	(103,120)
Sub-total Operations Centre:	76,630	52,680	23,950	45%	63,553	39,159
Roadways						
Expenses:						
Training						
Workshops / Training	11,500	11,500	-	-	3,555	6,262
Bridges and Culverts						
Materials / Supplies	1,000	1,000	-	-	-	8,005
Outside Services	55,000	55,000	-	-	2,332	35,399
Ditching						
Materials / Supplies	1,500	1,500	-	-	-	1,002
Outside Services	10,000	12,500	(2,500)	-20%	1,180	9,143
Catch Basin, Curb, Storm Sewer						
Materials / Supplies	45,000	35,000	10,000	29%	52,549	56,591

Public Works Transportation

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Outside Services	230,700	245,700	(15,000)	-6%	247,412	242,697
Sweeping, Flushing, Cleaning						
Materials / Supplies	200	200	-	-	-	-
Outside Services	50,800	50,800	-	-	28,470	40,719
Shoulder Maintenance						
Materials / Supplies	1,000	1,000	-	-	-	-
Outside Services	6,375	6,375	-	-	3,511	5,426
Resurfacing and Patching						
Materials / Supplies	5,000	5,000	-	-	7,114	9,746
Outside Services	155,000	146,000	9,000	6%	127,475	131,649
Snow Plowing						
Outside Services	80,000	80,000	-	-	41,786	71,337
Snow Removal						
Outside Services	250,000	236,000	14,000	6%	191,674	680,110
Sanding and Salting						
Materials / Supplies	320,000	310,000	10,000	3%	314,322	404,596
Outside Services	14,000	15,000	(1,000)	-7%	15,428	20,099
Winter Standby						
Outside Services	50,000	50,000	-	-	50,252	49,612
	1,287,075	1,262,575	24,500	2%	1,165,360	1,772,393
Revenues:						
Costs Recovered	(13,000)	(13,000)	-	-	(26,385)	(57,201)
Other Income	(800)	(500)	(300)	60%	(1,257)	(2,531)
	(13,800)	(13,500)	(300)	2%	(27,642)	(187,225)
Sub-total Roadways:	1,273,275	1,249,075	24,200	2%	1,137,718	1,585,168

Public Works Transportation

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Roadsides						
Expenses:						
Safety Devices/Signs/Railroad Crossing Maintenance						
Traffic Signal Energy	6,500	7,000	(500)	-7%	6,680	6,690
Traffic Signal Repairs	88,000	88,000	-	-	92,741	90,655
Materials / Supplies	19,500	19,500	-	-	21,654	14,262
Outside Services	73,000	68,000	5,000	7%	52,369	97,963
Railway Crossing Maintenance	21,600	21,600	-	-	20,232	19,289
Miscellaneous						
Comunications	13,300	13,300	-	-	12,337	11,817
Professional Fees (Engineer)	4,200	4,200	-	-	-	122
Uniforms	10,200	10,200	-	-	11,702	7,377
Materials / Supplies	10,000	10,000	-	-	10,165	10,214
Outside Services	18,500	18,500	-	-	11,840	18,159
Small equipment and tools	2,000	2,000	-	-	972	1,779
Median Maintenance						
Utilities	2,000	2,000	-	-	2,226	1,420
Materials / Supplies	1,300	1,300	-	-	197	14,626
Outside Services	16,100	16,100	-	-	9,038	31,664
S.W.M Pond & Boulevard Maintenance						
Materials / Supplies	6,500	6,500	-	-	265	-
Outside Services	87,950	88,750	(800)	-1%	56,391	48,274
Tree Maintenance						
Materials / Supplies	500	500	-	-	250	389
Outside Services	150,000	140,000	10,000	7%	83,085	175,703
Tree Planting	30,000	20,000	10,000	50%	21,502	28,625
Tree Carving Maintenance	10,000	3,000	7,000	233%	2,480	3,408

Public Works Transportation

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Emeral Ash Borer Management	87,750	65,750	22,000	33%	51,214	61,566
Debris & Litter Pick-Up						
Outside Services	23,300	23,300	-	-	22,336	24,366
Sidewalks - Winter Control						
Materials / Supplies	45,000	30,000	15,000	50%	47,636	44,149
Outside Services	220,000	190,000	30,000	16%	197,167	242,628
Sidewalk Equipment Standby	56,000	56,000	-	-	42,878	56,809
Sidewalks						
Materials / Supplies	1,000	2,000	(1,000)	-50%	277	359
Outside Services	143,600	143,600	-	-	183,226	173,323
Street Name Signs						
Materials / Supplies	5,700	5,700	-	-	5,494	2,575
Street Lighting						
Energy Charge	164,100	255,000	(90,900)	-36%	272,342	256,918
Maintenance Orangeville Hydro	42,000	70,000	(28,000)	-40%	46,468	70,222
Maintenance Outside Service	2,500	2,500	-	-	-	356
LED Replacement Programme	128,725	-	128,725	100%	-	-
	1,490,825	1,384,300	106,525	8%	1,285,163	1,515,707
Revenues:						
Other Income	(50,679)	(50,503)	(176)	0%	(49,996)	(45,124)
	(50,679)	(50,503)	(176)	0%	(52,364)	(46,324)
Sub-total Roadside Maint:	1,440,146	1,333,797	106,349	8%	1,232,799	1,469,383

Public Works Transportation

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Fleet Operations						
Expenses:						
Fleet Expenditures	343,187	358,358	(15,172)	-4%	394,728	431,391
Municipal Transit						
Expenses:						
Compensation	35,646	35,079	567	2%	45,372	49,278
Office Expenditures	3,000	3,000	-	-	1,674	3,864
Advertising	1,500	2,000	(500)	-25%	-	-
Equipment and Materials	2,500	3,000	(500)	-17%	1,117	1,380
Outside Services	475,500	463,500	12,000	3%	449,557	468,626
Licences	850	850	-	-	883	767
Maintenance and Repairs	145,000	120,000	25,000	21%	149,627	168,698
Transit Study	-	25,000	(25,000)	-100%	5,597	-
Internal Cost Recovery	23,000	23,000	-	-	23,000	22,200
	686,996	675,429	11,567	2%	676,827	714,813
Revenues:						
Transfer from Reserve	(284,455)	(284,359)	(96)	0%	(292,170)	(328,000)
User Fees	(155,000)	(155,000)	-	-	(153,170)	(154,505)
Advertising Fees	(20,000)	(21,000)	1,000	-5%	(16,417)	(23,625)
	(459,455)	(460,359)	904	0%	(461,757)	(506,130)
Sub-total Municipal Transit:	227,541	215,070	12,471	6%	215,070	208,683
Net PW Transportation:	\$ 5,346,601	\$ 5,090,512	\$ 256,090	5%	\$ 4,807,677	\$ 5,422,523

Public Works Cemetery

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 55,066	\$ 53,840	\$ 1,226	2%	\$ 42,181	\$ 40,059
Insurance	24	24	-	-	24	24
Memberships/Subscriptions	800	800	-	-	854	782
Workshops	500	500	-	-	470	-
Equipment	200	200	-	-	-	-
Foundations / Markers	7,500	7,500	-	-	5,342	7,276
Cornerposts	900	900	-	-	336	397
Maintenance and Repair	2,000	2,000	-	-	1,806	618
Outside Service	22,500	22,500	-	-	16,546	21,438
Software Licence	1,350	1,300	50	4%	1,486	-
	90,840	89,564	1,276	1%	69,045	70,594
Revenues:						
Interest Earned	(10,000)	(5,300)	(4,700)	89%	(8,796)	(11,998)
Burials	(22,150)	(21,450)	(700)	3%	(28,036)	(29,162)
Sale of Plots	(16,000)	(16,000)	-	-	(32,870)	(14,880)
Foundations	(7,500)	(7,000)	(500)	7%	(7,385)	(11,596)
	(55,650)	(49,750)	(5,900)	12%	(77,087)	(67,785)
Net PW Cemetery:	\$ 35,190	\$ 39,814	(\$ 4,624)	-12%	(\$ 8,042)	\$ 2,808

Public Works – Water Works

The Orangeville Water Works consists of 12 groundwater supply wells and associated treatment facilities, 4 storage reservoirs with a useable storage capacity of 15,900 cubic meters, and approximately 115 km of distribution water mains. There are high-lift pumping stations associated with the two in-ground storage facilities. There are over 9,200 service connections from those water mains to properties within the municipal boundary. The operation and maintenance of the Orangeville water works is fully funded from user rates. Capital works may be funded from rates, development charges, grants or debt.

2016 Direction and Priorities

The major challenge for Orangeville will be to find additional sources of water supply (a further 3,000 m³/day is required) given that the source will be outside its municipal boundaries, and to some extent controlled by the need to meet the requirements of the Clean Water Act.

Key initiatives for the coming year will include the following:

- Continue to operate the Orangeville Drinking Water system in accordance with the requirements of O. Reg. 170/03, as amended.
- Continue to upgrade the water distribution system when roads are reconstructed by replacing old water mains that are subject to breaks.
- Implementing the policies in the Source Protection Plan.
- Refine and implement an overall preventative maintenance program for the system.
- Undertake any necessary well rehabilitation measures that were identified by the step testing program.
- Prepare a backflow prevention by-law.

Mission Statement

The Orangeville Water Works is operated to be consistent with the mission statement for the Public Works Department; specifically, to meet or exceed the applicable regulatory requirements.

Water Works

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Water Works Department						
Compensation	\$ 1,694,315	\$ 1,571,241	\$ 123,075	8%	\$ 1,220,961	\$ 1,194,019
Water Works Administration						
Internal Recoveries	351,336	346,997	4,339	1%	346,997	338,320
Office Expenditures	10,500	11,000	(500)	-5%	7,369	4,009
Insurance	22,960	20,500	2,460	12%	37,298	20,073
Reading / Billing Services	183,000	181,000	2,000	1%	181,180	179,065
Professional Fees	65,150	82,150	(17,000)	-21%	12,305	32,810
Memberships	2,000	2,000	-	-	1,483	1,220
Workshops/Conferences	9,250	8,000	1,250	16%	5,097	5,752
Infrastructure Debt Financing	69,918	150,902	(80,984)	-54%	150,902	150,000
Transfer to Reserve	1,509,885	1,326,340	183,545	14%	1,738,922	1,180,893
Water Supply						
Office Expenditures	24,000	23,700	300	1%	17,583	30,652
Workshop	16,900	16,900	-	-	17,609	13,085
Uniforms	11,150	11,150	-	-	10,000	9,206
Utilities	385,000	367,000	18,000	5%	430,360	347,459
Equipment Purchases	60,000	51,000	9,000	18%	57,053	18,255
Maintenance and Repairs	8,000	4,500	3,500	78%	9,006	-
Materials and Supplies	85,000	87,000	(2,000)	-2%	61,227	99,904
Chemicals	75,000	82,000	(7,000)	-9%	60,175	77,585
Outside Services	535,000	535,000	-	-	318,838	409,700

Water Works

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Central Communicaitons	6,965	6,965	-	-	6,965	6,896
Property Taxes	20,900	20,700	200	1%	19,151	18,357
SCADA Maintenance	45,000	45,000	-	-	28,997	53,286
Water Mains						
Employment Agency Staff	8,000	8,000	-	-	3,610	14,302
Equipment Purchases	8,000	8,000	-	-	6,756	-
Maintenance and Repairs	2,500	2,500	-	-	764	18,715
Materials and Supplies	75,000	79,000	(4,000)	-5%	37,473	83,904
Outside Services	100,000	103,000	(3,000)	-3%	68,753	198,723
Meters & Conservation						
Maintenance and Repairs	2,500	5,000	(2,500)	-50%	185	-
Materials / Supplies	500	500	-	-	451	-
Outside Services	60,200	59,000	1,200	2%	57,294	53,569
Toilet Rebate Program	12,000	15,000	(3,000)	-20%	8,393	9,234
Rain Barrels	5,000	5,000	-	-	-	4,806
Conservation Devices	20,000	16,000	4,000	25%	27,116	20,443
Mono Contract						
Salary FT	114,628	102,110	12,518	12%	83,764	59,142
Salary FT OT	25,000	19,000	6,001	32%	42,122	23,813
Salary PT	1,629	1,644	(15)	-1%	3,937	1,301
Benefits FT	38,583	33,846	4,737	14%	27,669	19,240
Benefits PT	380	180	200	111%	409	128

Water Works

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Coles/Island Lake						
Water Supply						
Maintenance and Repairs	19,000	19,000	-	-	-	-
Equipment Purchases	16,500	16,500	-	-	305	-
Materials and Supplies	3,000	3,000	-	-	3,833	24,868
Chemicals	3,000	3,000	-	-	-	-
Outside Services	35,000	35,000	-	-	20,186	-
Outside Laboratory Services	18,500	18,500	-	-	4,314	-
Outside Professional Services	2,500	2,500	-	-	-	-
Outside Services - Compliance	4,500	4,500	-	-	-	-
Mains						
Maintenance and Repairs	800	800	-	-	-	-
Equipment Purchases	200	200	-	-	-	-
Materials and Supplies	1,000	1,000	-	-	-	-
Outside Service	3,000	3,000	-	-	14,223	-
Cardinal Woods						
Water Supply						
Maintenance and Repairs	5,500	5,500	-	-	2,123	-
Equipment Purchases	2,000	2,000	-	-	2,319	-
Materials and Supplies	1,500	1,500	-	-	261	-
Chemicals	1,500	1,500	-	-	-	-
Outside Services	18,500	18,500	-	-	45,151	-
Outside Laboratory Services	9,500	9,500	-	-	2,410	-
Outside Professional Services	2,500	2,500	-	-	-	-
Outside Services - Compliance	4,500	4,500	-	-	-	-

Water Works

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Mains						
Maintenance and Repairs	800	800	-	-	-	-
Equipment Purchases	200	200	-	-	-	-
Materials and Supplies	500	500	-	-	-	-
Outside Services	2,000	2,000	-	-	23,378	116,275
Service to Private Properties						
Equipment Purchases	5,000	5,000	-	-	3,418	-
Maintenance and Repairs	500	500	-	-	6,879	8,118
Materials / Supplies	15,000	15,000	-	-	16,190	19,882
Outside Services	55,000	55,000	-	-	100,265	113,071
Ontario One Call	6,000	-	6,000	100%	-	-
Hydrants						
Employment Agency Staff	6,000	6,000	-	-	2,494	3,241
Equipment Purchases	2,500	3,000	(500)	-17%	-	-
Maintenance and Repairs	-	-	-	-	-	177
Materials / Supplies	45,000	45,000	-	-	29,113	47,989
Outside Services	144,500	64,500	80,000	124%	84,726	60,106
Replacement Hydrants	-	-	-	-	2,391	-
Fleet Operations						
Fleet expenditures	171,655	146,337	25,318	17%	144,903	171,549
	6,272,304	5,905,162	367,143	6.2%	5,617,055	5,263,141

Water Works

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Revenues:						
Property Rentals	(24,000)	(16,000)	(8,000)	50%	(24,964)	(10,709)
Service Fees	(8,000)	(8,000)	-	-	(8,162)	(8,670)
Meter & Conservation Devices	(20,000)	(16,000)	(4,000)	25%	(27,094)	(21,185)
Monthly Billing Fees	(926,405)	(870,485)	(55,920)	6%	(885,202)	(845,720)
Volume Billing	(4,925,868)	(4,650,926)	(274,942)	6%	(4,292,524)	(4,049,120)
Miscellaneous Sales	(12,000)	(10,000)	(2,000)	20%	(50,428)	(14,160)
Mono Contract	(353,031)	(328,751)	(24,280)	7%	(324,378)	(310,000)
Other Revenue	(3,000)	(5,000)	2,000	-40%	(4,302)	(3,577)
	(6,272,304)	(5,905,162)	(367,142)	6.2%	(5,617,055)	(5,263,141)
Net Water Works:	\$ -	\$ -	\$ -	-	\$ -	\$ -

Public Works – Wastewater

The Orangeville Wastewater system consists of a collection system (sanitary sewers), four sewage pumping stations and a Water Pollution Control Plant (WPCP) at 16 Town Line. The WPCP, which is currently being expanded to a rated capacity of 17,500 m³/day, treats all of the sewage that is collected by the sanitary sewers. The WPCP treats sewage using the activated sludge process with pre-denitrification for biological nutrient removal. Treated effluent is discharged to the Credit River south of the WPCP. There are approximately 115 km of sanitary sewers in the collection system with manholes located at regular intervals. The operation and maintenance of the Orangeville wastewater system is fully funded from user rates. Capital works may be funded from rates, development charges, grants or debt.

2016 Direction and Priorities

The top priority for the wastewater collection and treatment system will be continuing with the expansion of the WPCP to provide sewage treatment capacity to the remaining undeveloped lands with the Town's municipal boundary and treatment capacity for the pressate from the biosolids dewatering operation. Key initiatives for the coming year will include the following:

- Continuing with the construction of the expansion of the WPCP, which will take approximately two more years to complete.
- There is a need to undertake sewage flow monitoring and collection system upgrades to reduce the extraneous flows entering the collection system.
- The First Street Sewage Pumping Station will be evaluated and upgraded to either eliminate the need for pumping or to add provisions for proper monitoring and control.

Mission Statement

The Orangeville Wastewater system is operated to be consistent with the mission statement for the Public Works Department; specifically, to meet or exceed the applicable regulatory requirements.

Wastewater

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 866,698	\$ 807,148	\$ 59,550	7%	\$ 717,633	\$ 689,020
Internal Recoveries	338,320	338,320	-	-	338,320	338,320
Insurance	45,061	42,162	2,899	7%	42,162	41,659
Office Expenditure	5,870	5,870	-	-	4,867	4,569
Professional Fees	41,800	41,800	-	-	20,911	27,488
Billing/Reading Services	183,000	181,000	2,000	1%	181,180	179,105
Workshops / Conferences	15,800	16,300	(500)	-3%	9,435	10,845
Uniforms	7,900	7,900	-	-	3,215	6,650
Utilities	475,500	444,000	31,500	7%	493,412	422,205
Maintenance and Repairs	56,000	30,000	26,000	87%	41,935	5,576
Equipment Purchases	25,000	50,000	(25,000)	-50%	39,326	84,292
Materials and supplies	36,000	36,000	-	-	31,124	32,593
Chemicals	128,000	136,000	(8,000)	-6%	112,172	126,858
Biosolids Disposal	812,000	785,000	27,000	3%	806,909	748,144
Overstrength Agreement	3,250	3,250	-	-	1,430	2,226
Outside Services	178,200	183,200	(5,000)	-3%	284,408	183,317
Central Communications	6,965	6,965	-	-	6,965	6,896
Taxes in Lieu of Payment	12,000	12,000	-	-	11,766	11,773
Marsh Monitoring Survey	50,000	50,000	-	-	18,981	37,185
Fleet Expenditures	14,569	15,992	(1,423)	-9%	11,258	13,023
Debt Financing	69,918	150,000	(80,082)	-53%	150,902	150,000
Transfer to Reserve	2,403,595	2,429,132	(25,537)	-1%	2,228,243	2,432,736
CVC Levy	131,088	128,500	2,588	2%	126,418	121,965
	5,906,535	5,900,539	5,996	0.1%	5,682,972	5,676,445

Wastewater

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Revenues:						
Monthly Billing Fees	(923,612)	(867,825)	(55,787)	6%	(881,173)	(836,311)
Volume Billing	(4,890,923)	(4,938,714)	47,791	-1%	(4,653,596)	(4,704,070)
Cost Recovery - Entec	-	(2,000)	2,000	-100%	(3,673)	-
Cont Over Strength Agmnt	(90,000)	(90,000)	-	-	(98,898)	(111,778)
Sewer Backup Charges	(1,000)	(1,000)	-	-	(1,020)	(1,260)
Miscellaneous	(1,000)	(1,000)	-	-	(44,612)	(23,026)
	(5,906,535)	(5,900,539)	(5,996)	0.1%	(5,682,972)	(5,676,445)
Net Wastewater:	\$ -	\$ -	\$ -		\$ -	\$ -

Orangeville Public Library

The Orangeville Public Library is a vital part of our municipality and continues to flourish as a strong member and active partner within the community. The Library Board looks forward to continuing a strong a cooperative relationship with the Town and Council.

The Orangeville Public Library seeks to meet the informational, educational, recreational and cultural interests and needs of our community by providing free and timely access to print and non-print resources appropriate to those needs. The Library seeks to encourage and facilitate reading, literacy and lifelong learning by supplying Library resources in a variety of formats designed to interest, inform and enlighten.

The Library seeks to protect the public's right to know by resisting censorship and providing equal access to information needed for informed and effective daily living, decision making, problem solving and thoughtful participation in civic/community affairs. The Library seeks to provide the highest quality service and to organize and display the collection for easy, open access by all.

2016 Direction and Priorities

Key initiatives for the coming year will include the following:

- Strategic Plan and Needs Assessment
- Technological and Electronic Upgrades

Mission Statement

Fostering growth, imagination
and a love of literacy.

Orangeville Public Library

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation	\$ 1,414,754	\$ 1,348,205	\$ 66,549	5%	\$ 1,286,153	\$ 1,237,854
Insurance	7,471	7,471	-	-	7,471	7,620
Office Expenditures	22,500	23,600	(1,100)	-5%	21,851	20,240
Memberships	2,500	2,375	125	5%	2,382	2,105
Advertising	8,000	8,000	-	-	6,552	7,158
Programs	17,350	17,350	-	-	16,149	14,650
Professional Fees Audit	1,650	1,650	-	-	1,650	2,500
Software Licence & Support	23,000	21,000	2,000	10%	26,813	24,670
Workshops/Conferences	18,000	19,000	(1,000)	-5%	13,608	14,067
Internal Recovery	2,500	2,500	-	-	2,500	2,500
Transfer to Reserve	220,000	215,000	5,000	2%	216,800	215,000
Outside Services	17,550	15,100	2,450	16%	18,958	13,929
Maintenance and Repairs	25,793	28,268	(2,475)	-9%	33,296	18,842
Utilities	31,251	30,183	1,068	4%	32,921	29,223
	1,812,319	1,739,702	72,617	4%	1,687,415	1,610,358
Revenues:						
Rental Revenue	(58,500)	(58,500)	-	-	(60,423)	(60,763)
Service Charges	(22,400)	(22,400)	-	-	(24,678)	(23,805)
Grant Revenues	(33,700)	(33,700)	-	-	(43,005)	(38,273)
Non-Resident Fees	(50,300)	(50,300)	-	-	(55,478)	(51,167)
Donations	(4,000)	(4,000)	-	-	(3,257)	(1,570)
Miscellaneous	(2,000)	(2,000)	-	-	(5,816)	(4,721)
	(170,900)	(170,900)	-	0%	(192,968)	(180,299)
Net Orangeville Public Library:	\$ 1,641,419	\$ 1,568,802	\$ 72,617	5%	\$ 1,494,447	\$ 1,430,059



ORANGEVILLE

POLICE SERVICE

The Orangeville Police is community focused and will continue to play a leadership role in building strong partnerships with our community organizations to better serve the needs of our citizens. The Orangeville Police is comprised of dedicated members, sworn and civilian, who do their job not only out of a sense of duty, but their sense of pride in the community we serve. With input from our community stakeholders, Police Service members and Police Board members we have also redeveloped our Service's Mission and Values to keep our police service relevant to those we serve.

Mission Statement

The Orangeville Police Service is a community focused team that provides the highest quality of policing for the citizens we serve through professionalism, integrity and accountability.

Values

Our People

We work in an inclusive environment that fosters open communication and respect

Community

Working in partnership with and being accountable to the community

Professionalism

We work not only out of a sense of duty, but out of a sense of pride in the community we serve

Integrity

We communicate openly, honestly and build relationships based on trust

Accountability

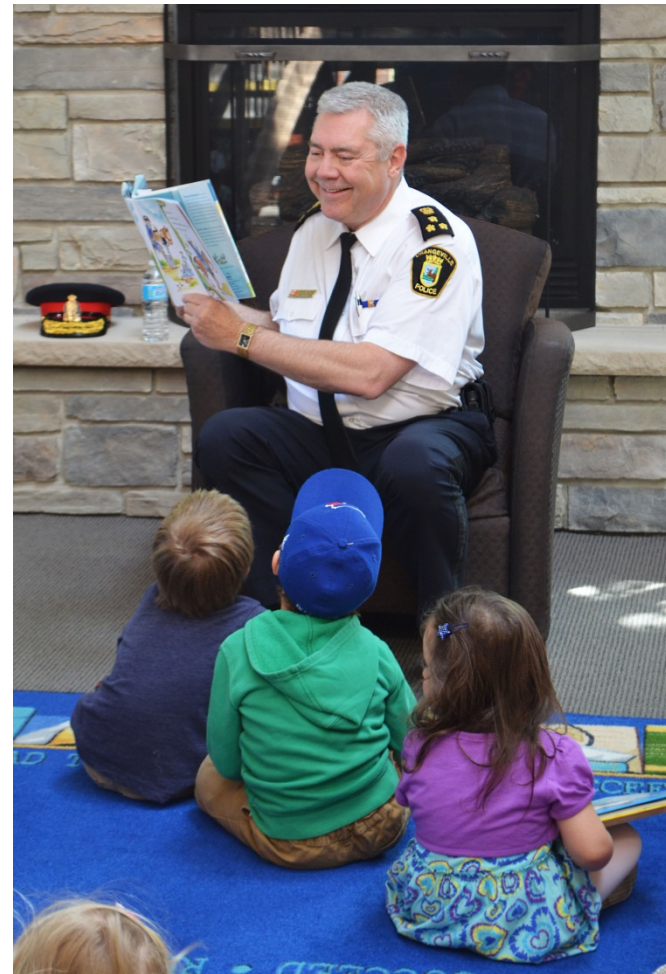
We accept responsibility for our actions

2016 Direction and Priorities

In 2015, Orangeville Police surveyed the residents of Orangeville for their opinions on what should be the priorities for the Orangeville Police Service. The Chief also engaged the public to provide their input through “Meet the Chief” events, Rogers TV open mic events, regularly attending business and community events and walking the beat on Broadway.

Themes identified as priorities based on community consultation:

- Promote Road Safety through strategic enforcement, education & community engagement
- Bullying Prevention, School Crime Prevention Programs & Youth-Related Issues
- Drug Control and Enforcement
- Increase Foot Patrols
- Improve Public Communications



Orangeville Police Service

	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Expenses:						
Compensation Uniform	\$ 6,179,906	\$ 5,810,263	\$ 369,644	6%	\$ 4,942,307	\$ 5,234,596
Compensation Court Security	626,493	561,641	64,852	12%	674,740	540,016
Compensation Civilian	576,863	513,893	62,970	12%	589,337	526,661
Compensation Communications	1,370,873	1,345,435	25,438	2%	1,084,041	1,156,698
Police Service Board						
Office Expenditures	2,111	2,111	-	-	4,108	2,739
Secretarial Services	9,000	9,000	-	-	421	438
Professional Fees	125,000	125,000	-	-	83,298	780,009
Memberships	3,030	3,030	-	-	3,012	1,246
Workshops / Conferences	1,109	1,109	-	-	4,786	891
Award Presentations	800	800	-	-	832	4,541
Police Administration						
Office Expenditures	58,505	58,505	-	-	75,138	55,757
Insurance	187,808	187,808	-	-	187,809	142,149
Advertising	800	800	-	-	960	349
Service Agreement	42,000	42,000	-	-	200,327	51,477
IT Supplies	217,500	208,000	9,500	5%	661,316	172,988
Internal Recovery	26,700	-	26,700	100%	-	-
Professional Fees	5,000	5,000	-	-	7,593	16,752
Memberships	3,000	3,000	-	-	1,746	3,797
Workshops / Conferences	36,000	36,000	-	-	32,031	50,876
Security /Safety Relations	12,630	12,630	-	-	16,671	6,463
Safety Equipment/Clothing	50,000	50,000	-	-	133,802	28,524
Canine Unit Support	2,500	2,500	-	-	2,369	2,349

Orangeville Police Service

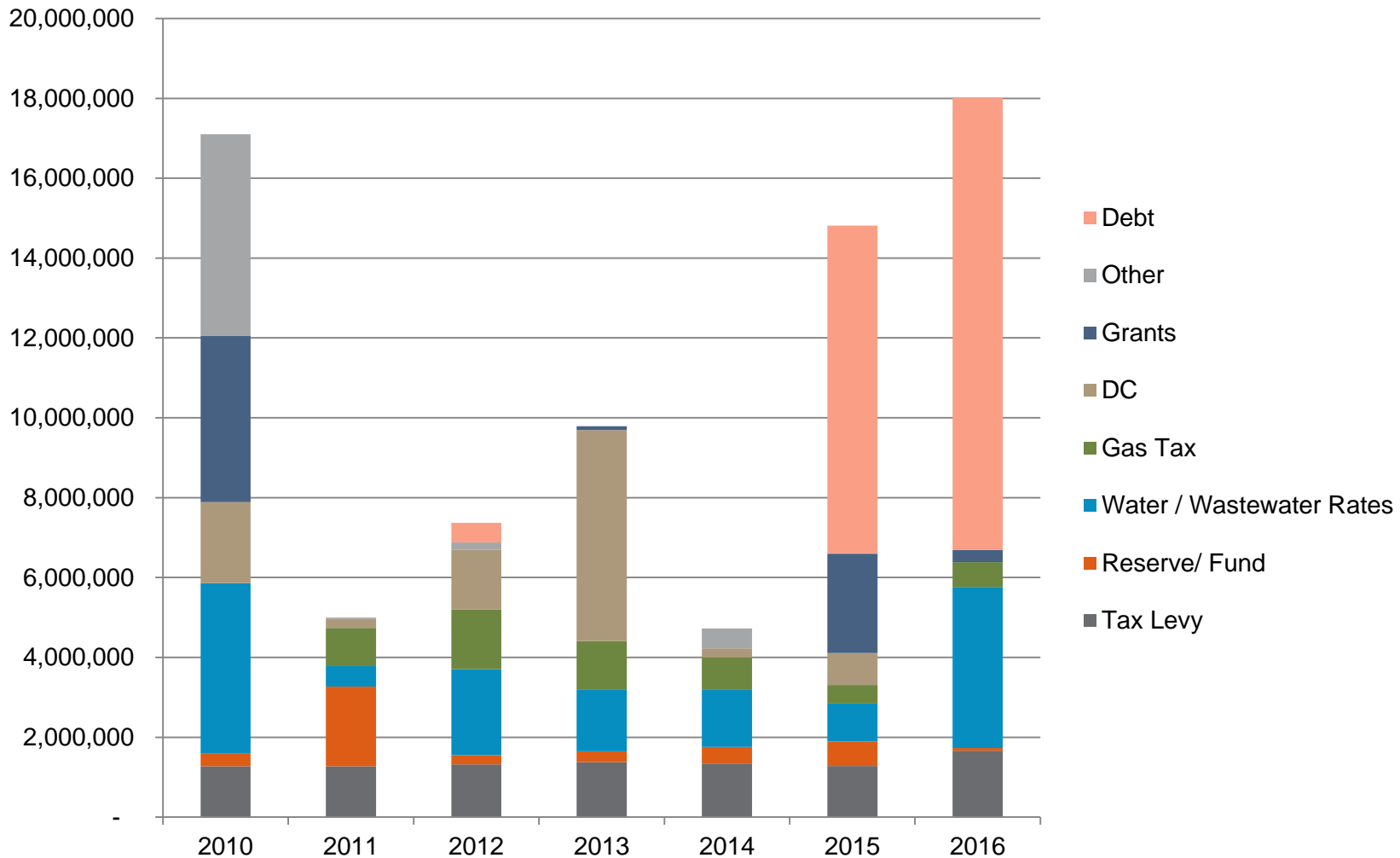
	2016 Budget	2015 Budget	Change over 2015		2015 Est. Actual	2014 Actual
			Dollars	Percent		
Meals (Prisoners & Officers)	6,000	6,000	-	-	9,026	7,778
Transfer to Capital	-	-	-	-	113,764	-
Police Building						
Insurance	5,639	5,639	-	-	5,639	132
Service Agreement	3,000	3,000	-	-	2,212	3,346
Utilities	36,391	35,147	1,244	4%	36,959	37,212
Maintenance	68,900	68,900	-	-	96,465	85,658
Police Fleet Operations						
Fleet Operations	182,435	179,603	2,832	2%	196,127	205,393
Transfer to Fleet Reserve	50,000	50,000	-	-	50,000	44,989
Increase to be absorbed	(438,571)	-	(438,571)	-100%	-	-
	9,451,422	9,326,814	124,609	1%	9,216,837	9,163,824
Revenues:						
Costs Recovered	(86,000)	(57,500)	(28,500)	50%	(71,729)	(65,660)
Provincial Grants	(654,113)	(558,005)	(96,108)	17%	(575,743)	(561,247)
Partner Contributions Court Security	(100,000)	(100,000)	-	-	(100,000)	(100,000)
Partner Contributions 911	(100,000)	(100,000)	-	-	(100,000)	(100,000)
Municipal Service Agrmts	(88,786)	(88,786)	-	-	(88,640)	(86,058)
Admin Cost Recovered	(146,261)	(146,261)	-	-	(203,894)	(171,055)
Other Revenues	(1,000)	(1,000)	-	-	(297)	(11,045)
	(1,176,160)	(1,051,552)	(124,608)	12%	(1,140,302)	(1,095,065)
Net Police Services:	\$ 8,275,262	\$ 8,275,262	\$ -	0%	\$ 8,076,535	\$ 8,068,759

Approved 2016 Capital Budget Details

Capital Budget Overview

The breakdown of funding for the previous six capital budgets can be seen in Figure 9 below.

Figure 9 - Historical Capital Budgets



2015 Capital Budget Update

Water Pollution Control Plant (WPCP) Expansion

The WPCP expansion is one of Orangeville's largest infrastructure projects with the total estimated cost of the expansion being \$27,500,000. Funding of the project will be largely from development charges at \$20,800,000 with the additional \$6,700,000 being funded from wastewater rates. Currently over 80% of the treatment capacity of the plant is being used or has been allocated to future development. The additional treatment capacity gained from the expansion will allow

future service to all of the remaining undeveloped land within the Town's borders.

Construction at the WPCP began in June 2015 and is well underway. The expansion includes the installation of new tanks, buildings, yard piping, electrical works and shoring at the Town Line property. It is anticipated that construction will be completed in 2018. The contract was awarded to North American Construction (1993) Ltd., with engineering services provided by RJ Burnside & Associates Limited of Orangeville.



Construction of the New Bioreactor



Construction at the Water Pollution Control Plant

2016 Capital Budget Highlights

Mill Street Library Renovation

In celebration of the 150th anniversary of Confederation in 2017, The Government of Canada has approved a non-repayable contribution to the Town of Orangeville for renovations at the Mill Street Library. The proposed renovation will re-purpose the entire third floor into an open, modern community space. The proposed design includes an open children's space for programming and school visits as well as space to accommodate a digital media lab and makerspace.

Broadway Resurfacing

This project involves replacing the top asphalt on the south side of Broadway between Centre Street and Blind Line. Approximately 25,000 vehicles use Broadway each day and over the years the surface has deteriorated.

Princess Street Watermain Replacement (Erindale to John) - Engineering

Replacement of the watermain and sanitary sewers on Princess Street is required as in recent years there have been numerous leaks which have required emergency repairs. Currently the road on this street does not meet the urban standards. The road will also be upgraded to the full urban standard which includes adding curb and sidewalk. The 2016 budget includes \$384,000 for the engineering of this project with the construction to follow.



Broadway

Capital Budget Funding Sources

There are seven main sources of funding for capital projects as outlined below.

Tax Levy

As per the AMO Gas Tax funding agreement (2014), the Town must commit to funding a minimum of \$1,300,000 on the tax levy as a commitment to infrastructure. For 2016 the contribution from the tax levy is \$1,659,733.

Gas Tax

The Town receives funds annually from The Federal Gas Tax Fund for municipal infrastructure. Allocations for 2014-2018 are based on population data from the 2011 census. The Town will receive \$850,529 in 2016 as per the Municipal Funding Agreement. To receive gas tax funding, projects must meet eligibility requires set out in the Municipal Funding Agreement. Eligible project categories include but are not limited to local roads and bridges, public transit, drinking water, wastewater, sport infrastructure and recreational infrastructure. Funding received from Gas Tax is not intended to replace existing sources of funding for tangible capital assets and as such the Town must maintain \$1,300,000 on the tax levy as a commitment to infrastructure.

Development Charges (DC's)

Development charges are collected under the Development Charge Act, 1997 to fund growth related infrastructure and capital projects.

Reserve Funds

Contributions are made to the reserve funds through allocations the operating budget, departmental surpluses and by way of specific Council resolutions.

Water/Wastewater Rates

Water and wastewater rates collected take into account the need for the renewal and replacement of capital assets within the system. Each year the operating surplus is transferred to water and wastewater reserves for future capital requirements.

Grants

Each year the Town applies for several government grants to help offset the cost of capital projects. In 2015 the Town was the recipient of Ontario Community Infrastructure Fund (OCIF) grants for the rehabilitation of Highland Drive and First Avenue reconstruction and watermain replacement.

External Debt

Long-term borrowing is sometimes necessary when the funds required for a capital project will be raised over future years. For example a project may be eligible for DC funds as it is needed to support future growth but these DC funds have not yet been raised. In this case these DC funds will be paid by developers who are responsible for the growth but the Town needs to provide services such as waste water capacity in order for the development to begin. The loan would be structured so the annual repayments are made from DC's collected.

Operating Impact of the Capital Budget

The approval of capital projects can have impacts on the operating budget for one or multiple years. When long term debt is necessary for funding of capital projects, the interest costs over the term of the debt is charged to the operating budget. Alternatively, when a new park is developed there will be future operating costs to maintain that park that did not exist previously. Items in the operating budget that may have to be revised as a result could include grass cutting, garbage removal and snow clearing of new walkways within the park. Operating impacts can also be in the form of savings. If an old vehicle in the fleet is replaced with a newer model it may result in fuel savings. A capital project can also result in a property or asset that provides additional revenues to the Town. An example may be installing an automated self-pay parking station in a parking lot where it did not previously exist resulting in new parking revenue.

Department Abbreviations for Capital Budget

BB – Building and By-Law

PR – Parks and Recreation

ED – Economic Development

PD - Police

FD - Fire

ES – Public Works – Environmental Services

IT – Information Technology

TS – Public Works – Transportation Services

LB - Library

TF - Treasury

Approved 2016 Capital Projects

By-Law # 027-2016

Dept.	Project	2016 Impact	Tax Levy	Reserve/ Reserve Fund	Water/ Wastewater Rates	Gas Tax	DC Eligible	DC Available	Financing Required	Grants	2016 Est. Operating Impact
LB	CIP 150 Renovation - Library	275,000	184,000							91,000	
FD	Pumper/Tanker Truck	257,500	113,403				144,097	-	144,097		
TS	Truck 5 Replacement - 2014 Purchase	41,000	41,000								
ES	Water Pollution Control Plant Expansion.	14,785,984	-		3,602,403		11,183,581	-	11,183,581		
TS	Sidewalk on Amelia Street, Elizabeth to McCarthy	38,000	-			38,000					420
ES	GUDI Well Treatment Upgrades	100,000			100,000						
TS	Replace Truck 19, 5 Ton Snow Plow	250,000	250,000								(5,000)
PR	Trail Repairs due to Erosion (Woodvale & Colbourne)	67,000	17,000			50,000					
PR	Maywood Park Play Structure Replacement	60,000	60,000								
PR	Concrete Repair - Alder Street Recreation Centre	25,000	25,000								
ES	Emerald Ash Borer	46,800	46,800								
IT	Annual Hardware Replacement	100,030	100,030								
TS	Engineering Design for a 2017 Road Reconstruction Project	75,000	37,500		37,500						
BB	Office Space Accommodation	75,000	75,000								
PR	Ice Resurfacer - Alder	72,000	72,000								
PR	PT-1, 1 Ton Dump Truck Replacement	90,000	90,000								

Approved 2016 Capital Projects

By-Law # 027-2016

Dept.	Project	2016 Impact	Tax Levy	Reserve/ Reserve Fund	Water/ Wastewater Rates	Gas Tax	DC Eligible	DC Available	Financing Required	Grants	2016 Est. Operating Impact
PR	Water Softener Replacement	23,000	23,000								
TS	Noise Fence Replacement	90,000	90,000								
TS	Replace Truck 11, 2008 Model, 2-Ton	74,000	74,000								(18,000)
TS	Dawson Road Resurfacing, Madison to Centre	86,000	86,000								
PR	Tony Rose Spectator Stands Handrails	60,000	60,000								
TS	Dawson Road Resurfacing, Town Line to Lawrence	132,000	132,000								
TS	First Street Resurfacing, Fourth Ave to Fead Street	83,000	83,000								
ES	Design Work for Princess Street (Erindale to John)	384,000	-			384,000					
TS	Broadway Resurfacing, Centre Street to Blind Line	334,000	-			153,654				180,346	
ES	Fire Hydrant Replacements	145,000	-		145,000						
ES	Truck 18 Replacement	50,000	-		50,000						(16,000)
ES	Truck 14 Replacement	42,000	-		42,000						(12,000)
ES	United Lands Flowing Well Decommissioning Study	50,000	-		50,000						
ED	Municipal Way-finding Signage Program	65,000	-	30,000						35,000	
PD	Police Services Board	45,000	-	45,000							
Total 2016 Capital Budget		18,021,314	1,659,733	75,000	4,026,903	625,654	11,327,678	-	11,327,678	306,346	(50,580)